

Minutes are considered DRAFT until approved at next meeting

Minutes  
Farmington High School Building Committee  
Communications Subcommittee  
Tuesday November 22, 2016

**Present:**

Kathy Eagen, Town Manager  
Kathy Greider, Superintendent  
William Wadsworth, FHS Renovation Committee Chair  
Jean Baron, Subcommittee Member  
Justin Bernier, Subcommittee Member  
Kathryn Howroyd, Management Specialist  
Kurt Lavaway, Colliers International  
Suzy Schuck, Kaestle Boos Associates  
Kris Dargenio, Kaestle Boos Associates

**A. Call to Order.**

The meeting was called to order at 3:34 p.m.

**B. To approve the Town Newsletter for the December 8, 2016 FHS Tours & Community meeting.**

The subcommittee had general discussion regarding the terminology of "FHS Building project" vs. "FHS Building Committee." It was determined that "project" is appropriate, as the website will provide updates to the community as the project progresses. The Town Newsletter will be sent to the printing company upon approval and it is anticipated that they will hit mailboxes on November 29<sup>th</sup> or 30<sup>th</sup>. A copy of the Town Newsletter is recorded with these minutes.

Upon a motion made and seconded (Baron/Bernier) it was unanimously VOTED: to approve the Town Newsletter.

**C. To review and approve the FHS Building Project website and Facebook page.**

- 1) Existing Conditions
- 2) Resources
- 3) FAQ

Kat Howroyd and Suzy Schuck presented the website and Facebook page. The subcommittee had general discussion regarding the content of the website and what will require additional updates. It was decided to modify the "Welcome Page" to include the message from the FHS Building Committee. A copy of this document is recorded with the minutes. The "Existing Conditions Page" will be modified to include the project's

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"message," once that is approved by the subcommittee. The map of the school on the "Existing Conditions Page" will also be updated to accurately reflect the renovation dates, including the cafeteria renovation in 2003. The subcommittee decided to hide the FAQ page until each question has been reviewed and approved by the subcommittee. A copy of the FAQ section will be distributed to the committee for review via email.

Both the website and Facebook page will be "live" on Monday, November 28, 2016.

Upon a motion made and seconded (Bernier/Baron) it was unanimously VOTED: to approve the committee website and Facebook page.

**D. To review and approve the FHS Building Project "message".**

Kathy Eagen explained that the project "messaging" is an opportunity to create a cohesive message about why we are doing this project. A copy of the draft "message" is recorded with these minutes.

Justin Bernier expressed his concern with the New England Association of Schools and Colleges (NEASC) warning for the accreditation standard on Community Resources for Learning listed first on the message. Jean Baron explained that she believes the NEASC warning is extremely important and should be included in the message because FHS was put on warning as a result of the facility issues. After general discussion from the subcommittee, it was determined to include the NEASC warning as a bullet under the issues.

Town staff will incorporate the subcommittee's comments and provide another draft for the subcommittee to review.

**E. Other.**

None.

**F. Adjournment.**

Upon a motion made and seconded (Baron/Bernier) the meeting adjourned at 4:56 PM.

Respectfully Submitted,

Kathryn Howroyd, Management Specialist



the

# Farmington Town Letter

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1 Monteith Drive • Farmington, CT 06032  
[www.farmington-ct.org](http://www.farmington-ct.org)

## **SAVE THE DATE** **December 8, 2016**

*Farmington High School Building Project  
Tour & Community Meeting  
Farmington High School Auditorium  
Thursday, December 8, 2016  
FHS Tour: 6:00 PM  
Community Meeting: 7:00 PM*

The project architects, Kaestle Boos Associates, will present three (3) preliminary concept designs and solicit feedback from Farmington residents. We want to hear what is important to you, and how you think the facility should be designed.

If you are interested in touring the Farmington High School facility before the December 8th meeting, tours will begin at 6:00 PM in the FHS Auditorium. Can't make the December 8th meeting? Monthly tours from January-April have been scheduled and the Community Meeting will be recorded for viewing at your leisure.

The Farmington High School Building Committee meets bi-weekly at 4:30 PM in the FHS Library. Up-to-date information including meeting schedules, community events, minutes and agendas, and reference documents will be posted on the project's website and Facebook page.

### **FHS Tour Schedule**

*All tours begin at 6:00 PM at the  
FHS Auditorium*

Thursday, December 8, 2016  
Wednesday, January 4, 2017  
Thursday, February 9, 2017  
Wednesday, March 8, 2017  
Wednesday, April 5, 2017

### **Farmington High School Building Committee**

#### **Website**

[www.fhsbuildingproject.org](http://www.fhsbuildingproject.org)

#### **Facebook**

[www.facebook.com/  
FHSBuildingProject](http://www.facebook.com/FHSBuildingProject)

#### **Phone**

860.675.2350



the **Farmington**  
**Town**  
**Letter**  
Town Hall  
Farmington, CT 06032-1053

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Permit #17

## ***Farmington High School Building Project Tour & Community Meeting***

### ***WHEN?***

Thursday, December 8, 2016

**FHS Tour: 6:00 PM**

**Community Meeting: 7:00 PM**

### ***WHERE?***

Farmington High School Auditorium  
10 Monteith Drive  
Farmington, CT 06032

### ***WHO?***

All Farmington community members  
are encouraged to attend.

## **Messaging for Farmington High School Building Project**

### **Draft: 11/21/16**

The New England Association of Schools and Colleges (NEASC) has placed Farmington High School on **“WARNING”** for the accreditation standard on Community Resources for Learning due to “facility and space issues that constrain the implementation of the schedule and curriculum and instruction” and “the physical plant and facilities are not fully compliant with state and federal laws.”

The existing Farmington High School facility does not support collaborative, rigorous, innovative 21<sup>st</sup> century education for which the Farmington Public Schools are known. Issues include:

- Undersized spaces including the auditorium, cafeteria, media center, and some science classrooms
- Sprawling, narrow and congested corridors
- One story layout creates inefficient traffic flow and security
- High daily classroom usage strains the facility and limits current and future programs
- Lack of collaborative work spaces
- Sprawling facility does not align to or fully support existing and future instruction and programming.

Infrastructure deficiencies at Farmington High School are significant and pervasive. Issues include:

- Non-efficient HVAC, mechanical, electrical and plumbing systems which are at the end of their useful life
- Recurring major maintenance issues requiring frequent planned and unanticipated replacement and repair of roofs, replacement of flooring and interior ceilings due to water infiltration and other pervasive maintenance issues
- Building envelope and insulation are inefficient causing indoor temperatures to fluctuate with a lack of reliable heat as well as excessively warm learning spaces throughout the school year
- Due to the inefficient building layout and old systems, there are high recurring energy costs
- The building does not meet numerous state and federal codes including the Americans with Disabilities Act (ADA Accessibility)
- Deteriorating masonry in the 1928 building
- Security issues include more than 23 points of entry into the school and no easily identifiable main entry

## **A Message from the FHS Building Committee...**

Welcome to the Farmington High School Building Committee website! The purpose of this website is to serve as an information center for the work of the committee. We hope it will also serve as a tool for members of the community to become involved in the process.

The Town Council established the FHS Building Committee in January 2016 to resolve deficiencies in the school identified by the Board of Education and the New England Association of Schools and Colleges. The FHS Building Committee's final responsibility is to recommend a project scope with cost estimates to the Town Council for consideration. The Building Committee currently plans to make a recommendation to the Town Council by [early February] in anticipation of a referendum of the town on April 27th.

Between now and the town referendum, the Building Committee will continue reaching out to the community for opinions and advice. There are many stakeholders in this project, from Farmington's children and parents to its teachers and taxpayers. We want every voice to have the opportunity to be heard ahead of this important decision.

That's why we have scheduled a series of Building Committee meetings, community briefings, school tours and presentations. Every event is open to the public and every core document is available for viewing on this website. We encourage you to provide feedback at one of our events, on related social media sites or directly to the committee and its members.

Farmington High School isn't just our town's flagship school. FHS is in many ways the center of Farmington – a place where students become graduates while forming lasting bonds with the community.

Please join us as we strive to keep Farmington High School a center of excellence in education for the students of today and tomorrow.

Sincerely,

The Farmington High School Building Committee

November 22<sup>nd</sup>, 2016