

Minutes are considered "DRAFT" until approved at next meeting.

Minutes
Farmington High School Building Committee
Schematic Design Subcommittee
Thursday, March 16, 2017

Present:

Bill Wadsworth, FHS Building Committee Chair
Jean Baron, Subcommittee Member
Hilary Donald, Subcommittee Member
Kathy Greider, Superintendent of Schools
Matt Ross, Director of Technology
Kathryn Howroyd, Management Specialist
Enrico Chiarillo, Kaestle Boos Associates, Inc.

A. Call to Order.

The meeting was called to order at 3:35 p.m.

B. Public Comment

Upon a motion made and seconded (Baron/Donald) it was VOTED: to add Public Comment to the agenda.

Pam Fisher, 5 Julles Court, Unionville inquired about public bathrooms and the need for adequate space for the bathrooms. She also requested that the subcommittee look at the seating arrangements in the auditorium to ensure ADA compliance.

Tim Kelly, 62 Westview Terrace, Unionville encouraged the subcommittee to look at a flexible gym configuration. He believes multipurpose use of the auxiliary gym will provide more capability to all sporting teams.

Nancy Nickerson, Town Council Chair, was concerned with the mothballing of the 1928 building. She believes that this is an opportunity to make good use of the space.

C. To review the schematic design schedule.

The committee reviewed the upcoming schedule for the schematic design process using the attached milestone schedule. The committee will meet every Tuesday at 2:00 PM until the schematic design process is concluded on April 6, 2017.

D. To review and discuss schematic design progress to date.

- 1) Space Utilization/Adjacencies**
- 2) Fire Department/Police Department/Security**

Enrico Chiarillo, Kaestle Boos Associates, Inc. summarized the schematic design progress to date. The working group met with Police and Fire representatives on March 15, 2017 to discuss building plans, site plan and

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phasing. The subcommittee reviewed the designs and had the following comments/questions:

- Board of Education storage- is there enough?
- Lack of orchestra pit in auditorium
- Need for collaboration space
- Bathroom location next to auditorium
- Black Box theater and flexible space
- Function of rooms adjacent to auditorium mezzanine
- Use of 1928 Building. Kathy Greider informed the subcommittee that the Board of Education is flexible and can be placed on either the 3rd floor or in the 1928 building. Bill Wadsworth explained that he will request the following cost estimates for the 1928 building: Board of Education occupancy, mothballing, and demolition. A recommendation for what to do with the 1928 building will be made at the building committee level.

E. Other Business.

None.

F. Adjournment.

Upon a motion made and seconded (Baron/Donald) the meeting adjourned at 4:59 p.m.

Respectfully Submitted,

Kathryn Howroyd
Management Specialist

Town of Farmington, CT

Farmington HS Project - Pre-Referendum Milestone Schedule

March 1, 2017

Completed	Town Requirements	Key Dates
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I. Pre-Referendum Activities

November 1, 2016 through June 15, 2017

	Comments	Suggested Attendees
53 KBA Commences New Options Development	January 30, 2017	
54 KBA Completes Options Development	February 8, 2017	
55 FHBC Meeting	February 8, 2017	Review New Options
56 Tour of existing high school	February 9, 2017	at 6:00
57 Start Estimate of Options	February 9, 2017	
58 Estimates Due	February 20, 2017	
59 Develop Total Project Budget for each option	February 21-27, 2017	Range of Value
60 FHBC Meeting	February 22, 2017	Meeting Canceled
61 Total Project Budgets Finalized	February 28, 2017	Range of Value
62 FHBC Meeting-Special Meeting	March 1, 2017	Select Option
63 KBA Starts SD Development	March 2, 2017	
64 FBOE Meeting	March 6, 2017	
65 FHS-Working Group Meeting	March 7, 2017	Introduction of Topics & Process
66 FHBC Meeting	March 8, 2017	Cancelled
67 Plan and Zoning Commission Meeting	March 13, 2017	
68 FHS-Working Group Meeting	March 14, 2017	Space Utilization/Adjacencies Update & Police/Fire Department Review & Security
69 FHS Sub-Committee Meeting	March 14, 2017	Project Update
70 Town Council Meeting	March 14, 2017	
71 FBOE Meeting	March 20, 2017	
72 FHS Sub-Committee Meeting	March 21, 2017	Project Update
73 FHS-Working Group Meeting	March 21, 2017	MEP Systems / Sustainability Measures
74 FHBC Meeting	March 22, 2017	Update on SD Package
75 Plan and Zoning Commission Meeting	March 27, 2017	
76 FHS-Working Group Meeting	March 28, 2017	Exterior Materials / Interior Materials
77 FHS Sub-Committee Meeting	March 28, 2017	Project Update
78 Town Council Meeting	March 28, 2017	
79 Tour of existing high school	March 30, 2017	at 5:30PM
80 Community Meeting to present selected option	March 30, 2017	7PM meeting
81 FHS-Working Group Meeting	April 4, 2017	Landscape / FF&E / AV / Tech
82 FHS Sub-Committee Meeting	April 4, 2017	Project Update
83 FBOE Meeting	April 4, 2017	
84 FHBC Meeting	April 5, 2017	at 4:30PM
85 Tour of existing high school	April 5, 2017	Cancelled
86 KBA Completes SD Package	April 6, 2017	
87 Start Estimate of SD Package	April 7, 2017	
88 Plan and Zoning Commission Meeting	April 10, 2017	Informal review of Project
89 Town Council Meeting	April 17, 2017	
90 FHBC Meeting	April 19, 2017	at 4:30PM
91 Estimates Due	April 21, 2017	
92 Reconciliation of Estimates	April 24, 2017	
93 Plan and Zoning Commission Meeting	April 24, 2017	
94 Town Council Meeting	April 25, 2017	
95 Referendum on Town Budget	April 27, 2017	
96 Total Project Budgets Finalized	April 27, 2017	
97 Final Budget Required	April 28, 2017	
98 FHBC Meeting	May 3, 2017	at 4:30PM

Town of Farmington, CT

Farmington HS Project - Pre-Referendum Milestone Schedule

March 1, 2017

Completed	Town Requirements	Key Dates
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99	Tour of existing high school	May 3, 2017	at 6PM
100	Plan and Zoning Commission Meeting	May 8, 2017	Formal Submission; 8-24 Referral
101	FBOE Meeting	May 8, 2017	Liaison updates
102	Town Council Meeting	May 9, 2017	Liaison updates
103	FHBC Meeting	May 17, 2017	at 430PM
104	FBOE Meeting	May 22, 2017	Approve SD Package
105	Plan and Zoning Commission Meeting	May 22, 2017	
106	Town Council Meeting	May 23, 2017	Approve SD package, and issue resolution
107	Submit Warning to Hartford Courant	May 24, 2017	
108	Town Council Meeting	May 24, 2017	Backup to Approve SD package, and issue resolution
109	FHBC Meeting	May 31, 2017	at 430PM
110	Special Town Meeting to move to referendum	June 5, 2017	
112	Referendum	June 15, 2017	