

Meeting Minutes
Farmington High School Building Committee Meeting
ZOOM Webinar
Wednesday, February 7, 2024
5:00 P.M.

Attendees:

Meg Guerrera, Chair
Sarah Healey
Michael Smith
Chris Fagan
Johnny Carrier
Suraj Kurtakoti
Wendy Ku
Beth Kintner
Kathy Greider, Superintendent
Scott Hurwitz, Asst. Superintendent of Finance & Operations
Sam Kilpatrick, Director of School Facilities
Matt Ross, FPS Director of Technology
Kat Krajewski, Assistant Town Manager
Russ Arnold, Project Manager
Devon Aldave, Clerk of the Committee
Archana Pai, TSKP Studio
Susan Pinckney, TSKP Studio
Jack Butkus, Arcadis
Chris Mitchell, Arcadis

A. Call to Order.

The meeting was called to order at 5:01 P.M.

B. Pledge of Allegiance.

The committee members recited the Pledge of Allegiance.

C. Public Comment.

None.

D. New Business.

- 1) To award a contract to WB Mason for the following FF&E categories for Farmington High School (State Project Number 052-0076N):**

Description	Amount
E. Equipment & Misc.	\$160,382.00
RK. Retail Kiosk	\$37,339.00
TS. TV Studio Equipment	\$63,099.00

Susan Pinckney reviewed the pricing received from W.B. Mason for the above items that were not bid on. Jack Butkus reported that he

reached out to the State to receive clarity regarding the bidding process and was informed that if items are not bid on, they should be rebid in order to receive maximum reimbursement. Based on this information, the committee came to a consensus that TSKP Studio should confirm if the items that did not receive bids, should be rebid. If confirmed, these items should be rebid.

Susan Pinckney stated that putting these items out to bid again would not cause any significant delays in the project as lead times for these items are not long.

Upon a motion made and seconded (Kurtakoti/Fagan) it was unanimously VOTED: to table Agenda Item D-1.

2) To reject all bids received for Technology Category COMP-Computer Equipment for Farmington High School (State Project No. 052-0076N).

Matt Ross reviewed the pricing received from both vendors for Computer Equipment and explained that purchasing directly from the State Contract for this category is cheaper.

Jack Butkus advised again that the committee may want to receive more clarity from the State regarding this process to ensure that maximum reimbursement is received.

Upon a motion made and seconded (Carrier/Fagan) it was unanimously VOTED: to table Agenda Item D-2.

3) To award Technology Category AVEQAU- Audio Visual Equipment-Audio for Farmington High School (State Project No. 052-0076N) to Vintage King Audio in the amount of \$162,710.32.

Matt Ross and other AV personnel for Farmington Public Schools thoroughly reviewed the bid received from Vintage King Audio and are comfortable with recommending the committee award to Vintage King Audio's original bid.

Upon a motion made and seconded (Kurtakoti/Fagan) it was unanimously VOTED:

E. Other Business.

1) Update on Technology Equipment Timeline for Farmington High School and Central Office

Kat Krajewski and Matt Ross presented an update on the Technology Equipment Timeline for Farmington High School and Central Office.

2) Update on FF&E Timeline Farmington High School and Central Office

Susan Pinckney presented an update on the FF&E timeline for Farmington High School and Central Office.

F. Adjournment.

Upon a motion made and seconded (Fagan/Carrier) it was unanimously VOTED: to adjourn at 5:29 P.M.

Respectfully Submitted,

Devon Aldave
Clerk of the Committee