

**Minutes**  
**Farmington High School Building Committee**  
**Communications Subcommittee**  
**Farmington High School Library/ZOOM Webinar**  
**January 4, 2023**  
**4:00 P.M.**

**Attendees:**

Meg Guerrera  
Wendy Ku  
Ira Yellen  
Nelson Reis  
Devon Aldave  
Sam D'Agostino  
Scott Hurwitz  
Beth Kintner  
Chris Cykley

**A. Call to Order.**

The meeting was called to order at 4:07 P.M.

**B. Minutes.**

**1) To approve the attached minutes from the October 26, 2022, meeting.**

Upon a motion made and seconded (Ku/Guerrera) it was unanimously VOTED: to approve the minutes from the October 26, 2022, meeting.

**C. FHSBC Website Updates.**

Devon Aldave reported that the landing page of the website was updated to include information about the December 8, 2023 referendum passing.

**D. To discuss the upcoming FHS Building Committee timeline and next steps.**

The subcommittee discussed general ideas for the upcoming communications timeline. O&G Industries will put together a timeline of milestones and bring them to the next Communications Subcommittee meeting. This timeline will assist the subcommittee in developing a communications plan for the rest of 2023. The subcommittee agreed that periodic updates will be made to the landing page of the website based on when milestones occur.

The subcommittee agreed that Q+A will be developed as committee members receive questions from members of the public.

The subcommittee discussed a potential "Topping Off" ceremony, where individuals can sign the final steel beam that will be placed. This will likely occur in May. A Newsletter will be sent out in April with relevant project updates and to advertise the upcoming "Topping Off" ceremony.

Nelson Reis presented drone pictures of the construction site to the subcommittee. The website will be updated to include these images.

**E. Other Business.**

**F. Adjournment.**

Upon a motion made and seconded (Ku/Guerrera) it was unanimously VOTED: to adjourn at 4:45 P.M.

Respectfully Submitted,

Devon Aldave  
Clerk of the Committee