

**Agenda**  
**Farmington High School Building Committee**  
**Communications Subcommittee**  
**O&G Construction Trailer/ZOOM Webinar**  
**May 15, 2024**  
**4:00 P.M.**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82990727494>

**Telephone Call in Information:**

**Dial: +1 312 626 6799**

**Webinar ID: 829 9272 7494**

- A. Call to Order.
- B. Minutes.
  - 1) To approve the attached minutes from the April 17, 2024, meeting.
- C. To discuss the FHS Ribbon Cutting Ceremony.
- D. Other Business.
- E. Adjournment.

cc: Maureen Frink, Town Clerk

MOTION:

Agenda Item B-1

To approve the attached minutes from the April 17, 2024, meeting.

/Attachment

**Minutes**  
**Farmington High School Building Committee**  
**Communications Subcommittee**  
**FHS Library/ZOOM Webinar**  
**April 17, 2024**  
**4:00 P.M.**

**Attendees:**

Meg Guerrera  
Kat Krajewski  
Beth Kintner  
Russ Crist  
Kathy Greider  
Wendy Ku  
Devon Aldave  
Nelson Reis  
Ira Yellen

**A. Call to Order.**

The meeting was called to order at 4:12 P.M.

**B. Minutes.**

**1) To approve the minutes from the July 19, 2023, meeting.**

Upon a motion made and seconded (Ku/Kintner) it was unanimously VOTED: to approve the minutes from the July 19, 2023, meeting.

**2) To approve the minutes from the November 15, 2023, meeting.**

Upon a motion made and seconded (Ku/Kintner) it was unanimously VOTED: to approve the minutes from the November 15, 2023, meeting.

**C. FHSBC Website Updates.**

Devon Aldave presented the updates to the FHS Building Committee website. The "Project Status" on the homepage was updated to match the information sent out in the most recent newsletter.

**D. To discuss the FHS Building Committee communications strategy.**

The Communications Subcommittee discussed project communications. Regarding the school campus, the school will handle site traffic communications. Townwide communications will be sent out informing residents of the timeframe that campus will be offline. More specific information will be sent to the surrounding neighborhood.

Communication tools that the subcommittee discussed included:

- Postcard
- Signage
- Digital signage
- Local newspapers

The subcommittee began discussing plans for a Ribbon Cutting Ceremony and an Open House at the new high school. Potential dates are as follows:

- Ribbon Cutting Ceremony – August 27, 2024 (First Day of School)
- FHS Open House – October 5, 2024

The subcommittee will continue to discuss plans for these events.

**E. Other Business.**

None.

**F. Adjournment.**

Upon a motion made and seconded it was unanimously VOTED: to adjourn at 4:57 P.M.

Respectfully Submitted,

Devon Aldave  
Clerk of the Committee