

Meeting Minutes
Farmington High School Building Committee Meeting
FHS Library/ZOOM Webinar
Wednesday, March 15, 2023
5:00 P.M.

Attendees:

Meg Guerrera, Chair
Wendy Ku
Michael Smith (via ZOOM)
Sarah Healey (via ZOOM)
Suraj Kurtakoti (via ZOOM)
Beth Kintner
Russ Crist, FHS Principal
Devon Aldave, Clerk of the Committee
Archana Pai, TSKP Studio
Samantha D'Agostino, Construction Solutions Group
Mark Garilli, Construction Solutions Group
Chris Cykley, Construction Solutions Group
Mike Small, Construction Solutions Group
Mark Jeffko, O&G Industries
Nelson Reis, O&G Industries

A. Call to Order.

The meeting was called to order at 5:04 P.M.

B. Pledge of Allegiance.

The committee members recited the Pledge of Allegiance.

C. Public Comment.

None.

D. Minutes.

1) To approve the attached February 15, 2023, minutes.

Upon a motion made and seconded (Ku/Healey) it was unanimously VOTED: to approved the February 15, 2023, minutes.

E. Correspondence Received 2/13/2023-3/13/2023.

1) Wojciech Maciulewski

Meg Guerrera reviewed the correspondence received.

F. Reports.

1) Chair Report.

No report.

2) Town Council Liaison Report.

Meg Guerrera reported that the Town Council is currently meeting regarding the Fiscal Year 2023-2024 budget.

3) Board of Education Liaison Report.

Beth Kintner reported that the Board of Education is also in the midst of the budget process.

4) 1928 Building Committee Liaison Report.

Meg Guerrero provided a report from Chris Fagan, which stated that the 1928 Building Committee has held several events to engage the community. A Value Engineering Subcommittee has been established to get the project within the Town Council’s \$16 million total project maximum.

5) Owner’s Representative Report.

Mark Garilli reported that CSG is working on the next State payment request for reimbursement. The Professional Team has revived their weekly meetings. CSG is working to streamline the process with the decision-making group and the group is working on FF&E and change orders.

6) Architect Report.

Archana Pai reported that TSKP has been responding to RFI’s for O&G Industries, and has been answering questions from contractors regarding buildings A, B, and C. TSKP is also working on patterning throughout the building with the design team.

7) Construction Manager Report.

Nelson Reis provided a Construction Manager Report which was included with the agenda packet. Nelson reviewed the report with the committee and explained a similar report will be provided monthly.

8) Communications Subcommittee Report.

Meg Guerrero reported that the Communications Subcommittee identified a date for the Topping Off Ceremony, which is tentatively scheduled for May 13th with a rain date of May 20th. The subcommittee will meet to finalize details of the ceremony.

9) Financial Subcommittee Report.

Meg Guerrero reported that the Financial Subcommittee met to review and approve the invoice packages that are included in the agenda.

10) Financial Report.

No update.

G. New Business.

1) To approve the following invoice package for Farmington Central Offices:

Name	Amount	Description
Construction Solutions Group	\$1,030.00	Professional Services Central

		Office (February 2023)
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Upon a motion made and seconded (Ku/Kurtakoti) it was unanimously VOTED: to approve the invoice package for Farmington Central Offices.

2) To approve the following invoice package for Farmington High School:

Name	Amount	Description
Construction Solutions Group	\$22,597.00	Professional Services (February 2023)
O&G Industries	\$7,402,604.05	Contractor Payments - Application #8
TSKP Studio	\$42,000.00	Professional Services
Innovative Engineering Services	\$1,864.00	Commissioning Services
IMTL	\$4,980.00	Materials Testing Services
IMTL	\$4,105.00	Material Testing Services
IMTL	\$2,470.00	Material Testing Services

Mark Garilli and Nelson Reis reviewed the invoice package with the committee.

Upon a motion made and seconded (Ku/Smith) it was unanimously VOTED: to approve the invoice package for Farmington High School.

H. Other Business.

None.

I. Adjournment.

Upon a motion made and seconded (Ku/Smith) it was unanimously VOTED: to adjourn at 5:54 P.M.

Respectfully Submitted,

Devon Aldave
Clerk of the Committee