

Minutes
Farmington High School Building Committee
Financial Subcommittee
Friday, March 15, 2024
9:00 A.M.

Attendees:

Meg Guerrero, Chair
Russ Arnold
Kat Krajewski
Scott Hurwitz
Nelson Reis
Mason Coudriet
Jessica Ramos
Michael Scott
Jack Butkus
Emily Sifuentes
Chris Mitchell

A. Call to Order.

The meeting was called to order at 9:01 AM.

B. Minutes.

a. To approve the February 16, 2024, Financial Subcommittee minutes.

Upon a motion made and seconded (Smith/Guerrera) it was unanimously VOTED: to approve the February 16, 2024, Financial Subcommittee minutes.

C. Invoices.

a. To approve the following invoice package for Farmington High School:

Name	Amount	Description
TSKP Studio	\$67,039.15	Professional Services Rendered through February 29, 2024
O&G Industries	\$4,186,059.04	Application #20
Independent Materials Testing Labs, Inc.	\$460.00	Invoice #5706-P

Independent Materials Testing Labs, Inc.	\$450.00	Invoice #5786-J REV
Innovative Engineering Services, LLC	\$3,098.88	Invoice #18682
Project Manager	\$6,325.47	Invoice #5
Arcadis U.S., Inc.	\$16,302.50	Invoice #34420420
O&G Industries	\$6,719.00	PCO-94 Key Punch and 500 Key Blanks
O&G Industries	\$6,886.00	PCO-95 Modifications to Teaching Walls Area D and E Power & Data Outlets
O&G Industries	\$6,099.00	PCO-106 Revisions to Weight Room Flooring
O&G Industries	\$5,089.00	PCO-107 Ceiling Mounted Black Out Curtains (CM Contingency)
O&G Industries	\$1,507.00	PCO-110 Overhead Door Stop Hardware Change

Michael Scott reviewed the proposed change orders with the subcommittee.

Upon a motion made and seconded (Smith/Guerrera) it was unanimously VOTED: to approve the invoice package for Farmington High School.

D. Other Business.

a. To review the Owner and CM Contingency Logs (to be provided at the meeting).

Russ Arnold reviewed the Owner and CM Contingency logs with the subcommittee.

Kat Krajewski reported that a FF&E contractor has requested a 50% down payment for their performance bond to procure their supplies from their manufacturers that meets the project timeline. Town Staff have vetted this

plan and are comfortable with moving forward with this approach, especially considering the tight timeline before school begins. The subcommittee also discussed the Town covering the payment bond request, which is approximately \$10,000, and it was determined that it could be done so long as the contractor meets the deliverables according to the schedule. This issue will be discussed at the full building committee meeting on 3/20/24.

Russ Arnold reported that the Decision-Making Group is exploring the option of removing the East bleachers and expanding the West bleachers to create a full set of ADA compliant bleachers. The Decision-Making Group is exploring this option for several reasons:

- The owner's contingency budget for the Farmington High School project remains in a strong position.
- This expansion will need to occur at some point in the future.
- If not included in the Farmington High School project, this item will need to be funded through the Town's Capital Improvement Plan (CIP) which will take several years to bank adequate funds.
- Through inclusion in the Farmington High School project, there is an opportunity to obtain 15% reimbursement which is not the case if funded through the CIP.
- This item would create a fully ADA compliant set of bleachers.

Russ Arnold explained that at this point, the Decision-Making Group would be looking for consensus from the FHS Building Committee to request that TSKP Studio develop a fee proposal for the design of this item.

Russ Arnold also reported that other potential change orders that may arise are the relocation of a Greenhouse and the relocation of an Auto Shop Shed. Additionally, another potential change order arise for a consultant to monitor compliance for abatement during the demolition phase of the project, although this may be covered by a consultant line item already included in the project budget.

E. Adjournment.

Upon a motion made and seconded (Smith/Guerrera) it was unanimously VOTED: to adjourn at 9:53 a.m.

Respectfully submitted,

Kat Krajewski, Assistant Town Manager