

**Minutes**  
**Farmington High School Building Committee**  
**Professional Partnership Subcommittee**  
**Monday, October 16, 2023**  
**8:30 A.M.**

**Attendees:**

Meg Guerrera  
Johnny Carrier  
Michael Smith  
Kat Krajewski  
Russ Arnold  
Kathy Greider  
Scott Hurwitz  
Sam Kilpatrick  
Devon Aldave

**A. Call to Order.**

The meeting was called to order at 8:30 A.M.

**B. Minutes.**

**1) To approve the November 9, 2022, FHSBC Professional Partnership Subcommittee minutes.**

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to approve the November 9, 2022, FHSBC Professional Partnership Subcommittee minutes.

**C. New Business.**

**1) To review move management proposal(s).**

Kat Krajewski and Sam Kilpatrick reviewed the move management proposal from Arcadis with the subcommittee. Arcadis is the contractor through the State of Connecticut Department of Administrative Services contracts, so an RFQ/RFP process would not be required to bring them on board.

Kat Krajewski and Sam Kilpatrick met with Tom Beebe from Arcadis. Sam also contacted references and stated that Arcadis was well received regarding their move management services. The price for their services would be \$170 per hour, and the FHS Building Committee will set a "not to exceed" amount, which will likely be \$135,000.00 for move management services.

Subcommittee members asked various questions which were answered by Town and Central Office staff.

**2) To review and discuss project management agreement(s).**

The subcommittee discussed bringing Russ Arnold on board as Project Manager and discussed the process for an agreement.

**D. Other Business.**

None.

**E. Adjournment.**

Upon a motion made and seconded (Smith/Carrier) it was unanimously VOTED: to adjourn at 9:43 A.M.

Respectfully Submitted,

Devon Aldave  
Clerk of the Committee