

Unionville Historic District and Properties Commission
September 1, 2016
Minutes

Present: Lisa Johnson, Sherry Horton, Matt Ross, Bob Hoffman, Howard Martin (alternate), Chris Forster (alternate), Matt Pogson, Shannon Rutherford (Assistant Town Planner)
Guests: Steven and Diana Meyer, 30 Merriman St.

Meeting called to order at 7:00pm

Approval of Minutes: July 7 minutes (Martin/Horton) (M/S/A) as amended

Motion to recess from business to open the Public Hearing (Pogson/Martin) (M/S/A)

Public Hearing

The Commission received an application for Certificate of Appropriateness for 30 Merriman St. for the replacement of five windows and one satellite dish.

- Proposed replacement of five 2nd floor windows including all wood 2 over 2, double hung, true divided replacement windows. Full screens that are removable.
- The glass is slightly smaller, while the window is the same size.
- House renovated in 1991 with a gable addition. These windows were not done.
- Satellite dish will be installed at the back of the barn, not visible from the street. It is therefore exempt from the COA.

Motion to close the Public Hearing. (Pogson/Hoffman) (M/S/A)

Motion to approve the Certificate of Appropriateness for installation of five replacement windows at 30 Merriman Street. (Pogson/Martin) (M/S/A)

Walking Tours

- The Hartford Courant published an article about the walking tour booklet. The reporter live-tweeted while walking the tours.
- Public Library is requesting its copies.
- Culteavo is willing to collect the donations for the book in addition to the local museums.

New Properties

- The Alderman family (230 Main Street) has requested being listed as a Historic Property.
- The LeBouthillier family has expressed interest in adding 2 Maple Street to the district.
- These two join the other two interested property owners:
 - 1761 Farmington Avenue
 - 20 Elm Street
- A letter will be sent out to the “Oldest Homes” list to encourage them to join our effort and will reference the three (possible 4) homeowners that have submitted their paperwork.
- Matt P. will draft the letter and send it to Shannon to send out. The interested homeowners will be contacted as a courtesy to ensure they are aware we will mention them in the letter.

Other Business

- Festival prep was discussed. Supplies to be collected:
 - Banner
 - Forms
 - Map
 - Cutouts
- 1 Depot Place update – the building is coming along nicely.
- Roaring Brook project is back on track.
- Charles House project is also moving ahead. Remediation is pushed to summer 2017.

New Members

- Sherry's term needs to be checked
- Chris may be up in September
- We need a new alternate as well.

Meeting adjourned at 8:09 PM MJR