

Agenda
Farmington High School Building Committee
Professional Partnership Subcommittee
Monday, November 13, 2023
ZOOM Webinar
3:30 P.M.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82979659861>

Webinar ID: 829 7965 9861

- A. Call to Order.
- B. Minutes.
 - 1) To approve the October 16, 2023, FHSBC Professional Partnership Subcommittee minutes.
- C. New Business.
 - 1) To review RFP for Owners' Representative Services/Move Management (To be provided at the meeting).
 - 2) To review and discuss project management agreement(s).
- D. Other Business.
- E. Adjournment.

cc: Subcommittee Members
Maureen Frink, Town Clerk

MOTION:

Agenda Item B-1

To approve the October 16, 2023, FHSBC Professional Partnership Subcommittee minutes.

/Attachment

Minutes
Farmington High School Building Committee
Professional Partnership Subcommittee
Monday, October 16, 2023
8:30 A.M.

Attendees:

Meg Guerrera
Johnny Carrier
Michael Smith
Kat Krajewski
Russ Arnold
Kathy Greider
Scott Hurwitz
Sam Kilpatrick
Devon Aldave

A. Call to Order.

The meeting was called to order at 8:30 A.M.

B. Minutes.

1) To approve the November 9, 2022, FHSBC Professional Partnership Subcommittee minutes.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to approve the November 9, 2022, FHSBC Professional Partnership Subcommittee minutes.

C. New Business.

1) To review move management proposal(s).

Kat Krajewski and Sam Kilpatrick reviewed the move management proposal from Arcadis with the subcommittee. Arcadis is the contractor through the State of Connecticut Department of Administrative Services contracts, so an RFQ/RFP process would not be required to bring them on board.

Kat Krajewski and Sam Kilpatrick met with Tom Beebe from Arcadis. Sam also contacted references and stated that Arcadis was well received regarding their move management services. The price for their services would be \$170 per hour, and the FHS Building Committee will set a "not to exceed" amount, which will likely be \$135,000.00 for move management services.

Subcommittee members asked various questions which were answered by Town and Central Office staff.

2) To review and discuss project management agreement(s).

The subcommittee discussed bringing Russ Arnold on board as Project Manager and discussed the process for an agreement.

D. Other Business.

None.

E. Adjournment.

Upon a motion made and seconded (Smith/Carrier) it was unanimously VOTED: to adjourn at 9:43 A.M.

Respectfully Submitted,

Devon Aldave
Clerk of the Committee