

Agenda
Farmington High School Building Committee
Professional Partnership Subcommittee
Monday, December 18, 2023
Town Hall Council Chambers
3:30 P.M.

A. Call to Order.

B. Minutes.

- 1) To approve the November 13, 2023, FHSBC Professional Partnership Subcommittee minutes.

C. New Business.

- 1) To review the Project Management agreement (To be provided at the meeting).
- 2) To review RFP for Owners' Representative/Move Management Services (To be provided at the meeting).
- 3) To review interview questions for Owners' Representative/Move Management Services (To be provided at the meeting).

D. Other Business.

E. Adjournment.

cc: Subcommittee Members
Maureen Frink, Town Clerk

MOTION:

Agenda Item B-1

To approve the November 13, 2023, FHSBC Professional Partnership Subcommittee minutes.

/Attachment

Minutes
Farmington High School Building Committee
Professional Partnership Subcommittee
Monday, November 13, 2023
ZOOM Webinar
3:30 P.M.

Attendees:

Meg Guerrera
Johnny Carrier
Kat Krajewski
Russ Arnold
Sam Kilpatrick
Scott Hurwitz
Devon Aldave

A. Call to Order.

The meeting was called to order at 3:35 P.M.

B. Minutes.

1) To approve the October 16, 2023, FHSBC Professional Partnership Subcommittee minutes.

Upon a motion made and seconded (Guerrera/Carrier) it was unanimously VOTED: to approve the October 16, 2023, FHSBC Professional Partnership Subcommittee minutes.

C. New Business.

1) To review RFP for Owners' Representative Services/Move Management (To be provided at the meeting).

Kat Krajewski reviewed the draft RFP for Owners' Representative Services/Move Management with the subcommittee. The draft RFP is recorded with these minutes as Attachment A. The subcommittee agreed that Move Management Services for Central Offices would be removed from the RFP.

Upon a motion made and seconded (Guerrera/Carrier) it was unanimously VOTED: to approve the RFP for Owner's Representative Services/Move Management Services, and the RFP Rating Sheets.

2) To review and discuss project management agreement(s).

The subcommittee discussed a project management agreement to appoint Russ Arnold as Project Manager for the Farmington High School New Construction phase of the project.

D. Other Business.

None.

E. Adjournment.

Upon a motion made and seconded (Carrier/Guerrera) it was unanimously VOTED: to adjourn at 3:56 P.M.

Respectfully Submitted,

Devon Aldave
Clerk of the Committee