

Minutes
Farmington High School Building Committee
Professional Partnership Subcommittee
Monday, December 18, 2023
Town Hall Council Chambers
3:30 P.M.

Attendees:

Meg Guerrera
Michael Smith
Johnny Carrier
Russ Arnold
Kat Krajewski
Sam Kilpatrick
Devon Aldave

A. Call to Order.

The meeting was called to order at 8:37 A.M.

B. Minutes.

1) To approve the November 13, 2023, FHSBC Professional Partnership Subcommittee minutes.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to approve the November 13, 2023, FHSBC Professional Partnership Subcommittee minutes.

C. New Business.

1) To review the Project Management agreement.

The subcommittee reviewed the project management agreement and had general discussion.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to approve the Project Management agreement.

2) To review the RFP for Owner's Representative/Move Management Services.

The subcommittee reviewed the RFP for Owner's Representative/Move Management Services.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to approve the RFP for Owner's Representative/Move Management Services.

3) To review interview questions for Owners' Representative/Move Management Services.

The subcommittee reviewed the interview questions for Owner's Representative/Move Management Services and had the following suggestions:

- Add a question regarding when the owner's representative challenged a change order and what the outcome was.
- Add a question regarding what the owner's representative's considerations are when evaluating a change order.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to approve the interview questions for Owner's Representative/Move Management Services as amended.

D. Other Business.

None.

E. Adjournment.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to adjourn at 9:19 A.M.

Respectfully Submitted,

Devon Aldave
Clerk of the Committee