

TYPE OF APPLICATION

- |  |                                |
|--|--------------------------------|
| _____ Change of Zone                       | _____ Amendment to Regulations |
| _____ Special Permit                       | _____ Site Plan Approval       |
| _____ Removal or Deposit of Earth Products | _____ Waiver                   |

1. Name of Applicant \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address \_\_\_\_\_

2. Name of Contact \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_

3. Name of Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

4. Property Address \_\_\_\_\_ Acreage \_\_\_\_\_

5. Assessor's lot number \_\_\_\_\_ 6. Zone: Present \_\_\_\_\_ Proposed \_\_\_\_\_

7. Is parcel within 500 feet of a municipal boundary? Yes No

8. Is there a home/building over 75 years of age proposed to be demolished? Yes No

9. Does the home/building have an historic inventory completed? Yes No

10. Description of request \_\_\_\_\_

11. Please indicate adjoining property owners and location as follows: (Attach separate sheet, if necessary).

Bounded: Northerly by: \_\_\_\_\_

Westerly by: \_\_\_\_\_

Southerly by: \_\_\_\_\_

Easterly by: \_\_\_\_\_

12. All information submitted with this application is true and accurate to the best of my knowledge. The applicant understands that this application is to be considered complete only when all information and documents required by the Commission have been submitted.

Date \_\_\_\_\_

Signature of Applicant  
(Must be owner or agent or party with a legal interest in the property)  
*If not owner, provide written consent of owner to sign application*

PLEASE READ THE FOLLOWING:

- A. Applications for change of zone and special permit require notification of the public hearing by Certified Mail by the applicant to all property owners within 200 feet of any boundary of the subject property no later than 10 days prior to such hearing. Receipts for such Certified Mail shall be provided to the Planning Department prior to the public hearing.
- B. Applications for change of zone and special permit require the posting of a sign on the subject property for 7 days prior to the Scheduled public hearing. A \$35.00 deposit is required for such sign, refundable upon the return of the sign.
- C. Applications within the Level A or B aquifer protection area requires notification of the application be made by certified mail, return receipt requested no later than seven days after the date of the application to the affected water company and the State Department of Public Health.
- D. Maps and Plans: This application must be accompanied by 3 hard copies unless additional copies are requested by Staff, and a digital copy of all application documents. Hard copy Maps and Plans must be on a sheet size of 24" x 36". A checklist of data to be included on plans is available.
- E. Filing Fee: The filing fee must be paid before acceptance of the application by the Town Planner (Fee Schedule below).

**TOWN OF FARMINGTON - TOWN AGENCY APPLICATION FEES**

(Effective August 1, 2015)

- a) Zone Change - \$35 per acre
- b) Special Permit for Multi-Family Residential Use (3 or more units) - \$50 per unit
- c) Site Plan (commercial/industrial) - \$35 per acre plus \$35 per 1,000 square feet of building space
- d) Site Plan for additions and renovations (commercial/industrial) - \$35 per 1,000 square feet of building space.

***(THE ABOVE APPLICATIONS REQUIRE A \$150 MINIMUM FEE.)***

- e) Modification of Prior Approval - \$150
- f) Special Permit:
  - a. Residential special permit \$150
  - b. Commercial special permit: Base fee of \$200 plus \$35 per 1,000 square feet of building space.
- g) Modification of special permit or special exception - \$150
- h) Change in Text of Zoning or Subdivision Regulations - \$250
- i) Signs - \$50
- j) Subdivisions and Resubdivisions
  - a. \$200 per lot fronting on existing street.
  - b. \$250 per lot fronting on a proposed street.
- k) Variance - \$150
- l) Use Variance - \$150
- m) Appeal From Decision of Zoning Enforcement Officer or Building Official - \$150
- n) Regulated activity in a wetland or upland review area \$150 plus \$5 per wetland acre, plus \$75 if public hearing required.
- o) Change in wetland boundary: \$150 plus \$5 per wetland acre
- p) Modification of prior wetland approval \$150

**\*\*NOTE: Sections A-P are subject to an additional mandated \$60 State of Connecticut Department of Energy and Environmental Protection (DEEP) fee.**