

Minutes
Farmington High School Renovation Committee
Wednesday, July 13, 2016

Present:

William Wadsworth
Justin Bernier
Johnny Carrier
Jean Baron
Hilary Donald
Dan Kleinman

Kathy Eagen, Town Manager
Russ Arnold, Dir. of Public Works
Bill Silva, High School Principal
Tim Harris, Dir. Of School Facilities
Vincent La Fontan, School Business Manager
Meredith Trimble, Town Council Liaison
Kathryn Howroyd, Clerk of the Committee

Absent:

Mecheal Hamilton
Kathy Greider, Superintendent

A. Call to Order.

The chair called the meeting to order at 4:31 p.m.

B. Public Comment.

None.

C. Minutes.

1) To approve the attached June 29, 2016 minutes.

Upon a motion made and seconded (Donald/Carrier) it was unanimously VOTED: to approve the June 29, 2016 minutes.

D. Executive Session: Review and Discussion of RFP Responses for Architectural Services in accordance with Conn. Gen. Stat. §§ 1-200(6) and 1-210(b) (24).

Upon a motion made and seconded (Kleinman/Carrier) it was unanimously VOTED: to move to Executive Session for the review and discussion of RFP Responses for Architectural Services at 4:32 p.m. with voting and non-voting members of the Farmington High School Renovation Committee present.

The committee returned to Open Session at 5:06 p.m.

E. To establish a subcommittee to negotiate the architectural firm's contract.

Upon a motion made and seconded (Kleinman/Bernier) it was unanimously VOTED: to establish a subcommittee to work with Town and Board of

Education staff to negotiate and prepare a contract with Kaestle Boos Associates.

The subcommittee will include Chairman Wadsworth, Hilary Donald, Johnny Carrier and Dan Kleinman.

F. To review the committee's next steps.

Town Manager Kathy Eagen informed the committee that per Chapter 53 of the Town Code, the next step would be to begin an RFP for the Owner's Representative. A draft of the RFP will be presented to the committee at the next meeting. An Owner's Representative will be selected through the same RFP and interview process as the architects

The committee had general discussion regarding the next steps and how recommendations will be presented to the Town Council for approval.

Council Liaison Meredith Trimble responded to committee members' questions regarding the Council's intent for the committee. She clarified that the charge of the committee states that the committee is to provide a recommendation of project scope to the Council, not the other way around. She explained that the genesis of the committee was the Board of Education's official capital request three years ago for a new auditorium, which was followed last spring by the Council's unanimous acceptance of the Board of Education's comprehensive Statement of Needs for the high school. In conjunction with the adoption of the Statement of Needs, the Council unanimously convened this committee for the purpose of taking a broad approach to addressing all the needs of the building, both infrastructure and educational. She noted the Council's strong financial commitment to the design process, along with the hope that the end product would negate the need for future Councils to convene another such committee for at least the next 50 years, if not more.

Justin Bernier explained that he believes the committee and/or Town Council should evaluate multiple options of different sizes to evaluate what is the best recommendation for the future of FHS.

Chairman Wadsworth reiterated that it is the responsibility of the committee to look at every option presented by the architects, after broad community and stakeholder participation. The best option will be determined as a group and presented to the Town Council for approval.

G. Other Business.

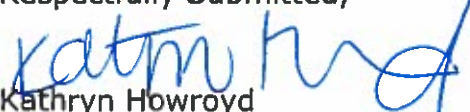
Chairman Wadsworth indicated that he received a postcard regarding Facility Planning, Owner's Project Management and Commissioning Services. A copy of the post card is recorded with the minutes.

The next meeting is scheduled for July 27, 2016 at 4:30 p.m. in the FHS Library.

H. Adjournment.

Upon a motion made and seconded (Kleinman/Carrier) the meeting adjourned at 5:43 p.m.

Respectfully Submitted,


Kathryn Howroyd
Clerk of the Committee



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07/08

