

Minutes of the Town of Farmington
Regular Town Council Meeting
March 15, 2017
(Postponed due to bad weather from March 14, 2017)

Present:

Nancy W. Nickerson, Chair
Jon Landry
Peter M. Mastrobattista
Gary Palumbo
Amy Suffredini
Meredith A. Trimble
John Vibert

Kathy Eagen, Town Manager
Paula B. Ray, Clerk

A. Call to Order

The Chair called the meeting to order at 7:00 p.m.

B. Pledge of Allegiance

The Council and members of the public recited the Pledge of Allegiance.

C. Presentations and Recognitions

1. Proclamation

Mr. Palumbo read the proclamation recorded with these minutes as Agenda Item C-1 honoring Diana M. Meyer. Mr. Mike Demicco, Representative 21st District read a citation in honor of Diana M. Meyer from the Connecticut General Assembly.

D. Public Hearing

1. A public hearing to amend Chapter 55 "Purchasing" of the Farmington Town Code

The Chair opened the public hearing at 7:06 p.m. and the Clerk read the legal notice recorded with these minutes as Agenda Item D-1. Joseph Swetcky, Director of Finance and Administrative Services reviewed the presentation recorded with these minutes as Agenda Item D-2. The Chair opened the hearing up for public comment and hearing none closed the hearing at 7:15 p.m.

2. A public hearing on the Town Manager's 2017-2018 Recommended Operating Budget

The Chair opened the public hearing at 7:15 p.m., and the Clerk read the legal notice recorded with these minutes as Agenda Item D-3.

The Manager reviewed the expenditure areas of Town Manager's Recommended Budget, which is recorded with these minutes as Agenda Item D-4 using the handout recorded with these minutes as Agenda Item D-5.

Chris Fagan, Chair of the Board of Education explained that the Board of Education's Recommended Budget was the result of the best judgment of the teachers, the administrators, the Superintendent and Board of Education working collaboratively to meet the Council's budget target in consideration of the uncertain economic times the Town found itself in due to the fiscal problems of the State of Connecticut. He told the public the Board of Education's Recommended Budget continued the school system's high standards and was fiscally sound.

Kathy Greider, Superintendent of Schools reviewed the Board of Education's Recommended Budget using the presentation recorded with these minutes as Agenda Item D-6.

The Manager reviewed Grand List, Revenues and Recommended Tax and Mill Rate areas of the Town Manager's Recommended Budget using Agenda Item D-5.

The Chair opened the hearing for public comment.

Donald Dube of 94 Oakridge suggested the proposed budget was taking a risk by not including a contribution for the teacher's pension. He suggested the Council plan for the worst and hope for the best. He felt the three elephant's in the room were reductions in State grants, contributions to the Teacher's Pension Plan and the money lost in the cyber scam. He questioned whether the hacking losses were covered by the Town's insurance.

Joanne Lawson of 9 Prattling Pond Road was concerned about the Town having to contribute the Teacher's Pension if it isn't being covered in the proposed budget. She had questions about how the unassigned teachers were deployed and questioned why they were used every year. She felt the only way to save money in the Education budget was to be careful with hiring and the use of unassigned teachers made it difficult to follow how many teachers were increased every year.

Pierre Guertin of 12 Henley Commons thanked the Council and Board of Education for their work. He felt Farmington was being punished for its fiscal responsibility and encouraged the Council and Board of Education to ask our State legislators to help mitigate the cuts in funding from the State of Connecticut. He stated his concern that the State of Connecticut was also dumping its fiscal responsibility onto the Town by closing the UCONN Health Center Fire Department.

Hearing no further public comments the Chair closed the public hearing at 8:05 p.m.

E. New Items

There were no other new items added to the agenda.

F. Public Comments

There were no public comments made.

G. Reading of the Minutes

1. February 14, 2017 Regular Town Council Meeting

Motion was made and seconded (Trimble/Mastrobattista) to approve the minutes of the February 14, 2017 Regular Town Council Meeting.

Adopted unanimously

2. February 28, 2017 Regular Town Council Meeting

Motion was made and seconded (Trimble/Mastrobattista) to approve the minutes of the February 28, 2017 Regular Town Council Meeting.

Adopted unanimously

H. Reading of Communications and Written Appeals

Resident Correspondence – Gail Garrard (Attachment)

Resident Correspondence – Bill Colton (Attachment)

Testimony – “Teacher’s Pension Costs” (Attachment)

The Manager called the Council’s attention to the correspondence included in their packet and the letter from the Valley Collaborative to Senator Paul M. Formica, Senator Catherine A. Osten and Toni E. Walker, which had been left at their places. All correspondence is recorded with these minutes as Agenda Items H-1 – H-4.

I. Report of Committees

1. Uconn Health Committee(s)

The Chair reported Uconn Health Committees only met twice a year and that she had a meeting the following day at Uconn to discuss the UCHCFD closing.

2. Land Acquisition Committee

There was no report for Agenda Item I-2.

3. Green Efforts Committee

Mr. Vibert reported the Committee was planning for Farmington Clean Up Day April 29th.

4. Joint Town of Farmington/City of Hartford Committee

There was no report for Agenda Item I-4.

5. Bicycle Advisory Committee

Mr. Vibert reported Mr. Bruce Cyr was the new Town Liaison for the Committee and that was working well for the Committee.

6. Farmington Gateway Committee

Mr. Mastrobattista reported the March 17th meeting had been cancelled and the next meeting was scheduled for April 21, 2017.

7. Farmington High School Renovation Committee

Mrs. Trimble reported that at their March 1, 2017 meeting Option D-1 was selected as the plan to move forward to the schematic design and pricing phase. Option D-1 is for a 239,000 square foot building of which 86% will be new construction and 14% will be renovation of existing building. She reviewed the next steps for the project:

- schematic designs and pricing is scheduled to be finished in early April
- on March 30, 2017 at 5:30 p.m. there is public tour of the high school scheduled followed by a community meeting at 7:00 p.m. to review the project for the public
- once the schematics are completed the plans go to TPZ for review and the Board of Education and the Council for approval for referendum.

J. Report of the Council Chair and Liaisons

1. Chair Report

The Chair reported that Council and regional organizations were working to make the State legislature aware of how damaging the Governor's Proposed Budget was to the Town of Farmington and like towns.

2. Board of Education Liaison Report

3. Unionville Village Improvement Association Liaison Report

4. Town Plan and Zoning Liaison Report

There was no report for Agenda Items J-2 through J-4.

Water Pollution Control Authority Report

Mrs. Trimble reported the sewer rates will be the same as last year for commercial and residential rates.

6. Economic Development Commission Liaison Report

7. Human Relations Commission Report

8. Chamber of Commerce Report

9. Other Liaison Reports

There were no liaison reports for Agenda Items J-6 – J-9.

K. Report of the Town Manager

Community & Recreational Services Update

The Manager reported that there was a flyer going out to the public recorded about recreational and community services, which is recorded with these minutes as Agenda Item K-1.

West Woods Playground Update

The Manager reported the fundraising for the playground was well under way and on February 13, 2017 the Town Plan and Zoning Commission gave a positive response to the 8-24 referral from the Council.

L. Appointments

Plainville Area Cable TV Advisory Council (R)

Plainville Area Cable TV Advisory Council (R)

North Central Regional Mental Health Board, Inc. (Wienke)(R)

Building Code Board of Appeals (Hammerberg)(D)

Farmington Historic District Commission Alternate (Haviland)(R)

Housing Authority (Mason)(D)

Housing Authority (Lawless) (R)

Joint Green Efforts Committee (Foote)

Farmington Valley Health District (Parlow) (D)

There were no appointments made.

M. Old Business

1. That the term of Jack Matava on the Town Plan & Zoning Commission ends on January 2, 2018

Motion was made and seconded (Trimble/Mastrobattista) that the term of Jack Matava on the Town Plan and Zoning Commission ends on January 2, 2018.

Adopted unanimously

N. New Business

1. To set a public hearing on **Monday**, April 3, 2017 at 7:05 p.m. in the Town Hall Council Chambers on the Town Council's Proposed Budget for the Fiscal Year 2017-2018

Motion was made and seconded (Trimble/Mastrobattista) to set a public hearing on Monday, April 3, 2017 at 7:05 p.m. in the Town Hall Council Chambers on the Town Council's Proposed Budget for the Fiscal Year 2017-2018.

Adopted unanimously

2. To cancel the March 28, 2017 Town Council Meeting

Motion was made and seconded (Trimble/Mastrobattista) to cancel the March 28, 2017 Town Council Meeting.

Adopted unanimously

3. To amend Chapter 55 "Purchasing" of the Farmington Town Code

Motion was made and seconded (Trimble/Mastrobattista) to approve the motion recorded with these minutes as Agenda Item N-3.

Adopted unanimously

4. To appoint the Town's independent auditor for the fiscal year ending June 30, 2017

Motion was made and seconded (Trimble/Mastrobattista) that the firm of Blum, Shapiro and Company of West Hartford, CT be appointed as the Town's independent auditor for the fiscal year ending June 30, 2017.

Adopted unanimously

5. To accept the attached Annual Report

Motion was made and seconded (Trimble/Mastrobattista) to accept the attached Annual Report.

Adopted unanimously

6. To approve the Central Connecticut Innovation Places Consortium (CCIPC) Innovation Places Implementation Grant Resolution

Motion was made and seconded (Trimble/Mastrobattista) to approve the Central Connecticut Innovation Places Consortium (DDIPC) Innovation Places Implementation grant resolution:

Resolution

Whereas, The Central Connecticut Innovation Places Consortium (CCIPC) is a tri-town partnership that covers the Towns of Farmington, Berlin and the City of New Britain, and

Whereas, this region was selected to receive a design Grant in the amount of \$40,000 from CTNext to create a strategic plan that fosters an environment that allows entrepreneurs and innovators a place to start and grow their businesses, and

Whereas, the Greater New Britain Chamber of Commerce is the lead private sector partner and Central Connecticut State University (CCSU) serves as the lead Anchor Institution and both have worked over the past six months to gather a team of businesses and institutions in the impact area to come together and support efforts to collect data and form a plan around the results that have been gathered, and

Whereas, the Implementation Grant Application is in a technical review period now with a final submission date of April 1, 2017, and
 Now therefore be it resolved, the Farmington Town Council, fully supports these planning efforts and looks forward to assisting with any legislative action, planning activities or governance that may be required upon approval of the CCIPC as an Innovation Place by the CTNext Advisory Board.

Mr. John Massa, Assistant New Britain Chamber of Commerce explained the purpose of the grant and the work that had been done so far. He thanked Rose Ponte, Economic Director for her work.

Adopted unanimously

7. To approve property tax refunds

Motion was made and seconded (Trimble/Mastrobattista) to approve the following tax refunds:

NAME	REASON	AMOUNT
1)Pietro Aniello	Assessor's correction	\$114.21
2)B Buchs & D Kalman	Double payment	\$1,748.66
3)Gerald Castle	Double payment	\$90.31
4)Rachel Deane	Double payment	\$2,595.00
6)Steven & Tricia Dilella	Double payment	\$2,296.87
7)H Elish & S Cassell	Assessor's correction	\$315.63
8)Jennifer Finchman	Assessor's correction	\$338.49
9)Glenn Formica	Assessor's correction	\$71.41
10)Honda Lease Trust	Assessor's correction	\$672.11
11)Hyundai Lease Titling	Assessor's correction	\$270.58
12)Mark Kirschner	Double payment	\$3,485.85
13)B & B Lewis	Assessor's correction	\$328.95
14)Prohealth Physicans	Assessor's correction	\$337.72
15)Woodrow Saccoccio	Double payment	\$2,146.96
16)Raymond Stansfield	Overpayment	\$50.00
17)A & N Tyner	Double payment	\$4,338.78
18)Lance Violette	Assessor's correction	\$157.70
19)Webster Trust Co.	Double payment	\$1,679.96
	TOTAL:	\$21,039.19

Adopted unanimously

O. Executive Session

There was no Executive Session held.

P. Adjournment

Motion was made and seconded (Trimble/Mastrobattista) to adjourn the meeting at 8:40 p.m.

Adopted unanimously

Respectfully submitted,

Paula B. Ray

Paula B. Ray, Clerk

PROCLAMATION

WHEREAS, Diana M. Meyer has served on the Unionville Historic District and Properties Commission as an Alternate Member since its inception as a Study Committee in April 2007 through June 2016, and

WHEREAS, Diana M. Meyer was a founding member of the Unionville Village Improvement Association, served as President for a number of years, and was the first Chairperson of the Unionville Festival, and

WHEREAS, Diana M. Meyer has volunteered with the Unionville Museum since 1998 and served as Vice President for a number of years, and

WHEREAS, Diana M. Meyer has been instrumental in the preservation and documentation of Historic Unionville Village and archiving notable items at the museum, and

WHEREAS, Diana M. Meyer has always been a remarkable advocate and educated voice for the Unionville Village Community with a focus on preserving important historic elements while understanding the need for modernization, and

WHEREAS, Diana M. Meyer has always maintained a focus on the public good and acted to protect the public interest over private interests while donating countless hours of time, energy and personal commitment to better our community and enrich the lives of the residents of the Village of Unionville and the Town of Farmington.

NOW, THEREFORE, the Farmington Town Council hereby commends Unionville Historic District and Properties Commission member Diana M. Meyer for her excellent work on behalf of the community and we hereby thank her for her selfless dedication and immeasurable contributions and commitment to the Town of Farmington and its residents.

Dated this 14th day of February 2017 at Farmington, Connecticut.

Nancy Nickerson, Chair

Farmington Town Council

**LEGAL NOTICE
TOWN OF FARMINGTON
PUBLIC HEARING**

A Public Hearing will be held on Tuesday, March 14, 2017 at 7:00 p.m. in the Town Hall Council Chambers to amend Chapter 55 "Purchasing" of the Farmington Town Code.

Dated at Farmington, Connecticut this 1st day of March 2017.

Kathleen A. Eagen
Town Manager

Chapter 55

PURCHASING

§ 55-1. Bids and quotes required. [Amended 11-16-1976; 1-25-1983; 3-24-1987]

If any purchase or contract for purchase, including a continuing order for the purchase of the same commodity over a period of time, of supplies, materials, equipment and other commodities required by any department, office, agency, board or commission of the Town, except the Board of Education, unless said Board shall designate the Town Manager as its purchasing agent, or if any contract for public works or improvements or for labor or any service rendered by an independent contractor involves the expenditure of ~~\$10,000~~ \$25,000 or more, the Town Manager shall invite bids, giving at least 15 days' public notice thereof by at least one publication in a newspaper having an extensive circulation in the Hartford metropolitan area. The public notice shall include a general description of commodities to be purchased or labor or services to be rendered, where bid forms and specifications may be obtained and the time and place for submission of bids. For expenditures between ~~\$2,500~~ \$5,000 and ~~\$5,000~~ \$9,999 the Town Manager shall request three verbal quotes. For expenditures between ~~\$5,000~~ \$10,000 and ~~\$10,000~~ \$24,999, the Town Manager shall request three written quotes. ~~and sign all purchase orders.~~

§ 55-2. Manner of requesting bids.

The Town Manager may, in addition to the notice required above, invite bids from prospective suppliers or contractors by mail, telephone, e-mail, posting on the Town's website or such other methods as he deems advisable.

§ 55-3. Minimum information to be sent to bidders.

The following minimum information shall be sent to all prospective bidders receiving bid forms:

- A. The time, date and place of receiving bids.
- B. The quantity desired.
- C. A reasonable description of the material, specifications and labor or services to be performed.
- ~~The manufacturer, manufacturer's brand or trade name and catalogue or model number.~~
- ~~D.~~ D. That any variance to requested specifications shall be specifically stated by bidder.
- ~~E.~~ E. That no changes of any kind will be allowed unless specifically stated in the bid.
- ~~F.~~ F. That bids shall specify any and all warranties.
- ~~G.~~ G. That bids shall state delivery date.
- ~~H.~~ H. That bids are to be quoted f.o.b. Farmington, Connecticut.
- ~~I.~~ I. That the outside of the envelope containing the bid shall be plainly marked with the bid number and Bid Title.
- ~~J.~~ J. The amount and type of bid security to be submitted, if any.

~~L~~K. The amount and type of performance security to be required, if any.

~~M~~L. That the Town of Farmington reserves the right to accept or reject any or all bids and to waive informalities-~~O~~ or irregularities.

~~N~~M. That the bid must be signed by an authorized person.

~~O~~N. That the local vendor preference provisions of § 55-5 shall apply. [Added 7-23-1996; amended 8-27-1996]

§ 55-4. Bid forms.

All bids shall be submitted on bid forms prepared and furnished by the Town Manager or his/her designee.

§ 55-5. Local vendor preference. [Added 7-23-1996;¹ amended 8-27-1996]

- A. For all bids and quotes submitted for purchases not excluded by § 55-8 exceeding \$2,500 but less than \$500,000, any qualified and registered local vendor who has submitted a bid or quote not more than 5% higher than the lowest qualified bid or quote will be awarded the contract or purchase order, subject to § 55-6, so long as such local vendor agrees to provide the supplies, materials, equipment, commodities and/or services which are the subject of such contract or purchase order at the same price as the lowest qualified bid or quote received. In the event that more than one local vendor submits a bid or quote not more than 5% higher than the lowest qualified bid or quote, the award shall be to that local vendor originally submitting the lowest qualified bid or quote. [Amended 10-12-1999]
- B. For purposes of this section, a qualified and registered local vendor is defined as one who maintains a principal place of business located within the Town limits of Farmington by occupying real property in which to conduct such business or by paying ad valorem taxes on business property to the Town of Farmington. Evidence of the maintenance of such principal place of business may include the ownership or long-term lease of real estate from which the principal place of business is operated or the payment of property taxes on the personal property of the business to be used in the performance of the bid.
- C. The Town Manager shall have prepared a local vendor registration form and shall have it made available to all local businesses. When such form has been properly completed and filed by a local vendor with and approved by the Town Purchasing Coordinator, such local vendor shall be a qualified and registered local vendor in the Town for the purposes of this section.
- D. This section shall not apply in any situation where the preference created by this section would violate federal and state law or any existing contracts.

§ 55-6. Power of Town Manager; negotiation. [Amended 7-23-1996; 8-27-1996]

For contracts under \$50,000, ~~F~~ the Town Manager is empowered to award the contract to the lowest qualified bidder or quoter, subject to the local vendor preference provision in § 55-5, to reject all bids or to negotiate further with some bidder or bidders as he shall deem appropriate and award the contract on the basis of lowest price obtainable, provided that he shall never negotiate further with a bidder whose original- bid

1. Editor's Note: This ordinance also provided for the renumbering of former §§ 55-5 through 55-10 as §§ 55-6 through 55-11, respectively.

price was higher than that of another bidder or bidders without also negotiating further with all such bidders whose original bid prices were lower; and provided, further, that unless the Town Manager has obtained the specific approval of the Town Council or unless he has entered into further negotiations as set forth above, he shall not award the contract to anyone other than the lowest responsible bidder. If the Town Manager negotiates with bidders or quoters as provided above, any qualified and registered local vendor submitting an original bid or quote not more than 5% higher than the lowest qualified bid or quote shall be awarded the contract or purchase order if such local vendor is willing to meet the lowest negotiated price.

§ 55-7. Approval by Town Council for certain expenditures. [Amended 3-24-1987]

All purchases or contracts which involve the expenditure of \$50,000 or more shall be approved by the Town Council.

§ 55-8. Nonapplicability to professional services. [Amended 7-23-1996; 8-27-1996]

The provisions of this chapter shall not apply to the purchase of surety bonds and insurance or to contracts for professional services with attorneys, physicians, architects, appraisers or other professionals where the services contracted for are primarily advisory ~~or consultant,~~ in nature. ~~nor shall said provisions apply to purchases made through the State of Connecticut for materials and commodities conforming to specifications of the State of Connecticut. The provisions of this chapter shall also not apply to regional or cooperative purchasing by the Town.~~

§ 55-9. Division into parts prohibited; trade-in allowances. [Amended 11-16-1976; 3-24-1987]

No purchase shall be divided into parts for the purpose of evading the intent of this chapter. Trade-in allowances shall be disregarded in determining the purchase price.

§ 55-10. Waiver of requirements.

Upon the recommendation of the Town Manager, the Town Council may, by majority vote, waive any or all requirements of this chapter for any particular purchase or contract.

§ 55-11. Preservation of documents.

A tabulation of all bids showing the names of the bidders, amounts of the bids and indicating in each case the successful bidder or, in the event of further negotiation, the results of said further negotiation and the bidder to whom the contract was awarded, together with the originals of all such bids and other documents pertaining to the award of contracts shall be preserved in ~~the office of the Town Manager for not less than six years,~~ in accordance with the records retention schedule promulgated by the State Records Retention Administrator, ~~where they~~ and shall be open to public inspection.

NEW:55-12. Cooperative Purchasing

Whenever it is to the advantage of the Town, the Town may purchase from bids called for by other governmental agencies or cooperative purchasing organizations provided that the bid process used by said other governmental agencies or cooperative purchasing organizations conform substantially to the bidding requirements contain in this Chapter. If a supply, material or equipment is available under multiple cooperative bids, then a comparison of all bids shall be made to determine which bid offers the best advantage to the Town. The use of cooperative bids shall be subject to the requirement of Section 55-7.

Agenda Item D-3

Regular Town Council Meeting Agenda
March 14, 2017, Page 6

**LEGAL NOTICE
TOWN OF FARMINGTON
PUBLIC HEARING**

A Public Hearing will be held on Tuesday, March 14, 2017 at 7:05 p.m. in the Town Hall Council Chambers on the Town Manager's 2017-2018 Recommended Budget.

Dated at Farmington, Connecticut this 1st day of March 2017.

Kathleen A. Eagen
Town Manager

TOWN OF FARMINGTON, CT

FY2017-2018

**TOWN MANAGER'S
RECOMMENDED BUDGET**

MARCH 14, 2017

**FY2017/2018
TAX AND BUDGET WORKSHEET
MANAGER'S RECOMMENDED BUDGET
MARCH 14, 2017**

	FY16/17 Adopted Budget	FY17/18 Manager's Recommended	Dollar Change	% Change
<u>EXPENDITURES</u>				
Education	62,686,075	64,322,641	1,636,566	2.61
Town	28,229,371	28,910,794	681,423	2.41
Debt Service	6,827,369	7,315,700	488,331	7.15
Capital Improvements	2,856,900	2,728,000	(128,900)	(4.51)
Total	<u>100,599,715</u>	<u>103,277,135</u>	<u>2,677,420</u>	2.66

GRAND LIST

Real Estate	3,129,962,090	3,140,510,560	10,548,470	0.34
Personal Property	213,845,102	221,970,453	8,125,351	3.80
Motor Vehicles	231,013,836	233,478,558	2,464,722	1.07
Total	<u>3,574,821,028</u>	<u>3,595,959,571</u>	<u>21,138,543</u>	0.59

REVENUES

Other Property Taxes	1,175,000	1,200,000	25,000	2.13
Licenses and Permits	694,500	648,000	(46,500)	(6.70)
Fines and Penalties	40,000	39,000	(1,000)	(2.50)
Interest	85,000	150,000	65,000	76.47
Grants	5,850,171	4,145,382	(1,704,789)	(29.14)
Service Charges	1,327,543	1,357,290	29,747	2.24
Other	30,000	27,000	(3,000)	(10.00)
Westwoods Contribution	332,990	335,030	2,040	0.61
Total	<u>9,535,204</u>	<u>7,901,702</u>	<u>(1,633,502)</u>	<u>(17.13)</u>

TAX & MILL RATE

Tax Levy	\$ 91,776,511	\$ 96,083,433
Mill Rate	25.78	26.83
Mill Rate Change	0.68	1.05
% Change	2.7%	4.1%
Avg Residential Assessment	\$ 232,074	\$ 232,074
Real Estate Taxes	\$ 5,981.97	\$ 6,226.55
Dollar Increase	157.05	244.58
Percent Increase	2.7%	4.1%

TOWN OF FARMINGTON, CT
FY2017/2018
MANAGER'S RECOMMENDED BUDGET
GENERAL FUND REVENUE

<u>ACCOUNT DESCRIPTION</u>	<u>2015-2016 ACTUAL</u>	<u>2016-2017 REVISED BUDGET</u>	<u>2016-2017 7 MONTH ACTUAL</u>	<u>2016-2017 ESTIMATED 12 MONTHS</u>	<u>2017-2018 MANAGER</u>	<u>% CHANGE</u>
PROPERTY TAXES						
CURRENT TAXES	87,885,196	91,064,511	89,106,114	91,381,514	95,375,433	4.73%
DELINQUENT TAXES	301,512	200,000	103,053	191,058	200,000	0.00%
INTEREST & LIENS	246,463	225,000	112,787	212,199	225,000	0.00%
SUPPLEMENTAL TAXES	746,518	750,000	646,186	827,252	775,000	3.33%
TOTAL	89,179,689	92,239,511	89,968,141	92,612,023	96,575,433	4.70%
LICENSES AND PERMITS						
DOG LICENSES	8,422	6,000	4,380	5,727	6,500	8.33%
BUILDING PERMITS	526,524	675,000	370,787	590,929	625,000	-7.41%
OTHER PERMITS	26,060	13,500	11,840	17,922	16,500	22.22%
TOTAL	561,006	694,500	387,007	614,578	648,000	-6.70%
FINES AND PENALTIES						
COURT FINES	49,797	37,000	9,010	37,745	37,000	0.00%
DOG FINES & CHARGES	1,820	3,000	715	1,751	2,000	-33.33%
TOTAL	51,617	40,000	9,725	39,496	39,000	-2.50%
INTEREST						
INTEREST EARNINGS	98,512	85,000	83,672	145,164	150,000	76.47%
TOTAL	98,512	85,000	83,672	145,164	150,000	76.47%
STATE AND FEDERAL GRANTS						
PILOT: STATE-OWNED PROPERTY	3,147,460	3,086,385	3,134,814	3,134,814	2,526,231	-18.15%
PILOT: COLLEGES & HOSPITALS	29,785	29,924	29,691	29,691	19,650	-34.33%
VETERAN'S EXEMPTION	5,873	5,873	5,816	5,816	5,985	1.91%
ELDERLY CIRCUIT BREAKER	138,586	138,586	127,805	127,805	131,512	-5.10%
ELDERLY TAX FREEZE	929	929	851	851	875	-5.81%
PEQUOT/MOHEGAN FUND GRANT	31,572	29,874	9,932	29,796	30,223	1.17%
PILOT: TELECOMM EQUIP	103,812	112,713	-	108,018	105,915	-6.03%
REVENUE SHARING-PROJECTS	545,804	545,804	-	545,804	-	-100.00%
REVENUE SHARING-SALES TAX	-	241,319	335,287	335,287	482,637	0.00%
SOCIAL SERVICE GRANTS	8,574	12,000	3,631	8,291	8,500	-29.17%
POLICE GRANTS	185,310	75,000	95,499	74,666	78,000	4.00%
TOWN AID ROADS	373,341	373,341	186,719	373,438	373,438	0.03%
PLANNING GRANT	10,000	-	-	-	-	0.00%
EDUCATION GRANTS	1,559,944	1,181,846	547,539	1,036,863	-	-100.00%
SPECIAL EDUCATION	-	-	-	-	382,416	0.00%
TRANSPORTATION GRANT	15,302	16,577	-	-	-	-100.00%
SCHOOL BLDG GRANT	162,932	-	-	-	-	0.00%
TOTAL	6,319,226	5,850,171	4,477,584	5,811,140	4,145,382	-29.14%

**TOWN OF FARMINGTON, CT
FY2017/2018
MANAGER'S RECOMMENDED BUDGET
GENERAL FUND REVENUE**

<u>ACCOUNT DESCRIPTION</u>	<u>2015-2016 ACTUAL</u>	<u>2016-2017 REVISED BUDGET</u>	<u>2016-2017 7 MONTH ACTUAL</u>	<u>2016-2017 ESTIMATED 12 MONTHS</u>	<u>2017-2018 MANAGER</u>	<u>% CHANGE</u>
SERVICE CHARGES						
REAL ESTATE CONVEYANCE TAX	489,653	550,000	391,861	590,556	550,000	0.00%
BUSING FEES	3,465	5,785	5,155	6,835	5,800	0.26%
RENTALS	6,042	4,500	4,240	6,270	6,000	33.33%
TOWER SPACE RENTAL HOUSING	175,991	151,258	86,383	176,000	175,000	15.70%
POLICE SERVICES	51,807	52,000	28,338	48,580	55,490	6.71%
TOWN CLERK FEES	255,808	225,000	96,662	226,908	235,000	4.44%
SEWER INSPECTION FEE	241,804	285,000	174,243	291,734	285,000	0.00%
ZONING HEARINGS	-	17,000	-	-	7,500	-55.88%
ALARM FINES & CONNECTIONS	69,675	22,000	10,954	20,364	22,500	2.27%
TOTAL	1,307,320	1,327,543	802,736	1,381,397	1,357,290	2.24%
OTHER REVENUES						
OTHER ASSESSMENTS	139,662	5,000	1,395	2,000	2,000	-60.00%
OTHER REVENUES	51,037	25,000	30,402	37,428	25,000	0.00%
TOTAL	190,699	30,000	31,797	39,428	27,000	-10.00%
OTHER FUNDS						
WESTWOODS CONTRIBUTION	-	332,990	100,000	330,660	335,030	0.61%
TOTAL	-	332,990	100,000	330,660	335,030	0.61%
TOTAL REVENUES	\$ 97,708,068	\$ 100,599,715	\$ 95,860,662	\$ 100,973,886	\$ 103,277,135	2.66%

TOWN OF FARMINGTON, CT
FY2017/2018
MANAGER'S RECOMMENDED BUDGET
GENERAL FUND

<u>DEPARTMENT</u>	<u>2015/2016 ACTUAL</u>	<u>2016/2017 REVISED BUDGET</u>	<u>2016/2017 7 MONTH ACTUAL</u>	<u>2016/2017 ESTIMATED 12 MONTHS</u>	<u>2017/2018 DEPT REQUEST</u>	<u>2017/2018 MANAGER</u>	<u>% CHANGE</u>
<u>GENERAL GOVERNMENT</u>							
TOWN MANAGER	403,594	486,188	290,369	507,935	510,321	510,321	5.0%
FINANCE	1,115,134	1,110,563	659,809	1,108,033	1,200,737	1,129,472	1.7%
PROBATE	15,096	15,000	9,430	15,000	15,000	15,000	0.0%
REGISTRARS OF VOTERS	98,568	124,879	68,902	110,638	110,158	110,158	-11.8%
TOWN COUNCIL	53,535	53,000	38,006	52,543	59,000	56,300	6.2%
PERSONNEL SERVICES	59,392	494,708	27,798	70,019	225,000	215,300	-56.5%
LEGAL	151,096	185,000	54,940	145,688	185,000	185,000	0.0%
TOWN CLERK	313,857	327,394	187,559	327,576	339,591	337,757	3.2%
ECONOMIC DEVELOPMENT	128,219	118,489	73,604	127,573	130,861	135,103	14.0%
REGIONAL ASSOCIATIONS	2,586,389	2,663,927	2,660,557	2,663,927	2,762,116	2,727,667	2.4%
PLANNING & ZONING	359,324	346,861	166,328	302,298	342,611	323,253	-6.8%
PUBLIC BUILDINGS	234,423	221,809	98,831	252,796	248,681	247,661	11.7%
INSURANCE	227,579	265,930	258,452	262,345	294,615	294,615	10.8%
TOTAL-GENERAL GOVT	5,746,207	6,413,748	4,594,584	5,946,372	6,423,691	6,287,607	-2.0%
<u>PUBLIC SAFETY</u>							
FIRE MARSHAL	1,164,615	1,029,747	523,994	1,029,701	1,030,451	1,066,841	3.6%
FIRE DEPARTMENT	1,482,735	1,539,046	876,556	1,535,121	1,630,618	1,528,164	-0.7%
POLICE	5,705,569	5,803,799	3,326,543	5,854,153	6,334,081	6,009,015	3.5%
COMMUNICATIONS CENTER	1,022,206	990,692	655,440	1,039,144	1,019,229	1,013,956	2.3%
EMS SERVICES	62,429	21,225	21,225	21,225	22,055	22,055	3.9%
BUILDING INSPECTOR	176,391	181,811	104,485	182,276	179,996	191,808	5.5%
TOTAL-PUBLIC SAFETY	9,613,946	9,566,320	5,508,244	9,661,619	10,216,430	9,831,839	2.8%
<u>PUBLIC WORKS</u>							
PUBLIC WORKS ADMIN	107,941	100,922	55,727	86,770	110,913	103,790	2.8%
HIGHWAY & GROUNDS	3,626,590	3,996,967	2,311,471	4,218,381	4,261,752	4,234,405	5.9%
ENGINEERING	496,715	552,289	293,275	471,156	548,400	542,071	-1.9%
TOTAL-PUBLIC WORKS	4,231,246	4,650,178	2,660,474	4,776,307	4,921,065	4,880,266	4.9%
<u>COMMUNITY & RECREATIONAL SERVICES</u>							
COMMUNITY & REC SERVICES	852,769	788,260	422,809	771,807	827,610	828,310	5.1%
HOUSING	22,986	27,370	11,733	23,560	24,685	24,685	-9.8%
TOTAL-COMM & REC SERVICE	875,754	815,630	434,542	795,367	852,295	852,995	4.6%
<u>OTHER</u>							
BENEFITS	6,407,091	6,773,495	6,044,171	6,683,723	7,209,072	7,048,087	4.1%
OTHER	-	10,000	-	-	10,000	10,000	0.0%
TOTAL-OTHER	6,407,091	6,783,495	6,044,171	6,683,723	7,219,072	7,058,087	4.0%
TOTAL-TOWN BUDGET	26,874,244	28,229,371	19,242,015	27,863,388	29,632,553	28,910,794	2.4%

**TOWN OF FARMINGTON, CT
 FY2017/2018
 MANAGER'S RECOMMENDED BUDGET
 GENERAL FUND**

<u>DEPARTMENT</u>	<u>2015/2016 ACTUAL</u>	<u>2016/2017 REVISED BUDGET</u>	<u>2016/2017 7 MONTH ACTUAL</u>	<u>2016/2017 ESTIMATED 12 MONTHS</u>	<u>2017/2018 DEPT REQUEST</u>	<u>2017/2018 MANAGER</u>	<u>% CHANGE</u>
<u>DEBT SERVICE</u>							
DEBT ADMINISTRATION	6,651,806	6,827,369	4,653,676	6,679,467	7,455,700	7,315,700	7.2%
TOTAL-DEBT SERVICE	6,651,806	6,827,369	4,653,676	6,679,467	7,455,700	7,315,700	7.2%
<u>CAPITAL IMPROVEMENTS</u>							
CAPITAL OUTLAY	3,234,000	2,856,900	2,856,900	2,856,900	4,621,200	2,728,000	-4.5%
TOTAL-CAPITAL IMPROVEM	3,234,000	2,856,900	2,856,900	2,856,900	4,621,200	2,728,000	-4.5%
<u>EDUCATION</u>							
BOARD OF EDUCATION	59,912,273	62,686,075	32,288,178	62,686,075	64,322,641	64,322,641	2.6%
TOTAL-BOARD OF EDUCATIC	59,912,273	62,686,075	32,288,178	62,686,075	64,322,641	64,322,641	2.6%
GRAND TOTAL	96,672,323	100,599,715	59,040,769	100,085,830	106,032,094	103,277,135	2.66%

FARMINGTON BOARD OF EDUCATION BUDGET
SUMMARY OF EXPENDITURES

2017-2018 BUDGET REQUEST
Revised 2/8/2017

DESCRIPTION BY OBJECT	2014-15	2014-15	2015-16	2015-16	2015-16	2016-17	2016-17	2016-17	2017-18	INCREASE	PERCENT.
	BUDGET	EXPENDED	BUDGET	BUDGET	EXPENDED	BUDGET	6 MO EXPENDED	BOARD APPROVED	DECREASE	INC./DEC.	
100 SALARIES											
ADMINISTRATION	468,710	464,701	468,328	472,484	472,484	502,769	246,509	516,091	13,322	2.65%	
PRINCIPAL'S SALARIES	1,924,557	1,903,998	1,975,756	1,951,425	1,951,425	2,041,513	1,018,382	2,130,498	88,985	4.36%	
TEACHERS' SALARIES	28,153,924	27,688,918	28,967,417	28,831,000	28,831,000	30,032,236	11,136,013	30,769,140	736,904	2.45%	
DIRECTOR/COORDINATOR SAL.	726,519	721,532	729,391	668,105	668,105	699,801	341,843	786,083	86,282	12.33%	
STUDENT SERVICES	538,741	503,979	527,583	527,239	527,239	536,887	196,778	536,887	-	0.00%	
TEACHER SUBSTITUTES	532,757	633,055	532,757	554,319	554,319	543,032	222,149	543,032	-	0.00%	
TUTOR SALARIES	353,621	351,554	267,043	324,135	324,135	264,143	99,303	285,543	21,400	8.10%	
INSTRUCTIONAL AIDES	1,856,612	1,902,986	2,231,674	2,178,774	2,178,774	2,473,638	929,096	2,596,816	123,178	4.98%	
SECRETARIAL SALARIES	1,838,307	1,863,672	1,905,262	1,869,150	1,869,150	1,922,739	867,950	1,944,217	21,478	1.12%	
NURSES' SALARIES	541,220	576,135	570,314	573,964	573,964	604,584	251,681	628,584	24,000	3.97%	
MONITORS/IVAN DRIVERS SAL.	574,807	519,290	562,077	591,005	591,005	566,300	228,448	637,497	71,197	12.57%	
CUSTODIAL & MAINTENANCE	2,176,882	2,207,863	2,225,615	2,249,976	2,249,976	2,257,914	1,037,051	2,312,599	54,685	2.42%	
TOTAL 100 - SALARIES	\$39,686,658	\$39,347,683	\$40,963,217	\$40,791,576	\$40,791,576	\$42,446,549	\$16,574,803	\$43,686,989	\$1,241,440	2.92%	
200 BENEFITS											
SELF-INSURANCE BENEFITS	5,501,843	5,740,605	6,689,746	6,946,386	6,946,386	7,166,822	3,667,269	7,486,766	319,944	4.46%	
MEDICARE & SOCIAL SECURITY	1,165,116	1,214,245	1,169,154	1,258,871	1,258,871	1,224,059	541,702	1,224,730	20,671	1.69%	
LIFE INSURANCE, LTD	236,826	206,843	230,105	216,841	216,841	233,483	105,222	231,605	(1,876)	-0.80%	
RETIREMENT	151,444	77,643	102,519	135,219	135,219	157,175	150,088	120,319	(36,856)	-23.45%	
WORKER'S COMPENSATION	224,229	274,548	291,236	287,945	287,945	299,973	208,266	314,972	14,999	5.00%	
UNEMPLOY. COMP. & FEES	34,200	17,829	34,200	29,539	29,539	34,200	19,060	34,200	-	0.00%	
TOTAL 200 - BENEFITS	\$7,313,658	\$7,531,713	\$8,516,960	\$8,874,801	\$8,874,801	\$9,115,712	\$4,691,607	\$9,432,592	\$316,880	3.48%	
300 - SERVICES											
CONSULTATION SERVICES	413,297	548,850	554,172	613,087	613,087	609,554	330,205	635,296	25,742	4.22%	
PROF. TECHNICAL SER.	18,180	16,874	43,180	50,574	50,574	17,205	9,169	9,575	(7,630)	-44.35%	
IN-SERVICE TRAINING	178,200	169,337	172,750	149,241	149,241	176,600	84,576	178,955	2,355	1.33%	
PUBLIC RELATIONS	34,320	37,022	34,320	38,238	38,238	45,020	17,514	44,920	(100)	-0.22%	
STUDENT SERVICES	55,057	47,483	70,500	53,703	53,703	64,254	15,623	70,199	5,945	9.25%	
SUMMER SCHOOL PROGRAMS	329,743	364,780	359,844	330,349	330,349	379,672	289,704	382,657	2,985	0.79%	
OTHER PROF. SERVICES	366,845	381,261	399,146	409,129	409,129	403,700	302,207	453,750	50,050	12.40%	
PUBLIC UTILITIES	1,368,597	1,315,599	1,328,937	1,316,778	1,316,778	1,301,127	673,370	1,329,607	28,480	2.19%	
REPAIR OF EQUIPMENT	107,395	92,796	101,985	91,542	91,542	36,128	36,128	76,825	2,310	3.10%	
REPAIR OF BUILDINGS	773,036	829,059	569,097	534,081	534,081	670,547	363,892	679,239	8,692	1.30%	
DIST. VEHICLE OPER.	52,323	39,915	43,670	33,616	33,616	41,047	10,936	31,222	(9,825)	-23.94%	
COMMUNITY SERVICES	39,000	31,848	35,000	34,853	34,853	35,000	34,786	35,000	-	0.00%	
RENTAL AND LEASES	255,850	250,073	258,051	297,269	297,269	181,501	32,505	130,086	(51,415)	-28.33%	
TRANSPORTATION SERVICES	2,987,354	2,946,748	3,101,379	2,995,341	2,995,341	3,224,561	1,415,041	3,241,443	16,882	0.52%	
TRAVEL & CONFERENCE	54,360	46,003	53,960	40,532	40,532	55,460	16,603	55,910	450	0.81%	
CONTRACTED TRAVEL	34,615	31,155	31,515	28,846	28,846	32,400	11,108	29,250	(3,150)	-9.72%	
TELEPHONE SERVICE	289,170	313,075	299,121	287,598	287,598	299,971	146,087	345,969	45,998	15.33%	
OFFICE SERVICES	99,039	65,694	96,327	86,772	86,772	33,575	33,575	87,310	204	0.23%	
TUITION	1,222,861	1,064,223	932,099	933,227	933,227	1,157,385	446,709	1,096,818	(60,567)	-5.23%	
TOTAL 300 - SERVICES	\$8,579,242	\$8,591,795	\$8,485,053	\$8,324,776	\$8,324,776	\$8,856,625	\$4,269,738	\$8,914,031	\$57,406	0.65%	

FARMINGTON BOARD OF EDUCATION BUDGET
SUMMARY OF EXPENDITURES

2017-2018 BUDGET REQUEST
Revised 2/8/2017

DESCRIPTION BY OBJECT	2014-15 BUDGET	2014-15 EXPENDED	2015-16 BUDGET	2015-16 EXPENDED	2016-17 BUDGET	2016-17 6 MO EXPENDED	2017-18 BOARD BUDGET APPROVED	2017-2018 BUDGET REQUEST	
								INCREASE	PERCENT. INC./DEC.
400 - SUPPLIES									
INSTRUCTIONAL SUPPLIES	413,520	467,148	429,284	444,470	440,604	238,100	458,789	18,185	4.13%
STUDENT ACTIVITY SUPPLIES	280,137	312,156	303,566	309,475	305,303	156,448	324,411	19,108	6.28%
OFFICE LIB. & HEALTH SUPPLIES	112,683	112,742	117,593	109,629	108,448	51,759	109,738	1,290	1.19%
TESTING & EVALUATION	58,317	35,768	55,444	33,369	51,842	8,500	48,824	(3,018)	-5.82%
CUSTODIAL SUPPLIES	111,750	121,765	111,750	111,501	111,750	64,813	111,750	-	0.00%
FUEL OIL	31,185	127	0	405	0	0	0	-	0.00%
TEXTBOOKS	250,632	248,416	239,140	219,276	239,139	145,927	209,346	(29,793)	-12.46%
IMPROVE INSTRUCTION	137,500	110,675	129,500	141,160	121,200	68,331	122,500	1,300	1.07%
LIBRARY BOOKS	70,975	69,290	72,880	71,796	76,084	41,104	75,215	(869)	-1.14%
SUBSCRIPTIONS	62,215	57,959	62,619	56,028	63,011	42,814	63,106	95	0.15%
AUDIO VISUAL MATERIALS	151,767	151,788	188,270	167,742	161,340	86,110	163,270	1,930	1.20%
TOTAL 400 - SUPPLIES	\$1,680,780	\$1,687,834	\$1,710,045	\$1,664,851	\$1,678,719	\$903,906	\$1,686,949	\$8,230	0.49%
500 EQUIPMENT									
REPLACE EQUIPMENT	196,241	245,556	281,864	270,147	252,604	189,783	291,089	38,485	15.24%
NEW EQUIPMENT	494,817	590,664	178,764	198,378	88,029	78,040	61,850	(26,179)	-29.74%
TOTAL 500 - EQUIPMENT	\$691,058	\$836,220	\$460,628	\$468,525	\$340,632	\$267,823	\$352,939	\$12,307	3.61%
600 - DUES AND FEES									
MEMBERSHIPS	53,538	66,663	65,768	72,597	47,244	45,592	49,315	2,071	4.38%
LIABILITY INSURANCE	231,526	170,988	189,538	190,018	201,594	189,835	199,826	(1,768)	-0.88%
TOTAL 600 DUES & FEES	\$285,064	\$237,651	\$255,306	\$262,615	\$248,838	\$235,427	\$249,141	\$303	0.12%
GRAND TOTALS	\$58,236,460	\$68,232,896	\$60,391,209	\$60,387,144	\$62,686,075	\$28,943,304	\$64,322,641	\$1,636,665	2.61%

OTHER FUNDS

**TOWN OF FARMINGTON, CT
FY2017-2018 BUDGET
REFUSE COLLECTION FUND**

	<u>2015-2016 ACTUAL</u>	<u>2016-2017 REVISED BUDGET</u>	<u>2016-2017 7 MONTH ACTUAL</u>	<u>2016-2017 ESTIMATED 12 MONTHS</u>	<u>2017-2018 DEPT REQUEST</u>	<u>2017-2018 MANAGER</u>
REVENUES						
INTEREST	1,123	1,000	922	1,596	1,500	1,500
WASTE COLLECTION FEES	1,658,186	1,635,880	1,628,332	1,656,113	1,530,714	1,621,943
PRIOR YEAR COLLECTIONS	38,324	16,800	12,008	19,182	16,800	16,800
OTHER REVENUES	11,407	2,200	1,000	2,000	2,000	2,000
TOTAL REVENUES	1,709,040	1,655,880	1,642,262	1,678,891	1,551,014	1,642,243

	<u>2015-2016 ACTUAL</u>	<u>2016-2017 REVISED BUDGET</u>	<u>2016-2017 7 MONTH ACTUAL</u>	<u>2016-2017 ESTIMATED 12 MONTHS</u>	<u>2017-2018 DEPT REQUEST</u>	<u>2017-2018 MANAGER</u>
APPROPRIATIONS						
LANDFILL	25,222	35,525	13,761	26,535	35,250	33,128
REFUSE COLLECTION	1,515,805	1,620,355	726,878	1,432,342	1,489,714	1,582,865
HAZARDOUS WASTE	-	-	-	25,301	26,050	26,250
TOTAL APPROPRIATIONS	1,541,027	1,655,880	740,639	1,484,178	1,551,014	1,642,243

**TOWN OF FARMINGTON, CT
FY2017-2018 BUDGET
RECREATION FUND**

RECREATION PROGRAMS	2015-2016 <u>ACTUAL</u>	2016-2017 <u>REVISED BUDGET</u>	2016-2017 7 MONTHS <u>ACTUAL</u>	2016-2017 ESTIMATED 12 MONTHS	2017-2018 DEPT <u>REQUEST</u>	2017-2018 <u>MANAGER</u>
REVENUES						
SPORTS & PHYSICAL FITNESS	454,320	458,292	286,983	473,903	470,023	463,000
CULTURAL & CREATIVE	20,904	20,740	17,822	19,832	19,936	19,936
SOCIAL PROGRAMS	7,223	11,500	2,303	4,131	-	-
BUS TRIPS	6,694	8,000	3,243	6,492	7,470	6,700
RECREATION CAMPS	82,233	74,600	23,136	82,842	75,994	82,500
SENIOR TRIPS & PROGRAMS	40,142	22,500	17,710	24,305	22,500	24,300
OTHER REVENUE	3,930	4,000	1,312	3,343	500	3,300
INTEREST	290	300	99	209	250	220
TOTAL REVENUES	615,736	599,932	352,608	615,057	596,673	599,956

APPROPRIATIONS	2015-2016 <u>ACTUAL</u>	2016-2017 <u>REVISED BUDGET</u>	2016-2017 7 MONTHS <u>ACTUAL</u>	2016-2017 ESTIMATED 12 MONTHS	2017-2018 DEPT <u>REQUEST</u>	2017-2018 <u>MANAGER</u>
SPORTS & PHYSICAL FITNESS	291,410	298,553	205,904	301,614	324,985	324,985
CULTURAL & CREATIVE	22,277	12,882	6,107	17,024	12,085	12,085
SOCIAL PROGRAMS	19,641	19,256	7,680	12,139	1,500	1,500
BUS TRIPS	6,777	8,000	5,259	8,586	6,468	8,800
SPECIAL NEEDS	900	4,800	327	1,228	4,800	4,800
RECREATION CAMPS	69,479	60,680	43,490	74,130	68,046	77,836
RECREATIONAL SERVICES	153,960	173,261	84,127	168,990	141,042	145,650
SENIOR TRIPS & PROGRAMS	42,121	22,500	9,940	30,344	22,500	24,300
TOTAL APPROPRIATIONS	606,565	599,932	362,835	614,055	581,425	599,956

**TOWN OF FARMINGTON, CT
FY2017-2018 BUDGET
GOLF COURSE FUND**

	<u>2015-2016 ACTUAL</u>	<u>2016-2017 REVISED BUDGET</u>	<u>2016-2017 7 MONTH ACTUAL</u>	<u>2016-2017 ESTIMATED 12 MONTHS</u>	<u>2017-2018 DEPT REQUEST</u>	<u>2017-2018 MANAGER</u>
REVENUES						
GREENS FEES	322,796	316,800	169,075	308,977	319,000	316,800
SEASON TICKETS	106,269	104,000	12,402	103,225	105,000	104,000
INTEREST	272	220	96	185	220	200
OTHER	7,697	5,000	2,678	5,273	8,250	5,300
LEASE PAYMENT	5,090	4,500	2,324	3,718	6,040	4,500
GOLF CART RENTALS	109,765	100,400	68,910	107,301	102,425	104,825
DRIVING RANGE	53,778	47,530	18,792	45,256	47,500	47,500
TOTAL REVENUES	\$ 605,667	\$ 578,450	\$ 274,276	\$ 573,935	\$ 588,435	\$ 583,125

	<u>2015-2016 ACTUAL</u>	<u>2016-2017 REVISED BUDGET</u>	<u>2016-2017 7 MONTH ACTUAL</u>	<u>2016-2017 ESTIMATED 12 MONTHS</u>	<u>2017-2018 DEPT REQUEST</u>	<u>2017-2018 MANAGER</u>
APPROPRIATIONS						
GOLF COURSE	396,476	-	-	-	-	-
CLUBHOUSE	196,003	183,510	103,562	182,395	178,550	188,370
RESTAURANT	2,055	2,500	(102)	1,757	2,000	2,325
DRIVING RANGE	9,092	15,000	7,299	11,661	10,500	9,500
GOLF CART RENTALS	50,980	44,450	28,117	47,462	43,250	47,900
GENERAL FUND CONTRIB	-	332,990	100,000	330,660	354,135	335,030
TOTAL APPROPRIATIONS	654,606	578,450	238,876	573,935	588,435	583,125

**CAPITAL
IMPROVEMENT
PROGRAM**

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2017/2018-FY2021/2022**

FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS
R = REAPPROPRIATION

	F	FUNDED	REQUESTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	TOTAL
	S	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	
BOARD OF EDUCATION								
TECHNOLOGY IMPS - SCHOOLS	G	505,000	485,000	500,000	500,000	550,000	550,000	2,585,000
DISTRICTWIDE MECHANICAL EQUIP	G	55,400	225,000	225,000	225,000	225,000	250,000	1,150,000
IAR LIBRARY RENOVATION	G		160,000					160,000
SCHOOL SECURITY	G	50,000	50,000	50,000	55,000	55,000	60,000	270,000
SCHOOL CODE/SAFETY COMPLIANCE	G	50,000	50,000	50,000	50,000	50,000	50,000	250,000
CLASSROOM FURNITURE	G		140,000	125,000	125,000	125,000	125,000	640,000
ROOF REPLACEMENT-FHS	G	8,700						-
ROOF REPLACEMENT-IAR SCHOOL	B				481,130			481,130
STUDENT TRANSPORTATION VEHICLES	G	85,000					95,000	95,000
CAPITAL FACILITIES CONDITION REPORT	G	92,800						-
CAFETERIA EQUIPMENT	G	35,000		25,000		25,000		50,000
TOWN MANAGER'S REDUCTION			(160,000)					(160,000)
TOTAL-EDUCATION		881,900	950,000	975,000	1,436,130	1,030,000	1,130,000	5,521,130
ENGINEERING								
ROAD RECONSTRUCTION	B	4,000,000				2,000,000		2,000,000
ROAD RECONSTRUCTION	O				200,000	200,000		400,000
BRIDGE REPAIRS	G			50,000		50,000		100,000
STP URBAN-NEW BRITAIN AVE	G	125,000		200,000	100,000			300,000
RIVERBANK STABILIZATION	B			1,200,000				1,200,000
RAILS TO TRAILS	G			75,000		75,000		150,000
ENVIRONMENTAL COMPLIANCE	G	35,000	35,000	50,000	35,000	50,000	35,000	205,000
UNIONVILLE CENTER SIDEWALKS	G		375,000					375,000
FARMINGTON CENTER IMPROVEMENTS	G		400,000					400,000
OPEN SPACE MANAGEMENT	G		25,000		25,000		25,000	75,000
TOTAL-ENGINEERING		4,160,000	835,000	1,575,000	360,000	2,375,000	60,000	5,205,000
HIGHWAY & GROUNDS								
SIDEWALK REPLACEMENT	G		25,000		25,000		25,000	75,000
SIDEWALK CONSTRUCTION	O	50,000		50,000		50,000		100,000
HIGH SCHOOL TRACK	G					350,000		350,000
HIGH SCHOOL BLEACHERS	G				200,000	200,000	200,000	600,000
IRRIGATION IMPROVEMENTS	G			40,000	40,000			80,000
TUNXIS MEADE IMPROVEMENTS	G			75,000	75,000	75,000	75,000	300,000
FIELDS & PLAYGROUND EQUIPMENT	G	40,000				50,000		50,000
TRUCK LIFT REPLACEMENT	G	85,000						-
GENERATOR REPLACEMENT	G						100,000	100,000
DUMP TRUCKS-HIGHWAY	G	185,000		205,000	190,000	190,000	190,000	775,000
ROAD MAINTENANCE TRUCK-HIGHWAY	G		70,000		70,000		70,000	210,000
ROAD SWEEPER	G	250,000					300,000	300,000
3 CUBIC YD WHEEL LOADER	G						200,000	200,000
BACKHOE LOADER	G			130,000				130,000
ROAD SIDE MOWER	G		130,000					130,000
ROAD MAINTENANCE TRUCK-PARKS	G			70,000		70,000		140,000
WING DECK MOWER-PARKS	G			105,000				105,000
MOWER-PARKS	G		55,000		40,000		60,000	155,000
SUPERINTENDENT'S VEHICLE	G					25,000		25,000
BUILDING MAINTENANCE VEHICLE	G			25,000				25,000
SKIDSTEER-GROUNDS	G				40,000		60,000	100,000
TOTAL-HIGHWAYS & GROUNDS		610,000	280,000	700,000	680,000	1,010,000	1,280,000	3,950,000
PLANNING DEPARTMENT								
LANDSCAPE ENHANCEMENTS-SHADE TREE	G		25,000					25,000
PLAN OF CONSERVATION & DEVELOPMENT	G		40,000					40,000
TOTAL-PLANNING		-	65,000	-	-	-	-	65,000

CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2017/2018-FY2021/2022

FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS
R= REAPPROPRIATION

	F	FUNDED	REQUESTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	TOTAL
	S	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	
FIRE DEPARTMENT								
TURNOUT GEAR	G	45,000	45,000	45,000	45,000	45,000	45,000	225,000
SCBA CYLINDER REPLACEMENTS	G	135,000		160,000				160,000
HOSE	G			25,000		25,000		50,000
LADDER 1 REPLACEMENT	B				1,200,000			1,200,000
ENGINE 2 REPLACEMENT	B			650,000				650,000
ENGINE 3 REPLACEMENT	B	600,000						-
ENGINE 5 REPLACEMENT	B						700,000	700,000
ENGINE 8 REPLACEMENT	B					650,000		650,000
ENGINE 9 REPLACEMENT	B						700,000	700,000
MEDIC 7 REPLACEMENT	G					95,000		95,000
MEDIC 11 REPLACEMENT	G			95,000				95,000
MEDIC 16 REPLACEMENT	G						95,000	95,000
TRUCK 14 (BRUSH) REPLACEMENT	G		95,000					95,000
FIRE SAFETY TRAILER	G				70,000			70,000
UTILITY VEHICLE	G						38,500	38,500
FIRE STATION IMPROVEMENTS	G	25,000	50,000					50,000
FIRE STATION RENOVATIONS	B				9,000,000			9,000,000
TOTAL-FIRE		805,000	190,000	975,000	10,315,000	815,000	1,578,500	13,873,500
POLICE DEPARTMENT								
SUPERVISOR'S SUV	G		68,000		68,000			136,000
TECHNOLOGY IMPS - POLICE	G	55,000	50,000	45,000	75,000	50,000	20,000	240,000
FINGERPRINT MACHINE	G				35,000			35,000
COMMUNICATIONS UPGRADE	G	25,000						-
COMMUNICATIONS UPGRADE	B			630,000				630,000
BUILDING IMPROVEMENTS	G	25,000		50,000	50,000	50,000	50,000	200,000
SPEED SIGN TRAILER	G	30,000						-
FIREARMS SIMULATOR	G		55,000					55,000
TOTAL-POLICE		135,000	173,000	725,000	228,000	100,000	70,000	1,296,000
TOWN MANAGER								
TECHNOLOGY IMPS - TOWN	G	50,000	100,000	115,000	150,000	40,000		405,000
TOWN HALL IMPROVEMENTS	G			200,000	200,000	200,000	175,000	775,000
TOWN HALL IMPROVEMENTS	O		200,000					200,000
BUILDING/EQUIPMENT IMPS	G				75,000			75,000
TELEPHONE SYSTEM	G	90,000						-
FHS SCHEMATIC DESIGN	G	400,000						-
COMPUTER SYSTEM - FINANCE	G				25,000			25,000
LAND RECORDS RE-INDEXING	G	30,000	25,000	30,000				55,000
REAL ESTATE REVALUATION	G	220,000	25,000					25,000
TOTAL-TOWN MANAGER		790,000	350,000	345,000	450,000	240,000	175,000	1,560,000
COMMUNITY & RECREATION SERVICES								
STAPLES HOUSE RENOVATIONS	G				25,000		25,000	50,000
DIAL-A-RIDE BUS	G				42,000			42,000
DIAL-A-RIDE BUS	R		7,000					7,000
DIAL-A-RIDE BUS	O		35,000					35,000
SPRAYGROUND WATER PARK	O			200,000				200,000
SENIOR CENTER EXERCISE EQUIP	G	25,000					25,000	25,000
SENIOR CENTER CAPITAL PROJECTS	G					25,000		25,000
SENIOR CENTER CAPITAL PROJECTS	O	25,000						-
STONE HOUSE RENOVATIONS	G		50,000	50,000	25,000			125,000
YOUTH CENTER RENOVATIONS	G				25,000			25,000
RECREATION FACILITIES IMPROVEMENTS	O			35,000				35,000
TOTAL-COMMUNITY & RECREATION		50,000	92,000	285,000	117,000	25,000	50,000	569,000

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2017/2018-FY2021/2022**

**FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS
R = REAPPROPRIATION**

	F S	FUNDED 2016-2017	REQUESTED 2017-2018	PROJECTED 2018-2019	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	TOTAL
WESTWOODS GOLF COURSE								
FAIRWAY MOWER	G			50,000				50,000
SPRAYER	G	40,000						-
AERATOR	G					25,000		25,000
IRRIGATION IMPROVEMENTS	G			40,000			75,000	115,000
BUILDING IMPROVEMENTS	G	60,000						-
SANDPRO TOP DRESSER	G		35,000					35,000
TRACTOR & ACCESSORIES	G				75,000			75,000
TOTAL-GOLF COURSE		100,000	35,000	90,000	75,000	25,000	75,000	300,000
TREATMENT PLANT								
REPAIR SEWER LINES	O	125,000	125,000	125,000	350,000	500,000		1,100,000
PUMP STATION IMPROVEMENTS	O	175,000	175,000	175,000	300,000	475,000		1,125,000
PLANT UPGRADE & IMPROVEMENTS	O	600,000	600,000	600,000	200,000			1,400,000
PLANT EQUIPMENT REPLACEMENT	O	25,000	25,000	25,000	25,000			75,000
ROLLING STOCK REPLACEMENT	O	75,000	75,000	75,000	25,000	25,000		200,000
TOTAL-TREATMENT PLANT		1,000,000	1,000,000	1,000,000	900,000	1,000,000	-	3,900,000
GRAND TOTAL		8,531,900	3,970,000	6,670,000	14,561,130	6,620,000	4,418,500	36,239,630
FUNDING TOTALS								
GENERAL FUND	G	2,856,900	2,728,000	2,905,000	2,780,000	2,720,000	3,018,500	14,151,500
BONDED	B	4,600,000		2,480,000	10,681,130	2,650,000	1,400,000	17,211,130
OTHER FUNDS	O	1,075,000	1,235,000	1,285,000	1,100,000	1,250,000		4,870,000
REAPPROPRIATION	R		7,000					7,000
TOTAL		8,531,900	3,970,000	6,670,000	14,561,130	6,620,000	4,418,500	36,239,630

FY17/18 Budget	103,277,135
2.5% CIP Allocation	2,581,928
Requested	2,728,000
	2.64%
Allocation	
BOE	34.8% 950,000
Town	65.2% 1,778,000

Agenda Item D-5

March 14, 2017

Farmington Town Council and Members of the Public:

I present for your review the Town Manager's recommended budget for Fiscal Year 2017 - 2018. This budget is proposed, as always, with the Town of Farmington Vision Statement in mind. The Town of Farmington Vision Statement is that:

"...Farmington will be recognized as an historic and progressive town with an engaged citizenry committed to the betterment of the entire community. To that end, high quality services will be provided to a diverse population living and working in a balanced blend of open space, and residential housing and commercial properties supported by stable and equitable revenues..."

The General Fund Budget includes the recommended spending for the Town, for the school system, for debt service and for capital improvements. The recommended budgets for the Golf Course, Recreation Fund and solid waste collection and disposal are also included for your review.

The Town Council set a target in which the Town expenditure portion of the budget would increase no more than between 2.25%-2.75% above current expenditures. Along with the Town Council's budget target, the Town's Strategic Plan and the Town's Capital Improvement Policy were the policy guidelines at the forefront when formulating this budget. The budget building process focused on the following funding themes:

- 1) **Maintain current service levels.** Continue to fund accounts at levels that will enable service levels to remain at high standards. Additionally, any increase in service levels should be directly tied to accomplishing the Town's Strategic Plan/Town Manager goals.
- 2) **Maintain current Capital Funding levels.** The cost of maintaining the Town's infrastructure through the Capital Budget is a necessary expense that has to be recognized. The cost of not maintaining the Town's property, buildings, and equipment will have a significant negative long-term impact. This year's appropriation exceeds our Capital Improvement Policy guidelines and will allow us to continue to meet the Town's capital improvement needs as well as to move the Strategic Plan goals forward.
- 3) **Governor's Budget and its impact on Farmington.** The current State of Connecticut fiscal crisis should be recognized as a potentially significant driver in this budget process. The Governor's proposed budget has a considerable negative impact on the Town of Farmington. Grants from the State are proposed to be decreased by 29.14%. This decrease equates to a 1.24 mill rate increase alone. The Governor has also proposed that municipalities fund 1/3 of the annual Teacher Retirement contribution. The State has historically paid the entire liability. Farmington's proposed payment is \$3,343,850. This Town Manager recommended budget includes the reductions in State grants, but does not include any contribution to the Teacher's Retirement. We are hopeful that before the Town Council sends a budget to the Annual Town Meeting in April that more information will be available from the State. Additional budget workshops have been set in early April to review the budget again, if needed.

The recommended Town budget increase is 2.41%, which is below the Town Council target maximum. This recommended budget of 2.41% maintains the service levels that residents expect, however it does not allow for any real expansion of services.

In summary, an expenditure increase of 2.41% has afforded me the ability to continue to maintain services levels while meeting contractual and other obligations. This proposed town budget is very much a maintenance budget with modest increases in accounts where only absolutely necessary.

EXPENDITURES:

General Fund	2017/2018 TM Recommended	% Increase (Decrease)
General Administration	\$6,287,607	(2.0%)
Public Safety	\$9,831,839	2.8%
Public Works	\$4,880,266	4.9%
Community and Rec.	\$ 852,995	4.6%
Other	\$7,058,087	4.0%
TOTAL	\$28,910,794	2.41%

General Administration

The General Administration group of accounts includes expenses for the administrative branch of the Town government and funding for non-profit organizations that the Town supports.

Some areas to note:

- The Central Operations account shows one half of a secretary position that is shared with the Water Pollution Control Plant during the plant upgrade project.
- The Salary Reserve account in the Personnel budget will cover salary adjustments for nonunion staff and members of SEIU and IAFF. Salaries for members of AFSCME and IBPO are reflected in departmental accounts.
- The Registrars budget has been decreased because of the reduced costs associated with a non-presidential election year.
- The contribution to the library is \$2,486,715 which is a 2.5% increase above current budget levels.
- The Economic Development Commission shows an increase to fund community initiatives like the seasonal flower program.
- The Information Technology professional services account will support technology consulting services to enhance our security policies and practices.
- Insurance shows a 10.8% increase due to liability claims the Town has incurred as well as the addition of new fraud policies. New fire apparatus has also increased the Volunteer Firefighter Insurance policy.
- The Town Hall Electricity account has been increased to reflect actual usage as well as an anticipated rate increase. The increase in the Public Buildings group of accounts is a result of the Town Hall Electricity increase.

The proposed budget requested for this group of accounts is \$6,287,607 or a 2.0% decrease from the current budget.

Public Safety

The Public Safety group of accounts includes: fire, police, emergency medical and ambulance services, dispatching, and building inspection functions.

Some areas to note:

- The Fire Hydrant fees are projected to increase by 3.6% for the upcoming fiscal year.
- In Police, Full Time Payroll accounts reflect multiple years of contractual increases due to the timing of the contract settlement last year.
- The Police Animal Control Part Time Payroll account shows a modest increase to support civilian help in feeding and caring for impounded animals.
- The Police Fleet account includes funding for two new 24-hour patrol vehicles and a lease payment for one new unmarked vehicle. This account also funds lease payments for previously purchased unmarked vehicles. This is in line with our police vehicle replacement plan.
- The Gas and Diesel account(s) have been decreased to reflect reduced pricing.
- The Building Inspector Account shows a 5.5% increase. This increase supports the ViewPermit software system that was recently rolled out in the Development area. The program is an online and electronic permitting system. It replaced a software package from the 1980's.

The proposed budget request for this group of accounts is \$9,831,839 or a 2.8% increase above the current budget

Public Works

The Public Works group of accounts includes Public Works and Development, Highway and Grounds, and Engineering.

Some areas to note:

- In Highway & Grounds, Full Time Payroll accounts reflect multiple years of contractual increases due to the timing of the contract settlement last year.
- The Highway and Grounds Operations account shows funding for four (4) seasonal summer employees who will be used to supplement regular staff.
- The Gas and Diesel Fuel account(s) have been increased to reflect actual usage trends.
- The Parks and Grounds, Material & Supplies account, has been increased to follow our Recreation Policy and absorb costs previously budgeted in the Recreation Fund.
- The Seasonal Construction Inspector in the Engineering department was not filled last year due to a lack of suitable candidates; the position has been deleted from this budget.

The proposed request for the Public Works group of accounts is \$4,880,266, an increase of 4.9% above the current budget.

Community and Recreation Services

The Community and Recreation Services group of accounts include Community Services and Housing.

Some areas to note:

- The Outreach Account in Administration aggregates funding from other Department accounts to support the Department's publications and other marketing materials.
- The Professional Services account in Elderly Services funds Meals on Wheels and the needs of eligible residents that are not met by State relief programs.
- The Recreation Supervisor position has been partially funded in the Recreation Services account, in adherence to our Recreation Policy.

The total request for the Community and Recreation Services account is \$852,995, an increase of 4.6 %.

Other

The Other group of accounts includes funds for employee benefits and contingencies.

Some areas to note:

- The Workers Compensation account has been decreased due to favorable renewal rates resulting from large claims dropping off.
- The Pension contribution has increased due to an increase in the accrued liability for inactive members of the retirement plan and an increase in the amount of required contributions to the Defined Compensation Plan for recently hired employees.
- The Health Insurance account contains a 9.0% increase. This is the result of poor claims experience in the current year.
- The Health and Hypertension account has been decreased due a stabilization of claim costs.

The recommended budget request for this group of accounts is \$7,058,087, an increase of 4.0%.

The recommended total Town General Fund appropriation is \$28,910,794, which is a 2.41% increase above the current budget.

Debt

The Debt group of accounts includes appropriations to make principal and interest payments on the Town's long-term bonded debt. The total recommended amount for next fiscal year is \$7,315,700. This is an increase of \$488,331 or 7.15% from the previous year. In addition to the funds needed to pay debt service on existing debt obligations, funds are also included to pay the interest expense on a new issuance which will be sold in the fall of 2017. The new issue will finance open space acquisitions, a fire pumper engine, and road improvements. The issue may also include an initial amount of funds for the high school project assuming that it is approved at referendum prior to the issuance date. Funds are also included to pay the short term interest

cost on a projected \$42.0 million bond anticipation note that will be sold in April 2017. These notes are being issued to finance the wastewater treatment plant upgrade project.

Refuse Collection

The Refuse Collection budget includes the cost of collecting and disposing of solid, bulky and hazardous waste generated by Town residents and the Town's landfill operation. This budget proposes no rate increase. The annual fee will remain at \$235.00 per household.

Town Expenditures by Object

I have also separated the budget by object, which includes Salaries, Benefits, Supplies, Equipment, Contractual, and Utilities. The increases for each object are as follows:

General Fund	2017/2018 TM Recommended	% Increase (Decrease)
Salaries	\$13,189,771	2.4%
Benefits	6,562,387	5.2%
Supplies	770,880	2.5%
Equipment	408,968	(19.1)%
Contractual	5,896,265	0.9%
Utilities	2,082,523	3.4%

Capital Improvements

The proposed General Fund appropriation to support the first year of the Capital Improvement Plan is \$2,728,000, which equals 2.64% of the recommended General Fund revenues for next fiscal year. Based on the Town's Capital Improvement Policy, the Town's objective is to contribute at least 2.5% of annual General Fund revenues allocated to the operating budget.

The proposed Capital Budget recommends funding slightly above the policy floor in order to move several Strategic Plan goals forward. The capital funding request for municipal projects is close to 50% related to strategic plan initiatives. As we move forward with increasing debt service payments to finance the upgrade of the Wastewater Treatment Facility and a potential Farmington High School renovation project, funding over the policy floor will become very difficult.

The Town's Capital Improvement Policy and the Town's Strategic Plan were the policy guidelines that were at the forefront when formulating the CIP while focusing the appropriations into four main funding themes. These themes are equipment/infrastructure/maintenance improvements, technology and communication initiatives, adherence to laws and compliance, and strategic plan initiatives.

Equipment/Infrastructure/Maintenance Improvements Summary

Each year in the capital budget we strive to make steady progress in this area. There is a continuous need to maintain the Town's equipment and infrastructure and these needs touch all departments. Over the last several years the Town has been able to fund many of our equipment needs. This year we continue to fund in this area, but have also redistributed some equipment dollars to strategic plan goal initiatives.

This Capital Improvement Plan proposes to fund equipment purchases for the replacement of turnout gear, and a Brush Truck for the Fire Department. The Police Department shows funding for the replacement of a Supervisors SUV. Equipment purchases also include a road side mower, a road maintenance truck, a sandpro top dresser, and a grounds mower in the Public Works Department.

This proposed Capital Improvement Plan continues to fund infrastructure improvements including sidewalk replacement, the maintenance of our open space parcels, Town Hall parking lot improvements, and needed renovations to Stone House along with funds to begin fire station renovations.

Technology and Communication Summary

In the 21st century, a town's technology infrastructure must be maintained. It must keep up with the rapidly changing world of technology, as well as the expectations of residents and businesses. Town-wide technology improvements, as well as improvements specific to the Police Department and Town Clerk, are proposed in this Capital Improvement Plan.

This Capital Improvement Plan will provide funds to the Police Department to purchase license plate reader systems that allow patrol officers to automatically scan plates in the field. Since the Connecticut DMV eliminated the registration sticker program, police officers must manually check the status of each registration. The license plate readers will automate this process. Funds will allow the purchase of two additional mobile units and one stationary unit.

Technology is constantly evolving, and the proposed Capital Improvement Plan will also provide routine technology improvements to Town Hall, allowing all departments to deliver public goods and services effectively and efficiently.

The Town Clerk's office will continue the land record re-indexing project with its proposed funding. The funds in this budget will allow for 1961-1965's records to be digitized and available in the Town Clerk's vault and on the internet. This program continues to be very well received by the public and continues to grow in both use and associated revenue for copy fees.

Law and Compliance Summary

Several capital requests are required to be completed by law. We have to be in compliance with certain legislation and state requirements. The Engineering department has requested funds for environmental code compliance in order to be in compliance with Storm Water regulations and permitting requirements. It will allow the Town to complete water sampling and catch basin cleaning. Connecticut General Statutes Section 8-23 requires all Towns to update their Plan of Conservation and Development every ten years. Funds for the Planning Department will support the update that is due in 2018. Finally, there is proposed funding to complete work on the revaluation of all real property for the October 1, 2017 grand list.

Strategic Plan Initiatives Summary

Over the last several years the Town has been working hard to enhance both Unionville Center and Farmington Center. The Town has also been actively seeking ways to leverage funds through grants and to create partnerships to move our strategic plan goals forward. The Town has been successful in working closely with the CT Department of Transportation (DOT) and other state agencies to make significant inroads into realizing these strategic goals.

The Strategic Plan has set priorities, through the Gateway Committee (Town Manager Goal #1), for enhancing the landscape and other features surrounding the Route 4 DOT project in Farmington. The Town was awarded a STEAP grant of \$350,000 to assist in the funding of these enhancements. The design enhancements that the Town requested from the DOT include decorative lighting, decorative crosswalks, and decorative sidewalks. The Town of Farmington is responsible to fund the balance of these enhancements; therefore a funding request of \$400,000 is included in this Capital Improvement Plan. A shade tree landscape enhancement initiative is also funded in this plan. The initiative would allow the Town to plant approximately

100 flowering shade trees from Mountain Spring Road west into Farmington Center along Route 4 and has a funding level of \$25,000.

Town Manager Goal #9 prioritizes the completion of sidewalk construction in Unionville and to administer the Main Street Grant. The Town was awarded a \$425,000 Main Street Grant from the State of Connecticut for sidewalks in Unionville. The Main Street Grant is a matching grant and the continuation of sidewalks in Unionville Center has a funding need of \$375,000. As such, this was included in the capital plan. This phase of the project will cover sidewalks along Mill Street, Platner Street and School Street.

Goal 6 of the Strategic Plan seeks to promote the Recreation program in the Town of Farmington. Goal 6.4 specifically speaks to providing adequate funding for the maintenance of recreational facilities and other capital improvements. The Recreation Department recently moved to Depot Place to be housed with the Continuing Education and EXCL programs. Stone House on Westwoods Drive is in need of both interior and exterior renovations. This space will continue to be used as storage and meeting space for recreation functions as well as for public meeting space. The capital plan includes \$50,000 to begin exterior and interior renovations at Stone House.

Bonding Summary

There is no proposed bonding for FY 2017-2018 other than a potential Farmington High School Renovation project that will be a separate referendum item outside of the budget process.

Water Pollution Control Authority Budget

The Water Pollution Control Authority held a public hearing on its budget on March 8, 2017 at 7:00 p.m. in the Board of Education Conference room, Town Hall. The budget shows no increase in the sewer usage fee.

Board of Education

The Board of Education account includes a request of \$64,322,641, an increase of 2.61% above the current year budget. Details of the Education budget are included in the budget document provided by the Board of Education.

Expenditures

The total recommended budget for Fiscal Year 2017-2018 is \$103,277,135; an increase of \$2,677,420 or 2.66% above the current budget.

Category	2016-2017	2017-2018	Increase/Decrease	% Change
Board of Ed	\$62,686,075	\$64,322,641	\$1,636,566	2.61%
Town Operations	28,229,371	28,910,794	681,423	2.41%
Debt Service	6,827,369	7,315,700	488,331	7.15%
Capital Outlay	2,856,900	2,728,000	(128,900)	(4.51)%
Total	\$100,599,715	\$103,277,135	\$2,677,420	2.66%

GRAND LIST

The Grand List is broken down into three categories: Real Estate, Personal Property, and Motor Vehicles. The Real Estate account shows a 0.34% increase, the Personal Property account shows a 3.80% increase and the Motor Vehicles account shows a 1.07% increase. In summary, the Grand List increased by 0.59%, or \$21,138,543, for a total of \$3,595,959,571.

Category	2016-2017	2017-2018	Increase/Decrease	% Increase/Decrease
Real Estate	\$3,129,962,090	\$ 3,140,510,560	\$10,548,470	0.34%
Personal Property	\$213,845,102	\$221,970,453	\$8,125,351	3.80%
Motor Vehicles	\$231,013,836	\$233,478,558	\$2,464,722	1.07%
Total	\$3,574,821,028	\$ 3,595,959,571	\$21,138,543	0.59%

Some areas to note:

- Personal Property increased by 3.80%. This increase demonstrates the solid business environment in Farmington. Businesses are continuing to invest in Farmington.
- Real Estate grew by 0.34%. While a relatively small increase, growth in this area is indicative of a stable economy in Farmington.

REVENUES

I have broken down revenues into eight categories: Other Property Taxes, Licenses and Permits, Fines and Penalties, Interest, Grants, Service Charges, Other, Westwoods Golf Course.

Revenues	FY 16/17	FY 17/18	% Change
Other Property Taxes	\$1,175,000	\$1,200,000	2.12%
Licenses and Permits	694,500	648,000	(6.7)%
Fines and Penalties	40,000	39,000	(2.5)%
Interest	85,000	150,000	76.47%
Grants	5,850,171	4,145,382	(29.14)%
Service Charges	1,327,543	1,357,290	2.24%
Other	30,000	27,000	(10.00)%
Westwoods Golf Course	332,990	335,030	0.61%
Total	\$9,535,204	\$7,901,702	(17.13)%

In summary, projected non-tax revenues are \$7,901,702 or a (17.13) % decrease over the current year.

Some areas to note:

- Licenses and Permits have decreased (6.70) %, mainly attributable to decreased Building Permit Fees. The Town had experienced a spike in building permit revenue over the past few years which is now returning to more normal levels.
- Interest Income is projected to increase by 76.47% or \$65,000. Interest rates are rising and are expected to continue to do so next year.
- State and Federal Grants have been reduced by (29.14) %. Due to the uncertainty of the State budget process, this account reflects the reductions in grant funding that was included in the Governor's proposed budget.

- Service Charges are projected to increase by \$29,747 or 2.24%. Revenue collected from Tower Rental accounts for most of the increase. There are multiple communication towers in Town that generate yearly rental income.
- The Westwoods Contribution account includes a \$335,030 contribution from the West Woods Golf Course operations to the Operating Budget to help support golf course maintenance expenses in the budget.

Recommended Tax and Mill Rate:

The recommended General Fund budget will require a property tax rate of 26.83 mills, an increase of 1.05 mills. Below is the cost for the average homeowner with a house assessed at \$232,074:

Proposed Tax and Mill Rate	FY 16/17	FY 17/18
Tax Levy	\$91,776,511	\$96,083,433
Mill Rate	25.78	26.83
Mill Rate Change	0.68	1.05
% of Change	2.70%	4.10%
Real Estate Taxes for the Average Home Owner	\$5,981.97	\$6,226.55
Dollar Increase /decrease	\$157.05	\$244.58
Percent Increase/decrease	2.70%	4.10%

The recommended 2017-2018 budget meets the Town Council expenditure target. This budget maintains the service levels that Farmington residents and businesses have come to expect without any expansion of service. The budget supports the management of programs and services that are in accordance with industry best practices and adheres to the Strategic Plan and our strong financial policies such as the Town's Capital Improvement Plan and the Recreation Operational Funding Policy. The budget was built to maintain current service levels, ensure that our capital improvement needs are met, and to respond to a State financial crisis that will certainly have a direct impact on the Town of Farmington.

This budget is essentially a maintenance budget. Despite a growing debt service obligation we have been able to maintain a strong capital improvement plan. The capital plan remains above the spending floor of 2.5% of recommended General Fund revenues for next fiscal year. Over half of the municipal capital plan is devoted to moving key goals of the Strategic Plan forward. Investment in our goals makes the Strategic Plan a living document and accomplishes plans and projects that have been many years in the making.

The State Budget, as proposed by the Governor, will have a significant impact on the Town of Farmington. We have included the reductions in grants in this proposal but have not included funding the new mandate on Teacher's Retirement contributions. The State budget process is expected to last until at least June. As we move through our own budget workshop process this week I would urge the Town Council to focus on the expenditure side of the budget. We have set up special workshops in early April to continue our discussions. We are hopeful that there will be more information available from the State at that time that will allow us to confidently move a budget to the Town Meeting.

Despite reductions in grants and aid from the State and the potential of new and very large State mandated liabilities, we continually work to serve the community at a high level without substantially increasing tax resources. We do this while our population, infrastructure and calls

for service have grown significantly over the last decade. We continually review the organization for efficiencies, cost savings and implementation of best practices of municipal government. This has afforded us the ability to maintain services in a very uncertain State budget environment.

My staff and I stand ready to assist you in your deliberations during the next week.

Sincerely,

Kathleen Eagen

Town Manager



BOARD OF EDUCATION'S 2017-2018
RECOMMENDED BUDGET



FARTHINGTON PUBLIC SCHOOLS

Pioneers | Scholars | Contributors | Citizens



March 14, 2017

FARMINGTON PUBLIC SCHOOLS
"Vision of the FPS Graduate"

*Farmington Graduates:
Reaching Global Standards of Achievement,
Leadership, and Citizenship*

Farmington Public Schools' Graduates will acquire an understanding of the essential knowledge and skills in the core academic disciplines and develop the thinking and learning skills necessary to meet the challenges of local, national and global citizenship in a rapidly changing world.

Vision of the Farmington Public Schools' Graduate



Critical Thinking and Reasoning: Students access, interpret, analyze, and evaluate ideas and information, draw evidence-based conclusions, synthesize new learning with prior knowledge and reflect critically on learning.

Collaboration and Communication: Students participate effectively in a variety of teams, actively listen and respond to the ideas of others, share responsibility for outcomes, articulate ideas clearly in multiple formats and use technology tools to enhance communication.

Problem Solving and Innovation: Students identify problems, analyze data, ask questions, utilize a variety of resources, think flexibly, make connections and seek practical, innovative and entrepreneurial solutions.

Self-Direction and Resourcefulness: Students explore interests, take initiative, set learning goals, demonstrate persistent effort, adapt to change with resiliency and exhibit ethical leadership and responsible citizenship.

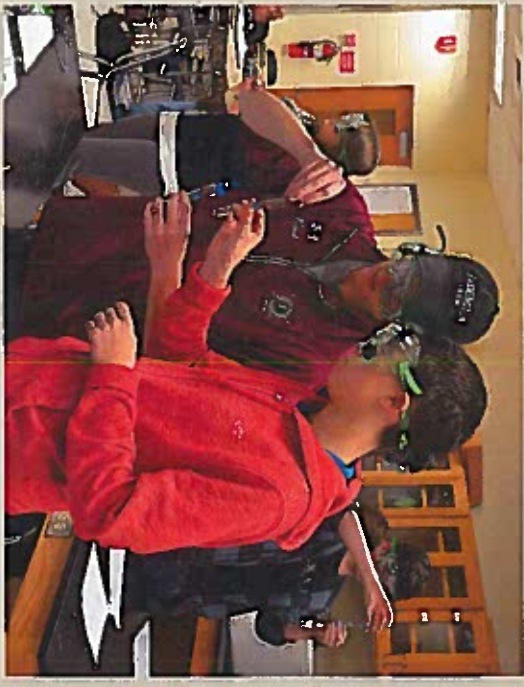
Critical Thinking and Reasoning



Problem Solving and Innovation



Communication and Collaboration



Self-Direction and Resourcefulness



**BUDGET PRIORITIES AND GUIDELINES:
COMPELLING MISSION STATEMENT**

The mission of the Farmington Public Schools is to enable all students to achieve academic and personal excellence, exhibit persistent effort and live as resourceful, inquiring and contributing global citizens.

**BOARD OF EDUCATION'S 2017-2018
RECOMMENDED BUDGET**

Total Budget Amount:

\$64,322,641

Increase:

\$1,636,565

Percent Increase Over

2016-2017 Budget:

2.61%

BUDGET INCREASE OVERVIEW

Budget Driver	Dollar Increase	Percentage Increase	Explanation
Salaries	\$1,157,387.00	1.85%	<ul style="list-style-type: none">• Contractual
Benefits	\$ 315,112.00	0.50%	<ul style="list-style-type: none">• Contractual
Technology	\$ 131,123.00	0.21%	<ul style="list-style-type: none">• Meeting strategic tech plan
Other	\$ 32,943.00	.05%	
	\$1,636,565	2.61%	

2017-2018 BUDGET:
ACADEMIC EXCELLENCE, SOCIAL/EMOTIONAL
WELL-BEING AND INNOVATION

Maintains core programming aligned to the Board of Education's visionary five year goals, Vision of the Graduate and Mission through:

- Innovative programming K-12;
- Elementary World Language programming;
- Supports for students' social/emotional well-being;
- Continued curriculum development;
- A focus on staff and faculty development;
- A focus on maintaining technology integrated instruction; and
- Class size levels in accordance with BoE policy.

FARMINGTON PUBLIC SCHOOLS: LEADING THE WAY

- ✓ NPDL - FPS was asked to join the international network of high performing, innovative districts – the only district in CT
- ✓ FHS students were invited to present at Harvard and a Boston start-up company on organizational improvement
- ✓ East Farms School was the highest overall performing elementary school in CT on SBA
- ✓ P21 National District Exemplar
- ✓ P21 Blogazine: FPS featured on several occasions
- ✓ National and State Level Rankings—One of the top school districts in Connecticut (U.S. News and World Report, Washington Post and Newsweek)
- ✓ Recognition of focus on student voice (Panorama Videos)
- ✓ Students and faculty continue to be recognized at the state and national levels for their many, varied accomplishments
- ✓ FPS students present at multiple administrator and teacher workshops on a student-centered teaching and learning approach



EXCELLENCE AND INNOVATION IN FISCAL MANAGEMENT: EXPENDITURE RANKINGS

*Exceptional management of taxpayer dollars:

- **148** out of all Connecticut towns in the amount spent per pupil on employee benefits;
- **125** out of all Connecticut towns in the amount spent per pupil on purchased services;
- **134** out of all Connecticut towns in the amount spent per pupil on Special Education;
- **160** out of all Connecticut towns in general administration; and
- **148** out of all Connecticut towns in school based administration.

**Of 169 towns: #1 spending the most and 169 spending the lowest*

Source: Connecticut Public School Expenditures Report

STATE DEPARTMENT OF EDUCATION BUDGET CUTS IMPACTING FARMINGTON

- The Connecticut State Department of Education received an unanticipated midyear budget reduction of approximately 20 million dollars reducing Farmington's ECS by approximately \$200,000;
- An unanticipated \$115,000 reduction in Open Choice grant funding;
- An unanticipated cut to the Multicultural Arts grants of approximately \$20,000;
- Potential impact on PILOT and Excess Cost Grant as well as other state-level grants/funding; and
- This potential loss in revenue could have a significant impact on Farmington.

COLLABORATIVE, STRATEGIC AND EFFECTIVE COST CONTAINMENT

- Town of Farmington's contract negotiations for bus fuel has resulted in significant savings in the 2017-2018 budget;
- Farmington has worked with its parts vendor for Chromebooks to sell back unused power adapters from new Chromebook purchases defraying the cost of repair parts. This has helped us avoid the need to increase our repair budgets;
- Membership in the Education Resources Collaborative (ERC) has led to savings in the district-wide copy equipment lease in 2017-2018 and beyond; and
- Shared transportation with other towns for Special Services has resulted in ongoing savings.

COLLABORATIVE, STRATEGIC AND EFFECTIVE COST CONTAINMENT

- New vans in transportation have increased ridership and minimized maintenance costs;
- Review of staffing resulted in efficiencies to contain costs and continue to align to district and school priorities;
- Planning for the future (cost efficiency work, facility study, Special Services study and building internal capacity); and
- Reductions to the budget of over \$300,000 to arrive at the Superintendent's recommended budget.

SPECIAL SERVICES EXPENDITURES
 (AS A % OF TOTAL EDUCATIONAL EXPENDITURES)

Town Name	Special Education Expenditure
Fairfield	25.05%
Cheshire	23.85%
Greenwich	18.51%
Madison	21.80%
Simsbury	21.22%
South Windsor	20.05%
Avon	20.58%
Farmington	19.42%
Glastonbury	16.99%

Source: 2015-2016 End of School Report

SUMMARY OF REDUCTIONS TO 2017-2018
BOARD OF EDUCATION'S RECOMMENDED
BUDGET

Major Areas of Reduction	Amount of Reduction
Equipment	\$3,894
Personnel	\$116,478
Services	\$2,000
Maintenance	\$52,670
Insurance	\$125,985
<i>Superintendent's Total Reduction</i>	<i>\$301,027</i>

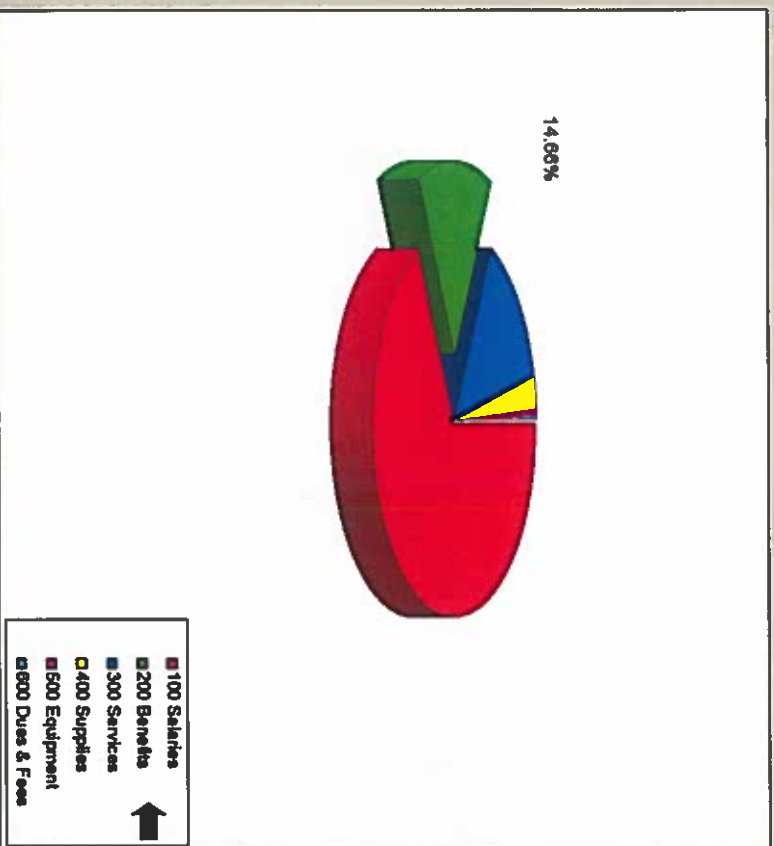
BENEFITS-200 SERIES

In 2017-2018 this account provides 100% of expected paid claims and administration of employee health insurance;

Farmington's preventative care measurements show best in class rates across almost all items; Farmington employee cost of health care services is below industry average;

The Farmington BOE and Town have collaborated on a self-insurance policy that is a model for the state; and

Life Insurance cost is \$.196/thousand and Long Term Disability cost is \$.33/hundred.



2017-18 Superintendent Budget \$9,432,592
2016-17 Approved Budget \$9,115,712
Total Increase Requested \$ 316,880
Percentage Increase 3.48%

SELF INSURANCE: INNOVATION AND FISCAL RESPONSIBILITY

- Joint Town and Board of Education Self Insurance Committee established a Joint Self Insurance Policy that articulates best practices in self insurance budgeting and establishes protocols for proactively reducing reserve when it reaches the 25% level;
- Thus, the policy assists the Town and Board in reducing the taxpayer's burden when the reserve reaches an insurance industry's reserve level;
- Town and Board of Education collaboration continues to promote innovation and best practices;
- Farmington schools moved to a High Deductible HSA for all employees and the school district is experiencing favorable trends in claims overall; and
- Again in 2017-18 the increase in employee benefits is driven primarily by Stop Loss Insurance cost increase due to a limited number of large claims.

SERVICES-300 SERIES

The Board's management of its public utility needs has created cost containment and/or avoidance;

The Board has contracted with Connecticut Natural Gas to heat our facilities at the lowest possible cost;

Account provides for Professional Development Programs to improve teaching and learning;

The Board and Town collaborated on a very successful energy service company performance contract which will bring further efficiencies to Board and Town buildings.



2017-18 Superintendent Budget	\$8,914,031
2016-17 Approved Budget	\$8,856,625
Total Increase Requested	\$ 57,406
Percentage Increase	0.65%

ACADEMIC AND FISCAL EXCELLENCE: SERVICES

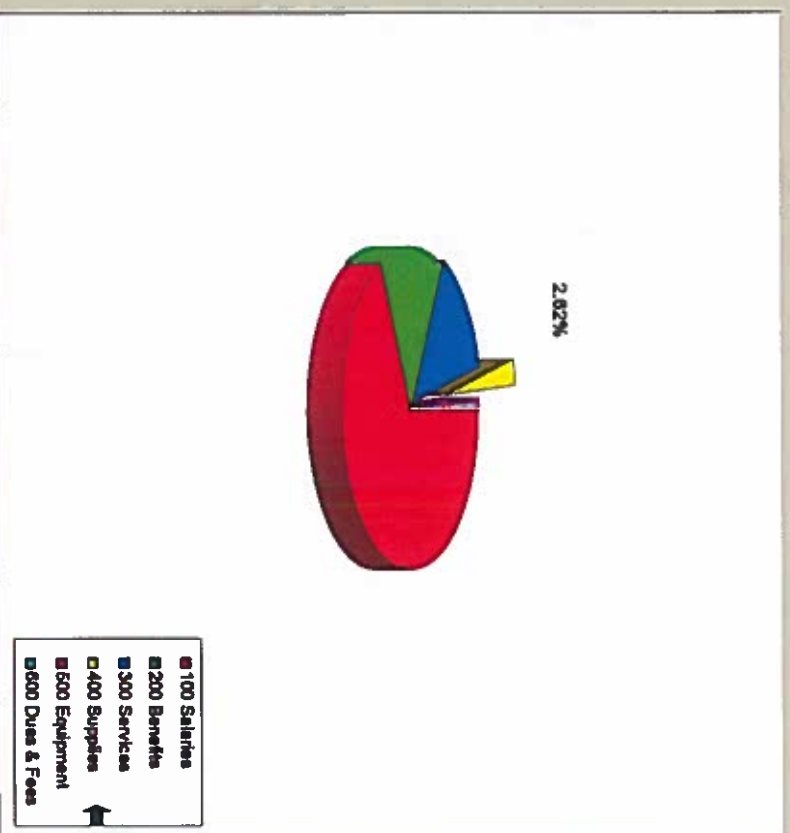
- Continued energy cost savings due to Joint Town/Board Performance Contract;
- Negotiated a cost savings Energy Contract;
- Developed and continue to expand in-house experts on our faculty in a training-of-trainees model to avoid costs of consultation and external staff developers;
- Realized savings in professional learning with a comprehensive, research-based and highly effective professional development approach; and
- High-quality in-district special services programming to meet students' needs.

SUPPLIES-400 SERIES

Account provides for facilities used in swimming and ice hockey competitions;

Account provides for the purchase of a wide ranging group of items such as instructional, health, custodial, computer, and testing supplies, text and library books, and A-V//Computer materials.

As a result of an ERC competitive bid process, significant savings in district copiers were realized



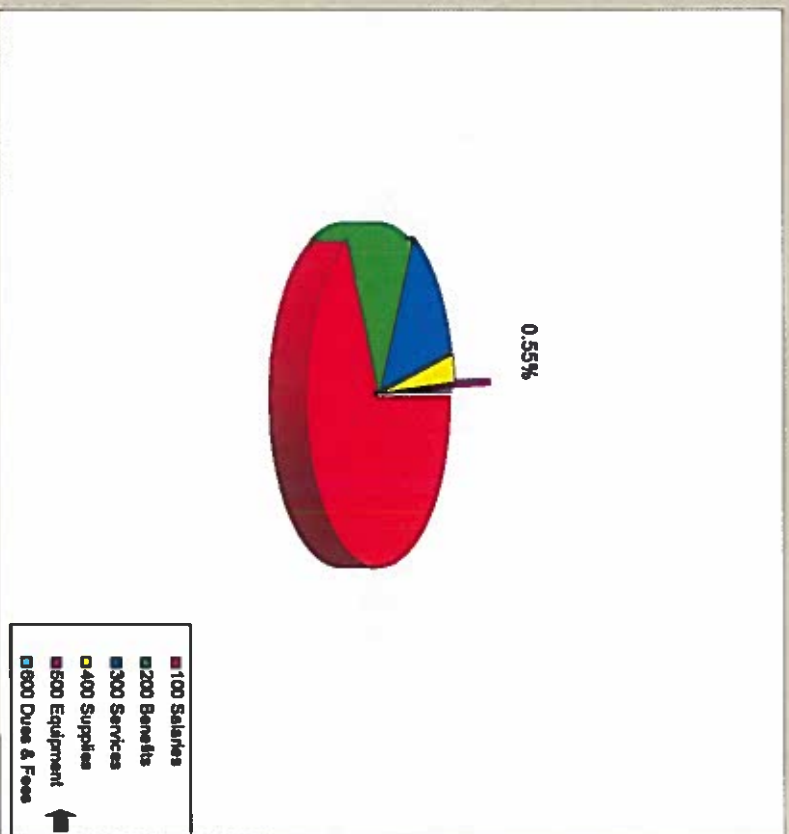
2017-18 Superintendent Budget \$1,686,949
2016-17 Approved Budget \$1,678,719
Total Increase Requested \$ 8,230
Percentage Increase .49%

EQUIPMENT -500 SERIES

The district has prioritized all potential technology purchases;

Having successfully built technology capacity in the classrooms over the past six (6) years, the district is now focused on sustaining technology in the schools;

Chromebook replacements at the K-4 schools will begin to phase out our oldest units (now 5 year old).



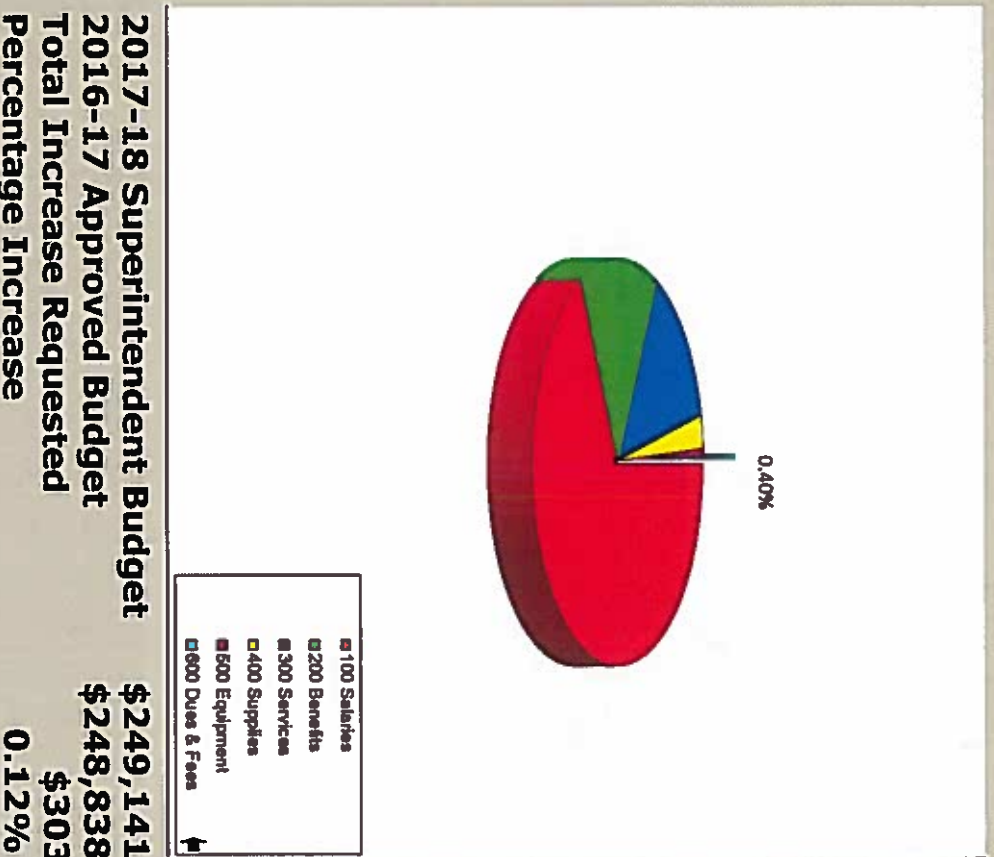
2017-18 Superintendent Budget	\$352,939
2016-17 Approved Budget	\$340,632
Total Increase Requested	\$12,307
Percentage Increase	3.61%

INNOVATION AND COST CONTAINMENT AND AVOIDANCE: TECHNOLOGY

- Worked out trade-ins and sell-backs with vendors for unused or replacement devices and parts. Used credit toward new purchases (overall savings of about \$10,000);
- Negotiated sell-back of Chromebook power blocks to a parts vendor to cover costs of replacement parts on Chromebooks (overall savings of about \$5,000 for FY17);
- Upgraded inter-school network as a result of Federal E-rate regulations. New network provider has provided a design that increases the bandwidth of connections between schools by 10x, provides added redundancy, and is dedicated to school communications at no additional cost to the district; and
- Redeployed energy conservation utility (SYAM) to monitor computer power. This resulted in a reanalysis of our infrastructure and an estimated \$80,000 savings to the district by EverSource.

DUES AND FEES-600 SERIES

Memberships in organizations such as the Connecticut Association of School Business Officials and the Connecticut Association of Public School Superintendents are included here.



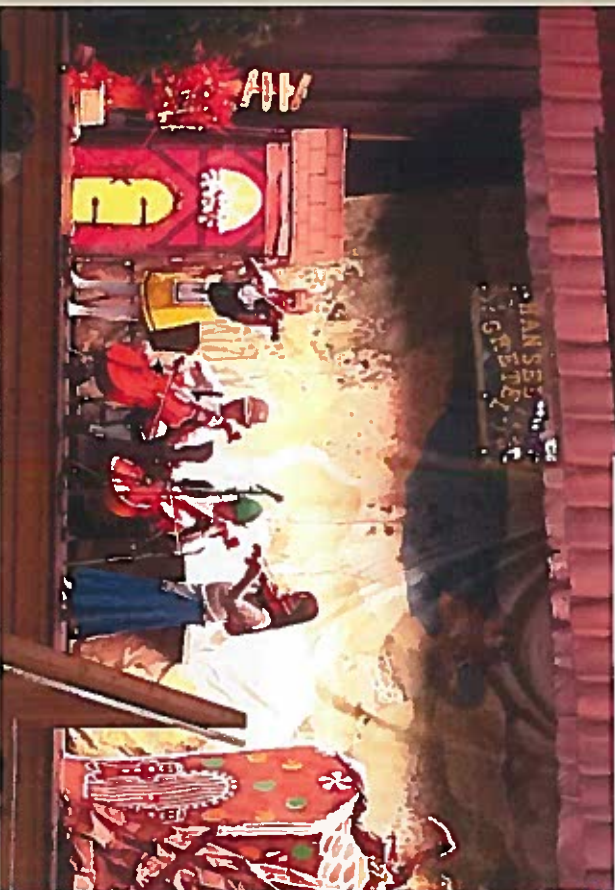
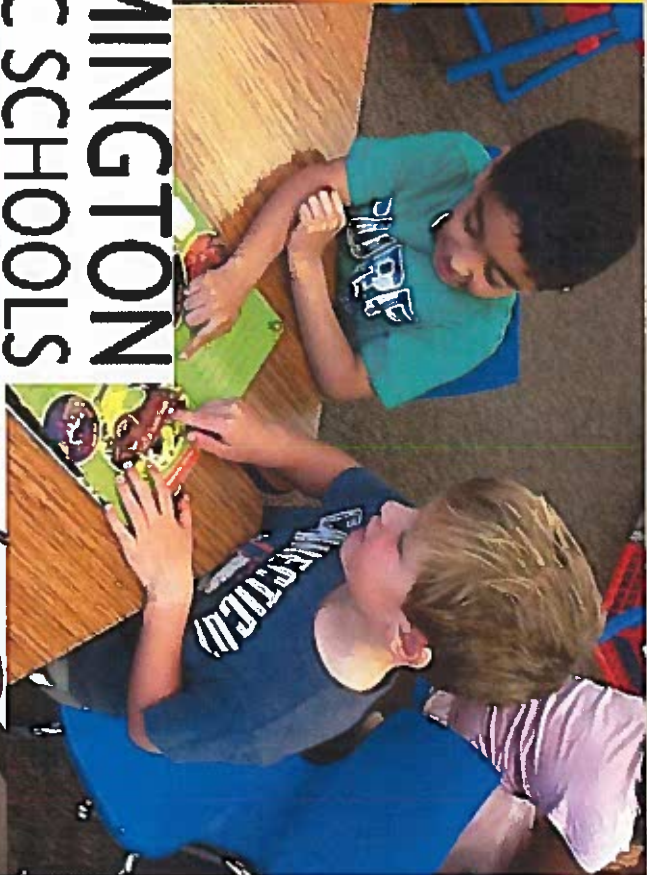
BUDGET SUMMARY 2017-2018

ACCOUNT	2016-2017	2017-2018	Change	Percent
SALARIES	\$42,445,549	\$43,686,989	\$1,241,440	2.92%
BENEFITS	\$9,115,712	\$9,432,592	\$316,880	3.48%
SERVICES	\$8,856,625	\$8,914,031	\$57,406	0.65%
SUPPLIES	\$1,678,719	\$1,686,949	\$8,230	0.49%
EQUIPMENT	\$340,632	\$352,939	\$12,307	3.61%
DUES/FEEES	\$248,838	\$249,141	\$303	0.12%
TOTALS	\$62,686,075	\$64,322,641	\$1,636,565	2.61%



FARMINGTON PUBLIC SCHOOLS

Pioneers | Scholars | Contributors | Citizens



EXCELLENCE AND INNOVATION IN FISCAL MANAGEMENT: EXPENDITURE RANKINGS

*Exceptional management of taxpayer dollars:

- **148** out of all Connecticut towns in the amount spent per pupil on employee benefits;
- **125** out of all Connecticut towns in the amount spent per pupil on purchased services;
- **134** out of all Connecticut towns in the amount spent per pupil on Special Education;
- **160** out of all Connecticut towns in general administration; and
- **148** out of all Connecticut towns in school based administration.

**Of 169 towns: #1 spending the most and 169 spending the lowest*

Source: Connecticut Public School Expenditures Report

FARMINGTON PUBLIC SCHOOLS BUDGET TIMELINE

- **First Public Hearing on Town/School Budget** March 14 @ 7:00pm
- **Board and Town Council Budget Workshop** March 15 @ 4:00 – 9:00pm
- **Town Council Budget Workshop** March 16 @ 4:00 – 9:00am
- **Town Council Budget Workshop** March 18 @ 9:00am – 12:00
- **Town Council Budget Workshop (if needed)** March 20 @ 4:00 – 9:00pm
- **Town Council Budget Workshop (if needed)** March 21 @ 4:00 – 9:00pm
- **Town Council Public Hearing on the Budget** April 3, 2017 @ 7:00pm
- **First Annual Town Meeting** April 17 @ 7:00pm
- **Town-wide Referendum on 2017-2018 Town & School Budgets** April 27
- **Town Council Budget Workshop (if referendum fails)** April 28 @ 4:00pm
- **Second Annual Meeting (if needed)** May 1 @ 7:00pm
- **Second Referendum (if needed)** May 11

Anna Savastano

From: Gail <rubyboo2003@sbcglobal.net>
Sent: Thursday, February 16, 2017 6:15 PM
To: Town Council Account for e-Mail
Subject: Uconn Health Fire Department

Dear Farmington Town Council Members:

I am absolutely stunned. NBC news just announced the Uconn Health Fire Department is being disbanded and will be replaced by a municipal response. Uconn is a hotbed of potential hazmat situations with over 10 miles of hallway to respond to and protect. The local firefighters are not hazmat certified nor are they familiar with the intricacies of the building. Over 5000 people are on the property on a daily basis and it's now suggested that my tax dollars pay for an emergent, tactical and/or medical response by the Volunteer Fire Department? That is absolutely ridiculous.

I am vehemently opposed to the Farmington Emergency Services responding to a state building when they should be ready and available to serve town residents at all times. In this day and age of "save a buck" it should NEVER be at the cost of lives. I predict it will be, should the town support the disbandment of Uconn Fire.

Sincerely,

Gail Garrard
15 Holmes Circle
Farmington Town Resident

To; Members of the Farmington Town Council
CC; Kathy Eagan, Town Manager
Date; March 3, 2017
Subject; Easement over town land adjacent to Serra Drive

Thank you for giving me and my fellow neighbors an opportunity to express our opposition to the granting of an easement as requested. I also appreciate the opportunity to reinforce our strong opposition to such request.

I present the following thoughts for your consideration.

CONNECTICUT GENERAL STATUTES 8-24

Attached is a copy of the governing statute, 8-24. It provides in pertinent part "No municipal agency or legislative body shall..." take specific actions relative to land, utilities, public housing and other matters relative to land "...until the proposal to take such action has been referred to the commission for a report." The statute is clear that if the Council decides not to take any action on the proposal then no referral is required to the TPZ. You may wish to review the statute but I believe it is clear that such TPZ referral is only required if the Council decides to take positive action as outlined in the statute.

HISTORY

There has been much discussion about an agreement arrived at as the result of the denial of a petition for an easement about 16 years ago. No one has been able to find such an agreement. At that time the petitioner, Carrier Corporation through Attorney Robert Ziegler, filed suit against the neighbors and, I believe, the town. The reason for the lawsuit was that Carrier wanted to build additional structures and that would require additional easements. Also at the time the Carrier request was supported by a homeowner of a house on Farmington Avenue. The Council at that time decided that the area bordering the South side of Serra Drive was town land or open space. Prior to the Council deciding that it was town land,, the maps did not all clearly define the strip of land as open space. The decision of the council was to make the maps clear that this was town land and to deny any pending request for easement at the time. I believe that it is this action and the then denial of pending requests that we all assumed was an "agreement". I would urge the Town Council to continue to deny any additional easements over that land.

NEIGHBORHOOD

In discussing the neighborhood, I am referring to the land area north of Farmington Avenue and between Highwood Road and Route 167. As I mentioned at the Council meeting there is a rather large ridge that runs east and west, roughly parallel to Farmington Avenue. That ridge is set back from Farmington Avenue allowing a number of buildings to be built north of the houses that front on Farmington Avenue. Those structures include an office building, a small apartment house and several private homes. All of those structures have their access on Farmington Avenue. In addition the owner of the property is "1686 Farmington Avenue". This in and of itself indicates that its access is to Farmington Avenue.

ENVIRONMENT IMPACT

The plan as outlined includes a "switchback" in order to allow a car to access the house from Serra Drive. As a result of requiring a switchback, there will be an excess impact on the environment. I believe that an exorbitant number of trees and other natural growth will have to be destroyed in order to accommodate the extended driveway. In addition, there is an undetermined impact of water flow on the land and unknown erosion as a result of normal rain and snow melt. Given that there is an alternate means of access, this impact alone requires the Council to deny the request.

In addition, in order to provide a level driveway there will need to be substantial fill added to the down side of the driveway or a significant cut into the hill on the up side. None of this disturbance to the natural environment is mentioned by the petitioner. The petitioner has provided no information regarding how they will deal with this significant impact on the environment.

Finally, as to environmental impact, I viewed the area in question myself. While I am not a land surveyor, the visual survey showed how steep the driveway would be and how impractical such a plan would be.

OPEN SPACE IMPACT

Given that the town has purchased and has had land donated over the years to preserve the open space, the Council should not easily grant any easement over such land. Who knows what the next request will be and you are setting a precedent here.

REASON FOR REQUEST

I did not hear a reason from the petitioner for this request to be granted. The proposed house appears to be slightly closer to the common driveway and parking lot behind Best Cleaners than it is to Serra Drive. The Best Cleaners driveway will provide less complicated access with less impact on the environment. There was some mention, without any substantiation, that to access Farmington Avenue would involve a steep driveway. While I am not a land surveyor, a review of the map seems to indicate that the access to Serra Drive, particularly near the actual road, is steeper than the access to the common parking lot. In any case, no mention was made as to the petitioner's reason for making such a request.

RECENT DISCUSSION BY TOWN COUNCIL

During the working portion of the recent Town Council meeting, there was a motion proposed and seconded relative to the action requested on the agenda item N-5. The motion made was to approve the request and forward it on to the TPZ. I was disappointed by this motion as it is our position that the motion should have read to deny the request.

OUR RECOMMENDATION

This request should be denied. No additional information is needed to determine that granting such easement would be detrimental to the Town's long term desire to preserve open land. No additional information is needed to see that a significant number of trees as well as other undetermined environmental impact will occur as a result of this request. This can be seen without even looking at the impact of the actual construction. Additionally, without seeing an actual agreement, the Town clearly established years ago that it did not wish to grant additional easements over this land. We ask that it be removed from the table and denied as soon as possible.

LawSERVER

Are you an attorney? Add your profile

[LOG IN](#) [SIGN UP](#)

[Legal Topics](#)

[Research Laws](#)

[Find a Lawyer](#)

[Legal Q&A](#)



Download This To
PDF

Free to Download and Convert. Get It
Instantly, Download Now [Go to](#)
[fromdoctopdf.com](#)



[Connecticut General Statutes](#) > [Chapter 126](#) > [§ 8-24](#)

Connecticut General Statutes 8-24 – Municipal improvements

Current as of: 2014 | [Check for updates](#) | [Other versions](#)

No municipal agency or legislative body shall (1) locate, accept, abandon, widen, narrow or extend any street, bridge, parkway or other public way, (2) locate, relocate, substantially improve, acquire land for, abandon, sell or lease any airport, park, playground, school or other municipally owned property or public building, (3) locate or extend any public housing, development, redevelopment or urban renewal project, or (4) locate or extend public utilities and terminals for water, sewerage, light, power, transit and other purposes, until the proposal to take such action has been referred to the commission for a report. Notwithstanding the provisions of this section, a municipality may take final action approving an appropriation for any proposal prior to the approval of the proposal by the commission pursuant to this section. The failure of the commission to report within thirty-five days after the date of official submission of the proposal to it for a report shall be taken as approval of the proposal. In the case of the disapproval of the proposal by the commission the reasons therefor shall be recorded and transmitted to the legislative body of the municipality. A proposal disapproved by the commission shall be adopted by the municipality or, in the case of disapproval of a proposal by the commission subsequent to final action by a municipality approving an appropriation for the proposal and the method of financing of such appropriation, such final action shall be effective, only after the subsequent approval of the proposal by (A) a two-thirds vote of the town council where one exists, or a majority vote of those present and voting in an annual or special town meeting, or (B) a two-thirds vote of the representative town meeting or city council or the warden and burgesses, as the case may be. The provisions of this section shall not apply to maintenance or repair of existing property, buildings or public ways, including, but not limited to, resurfacing of roads.

Anna Savastano

From: Bill Colton <billterry5@hotmail.com>
Sent: Monday, March 06, 2017 4:38 PM
To: Town Council Account for e-Mail
Subject: Serra Drive

On March 3, I delivered a note to the town hall to be delivered to each member of the Council. I neglected to sign it so I just want you to know that it came from me, Bill Colton. Thank you for your help.

Terry & Bill Colton
5 Serra Drive
Unionville, CT 06085
billterry5@hotmail.com



March 6, 2017

Finance Committee
Legislative Office Building
Fintestimony@cga.ct.gov

RE: H.B. 7050, An Act Concerning Enhancements to Municipal Finance and Accountability

Dear Honorable Members of the Finance Committee,

Please accept this letter in opposition of Section 27 of H.B. 7050, An Act Concerning Enhancements to Municipal Finance and Accountability, which will shift the burden of 1/3 of the teachers' pension costs onto the backs of local property taxpayers.

Requiring municipalities to bear the burden for funding the state-run, state-managed Teachers' Retirement Fund is patently unfair. For more than 70 years, the state has chronically underfunded the Teachers' Retirement Fund, resulting in tremendous increases in the amount the state has had to contribute to the fund to address unfunded pension liabilities.

In the last 9 years, the amount the state is required to contribute to the teachers' pension fund has almost doubled - from \$518.6 million to \$1.01 billion. This is in large part because the state has made decisions which have directly resulted in chronically underfunding the State Teachers' Retirement Fund.

This bill will have significant impacts on the Town of Farmington's local budget, putting undue burden on the property tax payers. The Governor's latest budget reduced Farmington's state grants by approximately \$2 million. H.B. 7050 would require Farmington tax payers to contribute roughly an additional \$3.3 million to fund a portion of the State's Teacher Retirement Fund. This equates to approximately a 5% tax increase to Farmington residents, with no other changes to our budget.

Farmington has always taken measures to ensure financial stability, and this bill appears to penalize those towns that are fiscally responsible. If this bill





passes, the Town will have to make major reductions in all service areas including education and public safety to meet the financial obligations.

The proposal to shift 1/3 of the costs for funding of the State Teachers' Retirement Fund onto the Town is completely unacceptable. Moreover, there has been no real notice to the municipalities to prepare for such an impact. Therefore I urge the committee to oppose H.B. 7050, An Act Concerning Enhancements to Municipal Finance and Accountability.

Thank you for your time and attention to this matter.

Sincerely,

Handwritten signature of Kathleen A. Eagen in cursive script.

Kathleen A. Eagen
Town Manager
Town of Farmington

Handwritten initials 'ER' enclosed in a circle.

Cc:

Senator Beth Bye

Senator Terry Gerratana

Representative Derek Slap

Representative Michael Demicco



Farmington Valley Collaborative



A Voluntary Association of Farmington Valley Towns

March 7, 2017

Co-Chairs of the Connecticut General Assembly Appropriations Committee:

Senator Paul M. Formica

Senator Catherine A. Osten

Representative Toni E. Walker

Dear Senators Formica and Osten and Representative Walker:

The Farmington Valley Collaborative consists of the Towns of Avon, Barkhamsted, Burlington, Canton, East Granby, Farmington, Granby, and Simsbury. We are writing to alert you to our serious concerns regarding the Governor's Biennium Budget, as proposed on February 8, 2017.

The Governor's proposed budget shifts State costs to municipalities in an unprecedented and untenable manner. The proposed budget would impact the Farmington Valley Collaborative by approximately **-\$20.1 million**. This is the total net impact of the change in aid from fiscal year 2017 to the proposed fiscal year 2018, plus the new expenditure for the teachers' pension (Attachment 1).

As you may know, most towns have already begun their budget processes and all of our budgets will be completed prior to the end of the legislative session. None of our communities have the elasticity in our budgets to support the Governor's proposals and, for most of us, the impact of the proposed budget will result in an increase to the mill rate that will simply be unacceptable to our communities. Attached is a town by town analysis showing the additional increase to each town's mill rate that would be necessary to accommodate the Governor's proposed budget (Attachment 2). Connecticut already suffers from an over-reliance on the property tax to fund public schools, infrastructure, public safety, and other critical services that underpin the quality of life that is expected in our communities. The proposed budget will undermine our ability to provide these core services by putting additional pressure on our taxpayers.

We understand that the State of Connecticut is facing yet another budget crisis and we recognize that the solution to the State's fiscal challenges will require sacrifice. However, this did not happen overnight and it will not be solved overnight. Therefore, as we move forward in the budget process, we request that you:

- **Work with us to identify structural changes that need to be made for a long term solution.** It is a disservice to our taxpayers for the State to stumble from one budget crisis to the next. The recent report prepared by the Connecticut Conference of Municipalities: "This Report is Different—Securing the Future: Service Sharing and Revenue Diversification for Connecticut Municipalities" is a good place to start. A copy of the report can be found at the following link: <http://www.ccm-ct.org/this-report-is-different>
- **Reject outright the proposal to require municipalities to contribute to the annual required contribution for the Teacher's Pension Plan.** We did not break it and should not be asked to fix it by increasing property taxes in an unsustainable manner. Since the Plan's inception in the 1930s, municipalities have not had a role in determining benefit levels or administering the Plan. Considering that the Plan's liability is likely to increase exponentially in the coming years, the

State needs to find a long term solution that does not include shifting the burden to local property tax payers.

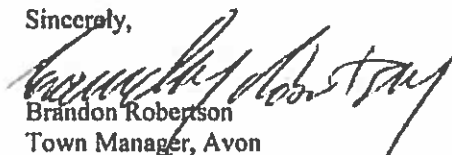
- **Restore aid to all municipalities.** The Governor's proposed FY 18 budget would increase State spending by \$361 million and reduce total municipal aid by \$363 million. Under the proposed budget, 138 municipalities, including all of the towns in the Farmington Valley Collaborative, will experience a net decrease in funding in the amount of \$290 million. Thirty-one towns and cities across the state will gain revenue totaling \$286 million. We all recognize the fiscal challenges that the capital city, and other cities, face but it is not equitable to shift the entire funding burden to our towns. The budgets of the State and its cities should not be balanced on the backs of our taxpayers.

Even without these proposed changes, our communities are already receiving little return for the revenues that our taxpayers provide to the State. The attached table compares the income and real estate conveyance taxes paid by each member of the Farmington Valley Collaborative to the total grant revenues paid to each town by the State in 2014 (Attachment 3). Using this measure, the average return across the Collaborative communities is 0.18 cents for every dollar sent to the State. The Governor's proposed budget will further reduce the return for all of our communities. For example, the Governor's budget proposes that the Town of Avon will not receive any funding under the new ECS formula and, in fact, will be one of seventeen towns that will write the state a check to cover its contribution to the Teacher's Pension.

As proposed, the Governor's budget places our communities in a very difficult position. Once again, our budgets must be completed prior to the close of the legislative session and as a result, we will have to build in assumed tax increases in the millions of dollars. In order to minimize the impact that the proposed budget will have on our mill rates, services will have to be reduced, or poor financial practices, such as the use of one time revenues to support operating expenditures, will have to be contemplated.

We would like to thank you for your representation of our communities and we look forward to working closely with you as we move forward.

Sincerely,



Brandon Robertson
Town Manager, Avon



Lisa Heavner
First Selectwoman, Simsbury

On behalf of the Farmington Valley Collaborative Town Managers/First Selectmen
(Avon, Barkhamsted, Burlington, Canton, East Granby, Farmington, Granby, and Simsbury)

Enclosures

Cc: Senator Beth Bye, Senate District 5
Senator Terry Gerratana, Senate District 6
Senator John Kissel, Senate District 7
Senator Kevin Witkos, Senate District 8
Representative John Hampton, House District 16
Representative Tim LeGeyt, House District 17
Representative Derek Slap, House District 19
Representative Mike Demicco, House District 21
Representative Tami Zawistowski, House District 61
Representative Bill Simanski, House District 62
Representative John Piscopo, House District 76

Attachment 1
Governor's Proposed Fiscal Year 2018 Budget
Impact to Farmington Valley Collaborative Towns

TOWN	FY17 Estimated	FY18 Proposed	\$ Change	% Change
Avon	\$ 1,701,412	\$ (910,849)	\$ (2,612,261)	-154%
Barkhamsted	\$ 2,096,875	\$ 1,581,669	\$ (515,206)	-25%
Burlington	\$ 4,857,243	\$ 1,914,185	\$ (2,943,058)	-61%
Canton	\$ 3,787,294	\$ 1,180,433	\$ (2,606,861)	-69%
East Granby	\$ 2,312,085	\$ 1,039,757	\$ (1,272,328)	-55%
Farmington	\$ 5,547,432	\$ 1,333,806	\$ (4,213,626)	-76%
Granby	\$ 6,076,417	\$ 4,458,017	\$ (1,618,400)	-27%
Simsbury	\$ 7,924,490	\$ 3,581,706	\$ (4,342,784)	-55%
TOTAL	\$ 34,303,248	\$ 14,178,724	\$ (20,124,524)	-59%

FY18 figures include new expenditures for teachers' pension.

Attachment 2

**Governor's Proposed Fiscal Year 2018 Budget
Mill Rate Impact to Farmington Valley Collaborative Towns**

TOWN	FY 17 Adopted Mill Rate	Governor's Proposed FY 18 Mill Rate Impact*	
		Mill Rate	% Increase
Avon	29.52	30.97	4.91%
Barkhamsted	30.02	32.81	9.29%
Burlington	31.60	34.92	10.51%
Canton	29.76	32.11	7.90%
East Granby	31.10	33.27	6.98%
Farmington	25.78	27.04	4.89%
Granby	36.94	39.48	6.88%
Simsbury	37.12	39.22	5.66%

**Assumes no municipal budget changes other than the impact to State Aid and new expenditures for teachers' pension; does not include any local changes to the mill rate.*

Attachment 3

**Total Amount of Taxes Paid by Municipality Compared to Statutory Grants Received by State
Farmington Valley Towns
2014 Data**

TOWN	Income Tax Paid + Real Estate Conveyance Tax Paid	=	Personal Income & Real Estate Taxes Paid to State	-	Total Statutory Grant Payments Received by Town	=	Gain/(Loss) to Town	For Every \$1 Sent to Hartford the Town Gets Back	
Avon	\$ 78,664,629	\$	1,303,896	\$	79,968,525	\$	2,005,343	\$ (77,963,182)	0.03
Barkhamsted	\$ 5,544,279	\$	59,194	\$	5,603,473	\$	1,972,851	\$ (3,630,622)	0.35
Burlington	\$ 22,031,703	\$	336,724	\$	22,368,427	\$	4,773,896	\$ (17,594,531)	0.21
Canton	\$ 24,992,518	\$	593,696	\$	25,586,214	\$	3,828,200	\$ (21,758,014)	0.15
East Granby	\$ 9,662,857	\$	148,082	\$	9,810,939	\$	2,888,420	\$ (6,922,519)	0.29
Farmington	\$ 80,523,931	\$	1,719,348	\$	82,243,279	\$	5,459,522	\$ (76,783,757)	0.07
Granby	\$ 24,853,187	\$	314,442	\$	25,167,629	\$	5,968,648	\$ (19,198,981)	0.24
Simsbury	\$ 79,850,485	\$	980,596	\$	80,831,081	\$	6,362,951	\$ (74,468,130)	0.08
TOTAL	\$ 326,123,589	\$	5,455,978	\$	331,579,567	\$	33,259,831	\$ (298,319,736)	0.18



COMMUNITY & RECREATIONAL SERVICES 2016 AT A GLANCE...

The Community and Recreational Services Department's mission is to manage resources, provide wholesome programming and coordinate opportunities to achieve creative solutions for a healthy community.

WHO WE ARE

SUPPORTIVE SERVICES

- 1912** APPOINTMENTS TO SHOP AT THE FOOD PANTRY
- 535** HOURS OF YOUTH AND ADULT COUNSELING
- 481** RESIDENTS PARTICIPATED IN SEASONAL PROGRAMS
- 6108** RIDES PROVIDED BY DIAL-A-RIDE SERVICE
- 658** CLIENT ASSISTANCE APPLICATIONS PROCESSED

RECREATIONAL SERVICES

- 7408** YOUTH & ADULTS PROGRAM REGISTRATIONS
- 1120** SUMMER CAMP PARTICIPANTS
- 167** VOLUNTEERS, COACHES & INSTRUCTORS
- 1668** MEMBERS OF THE SENIOR CENTER (204 over 90 yrs old!)
- 31440** ROUNDS PLAYED AT WESTWOODS GOLF COURSE

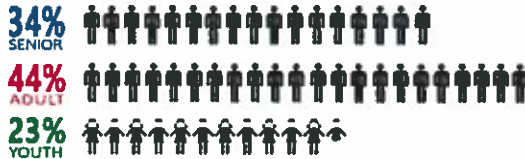
COMMUNITY SERVICES

- 250** RESIDENTS VISITED SENIOR VENDOR FAIR
- 1200** APPROXIMATE SUMMER CONCERT ATTENDEES
- 97** SPONSORS FOR HOLIDAY & COMMUNITY PROGRAMS
- 354** BASKETS ASSEMBLED AT HOLIDAY FOOD DRIVES
- 33** AT-RISK YOUTH BENEFITTED FROM TEEN CENTER RESOURCES

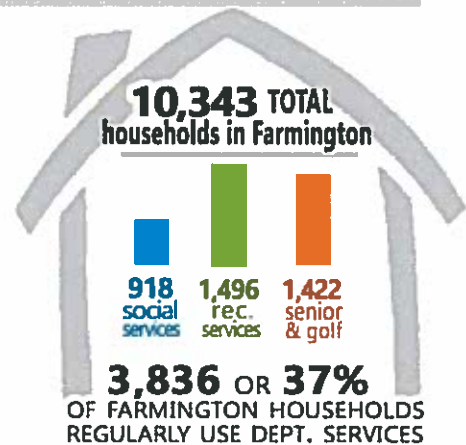
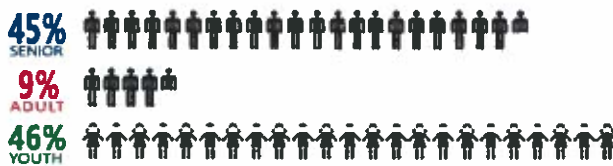
WHO WE SERVE

YOUTH (UNDER 18) ADULT (18-59) SENIOR (60+)

SOCIAL & SUPPORT SERVICES



RECREATIONAL & COMMUNITY SERVICES



*Figures are limited to database reports and golf course membership only. They do not reflect public events (i.e. summer concerts) or non-member golfers.

FUN FACTS

167 VOLUNTEERS CONTRIBUTED MORE THAN **5,954** HOURS OF SERVICE EQUIVALENT TO OVER **\$60,000***

*CALCULATED BASED ON CT MINIMUM WAGE STANDARDS

40,523 INTERACTIONS ACROSS ALL DIVISIONS

More than **2,000** youth counseling text messages sent to and from clinical staff

HIGHLIGHTS OF DEPARTMENTAL GOALS IN 2016

- exceeded goal of 2,750 units of social services to individuals in need
- offered more than 1,200 senior activities
- inspected all Section VIII and Maple Village apartments and town-owned rentals
- coordinated & allocated core programming efforts with Board of Education, EXCL & Continuing Ed.
- moved Recreation office to Depot Place
- hosted periodic meetings and seminars with special interest groups, such as elderly services and youth substance abuse trainings
- evaluated 19 plans for ADA compliance as a representative of the Human Relations Commission
- instituted Department-wide brochure



DEPARTMENT OF COMMUNITY & RECREATIONAL SERVICES

2 MONTEITH DRIVE, FARMINGTON	860-675-2390
1 DEPOT PLACE, UNIONVILLE	860-675-2540
321 NEW BRITAIN AVENUE, UNIONVILLE	860-675-2490
23 SCHOOL STREET, UNIONVILLE	860-675-2390
7 WESTWOODS DRIVE, FARMINGTON	860-675-2548

OUR PARTNERS

AARP
 ALZHEIMER'S RESOURCE CENTER
 BROOKDALE OF FARMINGTON
 BURLINGTON POLICE DEPARTMENT
 BURLINGTON BOARD OF EDUCATION
 *CASAC
 CENTRAL CONNECTICUT STATE UNIVERSITY
 COMMUNITY COURT
 COMMUNITY EMERGENCY RESPONSE TEAM
 *CONNECTICUT YOUTH SERVICES ASSOCIATION
 CT DEPARTMENT OF SOCIAL SERVICES
 CT DEPARTMENT OF CHILDREN & FAMILIES
 CT JR. REPUBLIC (CJR) - ACCRA PROGRAM
 EAST FARMS FIRE DEPARTMENT
 *FARMINGTON BANK
 FARMINGTON BOARD OF EDUCATION
 *FARMINGTON COMMUNITY CHEST
 FARMINGTON FIRE DEPARTMENT
 FARMINGTON FOOD PANTRY
 *FARMINGTON FUEL BANK
 FARMINGTON GIRL SCOUTS
 FARMINGTON LIBRARY
 FARMINGTON POLICE DEPARTMENT
 FARMINGTON PUBLIC SCHOOLS
 FARMINGTON SOCCER CLUB
 FARMINGTON VALLEY PHYSICAL THERAPY
 FARMINGTON VALLEY MUD HOGS
 FARMINGTON VALLEY VNA
 FARMINGTON YOUTH BASEBALL, SOFTBALL & LACROSSE
 FOCUS
 FOODSHARE
 FOR GOODNESS SAKE
 GEORGE'S PIZZA
 GIFTS OF LOVE
 HARTFORD HEALTHCARE
 HEARING CARE CENTERS
 HIGHLAND PARK MARKET
 HRA OF BRISTOL
 KNIGHTS OF COLUMBUS
 LENS CRAFTERS
 *LIST PROGRAM
 LITCHFIELD HILLS ORTHOPEDIC ASSOCIATES
 PARSON'S HARDWARE
 SERVICES FOR THE ELDERLY
 SOMA MOVEMENT STUDIO
 SOVEREIGN BANK
 STOP & SHOP UNIONVILLE
 *THE LIONS CLUB
 *THE SALVATION ARMY
 TFFD FIRE CADETS
 TUNXIS HOSE FIRE DEPARTMENT
 UCONN-ADOL. DEPRESSION & MARIJUANA PROGRAM
 UHART DEPARTMENT OF PHYSICAL THERAPY
 UNIONVILLE VILLAGE IMPROVEMENT ASSOCIATION
 VISITING ANGELS
 WEST HARTFORD POLICE DEPARTMENT
 WINDING TRAILS
 WOMEN, INFANTS, & CHILDREN (WIC)

** Organizations that contribute financial support to one or more Dept. programs*

MOTION:

Agenda Item N-3

To amend Chapter 55 "Purchasing" of the Farmington Town Code as attached.

/Attachment

Chapter 55
PURCHASING

§ 55-1. Bids and quotes required. [Amended 11-16-1976; 1-25-1983; 3-24-1987]

If any purchase or contract for purchase, including a continuing order for the purchase of the same commodity over a period of time, of supplies, materials, equipment and other commodities required by any department, office, agency, board or commission of the Town, except the Board of Education, unless said Board shall designate the Town Manager as its purchasing agent, or if any contract for public works or improvements or for labor or any service rendered by an independent contractor involves the expenditure of ~~\$10,000~~ \$25,000 or more, the Town Manager shall invite bids, giving at least 15 days' public notice thereof by at least one publication in a newspaper having an extensive circulation in the Hartford metropolitan area. The public notice shall include a general description of commodities to be purchased or labor or services to be rendered, where bid forms and specifications may be obtained and the time and place for submission of bids. For expenditures between ~~\$2,500~~ \$5,000 and ~~\$5,000~~ \$9,999 the Town Manager shall request three verbal quotes. For expenditures between ~~\$5,000~~ \$10,000 and ~~\$10,000~~ \$24,999, the Town Manager shall request three written quotes, ~~and sign all purchase orders.~~

§ 55-2. Manner of requesting bids.

The Town Manager may, in addition to the notice required above, invite bids from prospective suppliers or contractors by mail, telephone, e-mail, posting on the Town's website or such other methods as he deems advisable.

§ 55-3. Minimum information to be sent to bidders.

The following minimum information shall be sent to all prospective bidders receiving bid forms:

- A. The time, date and place of receiving bids.
- B. The quantity desired.
- C. A reasonable description of the material, specifications and labor or services to be performed.
~~The manufacturer, manufacturer's brand or trade name and catalogue or model number.~~
- D. That any variance to requested specifications shall be specifically stated by bidder.
- E. That no changes of any kind will be allowed unless specifically stated in the bid.
- F. That bids shall specify any and all warranties.
- G. That bids shall state delivery date.
- H. That bids are to be quoted f.o.b. Farmington, Connecticut.
- I. That the outside of the envelope containing the bid shall be plainly marked with the bid number and Bid Title.
- J. The amount and type of bid security to be submitted, if any.

- K. The amount and type of performance security to be required, if any.
- L. That the Town of Farmington reserves the right to accept or reject any or all bids and to waive ~~informalities, or irregularities.~~
- M. That the bid must be signed by an authorized person.
- N. That the local vendor preference provisions of § 55-5 shall apply. [Added 7-23-1996; amended 8-27-1996]

§ 55-4. Bid forms.

All bids shall be submitted on bid forms prepared and furnished by the Town Manager or his/her designee.

§ 55-5. Local vendor preference. [Added 7-23-1996;¹ amended 8-27-1996]

- A. For all bids and quotes submitted for purchases not excluded by § 55-8 exceeding \$2,500 but less than \$500,000, any qualified and registered local vendor who has submitted a bid or quote not more than 5% higher than the lowest qualified bid or quote will be awarded the contract or purchase order, subject to § 55-6, so long as such local vendor agrees to provide the supplies, materials, equipment, commodities and/or services which are the subject of such contract or purchase order at the same price as the lowest qualified bid or quote received. In the event that more than one local vendor submits a bid or quote not more than 5% higher than the lowest qualified bid or quote, the award shall be to that local vendor originally submitting the lowest qualified bid or quote. [Amended 10-12-1999]
- B. For purposes of this section, a qualified and registered local vendor is defined as one who maintains a principal place of business located within the Town limits of Farmington by occupying real property in which to conduct such business or by paying ad valorem taxes on business property to the Town of Farmington. Evidence of the maintenance of such principal place of business may include the ownership or long-term lease of real estate from which the principal place of business is operated or the payment of property taxes on the personal property of the business to be used in the performance of the bid.
- C. The Town Manager shall have prepared a local vendor registration form and shall have it made available to all local businesses. When such form has been properly completed and filed by a local vendor with and approved by the Town Purchasing Coordinator, such local vendor shall be a qualified and registered local vendor in the Town for the purposes of this section.
- D. This section shall not apply in any situation where the preference created by this section would violate federal and state law or any existing contracts.

§ 55-6. Power of Town Manager; negotiation. [Amended 7-23-1996; 8-27-1996]

For contracts under \$50,000, ¶ the Town Manager is empowered to award the contract to the lowest qualified bidder or quoter, subject to the local vendor preference provision in § 55-5, to reject all bids or to negotiate further with some bidder or bidders as he shall deem appropriate and award the contract on the basis of lowest price obtainable, provided that he shall never negotiate further with a bidder whose original bid

1. Editor's Note: This ordinance also provided for the renumbering of former §§ 55-5 through 55-10 as §§ 55-6 through 55-11, respectively.

price was higher than that of another bidder or bidders without also negotiating further with all such bidders whose original bid prices were lower; and provided, further, that unless the Town Manager has obtained the specific approval of the Town Council or unless he has entered into further negotiations as set forth above, he shall not award the contract to anyone other than the lowest responsible bidder. If the Town Manager negotiates with bidders or quoters as provided above, any qualified and registered local vendor submitting an original bid or quote not more than 5% higher than the lowest qualified bid or quote shall be awarded the contract or purchase order if such local vendor is willing to meet the lowest negotiated price.

§ 55-7. Approval by Town Council for certain expenditures. [Amended 3-24-1987]

All purchases or contracts which involve the expenditure of \$50,000 or more shall be approved by the Town Council.

§ 55-8. Nonapplicability to professional services. [Amended 7-23-1996; 8-27-1996]

The provisions of this chapter shall not apply to the purchase of surety bonds and insurance or to contracts for professional services with attorneys, physicians, architects, appraisers or other professionals where the services contracted for are primarily advisory ~~or consultant, in nature, nor shall said provisions apply to purchases made through the State of Connecticut for materials and commodities conforming to specifications of the State of Connecticut. The provisions of this chapter shall also not apply to regional or cooperative purchasing by the Town.~~

§ 55-9. Division into parts prohibited; trade-in allowances. [Amended 11-16-1976; 3-24-1987]

No purchase shall be divided into parts for the purpose of evading the intent of this chapter. Trade-in allowances shall be disregarded in determining the purchase price.

§ 55-10. Waiver of requirements.

Upon the recommendation of the Town Manager, the Town Council may, by majority vote, waive any or all requirements of this chapter for any particular purchase or contract.

§ 55-11. Preservation of documents.

A tabulation of all bids showing the names of the bidders, amounts of the bids and indicating in each case the successful bidder or, in the event of further negotiation, the results of said further negotiation and the bidder to whom the contract was awarded, together with the originals of all such bids and other documents pertaining to the award of contracts shall be preserved ~~in the office of the Town Manager for not less than six years, in accordance with the records retention schedule promulgated by the State Records Retention Administrator, where they and~~ shall be open to public inspection.

NEW:55-12. Cooperative Purchasing

Whenever it is to the advantage of the Town, the Town may purchase from bids called for by other governmental agencies or cooperative purchasing organizations provided that the bid process used by said other governmental agencies or cooperative purchasing organizations conform substantially to the bidding requirements contain in this Chapter. If a supply, material or equipment is available under multiple cooperative bids, then a comparison of all bids shall be made to determine which bid offers the best advantage to the Town. The use of cooperative bids shall be subject to the requirement of Section 55-7.

MOTION:

Agenda Item N-5

To accept the attached Annual Report.

/Attachment

TOWN OF FARMINGTON



ANNUAL REPORT

2015~2016

DRAFT

Cover Picture

This issue of the Town of Farmington Annual Report continues the series of historical pictures on the cover. This is the tenth in the series.

Public Schools in Farmington

The cover picture depicts school buses lined up outside the Center School, now Noah Wallace School, in 1915.

~ Cover Photo courtesy of "Farmington - New England Town Through Time"
Farmington Land Trust

"Throughout the 19th century and well into the 20th, most Farmington children received their formal education in small, scattered schools, as the town was too spread out for consolidation.

In 1795 Farmington had 12 school districts; by 1861 there were still 10. For children of the well-to-do, good education was available for a price. Boys could attend academies like Simeon Hart's Farmington school and girls could study at "female seminaries" like Miss Porter's. For the children of ordinary farmers and industrial workers, such intellectual stimuli were beyond reach. After their days at the small district school were over, there was no place for them to continue. While Hartford opened a public high school in 1847, the Farmington area had none until the 1860s, when fast-growing Unionville erected the town's first public secondary school.



A Board of Visitors inspected the public schools and field annual reports. Around 1900 these became highly critical of one-room schools, citing their poor attendance records, lack of supplies (few books, no blackboards, in some cases) and generally low standards. The old Center School, which served Farmington village, was replaced by a new, larger building in 1905 and nine years later students from East Farms and Scott's Swamp entered it as their one-room schools were closed. The Center School is now called Noah Wallace School. In the western part of town, West, or West District, School continued until 1920. Then it, too, closed, and its students went to Union."



~ All Public School narrative and
historical photographs courtesy of
"Farmington - New England Town Through Time"
Farmington Land Trust

DRAFT

The Old Stone Schoolhouse



The Old Stone Schoolhouse, at Red Oak Hill and Coppermine Roads, was a schoolhouse from 1790 to 1872. From 1875 to 1956, it was used as a chapel and community center.

Around 1790 a schoolhouse to serve the West District (area) was built on a triangular plot of about a quarter acre, taken mostly from land designated for the highway. Brownstone from a quarry off New Britain Avenue was brought to the site by ox-drawn wagons, and men of the District helped to build and furnish the school. Deacon Calvin Hatch, the first schoolmaster, had a class of seven pupils when the first session began. American Indian children who lived nearby were among those attending.

By 1872 enrollment was exceeding 40 students and the small brownstone building was overcrowded. The West District built a new frame school house just up the road, now a residence at 102 Coppermine Road. The stone schoolhouse was deeded to George North. However, there is no record of its use under his ownership. Ownership by North was short lived, and he deeded the building to Simon Manus, a former slave who had fought in the Civil War (1860-1865). During the time that Manus and his wife lived there, a child was born to them.

Later in the same year, a group of neighbors bought the building for use as a religious and social center. Recorded on the deed are the following names: Alpheus Porter, et al, William Porter, Mrs. H. Webster, Allen Webster, W.A. Webster, I.N. Davis, W. Vickers, Henry Ibell, Robert Brown, Robert Morley. The group called themselves the West District Ecclesiastical Mission and called the building the West District Hall. Sabbath School was held regularly, and the ministers or deacons were brought from Farmington Village and Unionville to conduct services after their regular Sunday duties were completed.

The annex to the original schoolhouse was built by John Knibbs in 1912 of brownstone from the same local quarry to match the original building providing more space for the increasing activity and membership. The schoolhouse room was redecorated and modernized to match the annex, a preacher's platform was built, and electricity was installed. A dozen Windsor benches were bought for seating. Activities within the building included the women's sewing society that met weekly, suppers, plays, socials, food and fancy work sales along with song fests. There was absolutely no card playing or dancing.

In 1956 members of the West District Evangelical Mission, ... proposed deeding their property, which was by then falling into disuse, to the Historical Society with the belief it would be better preserved and maintained. The Society accepted the offer ... and watch closely over this historic site which is now on the state registry of historic buildings.

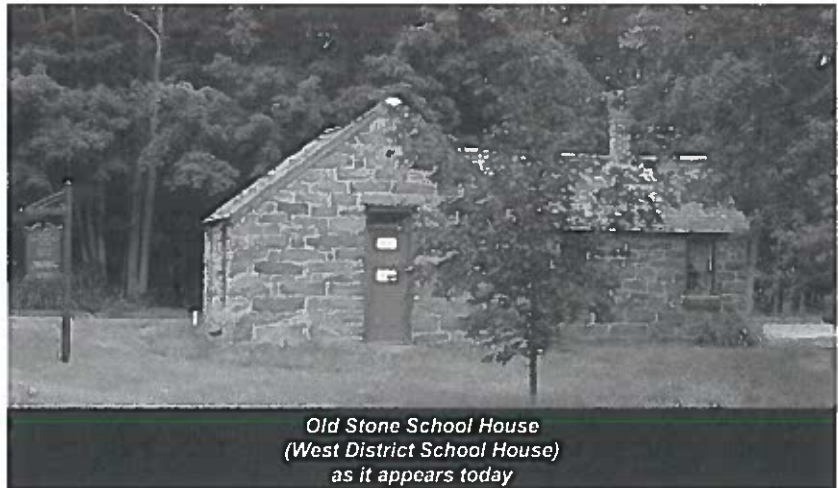




Table of Contents

**Town of Farmington
Departments**

ASSESSOR 17
 BOARD OF EDUCATION OFFICIALS..... 11
 BUILDING DIVISION 18
 COMMUNITY AND RECREATIONAL SERVICES..... 39
 DEMOGRAPHIC AND ECONOMIC STATISTICS..... 12
 DEPARTMENT OF PUBLIC WORKS 18
 ECONOMIC DEVELOPMENT..... 25
 ELECTED OFFICIALS 9
 ENGINEERING DIVISION 20
 FARMINGTON COMMUNITY CHEST 44
 FARMINGTON FOOD PANTRY 43
 FARMINGTON LAND TRUST 62
 FARMINGTON LIBRARIES - SINCE 1901 49
 FARMINGTON PUBLIC SCHOOLS 27
 FARMINGTON VALLEY VNA 63
 FARMINGTON VALLEY HEALTH DISTRICT 59
 FIRE DEPARTMENT..... 45
 FIRE MARSHAL..... 21
 HIGHWAY AND GROUNDS DIVISION 19
 MUSEUMS 7
 ORGANIZATION CHART 6
 OTHER MUNICIPAL OFFICIALS..... 11
 PLANNING AND ZONING..... 24
 POLICE DEPARTMENT..... 47
 REGISTRARS OF VOTERS..... 38
 SERVICES FOR THE ELDERLY 60
 TAX COLLECTOR..... 37
 TOWN CLERK 36
 TOWN COUNCIL ACTIONS..... 14
 TOWN COUNCIL APPOINTED OFFICIALS 10
 TOWN COUNCIL CHAIR’S MESSAGE 1
 TOWN MANAGER’S MESSAGE 3
 TOWN MANAGER APPOINTED OFFICIALS 11
 VISITING NURSE ASSOCIATION (VNA) 63
 WATER POLLUTION CONTROL FACILITY 22

Animal Control	860-675-2440
Assessor	860-675-2370
Building	860-675-2315
Board of Education	860-673-8270
Community Center	860-675-2490
Economic Development	860-675-2395
Engineering	860-675-2305
Finance - Accounts Payable	860-675-2339
Finance - Main	860-675-2335
Finance - Payroll	860-675-2337
Finance - Purchasing	860-675-2335
Fire & Rescue Services	860-675-2322
Fire Marshal	860-675-2320
General Info.	860-675-2300
Highway & Grounds	860-675-2550
Housing Authority	860-675-2390
Library	860-673-6791
Plan & Zoning	860-675-2325
Police (Routine)	860-675-2400
Police (TDD)	860-673-2527
Probate Court	860-675-2360
Public Works	860-675-2330
Recorded Info.	860-675-2301
Recreation	860-675-2540
Registrar of Voters	860-675-2367
Senior Center	860-675-2490
Social Services (Sec. VIII)	860-675-2390
Tax Collector	860-675-2340
Town Clerk	860-675-2380
Town Hall (TDD)	860-675-2314
Town Manager	860-675-2350
Water Pollution Control	860-675-2545
Youth Services	860-675-2390

TOWN COUNCIL CHAIR'S MESSAGE



Farmington's 375th Birthday Celebration

The Town Council is pleased to provide you with the Annual Report for the Town of Farmington for the July 1, 2015 to June 30, 2016 fiscal year. As you read through the report, you may note the wide range of important services that we provide our citizens and business community. I know that I speak for the entire Town Council when I express the pride we have in our community, schools, and our Town employees. We hope that you find this report useful and informative.

During the past year, a number of significant goals have been advanced in relation to the Strategic Plan. This year, the Town Council continued to take major steps to invest in our infrastructure. Nationally, many towns and cities are suffering from infrastructure degradation. In Farmington, we have focused resources on specific capital projects to sustain our infrastructure.

Farmington has seen a surge in the number of infrastructure improvement projects over the last year. This is due to a deliberate effort to increase capital spending to improve our town wide infrastructure. In May of 2016 Farmington voters overwhelmingly approved a \$4,000,000 road bond which will enable the Town to continue our road construction projects.

The Town has also been successful in securing federal and state grants for infrastructure improvements. In addition to a 60 million dollar Water Pollution Control Facility upgrade,

which began in the spring, the Public Works Department has been busy designing, implementing and overseeing numerous town-wide infrastructure projects.

Each department has equipment replacement plans. These plans support replacement of equipment throughout Town. This critical equipment keeps our volunteer firefighters safe when responding to calls for services. It allows our roads to be plowed during winter emergencies. It also keeps our parks and golf course looking clean and ready for play during the warm weather months. Equipment replacement ensures the Town's ability to offer high quality services to our residents and businesses.

The current Capital Budget includes funds for significant equipment purchases including a bond appropriation for two large fire engines at the Farmington Fire Station. Equipment purchases include a large dump truck, a road maintenance truck, a backhoe loader, and mowers in the Public Works Department. This Capital Improvement Plan continues to fund the Town's road reconstruction and paving plan, miscellaneous bridge repairs, repairs and replacement of the Senior/Community Center walkway and funds to replace existing fence along the rails to trails which has been damaged over the years.

This year the Town of Farmington web page was updated. The site was redesigned to create a more intuitive layout that will help all residents and visitors find information quickly. Highlights of the new page include a new calendar that will have public and government meetings and events, a "How Do I?" page, and a solid content management system that allows staff to quickly and easily update the site. All work was done with an eye towards enhancing public services through an efficient and effective website design. Check out the new sites at www.farmington-ct.org.



DRAFT

TOWN COUNCIL CHAIR'S MESSAGE--continued

The Town Council established the Farmington High School Building Committee in January 2016 to resolve deficiencies in the school identified by the Board of Education through multiple studies and reports, including the New England Association of Schools and Colleges recent review. The FHS Building Committee's responsibility is to recommend a project scope with cost estimates to the Town Council for consideration. The Committee has been very successful in reaching out to the community for opinions and advice. They experienced an enthusiastic response from the community. There are many stakeholders in this project, from Farmington's children and parents to its teachers and taxpayers.

As you review the various sections of this report, you will understand why Farmington is recognized as an outstanding community that offers exceptional quality of life to its residents. Our schools continue to offer nationally acclaimed programs to our children, we have a broad spectrum of recreational and cultural offerings, and the Town government provides outstanding services.

Farmington is a great place to live, work and prosper. Many businesses continue to locate here because of its attractiveness as a community. I want to assure you that all of us involved in Town government remain committed to offering outstanding "customer service" to our citizens.

Best regards,

Nancy W. Nickerson

Nancy W. Nickerson
Town Council Chair



*Nancy Nickerson, Town Council Chair, with
Scott Zenke, Highway & Grounds Superintendent*



DRAFT

TOWN MANAGER'S MESSAGE



Farmington Police Department Torch Run 6-9-2016

The 2015-2016 Annual Report will provide you with details of the accomplishments achieved by elected and appointed officials as well as Town of Farmington employees during the fiscal year July 1, 2015 - June 30, 2016.

The Town of Farmington Strategic Plan, Goal #4, and the Resident Survey of Town residents indicated an important priority: operate with balanced budgets supported by stable equitable revenues collected from varied public and private sources. The Town made significant advances in this area.

At the close of the 2016 fiscal year, Farmington continued to be in a strong financial position with one of the highest tax collection rates in the State. We have continued to maintain our Aaa bond rating from Moody's and equivalent ratings from other agencies which allows the Town to borrow money at favorable rates. The grand list also saw growth this year and is an indication of the strong economy in Farmington.

The Town of Farmington Strategic Plan, Goal #2, and the Resident Survey of Town residents indicated two important priorities: continuation of the preservation of open space, and improve and ease the traffic situation within Farmington without disturbing the character of the community. Below is a summary of work that was completed this year on both topics.

Farmington has seen a surge in the number of infrastructure improvement projects in Town over the last few years. This is due, in part, to the Town Council's deliberate effort to increase capital spending to improve our Town-wide infrastructure. Town staff has also been successful in securing state-wide grants for infrastructure improvements. In addition to the Water Pollution Control Facility Upgrade, the Public Works Department has been extremely busy designing, managing, and monitoring infrastructure improvement projects throughout Town. Following is a summary of projects that the Public Works Department has been undertaking during the year:

The Town was informed that the Department of Transportation is working to close the statewide gaps in the rails-to-trails system along the East Coast Greenway with funding available for the trail from Red Oak Hill to Plainville. This project will be 100% reimbursed for the design and construction of the project. Construction has begun and is anticipated to be completed by September 2017.

The Town of Farmington received approval for the Reconstruction of South Road through the Capitol Region Council of Governments (CRCOG). This grant is for the reconstruction of South Road from Two Mile Road to Fairview Drive. Construction is underway and is anticipated to be completed by the summer of 2017. This \$1.6 million dollar project is funded by the State of Connecticut.

The Engineering Division completed the design of a sidewalk replacement project along the east side of Route 177 from Depot Place to West District Road. The Town was awarded a grant in the amount of \$425,000 for the project from the State's Main Street Investment Fund, which is administered through the State Department of Housing. The project was completed in the summer of 2016.

The Engineering Division submitted a grant for a pavement rehabilitation project for Brickyard Road and was awarded 100% funding through the LOTCIP program. The grant funding totaled approximately \$900,000 and will include a portion of full depth reconstruction, milling and paving. The project will start at the intersection of Route 4 and head north towards the Rails to Trails crossing.



DRAFT

TOWN MANAGER'S MESSAGE--continued

The Highway Division has undertaken extensive road construction projects during the year. The Highway Department preps all roads for paving which includes rebuilding catch basins, adding new catch basin tops, coordinating traffic control, and loam and seeding of disturbed areas.

The following roads have been paved this year: Cooke Street, Half Acre Drive, Fawn Drive, Ben Court, Rocky Ridge Lane, White Circle, Carriage Drive, Morea Road, Tall Timbers Drive, Olde Pond Lane, Ships Oak Lane, Hartfield Lane, Cope Farms Road, Cutler Lane, Pine Hollow Road, Greencrest Drive for a total of 4.11 miles of paving. The next set of roads to be paved are in the Lake Garda area including Sunset Drive, Circle Drive, Colony Road, Ravine Road, Pine Drive, East Shore Blvd., Lido Road, and Birch Street. Farmington Center streets including Garden Street, Meadow Road, Winchell Smith Road, Pearl Street, Maple Street, Maiden Lane, Mill Street, Porter Road, and Hobart Street. Additionally, Canterbury Lane, Cedar Lane, Burke Crossing, Virginia Lane, and Larchwood West.

In 2014 the Strategic Plan survey confirmed that one of the most important issues facing the Town were traffic related. In February 2016, the Farmington Town Council approved the 2016-2018 Strategic Plan and goals. At that time, the Town Council included Goal # 8 which directed the Town Manager and Police Department to work towards creating a separate traffic unit in order to increase enforcement and compliance of traffic laws, and work together with the community to address neighborhood traffic concerns. A new traffic officer position has been funded in the FY 2016/2017 Budget and the Police Department is presently working towards creating a separate traffic unit. This unit will undoubtedly yield positive results in terms of community satisfaction, coordination, responsiveness and increased roadway safety.

The Town of Farmington Strategic Plan, Goal #3, and the Resident Survey of Town residents also indicated that Economic Development was an important priority. The Town of Farmington continues to succeed in this area. Throughout the past year, Farmington maintained its strong commercial base, attracted notable businesses, and moved forward on some key development projects while maintaining the second lowest tax rate in the Hartford region.

Economic Status

Farmington continues to be an economic leader in the Hartford region. Of the almost 40 towns and cities in the Metro Hartford region, Farmington consistently has the lowest mill rate. Farmington saw a reduction in its unemployment rate from 5.5% to 3.5% in 2015. At year end, Class A office vacancy rate was 15.8% and is 5% lower than the greater Hartford Region

New Businesses in 2015 included: Ducci Electric relocated their corporate headquarters to Farmington and UTC completed their renovations and their corporate headquarter relocation from Hartford. Polar Manufacturing Corporation purchased the vacant EDACT manufacturing building, YRisk Insurance, All Star Insurance, The Doctor's Company, Kelli Dease Photography, MVP Systems Software, Gallery on Main, The Landing at Farmington, Meadow Asian Cuisine, Front Row, Cure, 4 food& drink, and Artistica Pizza, Amped Fitness, Anytime Fitness, Zen Yoga Barre, and Somo Movement.

Over the past few years, the Economic Development Commission and staff have worked diligently to take the Business Breakfast Program, generously hosted by Farmington Bank, to a higher level by recruiting new businesses to the breakfasts and by having relevant speakers. The Economic Development Commission hosted three very successful business breakfasts during this past year.

At the end of each Business Breakfast, the Economic Development Director collects feedback of the event which consistently ranks "excellent", both in networking opportunity and speaker quality. The Business



Kathy Eagen, Town Manager, with Mary-Ellen Harper, Director of Fire & Rescue Services, at Fire Safety Training



TOWN MANAGER'S MESSAGE--continued

Breakfast series has become the "place to be" for our local business community and elected officials. I encourage our business community to participate and attend a Business Breakfast.

The Town of Farmington Strategic Plan, Goal #5, and the Resident Survey of Town residents also indicated that "Best Practices" in government was an important priority. The Town of Farmington continues to succeed in this area.

The Farmington Gateways Committee made enormous strides towards engaging the community to formulate a vision for the Farmington Center Gateway study area. The Committee hosted a three day charrette in the spring of 2015 to engage the community and solicit their input concerning their vision of the future of Farmington Center. Consultants facilitated these workshops and produced the Farmington Center Study. A community meeting was held in September 2015 to review the Study and provide new insights and comments. This Study was finalized and at a June 2016 Town Planning and Zoning Commission public hearing, the Gateways Committee requested that the Plan of Conservation and Development be amended to include the Farmington Center Study into the Plan of Conservation and Development. The Connecticut Main Street Center awarded a Merit Award for Planning and Community engagement to the Town of Farmington for the work accomplished with the Farmington Center Project.

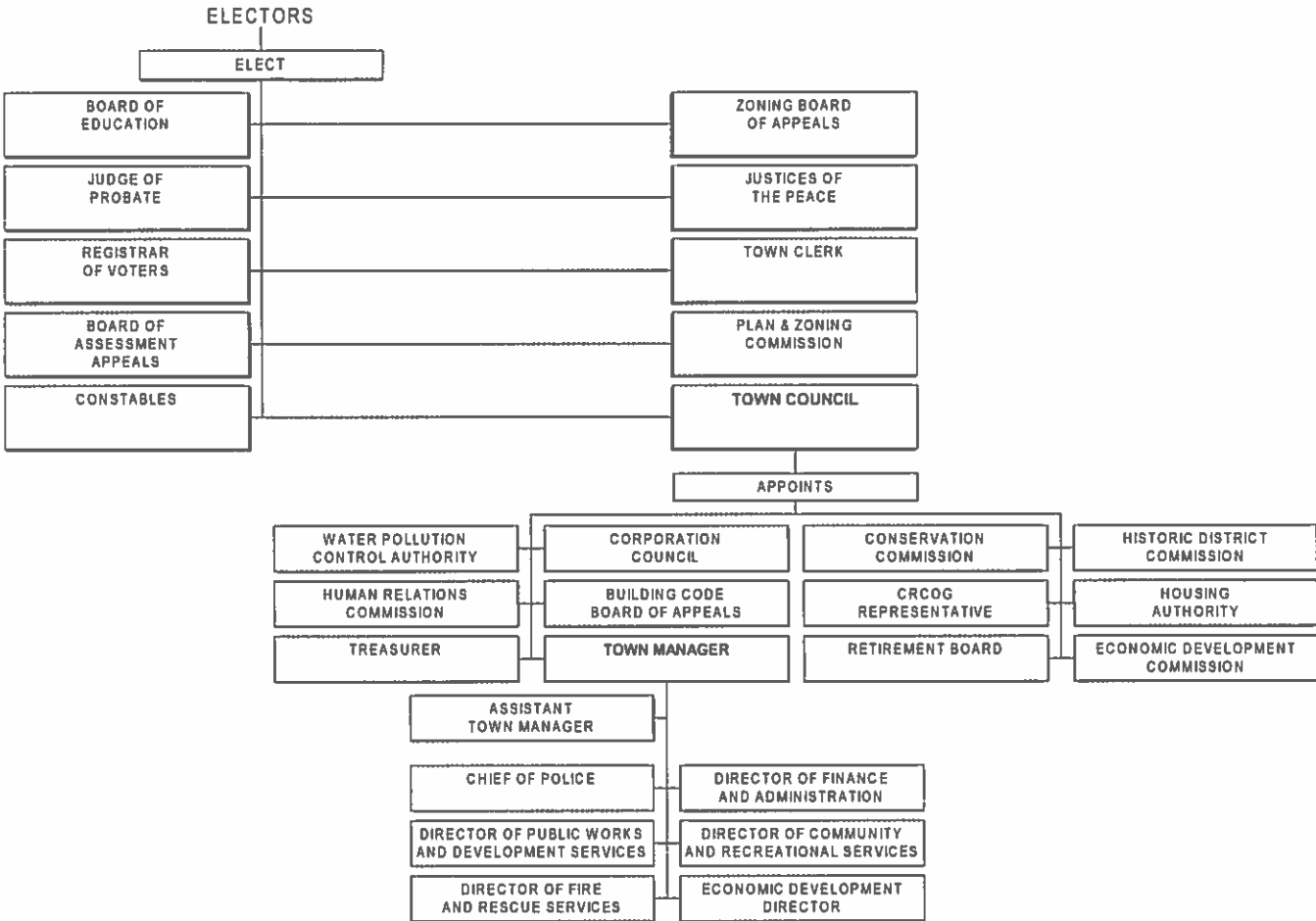
As always, working with the residents of the Town of Farmington continues to be a satisfying experience. I look forward to working together with the community to meet the facility, the land, and the service needs of the community without significantly burdening the residents with higher taxes. I look forward to hearing from you. Please feel free to give me a call at 860.675.2350 or email me at EagenK@farmington-ct.org.

Kathleen A. Eagen
Kathleen A. Eagen
Town Manager



DRAFT

ORGANIZATION CHART



DRAFT



MUSEUMS

The Day-Lewis Museum

158 Main St. (rear)
Farmington, CT 06032.
Telephone: 860-678-1645

Hours: Wednesdays 2:00 – 4:00 pm March through
November, except August.

The Day-Lewis Museum of Indian Artifacts, owned by Yale
and operated by the Farmington Historical Society.

Lewis Walpole Library

154 Main Street
Farmington, CT 06032
Hours: Monday-Friday, 8:30 – 5:00,
by appointment.
Telephone: (860) 677-2140
FAX: (860) 677-6369.

E-mail: information@stanleywhitman.org

The Lewis Walpole is a non-circulating research library for English eighteenth-century studies. It was bequeathed to Yale by W.S. Lewis, who devoted his life to collecting the letters and works of Horace Walpole, 1717-1797, and to editing the Yale Edition of Horace Walpole's Correspondence. The library is located in a colonial frame house built in 1784, to which new wings have been added.

Almost every aspect of the eighteenth century is covered by the library's holdings, including the most extensive collection of English 18th-century satirical prints in the United States. Drawings, paintings, and memorabilia from Strawberry Hill, Horace Walpole's Gothic Revival villa, enrich the print and manuscript sources. The manuscript holdings are strong in the 18th-century history of diplomatic relations, particularly between Great Britain and Poland, Germany, and Russia.

Researchers and visitors are welcome by appointment. The staff also provides information by telephone and through the mail and e-mail. The library provides photocopying services. Researchers may also request that items from the Library be sent either to the Beinecke Library or the British Art Center for consultation.

Hill-Stead Museum



35 Mountain Rd.
Farmington, CT 06032
Phone: (860) 677-4787
Web Site: www.hillstead.org
Email: hillstead@hillstead.org

Hill-Stead Museum, designated a National Historic Landmark in 1991, is an outstanding example of Colonial Revival domestic architecture set on 152 acres of fields and woodlands. The Museum houses outstanding works by Monet, Manet, Degas, Cassatt and Whistler, which are shown with the furnishings and decorative arts as they were when the Pope and Riddle families were in residence (1901-1946). The main house is complimented by a Sunken Garden with period plantings restored after the original Beatrix Farrand design.

Hill-Stead Museum is open Tuesday through Sunday for house tours: May through October from 10am to 5pm, and November through April from 11am to 4pm. Guided tours begin every half hour; the last tour begins one hour before closing. Admission is charged. On the first Sunday of each month, the Museum invites visitors to tour the house at their own pace. Hill-Stead Museum is located off route I-84 at exit 39. Follow route 4 to the second light; turn left onto route 10 South. At next light, turn left onto Mountain Road. The Museum entrance is at 35 Mountain Road. For more information or a calendar of events, please call (860) 677-4787 or browse www.hillstead.org.



DRAFT



Stanley-Whitman House

37 High St.
 Farmington, CT 06032
 (860) 677-9222
 information@stanleywhitman.org
 Website:
 www.stanleywhitman.org
 Admission charge
 Office and Visitor
 Services



Hours: Open Monday – Friday 9:00am – 4:00pm. Tours of the 1720 historic house take place May through October Wednesday – Sunday 12:00pm – 4:00pm and November through April Saturday and Sunday from 12:00pm – 4:00pm
 Group tours and school programs are available by appointment.

The Stanley-Whitman House, at 37 High Street, was built by Deacon John Stanley in 1720, and opened as a museum in 1935. The House was named a National Historic Landmark in 1961 and remains one of the best-known examples of early New England framed architecture. Recently restored, the house embodies the styles of both the 17th and 18th centuries. Constructed around the massive central chimney, the House features an overhanging second story with four pendant drops across the front. A lean-to, added across the back in the middle 1700's gives it the traditional New England saltbox shape.

The Stanley-Whitman House preserves and interprets the history and culture of 18th-century Farmington. Adults and children enjoy open-hearth cooking, candle-making, spinning, weaving, and other colonial activities during special events. The House offers a glimpse into colonial life, which can help to make the present and future more meaningful.

Unionville Museum

15 School St.
 Unionville, CT 06085
 (860) 673-2231
 Free Admission
 Hours: Wednesday,
 Saturday, Sunday 2:00 to
 4:00 pm



Housed in a restored Andrew Carnegie free public library building (the original West End Library) built circa 1917, the Unionville Museum opened in 1984 on the 150th anniversary of the federal government's official "naming" of Unionville. Through its collection and carefully researched thematic exhibits, the Unionville Museum brings together and celebrates the people, places and events that make Unionville unique. The Museum presents three exhibits a year, prints an annual historic calendar, sponsors annual vintage car parades and Ham and bean suppers, co-sponsors eight public summer band concerts in the nearby gazebo, and participates in other community activities. Friends of the Unionville Museum membership rates: Student or Senior Citizen, \$5.00; Individual, \$10.00; Family, \$15.00; Supporting, \$25.00; Corporate, \$50.00.

Old Stone Schoolhouse

93 Coppermine Rd.
 (at Red Oak Hill Rd.)
 Unionville, CT 06085
 The Old Stone (West District) schoolhouse is a museum of local history operated by the Farmington Historical Society.
 Information: (860) 678-1645



Farmington Historical Society Office

71 Main St.
 Farmington, CT 06032
 Mailing Address:
 P.O. Box 1645
 Farmington, CT 06034
 Phone: (860) 678-1645



Website: www.farmingtonhistoricalsociety-ct.org

Founded in 1954 to study and teach Farmington history, the Historical Society collects and preserves documents and artifacts related to local history. The Society maintains two 18th century cottages located at 138 and 140 Main Street, Farmington. One of the cottages serves as the Society headquarters where meetings are held, as well as exhibits and the annual tag sale. The Society also maintains the 1790 Stone Schoolhouse at 93 Coppermine Road (intersection of Red Oak Hill Road). The schoolhouse is open to the public on Sundays in July and August. It is also the site of the annual Scarecrow Contest held in October. For more information, call or go to our website.

Farmington Memorial Town Forest

The Farmington Memorial Town Forest was established in 1926 as a memorial to the men and women who served in the First World War. The Forest consists of 266 acres between Red Oak Hill Road and Plainville Avenue (Rt. 177). Mr. Harry C. Ney of Farmington contributed 188 acres and other parcels were acquired from neighboring owners.



The Forest is owned by the Town of Farmington and at a Special Town Meeting on May 20, 1926 it was established that the Forest be supervised and controlled by a quasi/Town Board of Trustees. The Board, seven in number, decided that use of the Forest be for passive use such as hiking and bird watching, with no hunting, fires or vehicle trespass. As time passed, it was found necessary to manage the Forest in a constructive manner, so a professional forester was asked to draw up a forest management plan, analyzing tree stands, recommending harvest where appropriate, conducting oversight of harvests, conducting replanting and regeneration of desirable tree species and conducting surveillance of the six blocks in the plan. Mel Harder of East Hartland, CT is our forester and has been for many years.

DRAFT



ELECTED OFFICIALS

TOWN COUNCIL

Nancy W. Nickerson, Chair
Jon Landry
Peter Mastrobattista
Gary Palumbo
Amy Suffredini
Meredith Trimble
John Vibert

BOARD OF EDUCATION

Christopher Fagan, Chair
Christine Arnold, Vice-Chair
William Baker
William Beckert
Mark Blore
Liz Fitzsimmons
Mecheal Hamilton
Paula O'Brien
Ellen Siuta

BOARD OF ASSESSMENT APPEALS

Robert Bezz, Chair
Elizabeth Giannaros
Christopher Mathieu
John Simoneau
Mark Simpson
Ronald White

BUILDING CODE BOARD OF APPEALS

Wilbur Charette
Donald Hammerberg
George Santos
Ned Statchen
Vacant (R)

CONSERVATION and INLANDS WETLANDS COMMISSION

John Hinze, Chair
Paul Amato
Robert Hannon
Robert Isner
Allen Quigley
John Radasci
Mark Simpson
Philip Markuszka, alternate
Guy Wolf, III, alternate

ECONOMIC DEVELOPMENT COMMISSION

Augusto Russell, Chair
Brian FX Connolly,
Vice Chair
Ronald Bernard
Joseph Howard
John Karwoski
Daniel Kleinman
Robert Reeve

FARMINGTON HISTORIC DISTRICT COMMISSION

Hilary Donald, Chair
John Bombara
James Calciano
Kathryn Cox
Holly Holden
Bruce Charette, alternate
Dorothy Haviland, alternate
Jaye O'Leary, alternate

CONSTABLES

Geno Avenoso
Robert Parker
Diane Rogers

REGISTRARS OF VOTERS

Barbara Brenneman
Edward J. Leary

TOWN CLERK

Paula B. Ray

TOWN PLAN & ZONING COMMISSION

Philip Dunn, Jr., Chair
Barbara Brenneman
Donald Doeg
Jay Fraprie
Robert Jarvis
Diane Tucker
Bruce Charette, alternate
Hilary Donald, alternate
David Houf, alternate

ZONING BOARD OF APPEALS

Sharon Mazzochi, Chair
Kerry Callahan
Johnny Carrier
Edward Giannaros
Ronald Llewellyn
Katy Perry
John Brockelman, alternate
Christopher Forster, alternate
Jon Schoenhorn, alternate

STATE AND FEDERAL OFFICIALS

U.S. SENATE

Richard Blumenthal
Christopher Murphy

U.S. REPRESENTATIVE

Elizabeth Esty (5th
District)

STATE SENATOR

Beth Bye (5th District)
Terry Gerratana (6th
District)

STATE REPRESENTATIVE

Brian Becker (19th
District)
Mike Demicco (21st
District)



DRAFT

TOWN COUNCIL APPOINTED OFFICIALS

BUILDING CODE BOARD OF APPEALS

Wilbur Charette
Donald Hammerberg
George Santos
Ned Statchen
Vacant (R)

CONSERVATION and INLANDS WETLANDS COMMISSION

John Hinze, Chair
Paul Amato
Robert Hannon
Robert Isner
Allen Quigley
John Radasci
Mark Simpson
Philip Markuszka, alternate
Guy Wolf, III, alternate

ECONOMIC DEVELOPMENT COMMISSION

Augusto Russell, Chair
Brian FX Connolly,
Vice Chair
Ronald Bernard
Joseph Howard
John Karwoski
Daniel Kleinman
Robert Reeve

FARMINGTON HISTORIC DISTRICT COMMISSION

Hilary Donald, Chair
John Bombara
James Calciano
Kathryn Cox
Holly Holden
Bruce Charette, alternate
Dorothy Haviland, alternate
Jaye O'Leary, alternate

UNIONVILLE HISTORIC DISTRICT AND PROPERTIES COMMISSION

Sheryl Horton, Chair
Robert Hoffman
Lisa Johnson
Matthew Pogson
Matthew Ross
Christopher Forster
alternate
Howard Martin, alternate

TOWN HISTORIAN

Betty Coykendall

HOUSING AUTHORITY

John DeMeo
Sally Hatzenbuhler
Christian Hoheb
Cheryl Lawless
Cynthia Mason
Justin Pagano

HOUSING PARTNERSHIP

John Karwoski, Chair
Barbara Brenneman
Dennis Brown
John Hangen
Jane Inrig
Justin Pagano
Peter Van Beckum

HUMAN RELATIONS COMMISSION

Ruth Grobe, Chair
Ray Elling
Donna Mambrino
Christine Mergenthaler
Zalman Nakhimovsky
Jolanta Silwinski

LAND ACQUISITION COMMITTEE

Peter Mastrobattista, Chair
Evan Cowles
John Hinze
Richard Kramer
Allen Quigley
Amy Suffredini
William Wadsworth

RETIREMENT BOARD

Peter Mastrobattista, Chair
Robert Brochu
Douglas Clark
Robert Ingvertsen
Steve Egan
Edward Leary
Ken Miller
Kyle Cunningham
Geoffrey Porter
Joan Valenti
Pauline Wilson

TOWN MANAGER

Kathleen Eagen

VETERANS MEMORIAL COMMITTEE

Alan Nickerson, Chair
William Baker
Paul Krause
Paul Menzel
Ragnar Peterson
Paula Ray

WATER POLLUTION CONTROL AUTHORITY

James Foote, Chair
Peter Bagdigan
Wilbur Charette
Kevin Ray
James Thompson



TOWN MANAGER APPOINTED OFFICIALS

ASSISTANT TOWN MANAGER

Erica Robertson

BUILDING OFFICIAL

Christopher Foryan

CHIEF OF POLICE

Paul Melanson

DIRECTOR OF COMMUNITY & RECREATIONAL SERVICES

Nancy Parent

DIRECTOR OF FIRE & RESCUE SERVICES

Mary-Ellen Harper

DIRECTOR OF FINANCE & ADMINISTRATION

Joseph Swetcky

DIRECTOR OF PUBLIC WORKS & DEVELOPMENT SERVICES

Russell Arnold, Jr.

ECONOMIC DEVELOPMENT

Rose Ponte

FIRE MARSHAL

Michael Gulino

HIGHWAY & GROUNDS SUPERINTENDENT

Scott Zenke

TAX COLLECTOR

Christine Silansky

TOWN ASSESSOR

Christine Barta

TOWN PLANNER

William Warner

WATER POLLUTION CONTROL PLANT SUPERINTENDENT

William Kaminski

OTHER MUNICIPAL OFFICIALS

DIRECTOR OF HEALTH

Jennifer Kertanis,
Farmington Valley
Health District

LIBRARY DIRECTOR

Jay Johnston

FIRE CHIEFS

Russell Nelson, East Farms
Don Antigiovanni, Farmington
Rich Higley, Sr., Tunxis Hose



BOARD OF EDUCATION OFFICIALS

PRINCIPALS

SUPERINTENDENT

Kathleen Greider

ASSISTANT SUPERINTENDENT

Kimberly Wynne

DIRECTOR OF SPECIAL SERVICES

Dr. Laurie Singer

BUSINESS ADMINISTRATOR

Vincent LaFontan

East Farms School

Renee St. Hilaire

Farmington High School

Dr. William Silva

Irving A. Robbins Middle School

Ted Donahue

Noah Wallace School

Kelly Sanders

Union School

Caitlin Eckler

West District School

Peter Michelson

West Woods Upper Elementary School

Alicia Bowman



DRAFT

DEMOGRAPHIC AND ECONOMIC STATISTICS

EMPLOYMENT/EDUCATION

1. Population

<u>1980</u>	<u>1990</u>	<u>2000</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2020</u>
16,407	20,608	23,641	25,114 est.	25,340	25,186	25,329	26,684 est.

2. Age Distribution 2011 Census by percent

<u>Under 5</u>	<u>5-17</u>	<u>18-24</u>	<u>25-29</u>	<u>50-64</u>	<u>65+</u>
5%	18%	7%	31%	22%	17%

3. Employment Data August 2015

Employed	14,255
Unemployed	544
Unemployment rate	3.8%

4. Educational Attainment (Persons 25 Years and Older) - 2014

High School Degree	95%
Bachelor's Degree or more	81%
2 year tech/prep colleges	13%

5. Median Household Income (2011) \$88,467

6. Education

Average class size	20.7
Percent graduates to college	86% for FY 14-15

REAL ESTATE

1. Percent of Housing Owner Occupied (2012) 72%

2. Sales Distribution by Selling Price for Single Family Homes 2011

\$0-\$100,000	0
\$100,001-\$199,999	12
\$200,000-\$299,999	49
\$300,000-\$399,999	38
\$400,000 or more	77

3. Median Single Family Home Sales Price (2011) \$371,500

MISCELLANEOUS

1. Public Utilities

Percent of Population Served by Public Sewer	85%
Percent of Population Served by Public Water	65%

2. Transportation

Number of Interchanges with I-84	3
Distance to Bradley Airport	20 miles

ECONOMY



DRAFT

DEMOGRAPHIC AND ECONOMIC STATISTICS--continued

1. Number of Major Business Establishments by Type 2013

Industry	Units	Annual Average Employment	Total Annual Wages	Annual Average Wage
Total - All Industries	1,312	30,938	\$2,020,587,875	\$65,310
Construction	85	972	\$79,717,105	\$81,992
Manufacturing	41	2,478	\$170,459,432	\$68,780
Wholesale Trade	72	1,182	\$100,275,470	\$86,308
Retail Trade	196	3,760	\$94,545,154	\$25,148
Transportation and Warehousing	10	117	\$4,315,489	\$36,911
Information	24	431	\$37,925,703	\$87,995
Finance and Insurance	158	4,048	\$408,339,782	\$100,937
Real Estate and Rental and Leasing	56	530	\$23,285,502	\$43,963
Professional, Scientific, and Technical Services	174	1,774	\$141,597,787	\$79,803
Management of Companies and Enterprises	18	1,055	\$199,544,417	\$189,186
Administrative and Support and Waste Management and Remediation Svcs	79	1,999	\$80,437,471	\$40,247
Educational Services	14	321	\$11,856,317	\$36,897
Health Care and Social Assistance	126	3,444	\$173,285,931	\$50,316
Arts, Entertainment, and Recreation	18	360	\$7,406,224	\$20,597
Accommodation and Food Services	77	1,737	\$36,424,034	\$20,965
Other Services (except Public Administration)	136	536	\$21,381,188	\$39,928
Total Government	23	6,192	\$427,931,008	\$69,109
Federal Government	3	60	\$3,442,033	\$57,688
State Government	7	5,033	\$366,954,984	\$72,911
Local/Municipal Government	13	1,100	\$57,533,991	\$52,327

2. Major Employers 2014

Employer	No. of Employees
UCONN Health Center	5,700
West Farms Mall	2,600
UTC	2,500
TOF/BOE	774
ConnectiCare	578
Trumpf Inc.	485
American Red Cross	300
Town of Farmington Municipal Government	383
Tunxis Community College	294

4. Land Available for Commercial and Industrial Development - 242 acres

5. Assessment Information

Farmington Net Taxable Grand List (2014)

\$3,533,281,325

Mill Rate - 25.1

Last Year of Revaluation - 2012

3. Total Number of Employees (Jobs in Farmington) - 30,938



DRAFT

TOWN COUNCIL ACTIONS



*Front Row (L to R):
Meredith Trimble
Nancy Nickerson - Chair
Kathleen Eagen - Town Manager
Amy Suffredini*

*Back Row (L to R):
Gary Palumbo
Peter Mastrobattista
Paula Ray - Town Clerk
Jon Landry
John Vibert*

TOWN COUNCIL ACTIONS July 1, 2015 - June 30, 2016

July 2015

- Awarded a contract for the purchase of "Treated Road Salt" to Cargill Deicing Technology of North Olmsted, Ohio at a cost \$93.49 per ton.
- Authorized the Town Manager to sign a 6-month contract with the UCONN Health Center to provide paramedic service to the Town of Farmington for the first half of the fiscal year beginning July 1, 2015 at a cost of \$20,953.
- Awarded Bid # 226 "Installation of Fencing along Multi-Use Trails" to the low bid of G.B. Hastie Fence Company, Inc. of Agawam, MA at a cost of \$58,138.50.

September 2015

- Authorized the Town Manager to execute and deliver on behalf of the Town of Farmington a modification of the conservation easement currently filed regarding the former Charles House property located at and otherwise known as 19 Perry Street.
- Authorized the Town Manager to execute and deliver on behalf of the Town of Farmington an access drive easement in favor of Old Mill Commons LLC as generally described on the map located on Town property at 173 School Street.
- Authorized the Town Manager to execute the required documentation for the Neglected Cemetery Account Grant Program Award for the Scott Swamp Cemetery located at 8784 Scott Swamp Road, Route 6.
- Authorized the Town Manager to execute the required documentation for the Agriculture Viability Grant Program Award for the purpose of replacing the roof of the Vegetable Barn at Sub Edge Farm located at 199 Town Farm Road.

October 2015

- Acknowledged that Town-owned open space, Lot 3 Red Oak Hill Road, is a part of the Farmington Memorial Town Forest.
- Authorized the incorporation of Town-owned open space, Lot 17A3 Wakefield Lane and Lot 26A Field Stone Run, into the Farmington Memorial Town Forest by the inclusion of the necessary charitable trust language into the parcel's deed.
- Approved the Disaster Recovery/Business Continuity Plan for Municipal Records and made it part of the Town of Farmington Emergency Operations Plan.
- Ratified the collective bargaining agreement between the Town of Farmington and Local 3103, International Association of Firefighters, for the period July 1, 2014 through June 30, 2017.



DRAFT

TOWN COUNCIL ACTIONS--continued

November 2015

- Authorized the acquisition of Lot 10A Slater Road (adjacent to Deadwood Swamp).
- Authorized the acceptance of a gift of property owned by Tomasso Brothers, Inc. located at Lot 3 Johnson Avenue.
- Authorized the Town Manager to execute a "Memorandum of Understanding" between the Town of Farmington and the Town of Plainville for construction and maintenance of a multi-use trail.
- Authorized the Town Manager to sign the Agreement for Consulting Engineering Services for State Project #51-269 Intersection Improvements.

December 2015

- Accepted the Farmington Center Study report.
- Awarded Bid # 511-45-001, "Comprehensive Water Pollution Control Facility Upgrade Project" to C.H. Nickerson & Company, Inc. of Torrington, CT at a cost of \$57,480,600.
- Executed an agreement with the engineering firm Wright-Pierce of Middletown, CT to provide professional engineering and inspection services during the construction phase of the Wastewater Treatment Plant Upgrade Project.

January 2016

- Adopted the Capital Improvement Policy, the Debt Management Policy, the Reserve Policy and the Self-Insurance Fund.
- Performed actions pertaining to the Farmington High School Renovation project in accordance with the Chapter 53, "Public Buildings", of the Farmington Town Code.
- Authorized the Town Manager and the Town Treasurer to enter into a lease financing arrangement with De Lage Landen Public Finance LLC for the leasing of 28 golf carts for West Woods Golf Course.
- Authorized the Town Manager to sign a License Agreement with the Connecticut Department of Transportation to construct, repair, and maintain the Farmington Valley Greenway from Red Oak Hill Road to the Town of Plainville.

February 2016

- Held a public hearing on the Town Manager's Proposed Five Year Capital Improvement Plan.
- Approved the 2016 Blighted Building List.
- Approved the Town of Farmington Strategic Plan/Town Manager Goals.
- Approved the Town of Farmington Recreation Policy.
- Amended Chapter 176 "Taxation" of the Farmington Town Code.
- Amended Chapter 83 "Building Construction" of the Farmington Town Code.
- Awarded Bid # 233 "Unionville Sidewalk Replacement", including Alternates # 1 & 2, to Guerrera Construction, Inc. of Oxford, CT at a low bid price of \$378,695.
- Ratified the tentative collective bargaining agreement between the Town of Farmington and Local 331, International Brotherhood of Police Officers, for the period July 1, 2015 through June 30, 2018.
- Ratified the tentative collective bargaining agreements (Supervisor and Non-Supervisor) between the Town of Farmington and Local 2001, CSEA/ SEIU, for the period July 1, 2015 through June 30, 2017.

March 2016

- Held a public hearing on the Town Manager's 2016-2017 Recommended Operating Budget.
- Approved the acquisition of properties owned by October Twenty-Four, Inc. located at 8885 South Ridge Road (Lot 7) and 8809 (Lot 6A/B) Settlement Road (approximately 107.1 acres) for the purchase price of \$1,225,000.
- Approved the Office of Policy and Management (OPM) Regional Performance Incentive Program Resolution.
- Awarded Bid # 231 "Engine 4 and Engine 6 Pumper Engines" to Pierce Manufacturing, Inc. of Appleton, Wisconsin at a contract price of \$1,096,960.



DRAFT

TOWN COUNCIL ACTIONS--continued

April 2016

- Approved the Town Council's Recommended Budget for the Fiscal Year 2016-2017.
- Accepted the 2015 Annual Report.
- Approved the Americans with Disabilities Act (ADA) Policy and Grievance Procedure.

May 2016

- Set the Property Tax Rate and Solid Waste Special Service Charge for the 2016-2017 Fiscal Year.
- Awarded Bid # 234, "Farmington Canal Heritage Greenway" to J. Iapaluccio, Inc. of Brookfield, CT at a contract cost of \$3,851,997.99.
- Awarded Bid # 237, "South Road Reconstruction" to General Paving & Construction Corporation of Rocky Hill, CT at a contract cost of \$1,643,927.62 subject to Capitol Region Council of Governments and State of Connecticut review.
- Ratified the Tentative Agreement on the contract between the Town of Farmington and American Federation of State, County & Municipal Employees, Local 1689, for the period of July 1, 2015 through June 30, 2018.

June 2016

- Approved the Town Council meeting schedule for 2017 and to set the date of the Annual Town Meeting and the 2017 Town Council Budget Special Meetings.
- Authorized the Board of Education, or a Sub-Committee appointed by the Board, to serve as the Building Committee for the Farmington High School Roof Replacement project.
- Set a Public Hearing to amend the Code of the Town of Farmington, Chapter 156 "Sewers"
- Approved property tax refunds.



ASSESSOR

The Assessor is required by Connecticut Law to list and value all real estate at 70% of value as of the last revaluation. Motor vehicles are assessed each year at 70 percent of the average retail value utilizing the October issue of NADA. Personal Property is also assessed annually, based on acquisition cost and depreciation schedules.

The Assessors' Office is responsible for approximately 11,125 real estate parcels, 30,000 motor vehicle accounts and 1,470 personal property accounts.

The last revaluation was effective on the 2012 Grand List. Connecticut State Statutes mandate 5-year revaluations; therefore, Farmington is scheduled to perform the next revaluation for the 2017 Grand List.

The 2015 Grand List was finalized and signed on February 29, 2016. Grand List totals and other pertinent facts are listed below:

GRAND LIST OF OCTOBER 1, 2015

	Gross Assessment	Exemptions	Net Assessment
Real Estate	\$3,131,871,840	\$ 1,909,750	\$3,129,962,090
Personal Property	275,667,324	61,822,222	213,845,102
Motor Vehicles	231,402,876	389,040	231,013,836
TOTALS	\$3,638,942,040	\$64,121,012	\$3,574,821,028

Real Estate comprises 88% of the total Grand List with Residential Properties at 72.77% and Commercial (including Industrial and Public Utility) at 27.23%. Personal Property equates to 6% of the total Grand List, as do Motor Vehicles.

TYPE OF ACCOUNT	2014 GROSS	2015 GROSS	DIFFERENCE	% CHANGE
Real Estate	\$3,105,480,670	\$3,131,871,840	\$26,391,170	.85
Motor Vehicle	229,279,460	231,402,876	2,123,416	.93
Personal Property	259,928,720	275,667,324	15,738,604	6.05
Grand Total	\$3,594,688,850	\$3,638,942,040	\$44,253,190	1.23
Net Taxable Grand List After Exemptions	<u>\$3,533,281,325</u>	<u>\$3,574,821,028</u>	<u>\$41,539,703</u>	<u>1.18</u>

The net taxable Grand List will generate approximately \$1,042,650 in new revenue at the current mill rate of 25.10.

ASSESSMENT RECORDS AND GIS AVAILABLE ON TOWN WEBSITE

www.farmington-ct.org

The Assessors' Office recently converted the previous administrative and CAMA database to QDS and E-Quality. The benefits of this conversion has enhanced the ability to retrieve essential data such as allowing the general public to interact with the new GIS program, view and print field cards and next year, upon completion of the 2017 town-wide revaluation, access the photo imaging system. Additionally, the conversion allows other town departments to network with greater ease including a seamless interface between the Assessor and the Tax Collector.



DRAFT

DEPARTMENT OF PUBLIC WORKS

The Department is comprised of six divisions, Engineering, Building, Planning, Fire Marshal, Highway & Grounds, and the Water Pollution Control Facility. These divisions are responsible for the design, planning, inspection and maintenance of the Town's existing and future infrastructure, including but not limited to roadways, storm drainage, sanitary sewer system, open space, public parks, residential, commercial and public buildings. The majority of the Capital Improvement Projects are overseen by the Department of Public Works. The Department maintains and updates its inventory of Town owned facilities, such as right of ways, sanitary sewers, storm drainage and open space parcels on a regular basis.

The responsibility of this Department is to provide the citizens with professional and courteous advice on issues ranging from home/property improvement questions, drainage concerns, sanitary sewer locations, tree locations, leaf collection and snow plowing. The Department's personnel strive to provide the highest level of service, consistently and effectively, to its citizens.

BUILDING DIVISION

The Building Department is responsible for the protection of persons in all public and private structures through its inspection programs. Building Department Staff inspects and confirms on-site work in order to monitor compliance with regulations. Areas of inspection include general construction, electric, plumbing, heating/air-conditioning, and fire safety. Staff also reviews specifications and engineering data for special structural, mechanical, energy, and fire suppression systems.

The intent of the Building Code is to ensure public safety, health, and welfare as it is affected by building construction, structural strength, adequate egress facilities, sanitary equipment, light and ventilation, and fire safety; and to secure safety for life and property of all hazards incidental to the design, erection, removal, demolition, use and occupancy of buildings.

PERMITS AND FEES 2015-2016

	Permits	Fees
Building	968	\$438,486
Electrical	518	40,694
Plumbing/HVAC	565	46,676
Demolition	21	2,338
Certificates of Occupancy	370	3,700
Zoning	103	6,840
Totals	<u>2,072</u>	<u>\$538,734</u>

COMPARISONS

Fiscal Year	Estimated Costs	Permits	Fees
2008-2009	\$38,364,687	1,964	\$543,060
2009-2010	\$36,266,293	2,109	\$522,870
2011-2012	\$41,510,176	2,514	\$587,038
2012-2013	\$72,802,158	2,593	\$1,026,202
2013-2014	\$88,139,275	2,385	\$1,241,208
2014-2015	\$61,395,104	2,028	\$856,042
2015-2016	\$93,325,576	2,072	\$538,734



DRAFT

HIGHWAY AND GROUNDS DIVISION

The mission of the Highway and Grounds Division is the construction and maintenance of the Town roadways and parks. These duties include seasonal maintenance such as plowing snow, leaf collection, and highway and park construction. This Division also handles waste collection, recycling and tree maintenance.

Road Overlay Program: As part of the town's annual roadway overlay program, 4.01 miles of roadway were reconstructed. The following roads were paved in 2015/2016 paving season: Morea Road, Tall Timbers Drive, Olde Pond Lane, Ships Oak Lane, Hartfield Lane, Cutler Lane, Cope Farms Road, Sunset Drive, Circe Drive, Colony Road, Ravine Road, Pine Drive, East Shore Blvd, Pond Street, and Lido Road.

Catch Basins: 2,068 catch basins cleaned.

Trees: Through the use of Town forces and outside contractors, approximately 175 dead or diseased trees were removed from Town-owned properties and right-of-ways.

Leaf Collection: Starting on October 26th, 5 Town crews collected approximately 18,558 cubic yards of leaves throughout town. Leaves were taken to the Compost and Recycling areas and processed for Town residents use as organic compost, which can be picked up at Tunxis Mead Park.

Winter Maintenance: 11 storms amounting to 26.5 inches of snow/ice fell on Farmington. The Highway and Grounds Division of Public Works plowed 22,233 miles of roads and spread 1,093.84 tons of salt to keep town roads clear and safe.

Recycling: Recycling efforts continued throughout the year, used motor oil and vehicle batteries were collected at the Highway and Grounds Garage located at 544 New Britain Avenue. The used motor oil is used to heat the Highway Garage.

Tons of Materials Recycled (FY 2015- 2016):

- Combined: Scrap Metal, Commingled Containers, Magazines, Newspapers & Corrugated Cardboard = 2,721.71 Tons
- Leaves = 3,928.13 Tons
- Brush and Wood Products = 522.64 Tons



DRAFT



ENGINEERING DIVISION

The Engineering Division's mission is to design, review, and inspect public works projects to ensure public safety, improve and maintain the quality of life. It also provides technical support to all Town government departments, boards, commissions and the general public.

The Engineering Division is responsible for the development of engineering designs, specifications, bid documents, as well as contract administration and inspection for various public improvements, including; drainage infrastructure, roadway reconstruction, sanitary sewer installation and repair, and improvements to parks and other publically owned land. This includes surveying, plan development as well as contract administration and inspection.

Highlights of projects processed through the Engineering Division over the course of the past fiscal year include:

- Complete the design, perform construction inspection, and contract administration for the 2.4 mile long segment of the Farmington Canal Heritage Trail, a new multi-use trail connecting the Town's existing trail system with the Town of Plainville. This is last section of the trail to be constructed in the Town of Farmington. This project was paid for by the State of CT and Federal Highway Administration.
- Complete the design, perform construction inspection, and contract administration for a roadway and drainage reconstruction project along South Road, from Two Mile Road to Orchard Road. This project was paid for through the LOTCIP program from the Capital Region Council of Governments.
- Complete the design, perform construction inspection, and contract administration for the sidewalk replacement project in Unionville center from Depot Place to West District Road. This project was paid for through a Main Street Grant from the State of CT.
- Complete the design, perform construction inspection and contract administration for site improvements at Irving A. Robbins Middle School. This project involved the reconfiguration of the existing parking lots and the installation of energy efficient LED lighting. This project was funded through the Town of Farmington Capital Improvement Program.
- Complete the design, perform construction inspection and contract administration for the replacement of 880 linear feet of sewer main on Maple Street and Garden Street. This project was paid for through the Town of Farmington Capital Improvement Program
- Complete the design, perform construction inspection and contract administration for the replacement of sanitary sewer main along Farmington Avenue from Garden Street to Mountain Spring Road. This project is in conjunction with the State Project #51-260 and was paid for by the State of CT and Federal Highway Administration.
- Perform contract administration for the replacement of over 5,300 linear feet of fencing along the Rails to Trails system. This project was funded through the Town of Farmington Capital Improvement Program.

The Engineering Division also acts as the liaison to the State DOT for the various traffic improvement projects along all State Roads in Town; including the bridge replacement over Roaring Brook and the safety improvement project between Main Street and Mountain Spring Road.

The Engineering Division also provided staff support for the Green Efforts Committee, the Bicycle Advisory Committee, Traffic Review Board, Water Pollution Control Authority, the construction of the Fire Training Facility, and various other committees and local groups. The Engineering Division is also involved in the design for upgrades associated with the Town's Waste Water Treatment Facility.

Engineering staff reviews and inspects improvements such as drainage, sanitary sewer, and pavement, constructed by private developers. In addition, DPW Engineering Staff field located town infrastructure including storm and sanitary sewer lines for over 3,200 Call-Before-You-Dig requests and inspected 50 sanitary sewer connections. The Engineering Division reviewed 22 new single-family plot plans, and 22 Plan Reviews for projects being presented to the Town Planning and Zoning Commission.

The Engineering Division Geographic Information System (GIS) parcel project maintains and updates the changes to over 8,893 parcels; such as splits, combines, boundary changes, the addition of subdivisions. The data is used to update the Assessor's Parcel Maps.

The Engineering Division utilizes this data to provide mapping support for Town departments and committees, including bus mapping for the Board of Education, mapping for elections, as well as map support for the Police and Fire Departments. In addition, we continue to update and maintain GIS mapping of the Town storm drainage discharge, as required by the State and Federal Mandate for Storm Water Phase II Permitting and yearly reporting.



FIRE MARSHAL

FARMINGTON FIRE MARSHAL'S ANNUAL REPORT FOR FY 2015 TO 2016

The following services were provided by the Fire Marshal's Office during the period July 1, 2015 through June 30, 2016:

1. 121 new projects were reviewed for fire code compliance.
2. 14 fire incidents were investigated for cause and origin.
3. 2 investigations of hazardous materials were conducted.
4. 35 Fire protection systems tests were witnessed.
5. 718 code compliance and follow-up inspections were conducted.
6. There were 2 blasting permits — 10 blasts were witnessed
7. There were 2 fireworks displays.
8. 16 Complaints were investigated plus code question visits addressed.
9. Public education programs were presented for children in all nursery schools and elementary schools (grades K through 5). Approximately 2,100 people were taught fire safety programs using the Fire Prevention Safety Trailer. In addition, 13 Fire Safety presentations were given at various locations at their request.
10. The Fire Marshal attended 6 three-hour, 1 nine-hour and 1 six-hour seminars to satisfy continuing education credits.
11. 30 Burn permits were issued.
12. 13 Tent permits/inspections - 22 Fire Watches were ordered.

CALLS BY SITUATION FOUND - FISCAL YEAR 2015-2016

Fires

Structure	35
Vehicle	10
Others	37
Total Fires	82

Rescue/Emergency

Medical Treatment	2,858
False Alarms	256
Mutual Aid Given	457
Hazardous Condition Calls	155
All Other Calls	432

TOTAL ALL CALLS 4,240

TOTAL FIRE DOLLAR LOSS \$100,600

CASUALTY SUMMARY

	Civilian	Fire Service
Fire Related Injuries	0	0
Fire Related Deaths	0	0



DRAFT

WATER POLLUTION CONTROL FACILITY

Total Flow in Gallons – 1,299,300,000 Gallons
Average Daily Flow in Million Gallons – 3.56 Million Gallons per day
Yearly Average for Pollutant Removal Efficiency – 98.4 %



The Farmington Water Pollution Control Authority (WPCA) has the following projects completed or still in progress:

The WPCA has continued to move forward with the Comprehensive Upgrade Project. After completing all necessary planning and design stages, referendum, and approval from the Connecticut DEEP; the project went to bid on August 1, 2015. The low bidder, C.H. Nickerson of Torrington CT was awarded the project and began construction on March 7, 2016. Bids for the project came in higher than expected and the WPCA has committed to paying for the remainder of the project costs through its capital budget over the upcoming years. This will reduce the number of large capital projects that the WPCA will be able to take on such as pump station and pipe replacements during these years.

The following projects are currently in progress at the Water Pollution Control Facility (WPCF):

1. WPCF Upgrade Construction - Staff must continue to operate the plant during changing construction conditions; this will be challenging at times. Entire contents of the existing maintenance building will be relocated to the new maintenance building by the fall of 2016.
2. WPCF Upgrade Value Engineering - working with Wright Pierce and Town Council Chair Nickerson throughout all disciplines of the project to find cost saving measures while maintaining the quality and integrity of the original design. To date savings of over \$300,000 have been achieved.
3. Interim Phosphorus Removal Project – After completing the installations of the chemical feed systems, staff have been working to fine tune operations and needed to setup alternate dosage points. This process will continue until the completion of the WPCF upgrade when permanent phosphorus removal processes come online.
4. Final Clarifiers - Major repair and rebuilding of Final Clarifier 2 completed.
5. Continued utilization of our emergency generator during times of peak electrical usage (Demand Response).
6. Effluent Polymer System - In-house installation of a polymer feed system used to enhance settling conditions in the final clarifiers, adding increased operational flexibility for the WPCF.
7. Plant-wide repairs and improvements – Replacement, repairs, and improvements to the physical equipment have been increasing due to equipment reaching the end of serviceable life and unavailable



WATER POLLUTION CONTROL FACILITY--cont.

replacement parts. This also includes major repairs to internal piping systems, pumps, process control tanks and electrical systems to keep the existing plant running until it is upgraded.

8. Improvements to WPCF Safety Program, expanded training and equipment.
9. Continued upgrades to the WPCF SCADA computer system. Programming improvements and changes to suit current operations at the WPCF and pump stations for control and data collection.

The following projects are currently in progress throughout the existing collection system to address aging pump stations, and infiltration and inflow issues.

1. Raising of sanitary sewer manholes to existing road grade Town-wide - Ongoing project, allows better accessibility to the collection system for maintenance.
2. Televised Inspections of sewer system Town-wide, to prioritize repair and replacement of deteriorating pipes and manholes.
3. Pump Station Hatch Replacement - replacement of access hatches at Corporate Park, Stanley, and Patrick Flood pump stations for improved safety.
4. Generator Maintenance - WPCF maintenance staff have worked to overhaul, repair and replace parts on all generators. Load bank testing was also performed on the large diesel generators. Large project to replace the radiator of West Farms generator completed.
5. Patrick Flood Upgrades - Large project to clean the pump station wet well completed. Control system upgraded with new back up control system. Refinishing of pump chamber with an immersion grade epoxy coating completed.
6. Stanley Pump Station - Planning for the installation of a wet well mixing system during 2016. Project will include a complete cleaning of the wet well prior to installation.
7. Batterson Park Pump Station - Engineering and design for a comprehensive pump station upgrade completed. Project on hold until adequate funding is in place.
8. Wells Drive Sewer Replacement - the Engineering Division has completed plans and specifications for the replacement of the sewers in this area due to poor condition and groundwater infiltration.
9. Route 4 Interceptor - 24 inch sewer line from Mountain Spring Road to Garden Street as part of State Project 51-260 has been installed.
10. Unionville Interceptor - 18 inch sewer line crossing Roaring Brook replaced as part of State Project 51-258.
11. Maple/Garden Street Sewer Replacement - abandonment of failing clay sewer pipe in an off road right-of-way. 782 feet of new PVC sewer has been installed.
12. Manhole grouting Town-wide - stop inflow & infiltration project is ongoing.
13. Epoxy Lining of Manholes - protects concrete manhole structures in areas prone to hydrogen sulfide gas production. Large project completed on Rt. 4 to the Hillstead ROW completed in 2015.
14. Sewer Line Cleaning - the WPCF crews in the process of cleaning and inspecting all Town sewer lines. This includes clearing of many overgrown sewer right-of-ways. Over 35 miles of lines cleaned and maintained in 2015.
15. FOG (fats, oils, and grease) Management Program - WPCA and Town staff has implemented changes to the Town Code to prevent the discharge of FOG into the sanitary sewer system. This program is for the food services within Town (restaurants, schools, businesses) to control and alleviate FOG within the collection system. This will reduce sanitary sewer back-ups and also operational difficulties at the WPCF.
16. Energy cost saving projects - These include improvements to pump station instrumentation and control, heating control systems, and energy efficient lighting, emergency back-up power systems for the seventeen pump stations within Town.



DRAFT

PLANNING AND ZONING

PLANNING DEPARTMENT TOWN PLAN AND ZONING COMMISSION CONSERVATION COMMISSION HISTORIC DISTRICT COMMISSIONS INLAND WETLANDS COMMISSION ZONING BOARD OF APPEALS

PLANNING DEPARTMENT

The Planning Department provides timely and accurate information concerning the development of the Town as well as technical assistance to the various land use boards, town departments and officials. Applications submitted to the Town Plan and Zoning Commission, Inland Wetlands Commission, Zoning Board of Appeals and Farmington and Unionville Historic District Commissions totaled 123. The office completed work on a detailed amendment to the zoning regulations to implement a medical office research floating zone. This regulation was subsequently approved by the Town Plan and Zoning Commission.

TOWN PLAN AND ZONING COMMISSION

The Town Plan and Zoning Commission is responsible for guiding the physical growth of the community with due regard to the public's health, safety and welfare. The principal means of exercising control over development is through the administration of the Subdivision and Zoning Regulations, which provide standards for land use and development consistent with the needs of the community. The Commission's recommendations for future land use throughout the Town are reflected in the Plan of Development, adopted in February 22, 2008. The Commission held 20 regular meetings and conducted public hearings on 43 applications. Subdivision approvals created 12 residential lots. The Commission approved four zone changes.

CONSERVATION AND INLAND WETLANDS COMMISSION

While this is a single commission, the Conservation Commission and Inland Wetland Commission retain their distinct responsibilities, and therefore act separately as required. The Conservation Commission is responsible for promoting the development and conservation of natural resources, including water resources. The Commission reviews and makes recommendations regarding the environmental impact of significant land use applications to the Town Plan and Zoning Commission. This year the Conservation Commission reviewed 5 land use applications, and submitted its recommendations to the Town Plan and Zoning Commission. The Conservation Commission also continued their coordination with the Town's Land Acquisition Committee toward the listing and acquisition of open space.

The Inland Wetlands Commission regulates, through a permit system, the use of land within areas designated as "wetlands" or "watercourses". Wetlands are defined by State

Statute, as those soils that are poorly or very poorly drained and alluvial or floodplain in origin. Watercourses include all perennial or intermittent water bodies and waterways. The Commission also regulates activities within an upland review area, which is defined as any area within 150 feet of a wetlands or watercourse. Regulated activities include the removal or deposition of material, construction or placement of obstruction, alterations, including clear cutting, or pollution of wetlands or watercourses. Serving in the capacity of the Inland Wetlands Commission they reviewed and acted on 16 applications. The Town Planner acting as the Wetlands Agent approved 19 applications for residential improvements within the designated upland review area.

Additionally, the Commission held the Town's 29th successful Household Hazardous Waste Collection Day with 714 overall participants, including 499 Farmington residents bringing household hazardous wastes for proper disposal.

HISTORIC DISTRICT COMMISSIONS

The Historic District Commissions are charged with promoting the educational, cultural, economic and general welfare of the Town through the preservation and protection of the distinctive characteristics of buildings and places associated with its history or indicative of a period or style of architecture. Thirteen applications including renovations and new construction were reviewed and certificates of appropriateness were issued by the Farmington Historic District Commission. The Unionville Historic District and Properties Commission reviewed one application for renovations and certificates of appropriateness were issued. The UHDCP continued its work on a set of walking tour booklets through historic Unionville and began the process of expanding the district and the number of designated historic properties.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is primarily responsible for acting on requests for variances from the terms of the Zoning Regulations where a strict interpretation of the regulations would result in unnecessary hardship for a property owner. The Board also hears and decides upon appeals on alleged errors in any order or decision of the Zoning Enforcement Officer. There were 7 applications during the year.

DRAFT



ECONOMIC DEVELOPMENT



*Holiday Baskets
in Unionville Center*

A healthy and vibrant community successfully balances the needs of both residents and businesses; bringing growth to the tax base while maintaining a sense of place in the community. Residents are engaged and vested and business needs are met and supported. In 2015 we saw growth in the grand list, welcomed new businesses to our community and engaged residents in several important development initiatives; making sure their voices were heard. Throughout the year, the Economic Development Department connects with businesses and residents and strives to cultivate an environment which brings vibrancy, balanced by smart growth principles and makes Farmington the ideal place to live, work, play, and prosper.

Farmington Remains an Economic Leader in the Hartford Region

- Of the almost 40 towns and cities in the Metro Hartford region, Farmington has the lowest mill rate of 25.1.
 - The grand list grew by 1.23% for a \$44,253,190 million dollar increase
 - Farmington's ratio of commercial taxable property is 26.72% of the overall tax base which helps to keep the commercial tax base strong.
- In 2015 unemployment in Farmington decreased from 5.6% to 3.5%. At year-end 2015, Class A office vacancy rate was 15.8% and is 5% lower than greater Hartford Region.
 - At year-end 2015, Industrial vacancy rate was 5.9% and was 50% lower than the greater Hartford Region.
 - At year-end 2015, \$583,338 was collected in Building permit fees, of which \$262,766 was commercial. This represents approximately \$19,644,597 of commercial investment.

Business and Community Engagement

- In 2015 the Economic Development Commission hosted three free Business Breakfasts. The popular Business Breakfast Series, generously sponsored by Farmington Bank, featured Peter Holland, representing UTC, Bob Landino, Principal at Centerplan Companies, and Chris Hyers, Communication Director for UCONN Health.
- The Gateways Committee continued their study of Farmington Center. Drafts of the Farmington Center Report were distributed to the community throughout the summer and a community meeting was held in September to collect final comments from the community. The report was finalized and accepted by the Gateways Committee.
- The Town of Farmington, The Farmington Historical Society, Preservation Now, Mullin & Associates, and Dodson & Flinker received an Award of Merit for the Farmington Center Study; Public Participation Component, from the CT Main Street Center.
- Working with UVIA, the first edition of the Unionville Gazebo was published and distributed. The Gazebo provided a directory of Unionville Business as well as articles related to Unionville events, and history.
- The Beautify Farmington Program continued to receive generous support from both the businesses and residents. The Farmington Garden Club leads this program as the Title Sponsor; over 32 sponsorships were received to fund this program.



DRAFT

ECONOMIC DEVELOPMENT--continued

Business Highlights

- 136 business meetings were conducted throughout the past year.
- The former Upson Nut Building, located in downtown Unionville was completely renovated. This mixed use development includes 5 Townhouses, galleries, restaurants, small businesses, and high growth tech companies. Not only has the building been totally renovated and restored but 66 new jobs were created.
- UTC invested several million dollars to renovate their campus and relocate their headquarters to Farmington.
- Pietro Rosa TBM acquired New England Airfoil Products. The Italian Company plans to renovate the facility and increase employment.
- FIP Construction moved their headquarters to New Britain Avenue, totally renovating the former auto emission center.
- Five new restaurants opened this year. Meadows, Front Row, Cure, 4 food & drink, and Artistica Pizza.
- UCONN Health's outpatient pavilion, parking garages and new hospital tower were completed bringing state of the art health care to Farmington.
- UCONN completed their new technology incubator space adding 32 new labs to their Cell and Genome Sciences Building.



FARMINGTON PUBLIC SCHOOLS

2015 Board of Education

Mary Grace Reed, Chair
 Paula O'Brien, Vice-Chair/Secretary
 William Baker
 Jean Baron
 William Beckert
 Mark Blore
 Bernard B. Erickson
 Christopher Fagan
 Ellen Siuta

2016 Board of Education

Chris Fagan, Chair
 Christine Arnold, Vice-Chair/Secretary
 William Baker
 William Beckert
 Mark Blore
 Elizabeth Fitzsimmons
 Mecheal Hamilton
 Paula O'Brien
 Ellen Siuta

District Leadership

Kathleen C. Greider, Superintendent of Schools
 Kimberly Wynne, Assistant Superintendent
 Vince LaFontan, Business Administrator
 Veronica Ruzek, Director of Curriculum
 Laurie Singer, Director of Special Services

School Information 2015-2016

School

Farmington High School
 Irving A. Robbins Middle School
 West Woods Upper Elementary School
 East Farms School
 Noah Wallace School
 Union School
 West District School

Principal

Dr. William Silva
 Theodore Donahue
 Alicia Bowman
 Renee St. Hilaire
 Kelly Sanders
 Caitlin Eckler
 Peter Michelson



DRAFT

Superintendent's Message

The 2016 Annual Report for the Farmington Public Schools reflects a focused commitment to excellence in education. We believe that all students are capable of acquiring the knowledge, skills and dispositions needed for productive, ethical and responsible citizenship in an evolving world community. We are an innovative learning organization that is deeply committed to continuous improvement. Thus, collaborative interactions among students, educators, parents and families emphasize the importance of clear expectations, rigorous standards-led curriculum, inspired instruction, personal effort and engaged relationships leading to high levels of achievement for all learners.

We are a mission-driven school district. The mission of the Farmington Public Schools is to enable all students to achieve academic and personal excellence, exhibit persistent effort and live as resourceful, inquiring and contributing global citizens. In turn, this report summarizes our student achievement results and outcomes, important partnerships and accomplishments from the 2015-2016 school year aligned to our mission. We are proud of our purposeful improvement efforts and our strong partnership with students, families and our community. On behalf of the Farmington Board of Education, I am pleased to present this report to the citizens of Farmington.

Kathleen C. Greider
Superintendent of Schools

DISTRICT GOALS 2015-2020

1. All students will demonstrate performance standards in **critical thinking and reasoning** and meet rigorous *core academic content** standards by accessing, interpreting, analyzing, and evaluating ideas and information, drawing evidence-based conclusions, synthesizing new learning with prior knowledge and reflecting critically on learning.
2. All students will demonstrate performance standards in **collaboration and communication** and meet rigorous *core academic content** standards by participating effectively in a variety of teams, actively listening and responding to the ideas of others, sharing responsibility for outcomes, articulating ideas clearly in multiple formats and using technology tools to enhance communication.
3. All students will demonstrate performance standards in **problem solving and innovation** and meet rigorous *core academic content** standards by identifying problems, analyzing data, asking questions, utilizing a variety of resources, thinking flexibly, making connections and seeking practical, innovative, and entrepreneurial solutions.
4. All students will demonstrate performance standards in **self-direction and resourcefulness** and meet rigorous *core academic content** standards by exploring interests, taking initiative, setting learning goals, demonstrating persistent effort, adapting to change with resiliency and exhibiting ethical leadership and responsible citizenship.

Adopted March 2015

*Farmington's Core Academic Content Areas include English/Language Arts, Mathematics, Science, Social Studies, World Language, Health, Physical Education, Wellness and Music, Fine and Applied Arts.

For a more detailed report summarizing specific student indicators for each goal and for every grade for the 2015-2016 school year, please visit the Farmington Public Schools' website www.fpsct.org and check the District and School Reports link.

Investing in Our Students

Farmington Board of Education Budget 2015-2016

Salaries	\$40,963,217
Benefits	8,516,960
Services	8,485,053
Supplies	1,710,045
Equipment	460,628
Dues & Fees	<u>255,306</u>
Total	\$60,391,209

Farmington ranked 138 of 169 towns in educational tax burden (#1 = greatest burden, #169 = least burden).

Farmington ranked 153 out of 169 in cost of special education services.

Farmington ranked 143 out of 169 towns in cost of plant services/maintenance.

Farmington ranked 154 out of 169 towns in school-based administration.

Farmington ranked 129 out of 169 towns in total transportation.

For more information about the Farmington Public Schools, please visit our website at www.fpsct.org.

A Year of Achievements

U.S. News and World Report ranked Farmington High School twelfth on their list of "Best High Schools in Connecticut" in their 2015 rankings. Farmington High School consistently ranks as one of the top high schools in Connecticut (ex. Washington Post and Newsweek.)

Fifty-five percent of FHS seniors were accepted at colleges ranked most, highly or very competitive. Eighty-seven percent of the Class of 2016 continued to college or military service. FHS had two National Merit Program Finalists, two National Merit Semi-Finalists, nine National Merit Commended Students, and seventy-five AP Scholars in 2016. FHS had fifty-four AP Honors with Distinction, thirty-four AP Honors students and fourteen AP National Scholars.

FPS students presented at several education conferences on the topic of, "Students As Leaders of Their Own Learning."

Nine FHS students received the *Connecticut Aspirations in Computing* award from the National Center for Women and Information Technologies.

One hundred Farmington High School students participated in this year's Rebuild Hartford.

FHS won the Economists' Choice video contest award from the Council for Economic Education.



Collaboration and Communication



Self-Direction and Resourcefulness



Problem Solving and Innovation



Critical Thinking and Reasoning



DRAFT

A Year of Achievements

The Farmington FHS Debate Team won Farmington's first ever Connecticut Debate Association Tournament.



Noah Wallace and IAR schools were one of the top performing schools in the Governor's Summer Reading Challenge. A representative group was honored at the Connecticut State Library.

Twenty-four Farmington High School Musicians were selected for the CT All-State Music Festival. The best musicians from across the state were selected for the All-State band.



Eleven pieces of art from IAR were chosen to be displayed at the University of Hartford Art School's Silpe Gallery.

Four students from West Woods Upper Elementary School were selected to join approximately 300 students in the CMEA Elementary Honors Choir.



DRAFT

Student Achievement—Standardized Testing

Science Testing 2015-2016

All Connecticut public schools administer a statewide science assessment to students in grades 5, 8 and 10. The Connecticut Mastery Test (CMT) is given in grades 5 and 8 and the Connecticut Academic Performance Test (CAPT) is given in grade 10. The results in the table show the percentage of students who met or exceeded the goal in 2016.

	Farmington	State
Grade 5 CMT	88%	59.6%
Grade 8 CMT	83%	60.2%

	Farmington	State
Grade 10 CAPT	77%	47.3%

Source: CT Department of Education, 2016

All achievement results can be found on the Board of Education's website (www.fpsct.org) under District and School Reports.

Smarter Balanced Assessment

This past spring, students in grades 3, 4, 5, 6, 7 and 8 took a statewide assessment of their English/Language Arts (ELA) and Mathematics skills called the Smarter Balanced Assessment. Farmington's results show that students are consistently performing above state averages.

Percentage of Students Meeting or Exceeding the Expected Achievement Level

	Farmington	State
Grade 4		
ELA	82%	55.6%
Mathematics	78%	48.0%
Grade 6		
ELA	76%	55.0%
Mathematics	64%	40.6%
Grade 8		
ELA	77%	55.5%
Mathematics	72%	40.4%

SAT

In March, students in grade 11 took the new SAT as the statewide assessment in the areas of English Language Arts (ELA) and Math. These baseline results show the percentage of students who met or exceeded the expected achievement level.

Percentage of Students Meeting or Exceeding the Expected Achievement Level

	Farmington	State
Grade 11		
ELA	84.0%	65.0%
Mathematics	61.3%	39.3%



DRAFT



Farmington Board of Education

Board of Education Committees

Personnel and Negotiations Committee

Contract negotiations, collective bargaining.

2015

Paula O'Brien, Chair
Mark Blore, Ellen Siuta, and
Mary Grace Reed

2016

Mark Blore, Chair
Mecheal Hamilton and Liz
Fitzsimmons

Policy Committee

*Develops and revises policy upon recommendation of the Board.
Recommends Board action, as needed.*

William Beckert, Chair
Christopher Fagan and Bernard Erickson

William Baker, Chair
Mark Blore and William Beckert

Curriculum Committee

*New course approval, program revisions, annual
curriculum reports.*

Jean Baron, Chair
William Baker and Paula O'Brien

Christine Arnold, Chair
William Baker and Paula O'Brien

Communications/Public Relations Committee

Communications to the public, newsletters.

Ellen Siuta, Chair
Bernard Erickson and Jean Baron

Mecheal Hamilton, Chair
Christine Arnold and Ellen Siuta

Liaisons to Organizations and Representatives to Administrative/Community Committees

CREC—2016 Rep William Baker

Superintendent's Interscholastic Athletics Advisory Committee—2016 Rep Paula O'Brien

Farmington FOCUS—2016 Rep Mark Blore

Joint Council/BOE Green Initiatives Committee—2016 Rep Liz Fitzsimmons

Farmington Chamber of Commerce—2016 Rep Mecheal Hamilton

Farmington Public School Foundation—2016 Rep William Beckert

FHS Building Committee—2016 Rep Mecheal Hamilton

Health & Wellness Committee—2016 Rep Ellen Siuta

Cafeteria Ad Hoc Committee—2016 Rep Christine Arnold



Farmington Board of Education

The Connecticut Arts Administrators Association presented the Farmington Public Schools Music Program with the Excellence in Arts Education Award which is given to only one district each year. Farmington was selected for its comprehensive curriculum, the number of student and teacher awards and a supportive Friends of Music organization. CAAA President Rick Sadlon presented the award to Leslie Imse, Music Department Chair. State Representative Mike Demicco also attended the ceremony.



Jack Phelan was awarded the Thomas DiCorleto Outstanding Service Award, given by the Farmington Valley Directors of Special Services Association. Mr. Phelan was commended for his commitment to the growth and success of the Farmington High School Unified Sports Program.

Mary Sobin was selected as the School Counselor of the Year for 2016 by the Connecticut School Counselor Association. The award was presented to Ms. Sobin at the organization's annual conference.

FOCUS...on Reducing Underage Drinking



FOCUS is a non-profit group including parents, educators, social service, healthcare and law enforcement professionals. FOCUS partners with the Farmington Public Schools, sponsoring prevention education at Farmington High School and Irving A. Robbins Middle School. Their mission is dedicated to reducing underage substance abuse through education, advocacy and public awareness; to providing resources for the community about how to keep kids safe, about drug and alcohol addiction and where to seek help; and to fostering a culture of non-use among teens.

Summer Learning Academy

Farmington's Summer Learning Academy provides educational programs that extend and accelerate learning for the community's students. This summer, more than 1,500 students participated in a variety of programs including academic classes, String Camp, a theater program, visual arts, and other enrichment experiences. For high school students there were credit bearing courses in selected subject areas. The Extended Care and Learning program, which provides year-round child care and enrichment programs for students, sponsored full and partial day programs that included special educational and recreational field trips.

Farmington Public School Foundation

The Farmington Public School Foundation (FPSF) is an independent, section 501(c)3 non-profit organization that provides funds for programs and projects that excite and engage students, empower the creativity of teachers and support the goals and mission of the Farmington school district. The annual PSF Trivia Bee Fundraiser was once again a big success. As a result of fundraising efforts, FPSF was able to make a significant contribution to the [EDGE Media Labs](#) this year as well as teacher initiated grants.

A special congratulation goes out to the 2016 Trivia Bee winner – Teddy's Angels! The winning team included Ted Donahue, Amy Clark-Garcia, Elizabeth Smith, Karen Edgar and Katie O'Brien.



Student Achievement—Recognizing Excellence

We applaud the diverse talents and fine efforts of Farmington's students. This year the Farmington community—businesses and many families of former Farmington students—have generously donated more than \$160,000 in scholarships and awards to our scholars, leaders, musicians, athletes, artists, mathematicians, scientists, writers, linguists, and community volunteers. Academic and leadership awards are listed here. Congratulations to all of our many scholarship winners from the Class of 2016 and to our outstanding students from all of the Farmington Public Schools.

Class of 2016

- **Valedictorian, Class of 2016**—*Rahul Sindvani*
- **Salutatorian, Class of 2016**—*Andrew Deakin*
- **CABE Student Leadership Awards**—*Akash Kumar and Sarah Muller*
- **National Merit Semi-Finalists**—*Daniel Luo and Rahul Sindvani*
- **National Merit Commended Students**—*Carolyn Bittner, Andrew Deakin, Danielle Hoffman, Jordan Isner, Annabelle Lee, Sean Oh, Shruthi Voleti, Alexander Wuschner and Katja Zoner*
- **FHS Scholar Artists**— *Katie Byrne and Cara Galske*
- **FHS Scholar-Musician**—*Katelyn Byrne*
- **FHS Scholar-Athletes**—*Andrew Deakin and Julia Meehan*
- **Outstanding Achievement in Photography**—*Antonia Bremmer*
- **Outstanding Achievement in Math**—*Julie Pelland and Alexander Wuschner*
- **Outstanding Achievement in English**—*Danielle Hoffman*
- **Louis Armstrong Jazz Award**—*Akash Kumar and Ian Quisenberry*
- **Outstanding Achievement in Computer Science**—*Brandon Loehle*
- **Outstanding Student in Physics**—*Jordan Isner*
- **Outstanding Student in Environmental Science**—*Carolyn Bittner*
- **Outstanding Student in History**—*Danielle Hoffman*
- **Outstanding Student in Social Studies**—*Jonathan Hammond*
- **Outstanding Student in French Award**—*Beatriz Louro*
- **Outstanding Student in Spanish Award**—*Emily Williams*
- **FHS Principal's Award**—*Emily Williams*
- **DAR Good Citizenship Award**— *Annabelle Lee*
- **Superintendent's Award**—*Andrew Deakin*
- **Hugh O'Brien Youth Leadership Award**—*Nicholas Rossitto*



A Year of Achievements

2015-2016 Teacher of the Year Nancy Ladish



Farmington's Teacher of the Year was Nancy Ladish. She is a second grade teacher at West District School.

Mrs. Ladish has taught in Farmington since 2000. She earned her Master of Science in Reading and Language Arts from Central Connecticut State University and her Bachelor's Degree from Salve Regina University. Since joining the Farmington Public Schools, she has been a member of the West District staff as a first grade teacher from 2000 to 2012 when she began to teach second grade.

Congratulations to Farmington High School's outstanding athletes:

- Girls' Basketball won the CCC tournament for the fourth consecutive season.
- Boys' Swim and Dive Team finished the season as CCC division Champions and 5th in the Class L State Tournament.
- Boys' Ice Hockey Team won the Division II CCC Ice Hockey Tournament. Girls' Tennis Team won the CCC Divisional Champions.
- Boys' Tennis Team captured their first CCC Divisional Championship.
- Girls' Golf Team tied for first in the CCC tournament.

Congratulations to Irving A. Robbins Middle School scholar-leaders:

Scholar-Leaders
Robert Fishel &
Carolyn Ives

Superintendent's Award
Kelly Ray



TOWN CLERK

The mission of the Town Clerk's office is to accurately maintain the records of the Town of Farmington in a manner that allows easy access for the public and other Town of Farmington Departments.

The Town Clerk is the Records Manager, Clerk of the Council, Registrar of Vital Statistics and Freedom of Information Liaison for the Town of Farmington providing assistance to all the Town of Farmington Departments.

The Town Clerk's Department processes, indexes and records all land transactions, including deeds, mortgages, liens, and maps; all vital statistics of births, marriages and deaths; and official documents, including Town Council Minutes, Town Meeting Minutes, veteran discharges, and election results. The Town Clerk's Department is responsible for election processes including pre-and post-election responsibilities and the issuing of all absentee ballots. The Town Clerk's office processes licenses for fish and game, dogs, marriages and various permits.



A young couple applying for their marriage license.

During the past year the Town Clerk's office received 554 documents electronically for recording, which is a 53% increase from the last fiscal year. The electronic recording process is more efficient than the manual recording process and saves the Town money in postage expenses by not having to return paper documents.

Three more years have been completed in the land record re-indexing project. Land records from 1972 to the present are now available on the internet.

During the 2015-2016 fiscal year, revenue totaling **\$2,452,962** was collected and remitted by the department as follows: **\$1,546,155** in conveyance taxes to the State of Connecticut and the following to the Town Treasurer for fees and local conveyance tax:



Municipal Conveyance Tax	\$467,437
Recording	\$397,227
Dog Licenses	\$15,325
Fish & Game Licenses	\$5,022
Copies	\$103,220
Marriage Licenses	\$4,350
Maps	\$380
Miscellaneous	\$3,846
Total	<u>\$996,807</u>

:.....: **VITAL STATISTICS :.....:	
: Births	: 812 :
: Deaths	: 483 :
: Marriages	: 227 :
:.....:	

Dates of Interest

April 8	Fishing season opens
April 17	Annual Town Meeting
April 18	Absentee Ballots available at the Town Clerk's Office for the Budget Referendum
April 27	Budget Referendum
June 1	Register all dogs for the 2016-2017 year
June 30	Last day to register a dog without a penalty fee
Sept 30	Last day for Veterans to file discharge papers with Town Clerk to receive exemption for the next tax year
October 6	Regular Absentee Ballots become available for the Municipal Election
November 7	Municipal Election

DRAFT



TAX COLLECTOR

The Tax Collector's office is responsible for the billing, adjustments, refunds and collection of 50,000 accounts. The Tax Collector's Office collects real estate, personal property, motor vehicle and supplemental motor vehicle taxes, sewer usage and waste collection charges and special assessments. The Tax Collector's office also processes deposits for other Town departments.

The collection results for the 2015-2016 fiscal year are as follows:

	Collectible	Collected	Refunds	Outstanding
Current taxes	\$88,868,126	\$88,795,662	\$142,971	\$215,435
Back taxes	503,175	334,879	33,366	201,662
Current sewer usage	4,571,964	4,564,801	6,215	13,378
Current waste collection charges	1,664,737	1,658,870	685	6,552
Back sewer usage and waste collection	43,594	34,903	324	9,015
SUB TOTAL	\$95,651,596	\$95,389,115	\$183,561	\$446,042
Current interest and fees		150,242	65	
Current sewer/waste interest and fees		39,370		
Back tax interest and fees		96,236	50	
Back special service interest and fees		13,687		
SUB TOTAL		\$95,688,650	\$183,676	
Sewer Assessments	187,367	176,658		10,709
Interest on assessments		2,778		
General fund collections		1,653,995	86	
Advanced payments - taxes		70,383		
Advanced payments - sewer/waste		4,791		
TOTAL COLLECTIONS		\$97,597,255		

- 99.76% of the outstanding taxes on the current grand list was collected.
- 99.66% of the sewer usage and waste collection was collected.

We continue to strive for ways to increase collections and our new software has assisted us greatly in this regard. The general public benefits from the online access, enabling them to view, print and pay taxes at their convenience.

As noted in previous years, Farmington taxpayers continue to demonstrate exceptional commitment to meeting their fiscal responsibilities and supporting town services.



DRAFT

REGISTRARS OF VOTERS

The entire Town of Farmington is in the 5th U.S. Congressional District. Farmington incorporates all of the 21st State Representative District and a segment of the 19th State Representative District. Portions of Farmington are included in the 5th and 6th State Senate Districts. Farmington has two local voting districts, 4 Polls and 7 precincts as follows:

District 1, precincts 1,2,3,4	Irving Robbins School
District 1, precinct 5	West Woods School
District 2, precinct 6	Community / Senior Center
District 2, precinct 7	Municipal Campus (FHS/ Library)

To register to vote in Farmington one must meet these requirements:

1. Be a United States Citizen
2. Be a resident of Farmington
3. Be 17 years of age, becoming 18 by Nov 8,2016
4. Be completely released of confinement and parole if a past felon.

The Voter turnout in recent voting opportunities was as follows:

	ELIGIBLE	VOTED	%
11-6-2012 Presidential	17,471	13,583	77.7
11-5-2013 Town	17,246	5,204	30.5
11-4-2014 State	17,311	10,599	61.2
11-3-2015 Town	17,132	5,076	29.6

Farmington Registrars are Edward J Leary (R) and Barbara Brenneman (D)

Call with questions: 860-675-2378 or 860-675-2379



COMMUNITY AND RECREATIONAL SERVICES

The Community and Recreational Services Department continues its mission to manage resources, provide wholesome programming and coordinate opportunities to achieve creative solutions for a healthy community. The Department is organized into seven divisions: Housing, Transportation, Recreation, Westwood Golf Course, Youth, Senior and Social Services. The Department also provides staff leadership to Human Relations, Housing Authority, Juvenile Review Board, Fair Rent Commission, Local Interagency Service Team (L.I.S.T) and FOCUS, the Local Prevention Council for teenage substance abuse prevention.

The Department provides administrative oversight for: (1) The Staples Homestead, which houses the offices of the Fire Administration and Community Services; (2) The Youth Annex Buildings which house the drop-in teen center and numerous Recreation programs; and (3) The Community & Senior Center, (4) The Stonehouse which houses the Recreation division and two affordable housing units, (5) 8 and 10 Mountain Road which houses four affordable housing units, (6) 184 Town Farm Road which is the Town-owned affordable house and (7) Maple Village Senior Housing Complex.

This past year over 1,500 events were scheduled for seniors and various community groups at the Community & Senior Center; including programs, such as: regular meetings of numerous civic groups, flu shots and Town meetings.

Transportation: Our Dial-A-Ride drove for 3,814 hours and provided 5,925 individual rides. The Connecticut Department of Transportation awarded the program \$62,043 in supplemental funds allowing us to increase transportation opportunities for seniors and to coordinate group trips.

Social Services: Approximately 4,500 hours of case work was provided to families, youths, individuals and elderly. These services are offered to residents experiencing financial, physical and psychosocial hardships. A social worker is available to assess needs, advise on available options, support and serve as an advocate. While many services are available through Social Services, additional assistance is provided through a system of networking, advocacy and referral. This year the Farmington Community Chest generously allocated \$15,000 for our social workers to provide direct aid to residents. Currently, staff is assisting and working with over 1800 client units needing some type of assistance from a simple food pantry application to complex case management oversight.

Community Service Staff continues to provide support to the Farmington Food Pantry. The Pantry is run by a Board of Directors and the Town approves the clients to use the Food Pantry based on income guidelines. The clients make their shopping appointments through social services. Tuesday morning a member of our staff is available at the pantry to interact with clients, assist volunteers, and assist clients with their packages. Throughout the year, our staff has provided 178 hours of oversight and assistance.

This year was a banner year for giving. Our holiday program provided 351 baskets to families for both holidays. 81 donors contributed food and/or gift baskets. The Police and Fire Department assisted in food collection for both Thanksgiving and Christmas and collectively brought in 7,000 pounds. The FHS Cheerleaders and the Fire Cadets were instrumental in collection. This year the CERT team (Certified Emergency Response Team) delivered baskets. The Police Department also assisted with a toy drive in a cooperative program with West Hartford. It was a true community effort.

Throughout the year, staff interviewed, approved and coordinated projects for community service days with various organizations, including: Farmington Community Chest, First Church in Farmington, United Way and various civic organizations. Approximately 434 volunteers assisted for 63 projects throughout the fiscal year; they provide assistance with minor repairs, painting and yard work at various homes including doing some work at Maple Village and Youth Center. Each year each group grows and the amount of assistance provided is a true benefit to our older residents.



DRAFT

COMMUNITY AND RECREATIONAL SERVICES--continued



In October our staff co-sponsored an event with the State's Department of Mental Health and Addiction Services as a Community Awareness Program (CAP). CAP is a two-session training for individuals, community, and faith based groups who would like more education on how to recognize, provide support and give assistance to those struggling with addictions such as alcohol, drugs, gambling, inhalant abuse, as well as many mental health issues facing us today including suicide.

Youth Services: The mission of Youth Services is to promote positive youth development through the coordination of direct services and activities. Our staff works with parents, schools, police and the community to provide support and services.

The Farmington Mentor Program now housed at the Farmington Library, has finished its thirteenth year. Mentoring provides students the opportunity to improve their grades, attendance and self-confidence.

The Farmington Juvenile Review Board (JRB) provides first time offenders a non-judicial process in lieu of going to court. Twenty-nine youths were diverted from court and referred for services that included substance abuse treatment, counseling and community service. This past year we were the recipient of a grant from Connecticut Youth Services Association for our JRB to provide clinical support services to clients. This has allowed us to better service youths in crisis and to spend critical time with youthful clients and their families.

Farmington is home to two indoor Challenge Courses that provide year round programming for students. Through the collaborative efforts between Youth Services, Recreation, EXCEL, and the Physical Education Department, adventure programming continues to attract over 100 students each year.

Through the generosity of the Farmington Community Chest, Youth Services was able to send 49 children to summer camps throughout the Farmington Valley. The total grant given was \$15,000; each recipient was assessed for assistance based on the families need.

Senior Services: The Senior Center is an active gathering place that focuses on positive aging. Our programs address the whole person by providing services, educational programs, social and recreational activities and wellness programs. Over 100 programs are offered each month with 21,628 attendees (duplicates) signed in throughout the year. Additionally 635 hours were logged in for office and program volunteers.

In addition to celebrating Older Americans Month and National Senior Center Month, the Center hosted the annual Senior Fair. The fair's vendors exhibit a wide range of information on services, products and resources in the health, housing and financial industries. Over 100 seniors attend each of these events. We also had a very exciting group of high school students and seniors who called themselves "JOY" (Just Older Youth). They exchanged life stories and had lively conversations with one another.

In October, the Senior Center offered a new program, CarFit - A free, interactive and educational program designed to improve older driver safety. Trained volunteers provide information to ensure the safest "fit" for older drivers and their vehicles.

In March, we opened our new Fitness Center with two pieces of equipment, a Nustep & Treadmill. Over 60 seniors are interested and more than 30 seniors have been trained by staff trainers. This service was made possible through the funds we received from North Central Area Agency on Aging.



DRAFT

COMMUNITY AND RECREATIONAL SERVICES--continued



The Town's Community Services Department provides financial support for Meals on Wheels and Congregate Meal recipients. This year the Town provided: \$30,262 directly to Services for the Elderly, a non-profit agency. Of the total assistance provided: \$20,662 went directly towards meals for clients and the remaining balance supported the agency's operational expenses.

Recreation: Recreation is dedicated to providing wholesome recreation and leisure activities for the enjoyment of all residents in the community. Recreation promotes good health, friendships, and opportunities for sharing family time. New challenges, outdoor adventures, positive competition, creativity and lifetime opportunities are other endless benefits.

The Recreation Division had a successful year offering a variety of programs including sports leagues, cooking, dance, theater, and arts programs; swim, tennis, gymnastics, martial arts, and yoga classes; vacation, adventure, sports, science, and summer camps; bus trips, and special events. Community based programs include: the annual Ice Cream Sundae Night (co-sponsored with Ben and Jerry's of Canton) in conjunction with the first concert of the Summer Concert Series, The Old Fashioned Holiday Open House and Spring Egg Hunt. At a few of our community events we supported the local food pantry and our scholarship fund.

There were 4,303 registrations for recreation programs, with nearly 10,000 participants in all programs.

Farmington Recreation, under the Community and Recreation Services Department, mails program guides to every household in Farmington 3-4 times per year. Guides are emailed through our database and are made available online and in the school system Friday Folders. Online registrations continue to increase.

Housing (Housing Authority): The Housing Authority, created by Ordinance 65 effective May 1972, was implemented to further affordable housing opportunities within the Town of Farmington. It also investigates alternative solutions and initiatives regarding affordable housing.

During the year, the Authority met seven times throughout the year discussing issues of affordable housing, the federal Section VIII rental subsidy program, the Cooperative Ownership Program and Maple Village.

In order to increase its affordable housing stock, the Town of Farmington began a program in 1981 known as the Plan for Cooperative Ownership. To make the purchase of single-family homes more affordable to homebuyers of low to moderate income, the Town of Farmington rented land lots to individuals who qualified under selection criteria.

The Executive Director of the Housing Authority, who is also the Director of Community & Recreational Services, is responsible for the administration of Maple Village, a 40 unit elderly housing complex located in Unionville, on Maple Avenue Extension. The complex, built in 1975, houses individuals over the age of 62 and disabled adults.

The yearly Management Plan (budget) for Maple Village was approved. The Housing Authority continued to participate in the State's Rental Assistance Program for elderly tenants in Authority operated housing. The Town receives a State grant for resident coordinator services, which allows us to provide assessment, case management and program coordination. The coordinator(s) provided over 900 visits to residents under this program.



DRAFT

COMMUNITY AND RECREATIONAL SERVICES--continued

Additionally, the Authority administers 90 HUD Section VIII vouchers, which provide rental subsidies for individuals who qualify with low income. The program is classified as a High Performer.

The Town owns seven affordable rental units of different sizes. The units are financially maintained through the rental funds.

The Authority also maintains landlord/tenant disputes including complaints and/or rent increases.

Westwoods Golf Course: Operated by the Town of Farmington, Westwoods Golf Course leads players on an 18-hole jaunt past rivers, lakes, and bunkers that extends to 4,407 yards from the back tees. Despite its relatively short stature, Geoffrey S. Cornish designed the course to demand accuracy and consistency. The facility is designed as a great practice facility for all golfers, offering a 30-stall driving range and a practice green, which, at 24,000 square feet, affords ample room for practicing short game skills.

Westwoods hosted a number of Tournaments this season. Westwoods continues to advertise and market the course as a destination for novice to experienced golfers. Through some promotional efforts many of our regulars are posting their positive experiences on-line and encouraging others to stop by.



FARMINGTON FOOD PANTRY

Since 2006, the Farmington Food Pantry has been located in Amistad Hall at The First Church of Christ in Farmington, operating under the Outreach Committee of First Church. Following a mission to provide a "respectful, empowering environment, where food and household necessities are available to individuals who need assistance in Farmington", the pantry currently serves over 185 Farmington families. The pantry operates on a "Clients Choice" program which allows clients to pick the items they like and need, rather than being given a pre-packaged bag of food. As a partner agency of Foodshare, the pantry can receive food and household necessities for a nominal amount and many items are offered free of charge. The pantry is solely funded through donations and staffed entirely by volunteers. All clients are pre-qualified by social workers from Farmington Community & Recreational Services Town department. Additionally Farmington Community Services staff provides support during Tuesday shopping days. This allows increased communication with clients.

In 2015-2016, the pantry distributed over 42 tons of food to needy residents during more than 1700 client visits. The all-volunteer staff logged in over 2000 hours of service processing food drives and stocking shelves.

During the past ten years the pantry has adapted to the changing needs of clients by establishing a program to fund purchases of fresh fruits, produce, and other items most needed on the pantry shelves, and by implementing a dairy program to provide milk and yogurt along with occasional cheese and butter. And, in conjunction with the pantry's ongoing efforts to encourage healthy food choices, the pantry launched a partnership in 2016 with the UCONN Master Gardeners Program to harvest local produce grown in a Farmington Community Kolp Garden plot donated to the pantry by the Town of Farmington. In an effort to reach more donors and to better communicate with pantry supporters, the pantry branched out into social media by opening Facebook and Twitter accounts in 2014.

As the pantry approaches the ten-year anniversary at this location, we reflect proudly on our accomplishments and offer a sincere thank you to everyone who has helped to further the mission of ending hunger through donations of food, money, energy and time. Together with our partner agencies and the Farmington community, the pantry is making a meaningful difference in the lives of our Farmington neighbors in need.



DRAFT

FARMINGTON COMMUNITY CHEST

The Farmington Community Chest (FCC) is a nonprofit organization founded in 1931 for the purpose of improving the health, educational opportunities, and community life of all residents of the Farmington community. Through individual volunteers and the investing of donated funds the Farmington Community Chest is able to support Farmington Cares day, Farmington Fuel bank, Camp and Education scholarships, Services for the Elderly and many other valuable projects. Farmington Community Chest is funded through donations from individuals and organizations like the Hartford Foundation, private donors and an annual wine tasting fundraiser held in November.

In 2015-2016 funds distributed by the Farmington Community Chest enabled numerous organizations to assist Farmington residents. The Farmington Fuel bank provided fuel assistance to 37 households. The Farmington Teen Center acquired a pool table to enhance their Drop-In Program through funds allocated by FCC. Camp scholarships totaling \$16,000 were awarded to 55 school age children. Services for the Elderly received \$10,000 for programming and to enhance the loan closet and the construction of a shed. Each year the community chest gives out scholarships through Farmington High School; including a vocation scholarship and those pursuing medical careers. In addition to funds, volunteers were provided to help seniors and disabled with household projects during Farmington Cares Days. These are only a few of the many projects and organizations supported by Farmington Community Chest funding and services.

For 85 years the Farmington Community Chest has been helping improve the health, educational opportunities, and community life of Farmington residents. We are proud of our positive impact on the quality of life for all residents and look forward to growing with our community as we continue to seek opportunities to financially support our community's evolving needs.



Volunteers through Community Chest at Maple Village

DRAFT



FIRE DEPARTMENT

The Town of Farmington Fire Department, which includes the East Farmington, Farmington, Oakland Gardens, Tunxis Hose, and Southwest Fire Stations, provides Fire, Rescue, and Emergency Medical Services throughout the Town of Farmington. The Fire Department is a "combination department" which means that it is staffed by a combination of approximately 175 Volunteer Fire Fighters and 8 Career Fire Fighters. During Fiscal Year 2015-2016, the Fire Department responded to 3,848 fire and medical emergencies.

The Fire Department is actively recruiting Volunteers because they play such a vital role in the services that we provide. Anyone who lives or works in Farmington, is at least 18 years of age, has a high school diploma or GED, and a valid Connecticut Driver's License may apply to be a Volunteer Fire Fighter. Non-Farmington residents may apply if they live within 5 miles of the fire station they wish to join, or if they work in town and have written permission from their employer to respond to emergencies during work hours. The Fire Department will provide all equipment and training associated with being a Volunteer Fire Fighter.

The Fire Department is also actively recruiting Fire Cadets. The Fire Cadet Program is designed to encourage residents between 14 and 17 years of age to become familiar with the responsibilities of volunteer fire fighters, to demonstrate to young people the importance of service to the community through involvement in the volunteer fire department, and to develop a working knowledge of First Aid, Cardiopulmonary Resuscitation, and the Safe Working Practices associated with the Fire Service.

The Town of Farmington Fire Department has a Knox Box Program in place to facilitate immediate access to a secured building during an emergency. Knox Boxes are locked metal boxes that hold the keys to the building on which they are installed. Each Town of Farmington Fire Apparatus is equipped with a Knox Box that contains the "Farmington Knox Box Key" which opens all of the Knox Boxes installed on buildings in the Town of Farmington. The Knox Boxes installed in the fire apparatus are controlled electronically by signals initiated by the Farmington Public Safety Communications Center. The installation of a Knox Box at a property allows the Fire Department quicker, easier access to a property in the event of an emergency, thereby helping to save lives and eliminate property damage that might otherwise occur as a result of the Fire Department forcing entry into a building to render assistance. Residents or Business owners who are interested in installing a Knox Box are encouraged to contact the Fire Department.



Fire Fighters practiced "Ball Out Training" to learn how to safely dive out of a second story window and down a ladder



In the spring of 2016, ground was broken for the Farmington and Avon Live Fire Training Facility. Fire Fighters will begin training at the facility in the fall of 2016.

The Fire Department operates a "Fire Safety Trailer" to teach people how best to react during a fire. The Fire Safety Trailer is a "mobile classroom" that is designed to look like a home and is set up to demonstrate many of the real-life hazards that could be encountered during a house fire. A non-toxic smoke system illustrates the need to "crawl low" in fire, a heated door demonstrates the importance of feeling closed doors before opening them, an escape ladder in the bedroom reminds participants to know at least two ways out of the home, a 911 Phone System allows people to practice calling 911, and a fully-equipped kitchen shows many common fire hazards



FIRE DEPARTMENT--continued

– and how to avoid them. If you are interested in having your group or organization tour the Fire Safety Trailer, please contact the Fire Department.

Please visit your local fire station or call or email Mary-Ellen Harper, Director of Fire and Rescue Services, at (860) 675-2322 or HarperM@Farmington-CT.org for more information about becoming a volunteer or to inquire about any of the services offered by the Town of Farmington Fire Department.



POLICE DEPARTMENT

Police to Add New Traffic Officer Position

One of the most important concerns facing Farmington is traffic congestion and control; residents made that clear during the 2014 town-wide PERT survey. In response, the Police Department is adding a new



Traffic Officer position. The Traffic Officer will work full-time with residents and the Traffic Review Board to address traffic related issues. While enforcement will be an important component of this position, much of the work will involve: meeting with individual citizens and groups over traffic complaints, research, problem solving, grant writing, conducting traffic surveys, collaborating with other departments and agencies, and providing educational services to the public. We look forward to improving our ability to respond to these important issues in order to preserve and improve the quality of life, making Farmington a safer, more pleasant place to live, work, and visit.

Community Emergency Response Team (C.E.R.T.)

Since 2012 the Farmington Police Department has been fortunate to enlist the support of a group of approximately 30 volunteer citizens known as C.E.R.T. These dedicated individuals meet monthly at the Police Station to train on subjects such as: traffic control, shelter management, and community outreach. Equipped with official uniforms, radios, and various traffic control apparatus, motorists are most likely to see C.E.R.T. members supplementing police officers during natural disasters, road closures, and special events such as parades. C.E.R.T. is part of a national program under the Federal Emergency Management Agency. Anyone interested in volunteering can contact either Sgt. Kory Vincent or Dispatcher Michael Boucher at mcert@farmington-ct.org.



DRAFT

POLICE DEPARTMENT--continued

Social Media

Farmington Police have built a strong presence on Facebook. You can visit us at <https://www.facebook.com/farmingtonpoliceCT/>. There you will find the latest news, notifications, special events, and pics. Perhaps our most popular postings are those seeking temporary or permanent homes for lost or abandoned dogs. Check back regularly so you don't miss out! We caution against relying solely on our Facebook page for critical notifications, as postings may not be as timely as local news broadcasts or the Everbridge Emergency & Community Alert System. You can sign up for Everbridge notifications at <http://www.farmington-ct.org/community/everbridge-emergency-community-alert-system>. You should **never** report an emergency through our Facebook page as it is not constantly monitored; always report emergencies by calling 911.

Community Policing

Our Farmington Police Department family is proud of the close relationship with have with the community we serve. Throughout the year we sponsor a variety of educational programs and activities in order to further strengthen those ties, particularly with juveniles. Some examples include: student mentoring, Family Fun Bike Ride, Touch a Truck, Everyday Heroes (where fire and police personnel read to children),



Helping Homeless Animals (a presentation for children), various holiday food and toy drives including Shop with a Cop (where at-need children have dinner and go shopping with uniformed police officers), school K-9 demonstrations, various educational classes for students, and seminars for the elderly on victim prevention.



FARMINGTON LIBRARIES - SINCE 1901

“The very existence of libraries affords the best evidence that we may yet have hope for the future of man” ~ T.S. Eliot

Jay Johnston M.S., M.A.
Executive Director

Overview

FY 2015-2016 stands as a year of significant change, with the completion of the Maker Space project and the 3rd Annual Maker Fair, celebrating creativity and the joy of building ideas into reality. These two signature events were developed gradually over the past few years in response to increasing demand to use the library as a resource center for learning how to produce tangible end products. We struck additional creative and artistic chords with several gallery art shows, the continuation of the Richard Garmany Music Series, and a contemporary mix of adult, teen, and children’s programming ranging from knitting to healing meditation.

Our inaugural Farmers Market, begun in July 2015, was a smashing success attracting over 300 visitors each Friday afternoon throughout the summer. Indoors, Café Louise, offering food for the body and soul, came to fruition in the late winter. Technologically, we mastered the art of 3D printing, data capture, sewing and embroidery machine operations, digitizing film and vinyl records, and Maker Camp programming. We were also successful in renegotiating our Open Source Integrated Library System (ILS) contract with Koha for another five years.



Last but not least, we awarded our fourth Employee of the Year, Susan Porter, repaired and refurbished the north garden patio, developed our new mission statement, and were voted 3rd Best Library in Hartford County by the *Hartford Courant*.

These wonderful programs and projects were all completed in the course of a normal year and all while thousands of questions were answered, customers were helped, and a new generation of children were inspired.

Position

More often than not these discoveries translated into evocative programming to spark the intellect and enrich the soul with art, music, science, mathematics, creativity, literature, the synergy of fellowship, and just plain fun. Children’s programming continued to evolve as new methods of engaging young foreign speakers, minds, makers, readers, explorers, and parents seeking answers to difficult questions moved into the fore. Adult and Branch Services continued to developed innovative and exciting niche and general programs throughout the year.



DRAFT

FARMINGTON LIBRARIES - SINCE 1901--continued

Technology

Continuous team learning, a spirit of professionalism, and a passion for success provided us with the momentum to push the envelope in our ability to offer new customer services related to 3D printing, data capture, digitizing film and vinyl recordings, media transfer, digital video editing, and other technology skills and operations. In-house we are maintaining our BiblioBoard in connection with our local history and Farmington Room resources, and ensuring that staff members remain up-to-date on various management applications and software vital to maintaining Library operations.



Philosophy

We recognize that focusing on our customer and accentuating the importance of each transaction with a smile and a good answer are the keys to our continued success. To sustain a high level of satisfaction, we strive to keep the team sharp through continuous learning and a great working environment. Investing in our staff provides us the leverage to deliver service beyond expectations and to meet the challenge of our refined mission statement:

The Farmington Libraries partner with the community to provide free access to services, experiences, and resources that offer opportunities to explore, create, and share ideas.

Organization

In a culture that demands extreme customer satisfaction, I believe it is critical that all employees are empowered with the tools necessary to solve problems at their outset. We will not sacrifice good will and customer respect because staff members are limited in their authority to take appropriate steps to provide immediate and reasonable resolutions. Minutiae should not interfere with our ability to provide exactly what people came to the library to obtain. If we do not have the exact item they are seeking, we take the opportunity to provide strong alternative choices. Naturally, we have operational and budgetary constraints, but we understand that meeting the needs and wants of our customers is a primary goal. We work very hard to understand and prioritize these demands. We consider customer recommendations as mandates for collection development and allocate funding to programs and acquisitions as appropriately as we possibly can.

Sincerely,

Jay Johnston, Executive Director



FARMINGTON LIBRARIES - SINCE 1901--continued

...BY THE NUMBERS



DRAFT

FARMINGTON LIBRARIES - SINCE 1901--continued

Laura A. Horn, Director, Information Services

Year after year we strive to provide service beyond expectations to the Farmington community. However, providing exceptional service is only part of what we do, and as such, it was decided this past year that we needed to redefine our mission. The Library Board and staff took on this very important project knowing that the mission statement would not only guide Library staff in the fulfillment of our purpose, but also express to the community what we promise to provide. After a great deal of brainstorming and revising we proudly unveiled our new mission, emphasizing free access to services, experiences, and resources.



In the Information Services and Teen Services departments we fulfill this mission by thoughtfully selecting materials for our collections, carefully considering how the changes we make to the physical space and our digital environment will impact our patrons' experience, planning programs that inspire, entertain and educate and providing an overall positive experience to everyone who visits us in person, calls us on the phone or visits our website.

With our focus on customer service and our new mission statement to guide us we were able to accomplish a great deal over the last year.



Information Services Highlights:

- Opened our new state-of-the-art Maker Space featuring 3D printers with appropriate CAD software; equipment for digitizing vinyl records, cassettes, VHS tapes, photos, slides and negatives; as well as a high-end MacPro computer equipped with professional software for video production and editing. The space is also equipped with a die cut machine, a sewing machine and an embroidery machine.
- Hosted our 3rd Annual Maker Fair, featuring free programs for all ages, with the help of our 18 wonderful volunteers. Approximately 400 people came out to explore, create and share ideas.
- Offered our very first maker series, which featured various jewelry making techniques in the Maker Space in May. Registration was full before the series began!
- Established a new quiet reading area with comfortable seating and new shelving for periodicals making it easier to browse current offerings as well as back issues of over 100 magazines and journals.
- Added NovelistPlus and NovelistSelect services to enhance the public catalog interface and assist readers in finding their next great read.
- Invested additional funding to the development of our e-book and e-audiobook collections resulting in an increase in circulation of roughly 2,000 items when compared with last fiscal year.



FARMINGTON LIBRARIES - SINCE 1901--continued

- Enhanced offerings to the local business community through creation of business center webpage, monthly e-newsletter and partnership with SCORE, a local non-profit organization.

Farmington Room



While Farmington's history may not be changing, the way in which people interact with it is constantly evolving. Items once locked in the archives inaccessible to the public are now digitized and available online from anywhere, priceless pieces of local history once carefully packed away are now painstakingly restored and digitized for a new generation to explore, and librarians are constantly adopting new technologies and procedures to enable academic scholars and genealogy hobbyists alike to conduct their research more efficiently.

Farmington Room Highlights:

- Restored the frames of two notable works of art located in the Farmington Room.
- Preserved and digitized the 18th century parchment bound manuscript, often referred to as "The Branding Book," containing livestock owner records.
- Added the Farmington Room collection to Koha to enable patrons and staff to locate relevant materials more efficiently.
- Digitized 12 account books that were previously available only on microfilm.

Teen Services

Keeping up with changing technologies may be challenging, but it is nothing when compared with keeping up with the changing trends and interests of teenagers. The hottest video game, social media platform or blockbuster movie one year will quite likely be old news the next year. This means that a teen librarian can never stop innovating and connecting with the teen community. This makes teen services an incredibly exciting field of librarianship to be in and tremendously rewarding.



The key to success in teen librarianship is connection. If the librarian doesn't connect with the teen community she cannot possibly know what they want. This year in just three outreach visits promoting the upcoming summer reading program over 800 teens were reached, resulting in a staggering 287 teen summer reading registrants before the summer had even ended. By the end of the summer last year we had 264 registrants, up from 199 the year before.

Teen Services Highlights:

- Increased summer volunteer opportunities to allow more teens to participate. 38 teens volunteered at the Main Library during the summer in various capacities.
- Offered innovative maker programming including a 3D design workshop, Minecraft paintings, a jewelry workshop, and DIY 3D hologram projectors.
- Hosted and won the first Inter-Town Hunger Games Trivia Tournament in



FARMINGTON LIBRARIES - SINCE 1901--continued

November.

- Continued hosting the successful monthly Teen Advisory Group (TAG) meetings.
- Doubled the number of Maker Camp programs in order to meet demand.

Sarah Kline Morgan Director, Children's & Branch Services

At this year's Connecticut Library Association conference, many of the workshops focused on the interconnected themes of customer service and community relevance. A workshop entitled "Engage or Die" painted a bleak picture for public libraries who fail to engage with their communities at a time of rapid change for libraries. At Farmington Library, our story is different. Many of our metrics are up, not down. Our programs are well-attended, our buildings are busy, our collections circulate, and we continue to grow our presence in the community through outreach.

Children's Programs

This year, we offered 607 programs at the Main Library, attended by 15,183 people. We also offered 40 outreach programs, attended by 3,372 people. 2015-2016 was our busiest year in recent memory. Although the number of programs offered remained level, our total program attendance increased nearly 13% from last year.



Children's Programming Highlights:

- Our World Language programming lineup now includes regular storytimes/playgroups for speakers of Polish and Spanish, and we offered several popular special programs on Chinese language and culture this year in collaboration with a community group. Funding from the Friends of the Library has allowed us to expand our foreign language collections to meet the demand for books generated by these programs.
- We expanded programs on evenings and weekends to accommodate the schedules of working families. We now offer programming for children and families on three nights a week, with the recent addition of successful Monday night programming: the Polish storytime, as well as occasional specials in the "Celebrate New England" seasonal series. We offer programs most Saturdays, including Creative Building, a Lego program; appointments with Lucy, a reading therapy dog; Daddy & Me, a storytime program for toddlers accompanied by fathers or other male role models; and New Stories, a storytime program for families; as well as occasional special programming.
- We continue to offer parenting classes in partnership with Bristol Hospital. These popular classes are sponsored by the Farmington Exchange Club.
- This year we launched the first annual Nutmeg Challenge, an online reading program for children in grades 2-6. Using Wandoo Reader, a web-based program, children



DRAFT

FARMINGTON LIBRARIES - SINCE 1901--continued

tracked their progress towards the goal of reading all of the Nutmeg-nominated books in their respective levels, at which point we awarded them prizes. This winter/spring program was offered in collaboration with the Farmington public schools, and was promoted and supported by the schools, in particular West Woods Upper Elementary school.

- Our outreach programming continues to expand as we develop connections to teachers, media specialists, and daycare coordinators in town. Our outreach programming increased by 23% this year, as we offered storytimes for infants, toddlers, and preschoolers at daycares and preschools and promoted the Nutmeg Challenge and the summer reading program at the public schools.

Improving Access to our Print Collections

Each year, we focus as a group on improving some aspect of our print collection. This year, with the assistance of Amy Miller, an intern from University of Saint Joseph, we embarked on a major project to label and make searchable the “easy” nonfiction books in our collection — those books geared towards an audience of preschool through 2nd graders. With better labeling and cataloging comes better access, and we look forward to seeing an increase in circulation in this important collection over the next year. Following the labeling project, we mapped out a reorganization of our space with an eye towards “flow” in our room: making sure that our library users can find the books and other materials they seek. This project is nearly complete.



Barney Library

Our branch library is a thriving neighborhood center. Children, teens, and adults visit to check out materials, use computers, attend programs, and connect with friends.

For children, 123 programs were offered at Barney, with attendance of 3,191. For adults, a total of 47 programs were offered, with attendance of 1,004, a 36% increase from the previous year. This was achieved through consistent afternoon programming for

adults. For outreach, staff visited Noah Wallace School to promote the Nutmeg Challenge, reaching 220 students.

During her nearly three years at Barney Library, Vida Lashgari set a tone of warm welcome for the children and families in the neighborhood. As Vida leaves Barney to work at the Main Library, primarily in the new Maker Space, Amy Rosenfield, branch assistant, will take on children’s programming duties in collaboration with staff from the Main Library Children’s Department.

Caroline Ford Director, Lending & Collection Management Services

This year saw many changes in the Lending and Collection Management departments.



FARMINGTON LIBRARIES - SINCE 1901--continued

Creating a Welcoming Atmosphere

The Lending Staff at the Main Library and Barney branch recognize that we have a very important job, which is to greet everyone who walks into the Library and make them feel welcome. This past year, more than 218,000 people visited the Library, and our goal was and continues to be to greet, smile and help every single one. Additionally, last year the Main and Barney Library staff checked out over 330,000 items to our patrons and issued over 1,800 new library cards.

New Substitutes

This past year we hired three excellent substitute lending staff members. The substitutes fill in for staff that is out and in emergency situations, and they are crossed-trained to work at the Barney Library. Senior staff members at the Main and Barney have been doing a great job in training new staff to give great customer service to all.

Materials Processing

We now have two staff members processing DVDs and CDs, thus getting popular movies and music into the patron's hands quicker. Processing continues to be an interdepartmental effort, and several more Lending staff members have been trained to help process books. Staff members really enjoy being involved, because it gives them a better understanding of the steps it takes to get a book from the vendor and onto the shelf for circulation.

Library Cards for ALL Children

Staff recognized that sometimes children come in with caregivers other than their parents, but that shouldn't stop them from getting a library card. Instead of making children wait to be with a parent to get a card, we now allow non-parent caregivers to fill out applications on their behalf, allowing them to get books and movies on the same day.

Café

The café area has fast become one of the most popular spots in the Main Library; it is a destination for meet-ups with friends and study groups, and a place for a quick snack. The fireplace is very popular too; people are sad when the weather gets warm and we have to turn it off. Year-round we have seen children eating snacks with grandparents, a young woman studying for her Bat Mitzvah and teens eating pizza.



Adding to the overall excitement on the first floor lobby area is the addition of Café Louise. For sale are salads, sandwiches and the desserts. Farmington has a serious sweet tooth and the love for Louise's baked goods is never ending.

Reading and coffee go hand in hand, so it is no surprise that our new, fresh-brewed coffee machine is such a success. Parents, teachers and students are all thankful for the many choices, including cappuccino, espresso, latte and hot chocolate!

DRAFT



FARMINGTON LIBRARIES - SINCE 1901--continued

Leah Farrell
Coordinator, Community Services and Media

The Farmington Libraries continue to grow in the public consciousness as places for personal enrichment and communal gathering. This has been achieved through a combination of diverse, quality programming and effective, targeted marketing and publicity.

Adult Programs

In addition to the usual slate of intellectual, informational, participatory, and entertaining adult programs, this year saw a variety of successful special series and standalone programs. Between both libraries, we held 175 adult programs with 3,774 attendees, an 18% increase over last year. 15 Garmany concerts, featuring a wide array of music from chamber to swing, saw 1,109 attendees of all ages.



Adult Programming Highlights:

- In partnership with local storytelling organization SpeakUp! Hartford, Farmington Main Library hosted the first-ever SpeakUp! Storytelling Show and Workshop held at a library, which also provided us with a fundraising opportunity.
- The public gravitated towards a series of health and wellness programs held throughout the year, covering topics such as meditation, mindfulness, dance, and natural remedies. Due to its popularity, this type of programming will be continued into the next fiscal year.
- In March and April, we recognized Women's History Month with a series of programs focusing on the unique struggles and triumphs of women past and present.
- Consistent adult programming at Barney Library allowed for a 36% increase in program attendance.

The adult programs that resonated the most with patrons were hands-on and participatory. Though these ranged widely from low-tech (soap felting, coloring, painting) to high-tech (soldering, micro-processors), all generated among participants the kind of communal, excited energy that is difficult to come by in any type of event coordination. Staff found that all types of hands-on programming promote enthusiastic engagement with fellow participants and Library staff, allowing patrons to create connections with other members of the community whom they would not otherwise socialize with on a regular basis. Hands-on programs encourage participants to cheer each other on, compliment one another's work, and generate ideas. We plan to continue making these types of programs available inside and out of the Maker Space for the coming year.



DRAFT

FARMINGTON LIBRARIES - SINCE 1901--continued

Special Events

Special events, such as curated art shows and the Farmers Market, came to fruition this fiscal year. After holding two successful art shows in 2015-2016, we now feel more comfortable holding seasonal shows, and will do so in 2016-2017. The 2015 Farmers Market season was a success, regularly seeing between 300 and 500 visitors each week. With some minor tweaks based on lessons learned, we continued with the 2016 Market season.

Library Marketing & Publicity

The success of Library programs and events this year is due in no small part to developments in our marketing and publicity practices. A cross-departmental Marketing Team has been created to discuss all aspects of Library publicity, from improving existing practices to creating new campaigns to highlight Library services and programs.

Email marketing was streamlined, aligning to a schedule that does not oversaturate subscribers with information. We also realized that over 50% of our subscribers use mobile devices to read Library emails, so we shifted to all mobile-friendly email formats. We have also made efforts to improve the general look and usefulness of our marketing materials by having staff receive training in graphic design and publicity through Lynda.com and purchasing staff access to the Adobe Creative Suite of software. All of this has allowed us to reach more people more effectively, as is evident in the 18% increase in average adult program attendance. Our hope is to create robust and responsive marketing practices that keep the public abreast of all the wonderful things happening at the Libraries on a regular basis.



“A library outranks any other one thing a community can do to benefit its people. It is a never failing spring in the desert.”

~ Carnegie



FARMINGTON VALLEY HEALTH DISTRICT



**Preventing Disease, Promoting Health,
Protecting Against Health Threats**

The Farmington Valley Health District is the local health department for the town of Farmington. As part of our responsibilities to track and monitor the health status of the communities we serve, this year FVHD completed the first phase of a community health assessment. This document describes the major health issues affecting the community and will serve as a planning document for prioritization of public health programs and services.

FVHD launched Resilience Grows Here an initiative focused on the mental health needs of veterans, active duty military, their families and young men. Funded by the Prevention Institute, the initiative is focusing on community conditions that support good mental health while working to destigmatize mental illness. Recognizing that the proportion of the population 50 years of age and older is increasing, FVHD now offers evidence-based programs in fall prevention and chronic disease management. The Matter of Balance program has been shown to reduce falls in the elderly, the leading cause of hospitalizations among the population 65 years of age and older.

FVHD continues to track and monitoring emerging public health issues including Zika and vaccine preventable disease outbreaks and provides factual information on health topics through the www.fvhd.org and Facebook page.

Enforcing CT General Statutes, the Public Health Code and FVHD regulations are an important part of our work to ensure that the public's health is protected when eating out, swimming in a public pool, going to a salon or drinking water from a private well. The following provides a summary of permits issued and the inspections and site visits conducted during the fiscal year.

Permits Issued:		Inspections/Site Visits/Sampling:	
Food Service Establishments	167	New Septic	51
Temporary Food Service	75	Septic Repair	40
Salons	47	Public Bathing	72
New Septic	5	Food Service Establishments	394
Septic Repair	20	Complaints (ALL)	47
Well	5	Salons	56
Public Pools	30		



Kick-off of the Farmington Valley Health District's "Resilience Grows Here" initiative. Approximately 100+ people attended. Words cannot describe the energy, positivity and sense of community that was generated.



SERVICES FOR THE ELDERLY

Services for the Elderly of Farmington, Inc. is a nonprofit agency with its mission:

"To assist older citizens with maintaining their desired home lifestyle relative to meals, transportation, socialization, home medical equipment and maintenance."

On staff, there is a full time Executive Director. A bookkeeper who is also the Program Assistant works 10 hours a week and a transportation coordinator works 5 hours a week. 150 volunteers assist in the various programs of this organization. It is governed by a volunteer Board of Directors from all areas of the town. Financial support is primarily provided by the United Way of Central and Northeastern Connecticut, the Town of Farmington, service groups, churches, businesses and fund raising events. Our agency is located at the Senior / Community Center at 321 New Britain Ave. Unionville, Connecticut. For more information visit our website www.farmingtonseniors.org

The following services were provided during the fiscal year:

MEALS ON WHEELS: 5159 double meals delivered Mondays through Fridays, Birthday gift bags are delivered to each client on their special day.

CONGREGATE MEALS: 1450 hot lunches served at the Community/Senior Center



Town Manager Kathy Eagen, Town Council Chair Nancy Nickerson, and Nancy Walker, Executive Director, delivering Meals on Wheels on the Champions Day of our 2016 March for Meals campaign.



The 5th year celebration of the "It's Good to Get Out Group" (ladies over 65 who live alone, no longer drive and looking for adventure)

TRANSPORTATION: 788 rides to and from medical and dental appointments.

FRIENDLY VISITING: 29 seniors involved. Our "It's Good to Get Out" Group, consisting of 14 Farmington women, is coordinated and financed by Marcie Shepard. They went on many fun excursions throughout the year. 15 homebound seniors have been matched with a volunteer who provides ongoing support and friendship. 75 Thanksgiving baskets were delivered to the homebound in November, 2016. Highland Park Market donated the fruit. Town health agencies donated baked goods. The Farmington Garden Club donated the spring flowers and Christmas greens to 75 homebound seniors. The Farmington Community Chest funded our "forget me not project" which allowed us to purchase and deliver goodie bags and plants to 75 appreciative seniors many times throughout the year.

The Farmington Community Chest, Farmington Bank and Town of Farmington financially aided Services for the Elderly in the purchase of a much needed storage shed and industrial cleaning sink for the loan closet medical equipment.

FRIENDLY SHOPPER: 593 grocery shopping trips were made by volunteers. Seniors have been matched with volunteers who routinely shop for groceries for their client.

TAX ASSISTANCE: 290 seniors were assisted with their tax forms by A.A.R.P. trained volunteers



DRAFT

SERVICES FOR THE ELDERLY--continued

SENIOR SENSE: 7696 issues of our newsletter were distributed to Farmington seniors.

LOAN CLOSET: 1757 medical equipment items were loaned out to Farmington Valley residents. 450 items were donated to the nonprofit agency Orphan Grain Train who send these items to many underprivileged countries throughout the world



Town Council Chair Nancy Nickerson and Town Manager Kathleen Eagen delivering Meals on Wheels to town resident Mary Bushley

Our 14th "MARCH FOR MEALS" campaign was very successful. Canisters were placed in all the elementary schools in town throughout the month of March. All of the proceeds help subsidize our Meals on Wheels program. The Chair of the Town Council, Nancy Nickerson, and Kathy Eagen, the Town Manager, took an active part in Community Champions Week and delivered meals on wheels to our happy clients. Our March for Meal's Campaign was awarded a \$1500 grant by the Meals on Wheels Association of America.

Our nonprofit agency participated in the Traveler's PGA Tournament fundraiser "BIRDIES FOR CHARITY".

TOWN OF FARMINGTON: Financial assistance was given to our meals on wheels and congregate meals programs. This enabled any Farmington resident, regardless of their financial status, to participate in the meal programs.

FARMINGTON HIGH SCHOOL MUSIC DEPARTMENT hosted a Café Night in the fall and the spring providing free music entertainment and refreshments for the seniors.

An Annual Gathering recognizing our 150 volunteers was held at The Landings of Farmington on May 5th, 2016. 82 volunteers attended.



Mr. Forgione's 6th grade class from West Woods School, the townwide winning classroom that collected the most money for our 2016 March for Meals Campaign



The Services for the Elderly board after putting together Thanksgiving baskets for our "Forget me Not" program

This agency will continue to serve the growing needs of the elderly of this town.

Nancy J. Walker
Executive Director

DRAFT



FARMINGTON LAND TRUST



Town of Farmington Acquires 90.5 Acres of Ridgeline Open Space in the southeastern corner of Farmington on Rattlesnake Mountain

The Farmington Land Trust has one mission: to protect open space in perpetuity through acquisition, stewardship, education and advocacy. The Land Trust has pursued this single goal since its founding in 1971 as a private, non-profit, tax-exempt organization under section 501(c)(3) of federal tax code. Support for the Land Trust comes from Town residents dedicated to the preservation of open space.

Thanks to the generosity of its donors, the Land Trust now protects 290 acres of fields, forests, wetlands, scenic vistas, historic sites and wildlife habitat from development. These 65 parcels will remain as open space forever, enriching the quality of life for Farmington residents for generations to come. We appreciate the foresight of the donors of these properties and the continued commitment of our contributors to the future of Farmington.

The Land Trust is governed by a board of fourteen Directors, elected by its membership at the Annual Meeting in April. Over 250 Land Trust members offer invaluable financial and volunteer support for maintaining and preserving the properties under the Land Trust's protection and for acquiring additional open space.

Officers for 2015-2016: Richard Kramer, President; Doug Pelham, Treasurer; and Evan Cowles, Secretary. Directors: Jim Calciano, Jonathan Cohen, Cate Grady-Benson, Nina Hayes, John Hinze, Francie Brown Holmes, Steve Nelson, Sallie Norris, Steve Silk, Linda Tomasso, and Diane Tucker. Our Executive Director is Bruce Edgren. The Land Trust office is located in the Canal House at 128 Garden Street.

The Land Trust's "Farm to Table Tasting", the 2015-2016 Preserving our Legacy fundraiser, was held under the big tent at the Bushley farm in September. Over 200 celebrants sampled tasty fare prepared by Billings Forge, Maximum Beverage and ONYX Moonshine. The event was organized and chaired by Cate Grady-Benson. The FLT's Fall Family Day at Sub Edge Farm, chaired by Jennifer Villa, was enjoyed by hundreds of children and their families.

The Clatter Valley Road Parcel was acquired in October 2015. Acquisition of this 14.8-acre tract preserves the historic Clatter Valley Road, which was used extensively by the first European settlers for travel between Hartford and Farmington. Evidence indicates that this notch has been used for millennia for passage over the ridgeline. With the ongoing generous support of UNICO we were able to continue the joint research projects on our properties with Professor Barbara Nicholson and her students of the CCSU Biology Department.



Richard Kramer and Evan Cowles serve as Land Trust representatives to the seven-member Town Land Acquisition Committee, which recommends the purchase of properties by the Town, continuing the strong collaboration between the FLT and the Town to Save the Land of Farmington.

Farmington Land Trust board meetings are held on the 3rd Thursday of each month at 5:30 pm in the FLT office, except for the months of April and August.

Farmington Land Trust, Inc.
PO Box 1, Farmington, CT 06034
(860) 674-8545
farmingtonland.trust@snet.net
<http://www.farmingtonlandtrust.org>



DRAFT

FARMINGTON VALLEY VISITING NURSE ASSOCIATION (VNA)



In its 108th year, the Farmington Valley VNA continues to serve the residents of Farmington with outstanding health care services and programs. In the ever-changing health care arena of today, patients and families face higher levels of acuity and multiple challenges once home from inpatient settings. Our Home Care and Hospice programs ensure that the care that is needed is given and this allows for a higher level of independence and increased ability to stay at home, always where recovery outcomes are best.

During this past fiscal year, Home Care service visits grew over 100% from last year. 2187 skilled health care visits were made to the residents of Farmington. This increase in health care need is testament to the national goals of getting patients out of acute care settings sooner and home. Oversight of the health care dollars, often provided

by Medicare and Medicaid, is now based on value and outcomes. Regulators are watching where patients go after hospitalizations and how they do. The Farmington Valley VNA has produced better outcomes than national and state standards with regards to keeping people from unwanted returns to these settings, and this has been a direct result of increasing our health care visits with nursing and rehabilitation services once a patient is home. Hospice option of care continues to be growing at the VNA. More patients are choosing to change the focus at end of life with the assistance of our Hospice program. 62 visits were made during this fiscal year, and all of the feedback from patients and families has been very positive regarding their experiences at this most difficult of times.

The most unique feature of the Farmington Valley VNA continues to be the support that our towns commit to. This financial support allows us to keep with our mission of serving all patients regardless of ability to pay. The Health Supervision program continues to provide much needed nursing, physical therapy, home health aides and homemakers and social work services that would otherwise not be available as these are not billable health care services to outside reimbursement agencies. Patients are able to receive health care visits at no cost to them, again, increasing the clinical oversight that allows for better compliance with health care initiatives helping to prevent exacerbations of illness. This year, the VNA provided 105 of these types of free visits to Farmington residents. No other home care agency in the state has such a service. Thanks to the continued funding through the Town of Farmington, the benefits to the residents is invaluable.

The Community Programs continue to show increased participation in health care services. There was a 10% increase in the number of residents that received vaccines for the flu and pneumonia. 372 vaccinations were given out in the 13 clinics that were held. Patrons of the Blood Pressure clinics also rose with over 780 health care screenings completed, and there were 12 educational presentations made with over 100 participants. The strength of these health care initiatives is testimony to the commitment that residents have to becoming strong health advocates for themselves and their families.

Joint networking efforts continue between the Farmington Valley VNA and the Directors of Social Services and Senior services. Collaboration has led to increasing the presence of the VNA in the Middlewoods housing community. There continues to be a strong relationship as well at Westerleigh Congregate Housing



FARMINGTON VALLEY VISITING NURSE ASSOCIATION (VNA)--cont.

with the residents and the VNA Community Nurse. Monthly presentations are requested by the residents and are well attended.

The Farmington Valley VNA is also proud to announce that for a fourth year in a row, it has been recognized by the Centers for Medicare and Medicaid with the **Home Care Elite Top 500** award. Receipt of such recognition assures that the residents of Farmington are getting care that meets exceptional standards and provides outcomes to maintain health and wellness.

It continues to be an honor to serve the Town of Farmington with a well-rounded set of home care and community programs. The Farmington Valley VNA remains committed to offering these services, and assures that it will do so by keeping with the trends and changes of the health care environment of today as well as that of tomorrow.



2016 FLU AND PNEUMONIA SHOT CLINICS

**Middlewoods of Farmington
Farmington Senior Center
Farmington Library**

FREE BLOOD PRESSURE SCREENINGS

Farmington Senior Center

1st Monday, 11:00 a.m.-12:30 p.m.

4th Tuesday, 1:00 p.m.-2:30 p.m.

Farmington Library

1st and 3rd Wednesdays, 9:00-11:00 a.m.

Middlewoods of Farmington

1st Thursday, 9:30-11:30 a.m.

DRAFT

