

Minutes
1928 Building Communications Subcommittee
Tuesday, February 7, 2023
Town Council Chambers
3:30 P.M.

Attendees:

Jean Baron
Dan Kleinman (via ZOOM)
Kathy Blonski
Devon Aldave

A. Call to Order.

The meeting was called to order at 3:30 P.M.

B. Minutes.

1) To approve the minutes from the January 9, 2023, 1928 Building Communications Subcommittee meeting.

Upon a motion made and seconded (Kleinman/Baron) it was unanimously VOTED: to approve the minutes from the January 9, 2023, Building Communications Subcommittee meeting.

C. New Business

1. To review the 1928 Building Committee website.
2. To review the updated Q+A.
3. To review the upcoming 1928 Building Committee Communications Calendar.
4. To review the draft 1928 Building Committee Newsletter.
5. To review the Town Council Chair Article and 1928 Building Committee Article in the Town Newsletter.

The Town Manager reviewed the updated website, questions and answers, communication calendar, 2nd 1928 Building Committee Newsletter and articles in the Town newsletter related to the 1928 Building with the sub-committee. The committee asked general questions and offered suggestions and comments. The suggestions will be incorporated into the documentation.

The Town Manager discussed that she was working with the Finance Director on the "Project Cost" section of the 1928 website. This section will be modelled after how the Farmington High School Building Committee "Project Cost" was presented. It will have more detailed information and explanation on how the project cost was determined. The sub-committee was pleased with the overall Communication Plan and timeline.

A motion was made (Baron/Kleinman) to approve the materials as presented with the minor modifications and suggestions.

D. Other Business

None.

E. Adjournment

Upon a motion made and seconded (Kleinman/Baron) it was unanimously VOTED: to adjourn at 4:15 P.M.

Respectfully Submitted,

Kathleen A. Blonski
Town Manager