

Agenda
1928 Building Committee
Tuesday, November 14, 2023
Town Hall Council Chambers
4:30 P.M.

Please click the link below to access the webinar:

<https://us02web.zoom.us/j/84677212573>

Webinar ID: 846 7721 2573

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Public Comment.
- D. Minutes.
 - 1) To approve the minutes from the October 10, 2023, meeting.
- E. Correspondence.
 - 1) Sarah Huelin
- F. Reports.
 - 1) Chair Report. (Mastrobattista)
 - a. Three Month Lookahead
 - 2) Town Council Liaison Report. (Capodiferro)
 - 3) FHS Building Committee Report. (Fagan)
 - 4) Architect Report. (Nardi/Stein)
 - a. Review of Building/Site Plans
 - b. Review of Upcoming Timeline
 - 5) Communications Subcommittee Report. (Baron/Kleinman)
 - 6) Value Engineering Subcommittee Report. (Mastrobattista)
 - 7) Financial Report. (Blonski)
- G. New Business.
 - 1) To approve the attached invoice from Silver Petrucelli + Associates in the amount of \$84,000.00.
 - 2) To establish a Professional Partnership Subcommittee.
 - 3) To discuss a 1928 Building Project Fundraiser.
 - 4) To cancel the November 28, 2023, 1928 Building Committee meeting.
- H. Adjournment.

CC: Maureen Frink, Town Clerk
Committee Members

MOTION:

Agenda Item D-1

To approve the minutes from the October 10, 2023, meeting.

/Attachment

Minutes
1928 Building Committee
Tuesday, October 10, 2023
Town Hall Council Chambers
4:30 P.M.

Attendees:

Peter Mastrobattista, Chair
Joe Capodiferro, Town Council Liaison
Chris Fagan, FHS Building Committee Liaison
Jean Baron, Resident
Jack Kemper, Resident
Dan Kleinman, Resident
Kathy Blonski, Town Manager
Kat Krajewski, Assistant Town Manager
Russ Arnold, Director of Public Works/Town Engineer
Devon Aldave, Clerk of the Committee
Chris Nardi, Silver/Petrucci + Associates

A. Call to Order.

The meeting was called to order at 4:30 P.M.

B. Pledge of Allegiance.

The committee members recited the Pledge of Allegiance.

C. Public Comment.

None.

D. Minutes.

1) To approve the minutes from the September 12, 2023, meeting.

Upon a motion made and seconded (Kleinman/Capodiferro) it was unanimously VOTED: to approve the minutes from the September 12, 2023, meeting.

E. Correspondence.

1) Carla Donza

Kat Krajewski reviewed the correspondence received and the response with the committee.

F. Reports.

1) Chair Report. (Mastrobattista)

Peter Mastrobattista reported that he spoke to members of the Farmington Food Bank who inquired about their need for space. Peter informed them that he anticipates there will be space available in the Town Hall Annex. The Food Bank is grateful for this future space.

2) Town Council Liaison Report. (Capodiferro)

No report.

3) FHS Building Committee Report. (Fagan)

Chris Fagan reported that the FHS Building Project is on budget and on schedule. The professional teams from the FHS project and 1928 project continue to meet to discuss site logistics and utilities.

4) Architect Report. (Nardi/Stein)

a. Project Schedule Update

Chris Nardi reported that the design team remains on schedule for a mid-to-late November timeframe to deliver design development documents to the 1928 Building Committee. At that point, another cost estimate will be conducted by third-party estimators which will likely be reviewed by the 1928 Building Committee at their December meeting.

b. End User Meetings

Chris Nardi reported that Silver/Petrucci + Associates had another round of end user meetings with Town Department Heads. Silver/Petrucci + Associates also went to different Town Departments to take inventory.

5) Communications Subcommittee Report. (Baron/Kleinman)

Kathy Blonski reported that an article was included in the most recent Town Newsletter regarding the 1928 Building Project. Once design development documents and an updated cost estimate are received, the subcommittee will work on an update to the community.

6) Value Engineering Subcommittee Report. (Mastrobattista)

No report.

7) Financial Report. (Blonski)

Kathy Blonski reviewed the financial tracking sheet which was included in the agenda.

8) Main Entrance Subcommittee Report. (Mastrobattista)

Peter Mastrobattista reported that the Main Entrance Subcommittee met two weeks ago to review design options for the main entrance and provided feedback to the Project Architect. The Main Entrance Subcommittee also met today and reviewed the updated design options based on the feedback from the last meeting. The subcommittee came to a consensus to recommend the hybrid two-door option for the main entrance.

G. New Business.

1) To approve the attached invoice from Silver Petrucci + Associates in the amount of \$56,000.00.

Upon a motion made and seconded (Kleinman/Fagan) it was unanimously VOTED: to approve the invoice from Silver Petrucci + Associates in the amount of \$56,000.00.

2) To consider the 1928 Building Main Entrance design renderings.

Chris Nardi reviewed the main entrance design that was recommended by the Main Entrance Subcommittee with the 1928 Building Committee. This rendering is recorded with these minutes as Attachment A.

Upon a motion made and seconded (Baron/Fagan) it was unanimously VOTED: to approve the hybrid two-door design for the main entrance.

3) To cancel the October 24, 2023, 1928 Building Committee meeting.

Upon a motion made and seconded (Capodiferro/Fagan) it was unanimously VOTED: to cancel the October 24, 2023, 1928 Building Committee meeting.

H. Adjournment.

Upon a motion made and seconded (Fagan/Kleinman) it was unanimously VOTED: to adjourn at 4:55 P.M.

Respectfully Submitted,

Devon Aldave
Clerk of the Committee

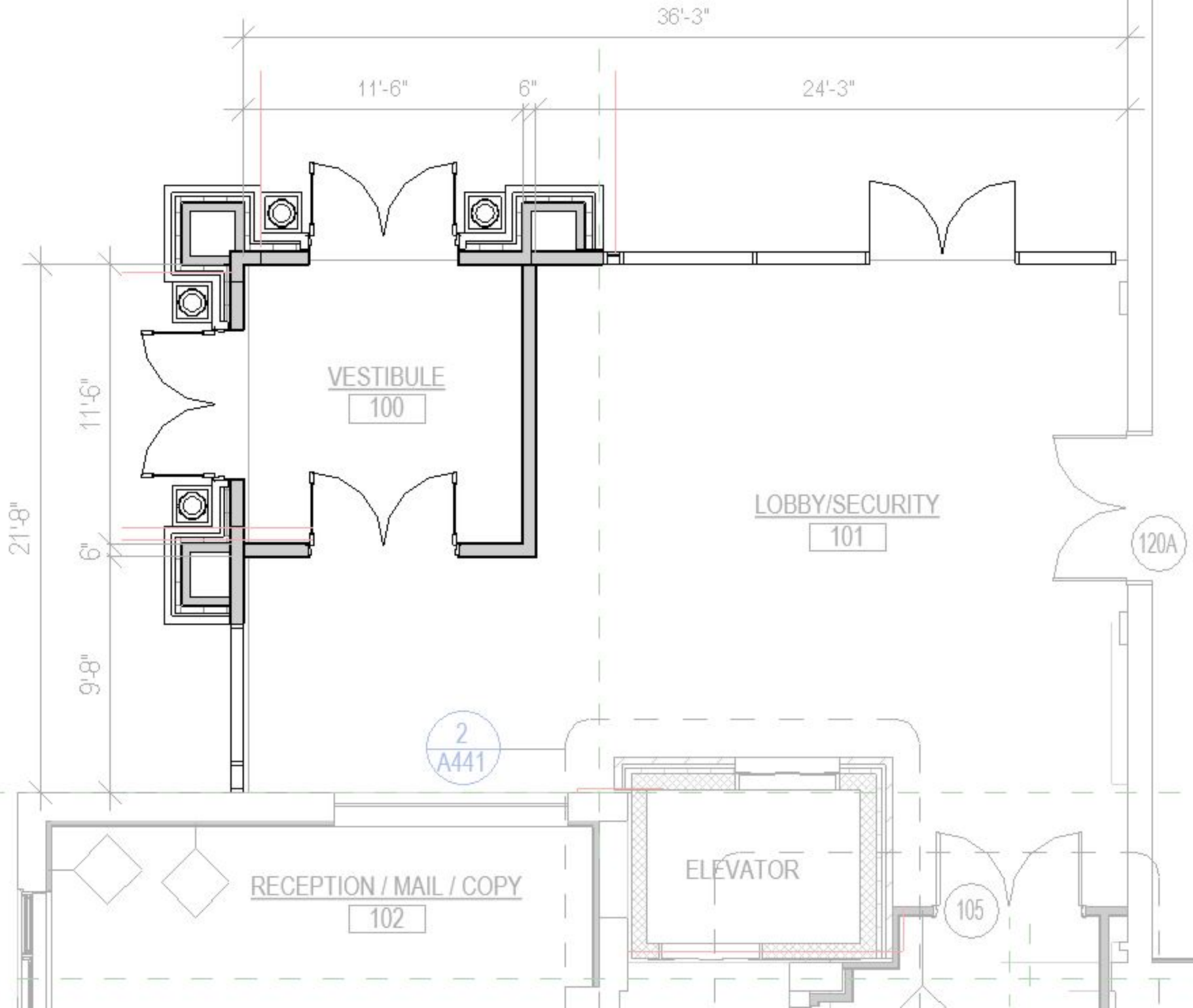


TOWN OF FARMINGTON
TOWN HALL





TOWN OF FAR
TOWN H...



Sent via form submission from [1928 Building Committee](#)

Agenda Item E-1

Name: Sarah Huelin

Email: sadhuelin@gmail.com

Message: Hello. Please, please reconsider keeping space for a baseball field in the FHS / town property. Thank you so much. I and others feel strongly about this.

CHAIR REPORT:

Agenda Item F-1

/Attachment

NOVEMBER
<ul style="list-style-type: none"><input type="checkbox"/> Review updated plans with Committee<input type="checkbox"/> Set up Professional Partnership Subcommittee<input type="checkbox"/> Cancel 2nd November Meeting <p>To Schedule: Professional Partnership Subcommittee meeting to review and approve draft RFPs for Commissioning Services and Professional Engineering services, and review and approve the draft rating forms for the 2 RFPs</p>
DECEMBER
<ul style="list-style-type: none"><input type="checkbox"/> Design Development Full Set Review with Committee<input type="checkbox"/> Approve Commissioning Services RFP<input type="checkbox"/> Approve Professional Engineering Services RFP<input type="checkbox"/> Approve RFP rating forms for the 2 RFPs <p>To Schedule: Value Engineering Subcommittee- we will need to back out when the DD estimate will be complete & have the VE group review and recommend VE items to Committee</p>
JANUARY
<ul style="list-style-type: none"><input type="checkbox"/> Accept the updated cost estimate and approve the updated VE list as presented<input type="checkbox"/> Executive Session- Review RFPs<input type="checkbox"/> Select final candidate for Commissioning Services & authorize Town Manager and Professional Partnership Subcommittee to negotiate and sign a contract with the selected finalist for Commissioning Services<input type="checkbox"/> Select final candidate for Professional Engineering Services & authorize Town Manager and Professional Partnership Committee to negotiate and sign a contract with the selected finalist for Professional Engineering Services

Other Items to Consider:

- Mike Walsh vacancy
- December Newsletter- After DD set is complete- updated renderings

FINANCIAL REPORT:

Agenda Item F-7

/Attachment

**1928 Building Committee
Invoice Tracking**

<i>Silver Petrucelli + Associates</i>		
Contract Amount- New FHS	\$	885,000.00
Invoice Date	Invoice Amount	
8/1/2023	\$8,400.00	Professional Services- July 2023
9/1/2023	\$33,600.00	Professional Services- August 2023
10/1/2023	\$56,000.00	Professional Services- September 2023
11/1/2023	\$84,000.00	Professional Services- October 2023
Invoice Total:		\$182,000.00
Remaining Balance:		\$703,000.00

MOTION:

Agenda Item G-1

To approve the attached invoice from Silver Petrucelli + Associates in the amount of \$84,000.00.

/Attachment



SILVER PETRUCELLI + ASSOCIATES

3190 WHITNEY AVENUE HAMDEN CT 06518
 311 STATE STREET NEW LONDON CT 06320
 203 230 9007 silverpetrucelli.com

Town of Farmington
 Kathleen Blonski
 Email Only

Invoice number 23-1354
 Date 11/01/2023

Project **22.189 Farmington - 1928 School
 Building Office Conversion (Design)**

Professional services through October 31, 2023.

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Design Development	280,000.00	65.00	182,000.00	98,000.00	84,000.00
Construction Documents	280,000.00	0.00	0.00	0.00	0.00
Bid	25,000.00	0.00	0.00	0.00	0.00
Construction Administration	300,000.00	0.00	0.00	0.00	0.00
Total	885,000.00	20.56	182,000.00	98,000.00	84,000.00

Invoice total **84,000.00**

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Design Development	280,000.00	182,000.00	98,000.00	84,000.00
Construction Documents	280,000.00	0.00	0.00	0.00
Bid	25,000.00	0.00	0.00	0.00
Construction Administration	300,000.00	0.00	0.00	0.00
Total	885,000.00	182,000.00	98,000.00	84,000.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
23-1151	10/01/2023	56,000.00		56,000.00			
23-1354	11/01/2023	84,000.00	84,000.00				
	Total	140,000.00	84,000.00	56,000.00	0.00	0.00	0.00

Approved by:

Christopher T. Nardi
 Project Manager