

Agenda
1928 Building Committee
Tuesday, October 10, 2023
Town Hall Council Chambers
4:30 P.M.

Please click the link below to access the webinar:

<https://us02web.zoom.us/j/84677212573>

Webinar ID: 846 7721 2573

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Public Comment.
- D. Minutes.
 - 1) To approve the minutes from the September 12, 2023, meeting.
- E. Correspondence.
 - 1) Carla Donza
- F. Reports.
 - 1) Chair Report. (Mastrobattista)
 - 2) Town Council Liaison Report. (Capodiferro)
 - 3) FHS Building Committee Report. (Fagan)
 - 4) Architect Report. (Nardi/Stein)
 - a. Project Schedule Update
 - b. End User Meetings
 - 5) Communications Subcommittee Report. (Baron/Kleinman)
 - 6) Value Engineering Subcommittee Report. (Mastrobattista)
 - 7) Financial Report. (Blonski)
 - 8) Main Entrance Subcommittee Report. (Mastrobattista)
- G. New Business.
 - 1) To approve the attached invoice from Silver Petrucelli + Associates in the amount of \$56,000.00.
 - 2) To consider the 1928 Building Main Entrance design renderings.
 - 3) To cancel the October 24, 2023, 1928 Building Committee meeting.
- H. Adjournment.

CC: Maureen Frink, Town Clerk
Committee Members

MOTION:

Agenda Item D-1

To approve the minutes from the September 12, 2023, meeting.

/Attachment

Minutes
1928 Building Committee
Tuesday, September 12, 2023
Town Hall Council Chambers
4:30 P.M.

Attendees:

Peter Mastrobattista, Chair
Joe Capodiferro, Town Council Liaison
Chris Fagan, FHS Building Committee Liaison (via ZOOM)
Jean Baron
Dan Kleinman
Jack Kemper (via ZOOM)
Kathy Blonski, Town Manager
Kat Krajewski, Assistant Town Manager
Russ Arnold, Director of Public Works/Town Engineer
Scott Hurwitz, Asst. Superintendent of Finance & Operations
Devon Aldave, Clerk of the Committee
Chris Nardi, Silver/Petrucci + Associates

A. Call to Order.

The meeting was called to order at 4:31 P.M.

B. Pledge of Allegiance.

The committee members recited the Pledge of Allegiance.

C. Public Comment.

None.

D. Minutes.

1) To approve the minutes from the June 13, 2023, meeting.

Upon a motion made and seconded (Capodiferro/Kleinman) it was unanimously VOTED: to approve the minutes from the June 13, 2023, meeting.

E. Correspondence.

None.

F. Reports.

1) Chair Report. (Mastrobattista)

No report.

2) Town Council Liaison Report. (Capodiferro)

No report.

3) FHS Building Committee Report. (Fagan)

Chris Fagan reported that the FHS Building Project remains on schedule and the professional team for that project continues to work with the

design team for the 1928 Building Project to identify overlaps in the scope of work for each project.

4) Architect Report. (Nardi/Stein)

Chris Nardi gave the presentation recorded with these minutes as Attachment A. Chris indicated that he will be holding end user meetings with Town department heads in the next few weeks. It was determined that a Subcommittee consisting of Chris Nardi, Peter Mastrobattista, Jean Baron, and Jack Kemper will meet to review the main entrance vestibule.

5) Communications Subcommittee Report. (Baron/Kleinman)

No report. An update regarding the 1928 Building Project will be included in the Town of Farmington's Fall Newsletter.

6) Value Engineering Subcommittee Report. (Mastrobattista)

No report.

7) Financial Report. (Blonski)

No report.

G. New Business.

1) To approve the attached invoice from Silver Petrucelli + Associates in the amount of \$8,400.00.

Upon a motion made and seconded (Capodiferro/Kleinman) it was unanimously VOTED: to approve the invoice from Silver Petrucelli + Associates in the amount of \$8,400.00.

2) To approve the attached invoice from Silver Petrucelli + Associates in the amount of \$33,600.00.

Upon a motion made and seconded (Baron/Capodiferro) it was unanimously VOTED: to approve the invoice from Silver Petrucelli + Associates in the amount of \$33,600.00.

3) To cancel the September 26, 2023, 1928 Building Committee meeting.

Upon a motion made and seconded (Capodiferro/Kleinman) it was unanimously VOTED: to cancel the September 26, 2023, 1928 Building committee meeting.

H. Adjournment.

Upon a motion made and seconded (Kleinman/Capodiferro) it was unanimously VOTED: to adjourn at 4:52 P.M.

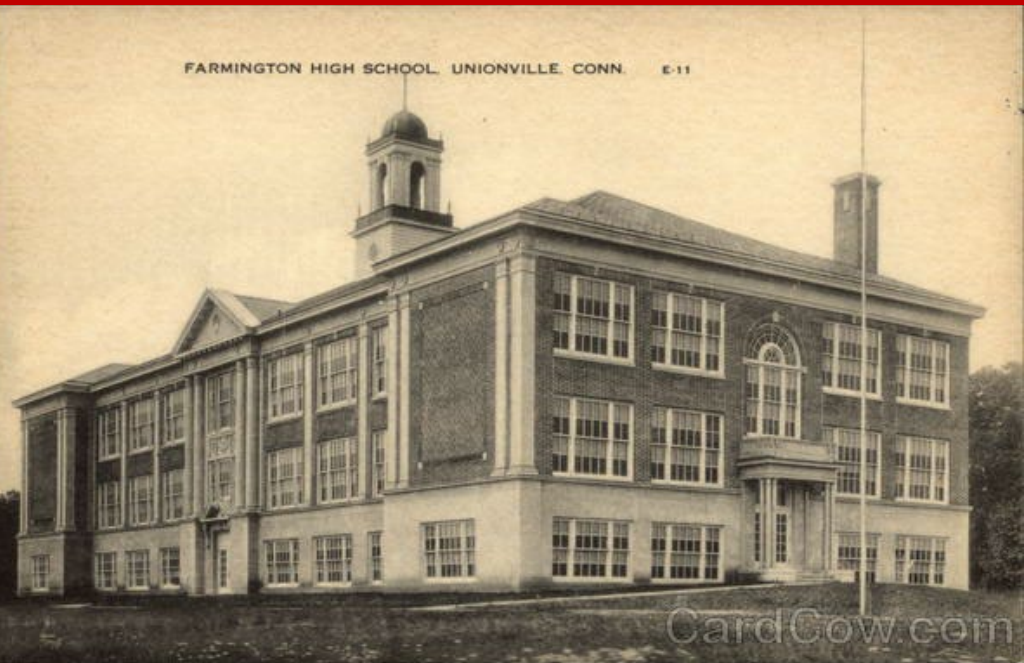
Respectfully Submitted,

Devon Aldave
Clerk of the Committee

FARMINGTON

1928 BUILDING COMMITTEE

September 12, 2023



ARCHITECTS
ENGINEERS
INTERIORS



SINCE 1991

Town of Farmington
1928 Town Hall Renovations

August 4, 2023

Proposed Design Schedule



Phase			2023						2024						2025															
			July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Design Development																														
Existing Conditions	Field Survey																													
	Input Revit Model																													
Programming (Confirmations)	Department Head Meetings																													
Production	Architectural																													
	MEP/FP																													
	Civil	Planning and Zoning																												
	Haz Mat																													
Estimate	3rd Party Estimate																													
	Reconciliation and Review																													
	VE/VM (If Needed)																													
Construction Documents																														
Production	Architectural																													
	MEP/FP																													
	Technology																													
Estimate	3rd Party Estimate																													
	Reconciliation and Review																													
	VE/VM (If Needed)																													
Bidding																														
	Advertise and Bid																													
	Bid Opening																													
	Review and Award																													
Construction																														
	Mobilize																													
	Active Construction																													
	Project Closeout																													

BUILDING COMMITTEE TASKS

ANTICIPATED DATE

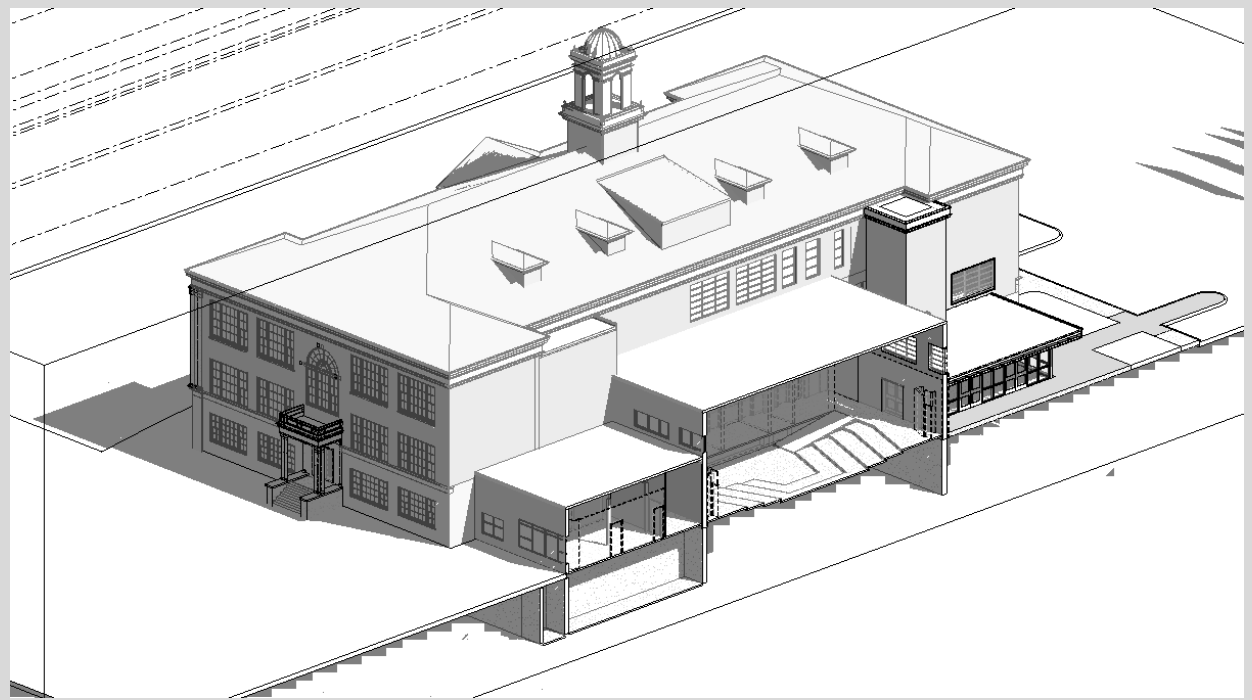
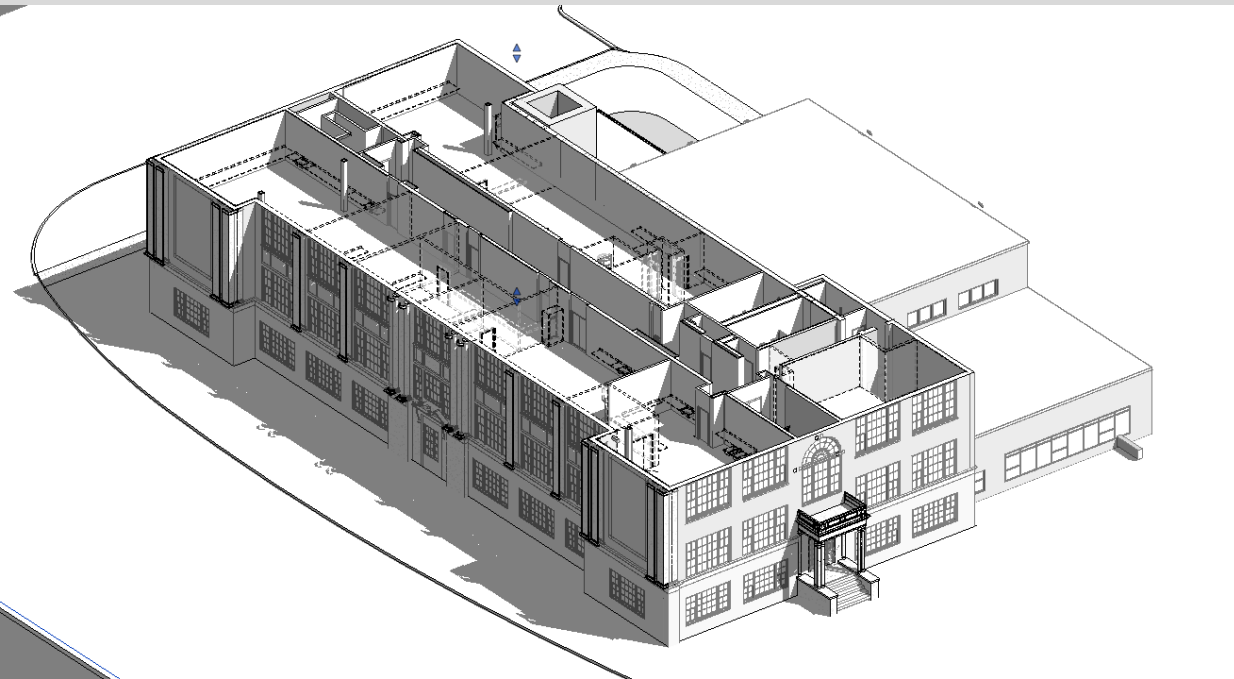
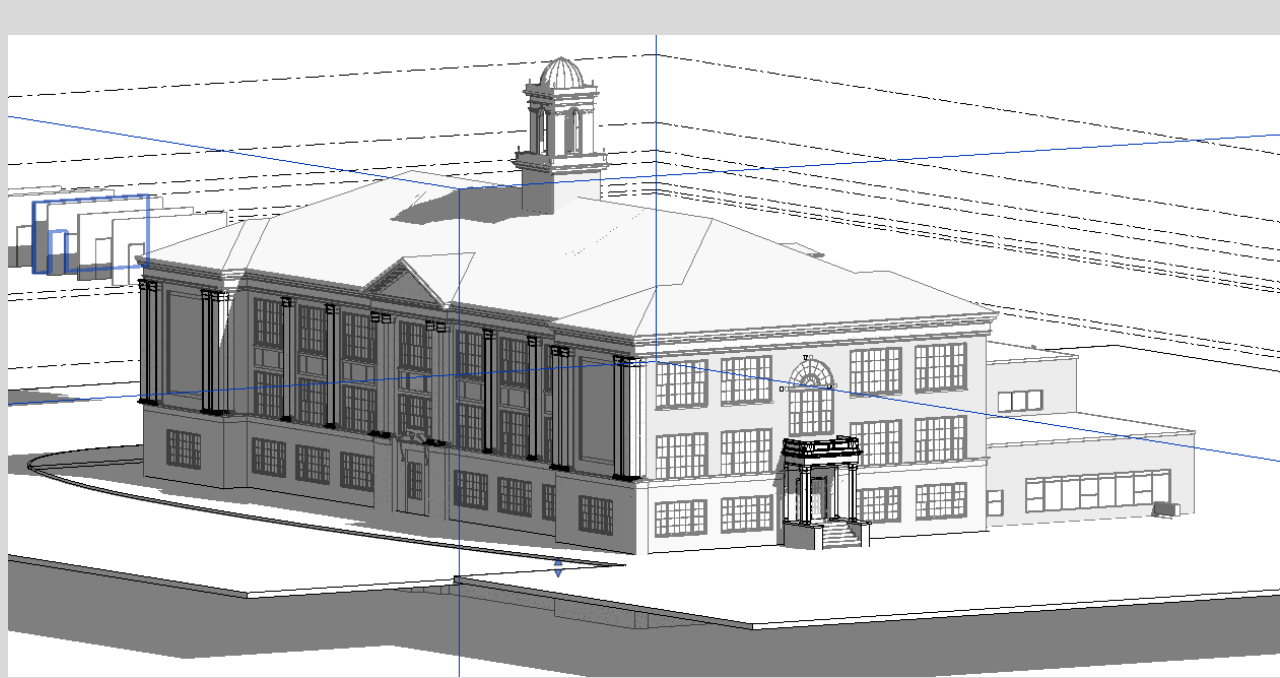
NOTES (Suggestions)

Review Alternative Vestibule/Entry Designs
 Review Office and Furniture Layouts
 Review Preliminary Finishes
 VE/VM (If Needed)
 Technology / FF&E Discussions
 VE/VM (If Needed)

September 2023
 October 2023
 November 2023
 January 2024
 Feb/March 2024
 April 2024

Newsletter following final design
 Subcommittee for Interior Finishes/ December Newsletter with interior images
 Subcommittee for Tech/FF&E









 TOWN OF FARMINGTON
TOWN HALL



TOWN OF F
TOW





ARCHITECTS
ENGINEERS
INTERIORS

Good Afternoon,

On July 29, 2022, the 1928 Building Committee voted to select Silver/Petrucci + Associates as the architect for the 1928 Building project after an RFQ/RFP process was completed. If you have any questions, please don't hesitate to reach out.

My best,

Devon Aldave
Town Manager's Office
1 Monteith Drive
Farmington, CT 06032
860.675.2350

From: Squarespace <form-submission@squarespace.info>
Sent: Monday, September 18, 2023 3:44 PM
To: Devon Aldave <aldaved@farmington-ct.org>
Subject: Form Submission - 1928 Form Submission

Sent via form submission from [1928 Building Committee](#)

Name: Carla Donza

Email: carla@connply.com

Message: Who has been awarded as the Architect for the 1928 Building? Thank you!

[Manage Submissions](#)

Does this submission look like spam? [Report it here.](#)

FINANCIAL REPORT:

Agenda Item F-7

/Attachment

**1928 Building Committee
Invoice Tracking**

<i>Silver Petrucelli + Associates</i>		
Contract Amount- New FHS	\$	885,000.00
Invoice Date	Invoice Amount	
8/1/2023	\$8,400.00	Professional Services- July 2023
9/1/2023	\$33,600.00	Professional Services- August 2023
10/1/2023	\$56,000.00	Professional Services- September 2023
Invoice Total:		\$98,000.00
Remaining Balance:		\$787,000.00

MOTION:

Agenda Item G-1

To approve the attached invoice from Silver Petrucelli + Associates in the amount of \$56,000.00.

/Attachment



SILVER PETRUCELLI + ASSOCIATES

3190 WHITNEY AVENUE HAMDEN CT 06518
 311 STATE STREET NEW LONDON CT 06320
 203 230 9007 silverpetrucelli.com

Town of Farmington
 Kathleen Blonski
 Email Only

Invoice number 23-1151
 Date 10/01/2023

Project **22.189 Farmington - 1928 School
 Building Office Conversion (Design)**

Professional services through September 30, 2023.

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Design Development	280,000.00	35.00	98,000.00	42,000.00	56,000.00
Construction Documents	280,000.00	0.00	0.00	0.00	0.00
Bid	25,000.00	0.00	0.00	0.00	0.00
Construction Administration	300,000.00	0.00	0.00	0.00	0.00
Total	885,000.00	11.07	98,000.00	42,000.00	56,000.00

Invoice total **56,000.00**

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
Design Development	280,000.00	98,000.00	42,000.00	56,000.00
Construction Documents	280,000.00	0.00	0.00	0.00
Bid	25,000.00	0.00	0.00	0.00
Construction Administration	300,000.00	0.00	0.00	0.00
Total	885,000.00	98,000.00	42,000.00	56,000.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
23-829	08/01/2023	8,400.00			8,400.00		
23-1017	09/01/2023	33,600.00		33,600.00			
23-1151	10/01/2023	56,000.00	56,000.00				
	Total	98,000.00	56,000.00	33,600.00	8,400.00	0.00	0.00

Approved by:

Christopher T. Nardi
 Project Manager

MOTION:

Agenda Item G-2

To consider the 1928 Building Main Entrance design renderings.

NOTE:

The renderings will be provided at the meeting.

MOTION:

Agenda Item G-3

To cancel the October 24, 2023, 1928 Building Committee meeting.

NOTE:

The next 1928 Building Committee meeting is scheduled for November 14, 2023, at 4:30 P.M. in the Town Hall Council Chambers.