

Agenda
Farmington High School Renovation Committee
Wednesday, June 29, 2016
Farmington High School Library
4:30 PM

- A. Call to Order.
 - B. Public Comment.
 - C. Minutes.
 - 1) To approve the attached June 22, 2016 minutes.
 - D. Executive Session: Review and Discussion of RFP Responses for Architectural Services in accordance with Conn. Gen. Stat. §§ 1-200(6) and 1-210(b) (24).
 - E. To take any action on the selection of a final firm to provide Architectural, Design and Related Engineering services for Schematic Design and Preparation of a Construction Estimate for Renovations at Farmington High School.
 - F. Adjournment.
- cc: Committee Members
Paula Ray, Town Clerk
Interested Parties

MOTION:

Agenda Item D

Executive Session – To review and discuss RFP Responses for Architectural Services in accordance with Conn. Gen. Stat. §§ 1-200(6) and 1-210(b)(24).

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-200(6) and 1-210(b)(24).

Responses to any request for proposals or bid solicitation issued by a public agency or any record or file made by a public agency in connection with the contract award process, until such contract is executed or negotiations for the award of such contract have ended, whichever occurs earlier, provided the chief executive officer of such public agency certifies that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file;

That attendance in the Executive Session shall be limited to:

Voting and Non-Voting Members of the Farmington High School Renovation Committee

NOTE: Approval of this motion shall be by 2/3 vote.

MOTION:

Agenda Item E

To take any action on the selection of a final firm to provide Architectural, Design and Related Engineering services for Schematic Design and Preparation of a Construction Estimate for Renovations at Farmington High School.

Minutes are considered "DRAFT" until approved at next meeting

Minutes
Farmington High School Renovation Committee
Wednesday, June 22, 2016

Present:

William Wadsworth
Justin Bernier
Johnny Carrier
Jean Baron
Hilary Donald
Dan Kleinman
Mecheal Hamilton

Kathy Eagen, Town Manager
Kathy Greider, Superintendent
Russ Arnold, Dir. of Public Works
Bill Silva, High School Principal
Tim Harris, Dir. Of School Facilities
Vincent La Fontan, School Business Manager
Meredith Trimble, Town Council Liaison
Kathryn Howroyd, Clerk of the Committee

A. Call to Order.

The chair called the meeting to order at 3:30 p.m.

B. Public Comment.

None.

C. Minutes.

1) To approve the attached June 15, 2016 minutes.

Upon a motion made and seconded (Bernier/Carrier) it was unanimously VOTED: to approve the June 15, 2016 minutes.

D. Interview firms to provide Architectural, Design and Related Engineering Services for Schematic Design and Preparation of a Construction Estimate for Renovations at Farmington High School.

The following firms made presentations regarding schematic design services at Farmington High School.

3:30 p.m. -4:30 p.m. Kaestle Boos Associates, Inc.

Chairman Wadsworth disclosed that he had a prior business relationship with Kaestle Boos Associates, Inc. He has no outstanding or upcoming projects with this firm and can exercise independent judgment. The committee did not feel there was a conflict.

4:45 p.m. - 5:45 p.m. Quisenberry Arcari Architects

Mr. Kleinman disclosed that he had a prior business relationship with Quisenberry Arcari Architects. He has no outstanding or upcoming projects with this firm and can exercise independent judgment. The committee did not feel there was a conflict.

Minute are considered "DRAFT" until approved at next meeting

E. Other Business.

Chairman Wadsworth shared a letter from JCJ Architecture with the Committee in regards to their interview with the Committee on June 15, 2016. A copy of the letter is recorded with the minutes.

The committee had general discussion on the next steps and reached consensus to review and discuss the RFP responses and interviews for Architectural Services in executive session (per Conn. Gen. Stat §§ 1-200(6) and 1-210(b) (24)).

The next meeting is scheduled for June 29, 2016 at 4:30 in the FHS Library.

F. Adjournment.

Upon a motion made and seconded (Carrier/Donald) the meeting adjourned at 6:08 p.m.

Respectfully Submitted,
Kathryn Howroyd
Clerk of the Committee

June 20, 2016

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AN EMPLOYEE OWNED COMPANY

Mr. William Wadsworth
Chair, Farmington High School Renovation Committee
c/o Farmington Board of Education
1 Monteith Drive
Farmington, CT 06032

Re: Architectural, Design and Related Engineering Services for Schematic Design and Preparation of Construction Estimate for Renovations at Farmington High School

Dear Bill,

Thank you for the opportunity to present JCJ Architecture's credentials to the Farmington High School Renovation Committee last Wednesday. Our entire team thoroughly enjoyed the time we spent with you and appreciated the chance to get to better know the committee and the project. Your vision for a facility that will support and enhance the already outstanding program at the High School is a compelling one, and we believe that our experience and skills would be a perfect match to help you realize that vision. In particular, our extensive work in renovating high schools to support 21st century learning and our record of successful community engagement are aligned with your program and needs. If it would be helpful to your deliberations we would be happy to arrange site visits to any our competed schools projects. The Waterford High School (renovation and addition) or the Fairchild Wheeler Multi-Magnet Campus (new) each illustrate the types of building programs, spaces, and site development anticipated at Farmington High School.

On a personal level, Steve, Jim, and I fondly remember the work we did with the Town on the creation of the West Woods Upper Elementary School and are proud that it continues to serve the community. We are honored that you are again considering JCJ Architecture as a partner and would welcome the opportunity to work with Farmington on this transformational project.

Sincerely,



James E. LaPosta, Jr. FAIA LEED AP
Principal, Chief Architectural Officer
JCJ Architecture