



FARMINGTON Police Department

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Unionville, CT 06085
Telephone: 860.675.2400



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PROCEDURE FOR OBTAINING A TEMPORARY STATE PERMIT TO CARRY PISTOLS AND REVOLVERS

1. **APPLICATION** – The attached “Pistol Permit/Eligibility Certificate Application” (DPS-799C / Rev. 12/28/18) shall be completed in its entirety and signed in the presence of a Notary Public (notarized) prior to returning to the police department. Applicants must be at least 21 years of age *AND* be a Town of Farmington resident or business owner in the Town of Farmington, for at least 90 days. You must show proof of residency or business ownership within the Town of Farmington.
2. **PROFICIENCY/TRAINING** – You must obtain a signed letter or certificate showing that you have completed an approved course in the safety and use of pistols and revolvers from an instructor certified by the National Rifle Association (NRA), or certified by the Department of Energy and Environmental Protection (DEEP/The State of Connecticut). This course **MUST** include live fire as part of the mandatory requirements.
3. **FEES** – When you appear for your fingerprinting appointment, bring a check or money order in the amount of \$158.25, payable to the *Town of Farmington*. (This check covers the 3 initial fees listed on the application)
4. **IDENTIFICATION** – A valid State of Connecticut Driver License will need to be presented for proof of identification as well as residency within the Town of Farmington. A second form of identification will be needed either a certified copy of your Birth Certificate issued within the United States *OR* a valid U.S. Passport. If you are a naturalized citizen, you will need to provide copies of your documentation issued by I.C.E. showing you are legally and lawfully in the United States.
5. **INTERVIEW/APPOINTMENT** – Once you have completed *ALL* of the above items (#1-#4) contact the Court Liaison Officer via phone to schedule the submission of your documentation/application and a fingerprinting appointment. The Court Liaison Officer can be reached by calling (860) 675-2427.
Make sure that you bring all of the items requested with you to your appointment/interview
6. **BACKGROUND INVESTIGATION** – The Farmington Police Department will conduct a thorough background investigation/history check of each applicant to establish and ensure suitability to carry a handgun. This criminal history check will include (but not limited to): Federal Bureau of Investigation, and State of Connecticut criminal history records. State of Connecticut Statutes/law outline events that will disqualify an individual from possessing handguns, but an applicant may be rejected for other reasons as found during this investigation, such as a history of intoxication/drug use and/or mental illness.
7. **ISSUANCE OF TEMPORARY PERMIT** – Once the background investigation has been completed the Farmington Police Department will notify you of such (this process may take several weeks depending on current application volume). If your application is approved and a Temporary Permit is issued, it will be available for pick up any time of day at the communications window at the Farmington Police Department. The Temporary Permit allows you to obtain, and carry, a handgun (where legally allowed to do so) within the State of Connecticut and is only valid for 60 days from the date of issuance. The applicant must then apply for a state pistol permit (valid for 5 years) from the Department of Emergency Services and Public Protection (DESPP) within the 60 day period. Hours and locations for obtaining this permit are listed on the DESPP Special Licensing and Firearms Unit website www.ct.gov/despp and selecting ‘State Police’ from the left hand menu. The cost for obtaining your permit is \$70.00, payable to the Treasurer, State of Connecticut. You will be required to bring your Temporary Permit, your valid Connecticut Driver License, and a certified copy of your Birth Certificate issued within the United States *OR* a valid United States Passport.

State of Connecticut, Department of Public Safety – Phone (860) 685-8290

Special Licensing and Firearms Unit, P.O. Box 2794, 1111 Country Club Road, Middletown, CT 06457