

Minutes are considered "Draft" until approved at the next meeting. Please contact the Economic Development Office for a copy of final minutes.

Attachment 1

**TOWN OF FARMINGTON, CT
ECONOMIC DEVELOPMENT COMMISSION**

DATE: Wednesday November 9, 2016
TIME: 5:30 P.M.
PLACE: Farmington Town Council

MINUTES

Present

John Karwoski
Bob Reeve
Augusto Russell
Carole King- 5:35
Gary Palumbo-6:20PM
Brian Connolly

Absent

Joe Howard
Dan Kleinman

Staff

Rose Ponte

- a. **Call to Order**
 - a. Meeting was called to order at 5:30 pm

- b. **Public Comment**
 - a. n/a

- c. **Joel Nick and Nicole Richman Farmington High School, Economic Curriculum- rescheduled for December**

- d. **Reading of the Minutes**

A motion was made and seconded to accept the October 12, 2016 corrected minutes. (King/ Karwoski).

 1. **Approved unanimously, Commissioner Reeve- abstained.**

- e. **Economic Developer's Report**

Rose gave an overview of the activities she was involved with during the month of October. Commissioners noted that they have not received a planner's report and they would like to receive a monthly report. Rose explained that she works closely with Bill Warner. She will ask Bill to send a monthly planner's report moving forward. Rose will email November's report to the commissioners before next month's EDC meeting.

- f. **Town Council Report**

Commissioner Karwoski asked Town Councilman Palumbo about a proposed bridge connecting Route 4 to New Britain Avenue. Councilman Palumbo reviewed the report that Russ Arnold made to the Town Council at their last meeting. Rose will meet with Russ and report details back to the commissioners.

- g. **New Business**
 - a. Small Business Professional Development Breakfast.

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Commissioner Connolly thought we should consider a new initiative to create a small business professional development program in Farmington. Small businesses benefit most from business advice and professional development, Commissioner Connolly thought we could partner with various groups and offer a quarterly meeting centered on topics to help small businesses. Rose agreed it would be a worthwhile initiative. Commissioner Russell would like Rose to consider this proposal and see if her office has the capacity to develop this new initiative. Rose will start researching interested partners, topics and possible funding sources. She will report back at the January meeting.

**H. A motion to add the election of officer's to the agenda.
(Karwoski/Connolly)**

1. **Approved unanimous**

**I. A motion was made that Augusto Russell and Brian Connolly be
elected as Chairperson and Vice Chairman for the 2017.
(King /Reeve)**

1. **Approved unanimously**

J Adjournment

A motion was made and seconded (Karwoski / Reeve) to adjourn the meeting. Meeting was adjourned at 6:45 pm

2. **Approved unanimously**

**Respectfully Submitted,
Rose Ponte
Economic Development Director
CC: Economic Development Commissioners**