

Agenda  
Farmington High School Building Committee  
Contract Negotiation Subcommittee  
Thursday, October 6, 2016  
Town Hall Conference Room A  
10:00 AM

- A. Call to Order.
- B. Minutes.
  - 1) To approve the attached August 10, 2016 minutes.
- C. Executive Session: Review and Discussion of RFP Responses for Owner's Representative Services in accordance with Conn. Gen. Stat. §§ 1-200(6) and 1-210(b) (24).
- D. Other.
- E. Adjournment.

cc: Subcommittee Members  
Paula Ray, Town Clerk

MOTION:

Agenda Item C

**Executive Session – To review and discuss RFP Responses for Owner’s Representative Services in accordance with Conn. Gen. Stat. §§ 1-200(6) and 1-210(b)(24).**

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-200(6) and 1-210(b)(24).

Responses to any request for proposals or bid solicitation issued by a public agency or any record or file made by a public agency in connection with the contract award process, until such contract is executed or negotiations for the award of such contract have ended, whichever occurs earlier, provided the chief executive officer of such public agency certifies that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file;

That attendance in the Executive Session shall be limited to:

Bill Wadsworth  
Dan Kleinman  
Johnny Carrier  
Hilary Donald  
Kathryn Howroyd

NOTE: Approval of this motion shall be by 2/3 vote.

Minutes are considered "DRAFT" until approved at next meeting

Minutes  
Farmington High School Renovation Committee  
Contract Negotiation Subcommittee  
Wednesday, August 10, 2016

**Present:**

Kathy Eagen, Town Manager  
William Wadsworth, FHS Renovation Committee Chair  
Johnny Carrier, FHS Renovation Committee Member  
Dan Kleinman, FHS Renovation Committee Member  
Hilary Donald, FHS Renovation Committee Member  
Kathryn Howroyd, Management Specialist  
Chuck Boos, Kaestle Boos Associates  
Michael Blessing, Kaestle Boos Associates  
Paul Dominov, Kaestle Boos Associates

**A. Call to Order.**

The meeting was called to order at 9:05 a.m.

**B. Minutes.**

**1) To approve the attached July 27, 2016 minutes.**

Upon a motion made and seconded (Carrier/Donald) it was unanimously VOTED: to approve the July 27, 2016 minutes.

**C. Executive Session: Review and Discussion of RFP Responses for Architectural Services in accordance with Conn. Gen. Stat. §§ 1-200(6) and 1-210(b) (24).**

Upon a motion made and seconded (Kleinman/Carrier) it was unanimously VOTED: to move to Executive Session for the review and discussion of RFP Responses for Architectural Services at 9:07 a.m. with attendance limited to the following individuals: Bill Wadsworth, Dan Kleinman, Johnny Carrier, Hilary Donald, Kathy Eagen, Kathryn Howroyd, and representatives from Kaestle Boos Associates, Inc.

Bill Wadsworth, Dan Kleinman, Johnny Carrier, Hilary Donald, Kathy Eagen and Kathryn Howroyd entered executive session at 9:07 a.m.

Chuck Boos, Michael Blessing and Paul Dominov from Kaestle Boos Associates, Inc. entered executive session at 10:05 a.m.

The committee returned to Open Session at 11:20 a.m.

**D. Other.**  
None.

Minutes are considered "DRAFT" until approved at next meeting

**E. Adjournment.**

- F. Upon a motion made and seconded (Carrier/Kleinman) the meeting adjourned at 11:21 a.m.

Respectfully Submitted,

Kathryn Howroyd  
Management Specialist

DRAFT