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**FARMINGTON HISTORIC DISTRICT COMMISSION  
MEETING MINUTES**

November 14, 2017

Present at this meeting was Chairman Bombara, Commissioners Calciano (in at 4:25p.m.), Haviland, Holden, Alternate Commissioner O'Leary and Town Planner and Clerk. Chairman Bombara called the meeting to order at 4:19 p.m. Town Council Liaison Amy Suffredini was also present.

Acting Secretary Haviland read the legal notice into the record.

Alternate Commissioner O'Leary was appointed to vote on behalf of Commissioner Cox.

**PUBLIC HEARING**

Miss Porter's School – 87 Main Street

Application for Temporary Certificate of Appropriateness to install new storm windows at 87 Main Street. Katie Bradley presented a sample of the Harvey Tru-Channel storm windows used on other buildings on the Miss Porter's School campus they are proposing to install on this building.

There was no public comment in favor or in opposition to the application.

The public hearing closed at 4:22 p.m.

Upon a motion made and seconded (Holden/Haviland) it was unanimously

VOTED: To approve the application for Temporary Certificate of Appropriateness to install new storm windows at 87 Main Street as per plan submitted and on file in the Planning Office.

**NEW BUSINESS**

2018 Meeting Schedule

Chairman Bombara noted the 2018 Meeting Schedule follows the routine meeting schedule of the Commission of the third Tuesday of each month. The exceptions are August when no meetings are scheduled and March to work around the Budget Workshop meeting schedule.

Upon a motion made and seconded (Haviland/Holden) it was unanimously

VOTED: To adopt the 2018 meeting schedule as submitted.

## **OTHER BUSINESS**

### **Temporary Certificate of Appropriateness**

Chairman Bombara reviewed discussion of the Commissioners for members that were not present at the last meeting. Imposing an expiration date to approvals from this Commission would require the Town Council's approval of an amendment to the Farmington Code. It was also discussed that if the Town's Building Code, which follows the State Building Code, does not provide for an expiration date for permitted work started then some members questioned the authority of this Commission to impose an expiration date.

## **STAFF REPORT**

### **Plan of Conservation and Development**

Town Planner Warner reviewed portions of the draft amendment to the Plan of Conservation and Development highlighting areas around the Farmington Historic District. Other areas discussed were study areas; Unionville and Farmington Centers, Mid-Point Development District, UConn Health Center area and a map creating connections to these areas. Chairman Bombara suggested in the future that informational meetings with the Commission may be helpful regarding when it involves the Farmington Historic District area.

### **25 Hatters Lane**

Town Planner Warner commented a Commissioner called the office to report a possible violation at 25 Hatters Lane regarding the replacement of a large bay window. Photos of the existing window and an older file appeared to be the same style window. More research will be done for the next meeting.

## **MINUTES**

Upon a motion made and seconded (Calciano/Haviland) it was unanimously

VOTED: To approve the minutes of the October 17, 2017 meeting.

The meeting adjourned at 5:10 p.m.

*SJM*