



# TOWN OF FARMINGTON

## DEPARTMENT OF PUBLIC WORKS & DEVELOPMENT SERVICES

Russell M. Arnold, Jr., P.E.  
Director/Town Engineer  
(860) 675-2305

### **BUILDING, ENGINEERING FIRE MARSHAL, and PLANNING & ZONING DIVISIONS**

Christopher Foryan  
Building Official  
(860) 675-2315

Michael Gulino  
Fire Marshal  
(860) 675-2320

William Warner  
Town Planner  
(860) 675-2325

## **CERTIFICATE OF OCCUPANCY**

### **INSPECTION PROCESS FOR CONSTRUCTION**

#### 24 Hour Notice for any and all Inspections

#### To Start the Process for NEW Construction:

- Submit 3 sets of As-Builts to Planning & Zoning.

Single Family Home: Planning & Zoning and Engineering go out for inspection and approval. Call 675-2325 to check on approval.

Commercial Property: Fire Marshal, Health Dept (if Restaurant, Bakery, etc) Engineering, Planning & Zoning and Building must inspect and approve.

- After approval, call Building Division, 860-675-2315, to set up Certificate of Occupancy inspection. (24 hr notice.)
- When approved, Certificate of Occupancy will be issued and you will be notified.

Please allow 10 working days from submission of as-builts.

## **CERTIFICATE OF OCCUPANCY INSPECTION PROCESS FOR RESIDENTIAL ALTERATIONS/ADDITIONS OR COMMERCIAL ALTERATIONS/ADDITIONS**

#### FINAL INSPECTION:

After work is completed, and permits pulled - Call Building Division, 860-675-2315, for final inspection. (24 hr notice.)