

Unionville Historic District and Properties Commission
December 7, 2017
Minutes

Present: Lisa Johnson, Matt Ross, Matt Pogson, Shannon Rutherford, Chris Forster (alternate), Bob Hoffman, Sherry Horton, Ann Vibert Wuelfing (alternate)
Absent: Howard Martin (alternate)

Meeting called to order at 7:00pm

Approval of Minutes: September 7, 2017 minutes (Horton/Hoffman) (M/S/A) with amendments

Approval of Calendar for 2018 (Pogson/Horton) (M/S/A)

Election of Officers for 2018

- Nominations
 - Lisa Johnson, Chair (Horton)
 - Matt Ross, (Horton)
- **Motion to approve L. Johnson as Chair and M. Ross as Secretary (Horton/Pogson) (M/S/A)**
- Election of the Vice-Chair has been tabled pending further discussion.
- **Motion to table the election of the Vice Chair until January (Horton/Pogson) (M/S/A)**

Study Report Procedures

- The reports will be completed very soon. Lisa will update us when it is submitted.
- A map of the additions is required for submission to the State.
- Draft schedule
 - Dec 15th submission
 - Reviewing within 65 days by committee (Feb 19th)
 - Study committee hold public hearing within 65 days (Apr 25th)
 - Revisions within 65 days (Jun 27th)
- Feedback from interested parties has included expediting the process in the future to ensure minimization of complications due to transitions in estates.

Unionville Festival

- Festival was a success. A few interested property owners that have been contacted.

Other Business

- A possible COA for an Eagle Scout project may come before us in January at Yodkins-Morin Memorial Park. Draft info was distributed for review.
- CT Historic Preservation Trust magazines were distributed for review.
- Special topics were discussed. A memo to current historic district property owners should be sent in the Spring to remind homeowners of the appropriate procedures.
- September house tour of Unionville homes (commissioner's homes) targeted for the Fall. We will continue the discussion. Matt R. will check on the insurance implications.
- A suggestion was made that we solicit further membership in the April timeframe. A discussion of possibilities will occur in February.

Meeting adjourned at 8:01PM MJR