

**Town of Farmington, CT
Office of the Town Manager
Regular Town Council Meeting**

Date: Tuesday, October 11, 2022
(Council Members should call the Town Manager's Office if unable to attend.)

Time: 7:00 p.m.

Place: Town Hall – Council Chambers (Public Welcome)
To access the livestream: <https://us02web.zoom.us/j/82419923112>
Dial: +1 312 626 6799
Webinar ID: 824 1992 3112

Agenda

- A. Call to Order
- B. Pledge of Allegiance
- C. Presentations and Recognitions
 - 1. Presentation from Matt Hart, Executive Director of CROCG
- D. Public Hearing
 - 1. A Public Hearing on the purchase of property owned by Kathleen Binkowski and Patrick J. Murray located at 1535 Farmington Avenue (.37 acres) and 1541 Farmington Avenue (1.09 acres) for a total price of \$780,000.
- E. New Items
- F. Public Comments
- G. Reading of the Minutes
 - 1. September 13, 2022 Regular Town Council Meeting
 - 2. September 27, 2022 Regular Town Council Meeting
- H. Reading of Communications and Written Appeals
- I. Report of the Committees
 - 1. 1928 Building Committee
 - 2. Farmington High School Building Committee
 - 3. Green Efforts Committee
 - 4. Land Acquisition Committee
 - 5. Racial Equality Taskforce
- J. Report of the Council Chair and Liaisons

1. Chair
2. Conservation and Inland Wetlands
3. Board of Education Liaison
4. Bicycle and Trails Advisory Committee
5. Economic Development Commission Liaison
6. Farmington Historic District Commission
7. Housing Authority
8. Human Relations Commission
9. Library Board
10. Town Plan and Zoning Liaison
11. Unionville Historic District Commission
12. Unionville Village Improvement Association Liaison
13. Water Pollution Control Authority
14. Other Liaisons

- K. Report of the Town Manager –
- a. Quarterly Reports
 - b. Coffee with the Town Council
 - c. Farmington Historic District Commission

- L. Appointments
1. Building Code Board of Appeals (Statchen)
 2. Greater Hartford Transit District (Fitzgerald)
 3. Green Efforts Commission (Boye-Williams)
 4. Green Efforts Commission (Whitcomb)
 5. Plainville Area Cable TV Advisory Council (Bernier)
 6. Retirement Board (Wlodkowski)
 7. Unionville Historic District & Properties Commission - **Alternate** (Marsh)
 8. Unionville Historic District & Properties Commission - **Alternate** (Ross)
 9. Unionville Historic District & Properties Commission (Martin)

M. Old Business

N. New Business

1. To recommend the purchase of 1535 Farmington Avenue and 1541 Farmington Avenue to the Town Plan & Zoning Commission for a report under section 8-24 of the Connecticut State statutes.
2. To adopt the attached resolution authorizing the Town Manager to execute an application for State financial assistance with the State of Connecticut Department of Economic and Community Development for the Small Town Economic Assistance Program (STEAP) grant.

3. To authorize the Town Manager to sign a three-year Contract for Paramedic/ALS Ambulance Service with American Medical Response (AMR). This agreement shall be in effect from November 1, 2022 to October 31, 2025.

4. To approve property tax refunds.

O. Executive Session

P. Adjournment

**LEGAL NOTICE
TOWN OF FARMINGTON
PUBLIC HEARING**

To set a public hearing on October 11, 2022 at 7:05 p.m. in the Town Hall – Council Chambers on the purchase of property owned by Kathleen Binkowski and Patrick J. Murray located at 1535 Farmington Avenue (.37 acres) and 1541 Farmington Avenue (1.09 acres) for a total price of \$780,000.

Dated at Farmington Connecticut this 26th day of September 2022.

Kathleen A. Blonski
Town Manager

MOTION:

Agenda Item K

Report of the Town Manager

a. Quarterly Reports

Attached please find the Quarterly Reports.

b. Coffee with the Town Council

The next "Coffee with the Town Council" will take place in November in Unionville. A location and date have not been finalized. I anticipate finalizing the details over the next several weeks and will contact everyone with the information.

c. Farmington Historic District Commission

For your information, the Study Committee of the Farmington Historic District and Properties Commission has submitted the attached preliminary Study Report. The Study Report details and recommends four properties for the inclusion in Unionville's Historic Districts or the designation as a Historic Property. The property owners are in agreement with this recommendation.

It is anticipated that the Town Council will receive the final report in late 2022. A public hearing will be scheduled for early 2023.

Goal 2 Transportation and Land

Improve the transportation infrastructure systems to allow for better traffic movement through town and facilitate implementation of traffic improvement systems including alternate means of transportation (biking and walking); endorse policies that expand, preserve and protect the character of neighborhoods including the town's significant historic roots and charm with a balance between open space and land development.

Desired Outcomes	Deliverables	2022-2024 Goals
<p>2.1 Partner with the Town Plan and Zoning Commission (TPZ) to facilitate public awareness of the TPZ and Town Council roles, responsibilities and vision in land use matters.</p>	<p>The Development Wing participates and provides professional planning and technical support for all land use committees, including Planning and Zoning Commission, Zoning Board of Appeals, Architectural Review Committee the Inlands Wetlands Commission, Conservation Commission, Historic District commissions and the Economic Development Commission, and maintains a communication link between the public, the Land Use committees, Economic Development Commission and the Town Council.</p>	
<p>2.2 Collaborate with Town Plan and Zoning Commission to implement the vision in land use matters.</p>	<p>Assist the Town Plan and Zoning Commission with their leadership and policy-making roles and assist in the implementation of the Town of Farmington Strategic Plan. Ensure the administration and compliance with Town Plan of Conservation and Development. Review and make recommendations to the Town Plan and Zoning Commission regarding town planning issues.</p>	<p>1.) To establish and charge a new committee for Parson's property. Status: Priority 2. Update provided to Town Council at September 13, 2022 Town Council meeting. Town Council to determine use of property and request legislative action if appropriate during the 2023 State Legislative session.</p>
<p>2.3 Collaborate with Federal and State officials to expedite traffic improvement plans.</p>	<p>Oversee actions taken to improve traffic issues to include meeting with the State of Connecticut staff representatives on a regular basis.</p> <p>Work with the State of Connecticut to implement future State DOT projects and apply to CRGOG or to the State for the new projects.</p> <p>Oversee actions taken to improve traffic issues to include meeting with the State of Connecticut staff representatives on a regular basis.</p> <p>Work with the State of Connecticut to implement future State DOT projects and apply to CRGOG or to the State for the new projects</p>	<p>2.) Manage actions taken to improve traffic problems including meeting with the State of Connecticut Department of Transportation on quarterly basis. Report on the following projects to the Town Council on a quarterly basis.</p> <p><u>State Project(s)</u></p> <ul style="list-style-type: none"> - #51-260-Route 4 Project- To conduct and review the options for a post construction traffic study. -LOTICIP Project # L051-0004 Roundabout on South Road, Two Mile Road, and Colt Highway, to finalize plans and obtain approval for advertising/bidding. - LOTICIP Project #L051-0005 Brickyard Road Pavement Rehabilitation Phase 2, finalize plans and obtain approval for advertising/bidding - To continue to evaluate the need for an additional river crossing with CRCOG and the State of Connecticut Department of Transportation to alleviate traffic in the Town Centers, including finalizing the CRCOG/CT DOT Farmington Area Connectivity Study. - That the Town staff evaluate the potential for a future sidewalk project to fill in the gaps of non existing sidewalk on the Route 4 Corridor between Farmington Village Center and Unionville Center to enhance connectivity. Report on the feasibility, complexity and estimated cost to the Town Council. <p>Status: In progress See Attachment 1</p>

Goal 2 Transportation and Land

Improve the transportation infrastructure systems to allow for better traffic movement through town and facilitate implementation of traffic improvement systems including alternate means of transportation (biking and walking); endorse policies that expand, preserve and protect the character of neighborhoods including the town’s significant historic roots and charm with a balance between open space and land development.

Desired Outcomes	Deliverables	2022-2024 Goals
<p>2.4 Seek innovative solutions to mitigate traffic problems including public transportation opportunities.</p>	<p>Staff to participate in the Traffic Review Board, coordinate and work closely with the police department special projects unit. Manage the statistical data and information from traffic accident data to address neighborhood traffic concerns and update the traffic enforcement plan.</p> <p>Staff to work with the Town Plan and Zoning Commission with regards to alleviating particular traffic issues in conjunction with developments that have been submitted to the Town Plan and Zoning Commission.</p> <p>Staff to continue to utilize non-structural improvements within new developments submitted to the Town Plan and Zoning Commission (school bus access, curb cuts, mass transit, and emergency access).</p>	<p>3.) Provide needed support to ensure that the Bicycle and Trails Advisory Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council.</p> <p>Status: In progress See Attachment 2</p>
<p>2.5 Ensure that roads and sidewalks are maintained at a high level of quality and are accessible to all residents.</p>	<p>Public Works Department to manage the safe, efficient and effective construction and maintenance of public roadways, including directing road construction, snow, leaf removal, and tree removal and overall general maintenance and upkeep of all public roads.</p>	
<p>2.6 Determine Farmington’s citizen and business priorities for future land use in regards to initiatives put forth by federal and state agencies.</p>	<p>Maintain a communication link between the public, the business community and the Town through the implementation of the Plan of Conservation and Development and encourage those priorities at the federal and state level.</p>	
<p>2.7 Promote the maintenance, improvement and expansion of Town wide infrastructure.</p>	<p>Maintenance and improvement plans for all Town infrastructures through the seven - year Capital Improvement Plan. Assist in updating the Town’s sanitary sewer master plan of the Water Pollution Control Authority.</p>	<p>5.) Provide needed support to ensure that the Farmington High School Building Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council.</p> <p>Status: In progress See Attachment 3</p> <p>6.) Provide needed support to ensure that the Farmington Fire Station Building Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council.</p> <p>Status: Priority 2 New Director of Fire and Rescue Services reviewing Fire Station Needs.</p> <p>7.) Provide needed support to ensure that the 1928 Ad-Hoc Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council.</p> <p>Status: In progress See Attachment 4</p>
<p>2.8 Collaborate with all relevant boards and commissions to preserve and protect the environment.</p>	<p>Assist and provide technical support to the Inlands/Wetlands and Conservation Commission with their leadership and policy-making roles in the implementation of the Strategic Plan. Work with the Land Acquisition Commission to continue the acquisition of open space and apply for state grants for reimbursement.</p>	<p>8.) To provide the needed support to ensure that the Land Acquisition Committee moves forward and receives the appropriate staffing to complete its objectives. Provide Quarterly Reports to the Town Council.</p> <p>Status: Bland Property purchased on June 14, 2022.</p>

Goal 3 Economic Development

Promote growth of the tax base through programs and processes designed to encourage business retention, expansion and attraction while maintaining the character of the community.

Desired Outcomes	Deliverables	2022-2024 Goals
<p>3.1 Assure that Farmington’s policies and procedures are competitive and conducive to economic development in the community.</p>	<p>Manage and support the Economic Development Commission in all aspects of the Economic Development policy and program.</p> <p>Establish and maintain working relationship with commercial real estate companies, developers, State of Connecticut Department of Economic Development, and local utility providers. Work in conjunction with the Planning and Development office on policy development.</p> <p>Work with the Planning Department and the Town Plan and Zoning Commission to attract housing development which will enhance quality of life and will appeal to young professionals.</p>	
<p>3.2 Continue to monitor and update a plan that promotes the retention and expansion of existing businesses and attraction of new businesses.</p>	<p>Economic Development Director to participate in business visitation meetings and maintain a communication link between the business community and the Town Government. Maintain inventory of available Town properties, vacancy rates, and information on the local utility infrastructure. Provide guidance to businesses concerning various economic development programs. Track trend changes critical to businesses and develop reporting mechanisms to applicable parties.</p>	
<p>3.3 Ensure Farmington business satisfaction with business-related policies, and participation in Town sponsored/endorsed offerings and/or events.</p>	<p>Economic Development Director to serve as the Town’s representative to a number of organizations such as the Chamber of Commerce. Maximize economic development through regional and civic cooperative efforts and organizations.</p> <p>Develop coordinated marketing aligning tourism with an economic development message to highlight Farmington’s historic and cultural institutions, quality of life, and vibrant business community.</p>	<p>9.) That the Town of Farmington actively participates in regional and state economic development activities; and provides quarterly reports to the Town Council concerning regional and state activities.</p> <p>Status: In progress See Attachment 5</p>
<p>3.4 Facilitate and partner with stakeholder groups to implement redevelopment plans.</p>	<p>Support businesses that are affected by redevelopment. Incorporate the needs of existing businesses in the planning process for redevelopment. Provide relocation assistance to affected businesses.</p>	
<p>3.5 Ensure that Farmington’s economic development materials provide factual, timely and user-friendly information to existing and potential businesses.</p>	<p>Review and update communication materials.</p> <p>Promote Farmington businesses and economic development activities. Develop strategies that encourage people passing through to stop at local businesses and activities.</p>	

Goal 4 Budget

Operate with balanced budgets supported by stable and equitable revenues collected from varied public and private sources.

Desired Outcomes	2022-2024 Goals
<p>4.1 Prioritize service expenditures (beginning with the 05-06 budget based on citizen polling/surveys) to ensure that services are competitive within the region and are based on “best practices”.</p>	<p>10.) Prepare and present the 2023-2024 Annual Budget to Town residents and ensure that a budget is prepared on a timely basis, according to Town Council direction and Town Charter guidelines. Status: In progress Capial Budget requests to will be submitted to Town Manager by December 1.</p> <p>11.) Provide needed support to ensure that the ARPA Ad-Hoc Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council. Status: Complete</p>
<p>4.2 Promote private contributions of funds and property to the Town.</p>	
<p>4.3 Explore ways to increase and create more awareness of property tax relief for those in need.</p>	
<p>4.4 Coordinate efforts with elected federal and state officials to explore alternate ways to decrease reliance on the local property taxes.</p>	<p>12.) Continue to meet with Farmington’s delegation on a yearly basis to explore ways to decrease reliance on local property taxes, such as, but not limited to, cost sharing with other municipalities. Status: Anticipated for February 2023</p>
<p>4.5 Continue outreach to citizen, volunteer and business groups to promote monetary and property private contributions to the Town of Farmington. Allocate appropriate resources to enable the Town to assist groups through appropriate procedures and processes.</p>	

Goal 5 Best Practices

Incorporate Best Practices in all government services to provide excellent customer service and increase civic responsibility.

Desired Outcomes	2022-2024 Goals
<p>5.1 Deliver and maintain excellent Town-wide services for families, retirees, senior citizens, people in need and veterans in accordance within industry standards, achieving maximum efficiencies and with above average levels of citizen/customer satisfaction to maximize the highest quality of life for all residents.</p>	<p>13.) Manage and monitor all Town departments to ensure they are effectively and efficiently making progress in achieving their individual, specific goals and objectives and that their efforts are in line with the mandates of the Strategic Plan and its goals. Regularly review programs, staffing regionalization efforts, and service levels to ensure that they are utilizing “best practices” in order to meet budgetary constraints and policy objectives. On a quarterly basis, report to the Town Council on the progress each department has made meeting its goals and objectives. Status: In progress Quarterly Report submitted to the Town Council on October 11, 2022.</p> <p>14.) Provide Town Council a yearly report on Town Manager’s goals and objectives. Status: Due June 2023</p> <p>15.) Manage and monitor all COVID-19 related issues. Provide quarterly reports to the Town Council. Status: In progress Limited impact - no report</p>
<p>5.2 Endorse and track goals for elected and appointed Boards and Commissions and Department Work Plans on an annual basis.</p>	<p>16.) Provide the Town Council with technical information, policy recommendation and legislative advice for each Town Council meeting. Status: In progress</p>
<p>5.3 Establish a leadership role among Connecticut communities through the collaboration of the elected leadership – Town Council, Board of Education and Planning and Zoning.</p>	
<p>5.4 Conduct market research/survey periodically to better understand service levels and customer needs.</p>	
<p>5.5 Farmington is committed to eliminating racism and other forms of discrimination, retaliation, and harassment in our community and that the Town will not tolerate behaviors or practices incongruent with this statement.</p>	<p>17.) To ensure that the Racial Equality Taskforce moves forward with the goals of the Town’s Action Plan and that they receive the appropriate staff support to complete its objectives. Status: In progress See Attachment 6</p>

Goal 5 Best Practices

Incorporate Best Practices in all government services to provide excellent customer service and increase civic responsibility.

Desired Outcomes	2022-2024 Goals
5.6 Enhance high level of productivity and job satisfaction among Town-wide employees and volunteers.	
5.7 Re-affirm that 100% compliance with the Ethics Policy 100% of the time is the foundation of good government.	
5.8 Increase public awareness and municipal participation in “green” efforts including natural resources conservation, energy reduction/alternative energy, and waste reduction and recycling. Establish a leadership role in the community in promoting environmentally friendly practices in Town. Explore ways to fund green initiatives.	18.) To ensure that the Green Efforts Committee moves forward and receives the appropriate staff support to complete its objectives. Provide Quarterly Reports to the Town Council. Status: In progress See Attachment 7
5.9 Conduct market research/survey periodically to better understand service levels and customer needs.	
5.10 Continually strive to improve communication and transparency with residents in all areas of government.	19.) Add a Town Council tab or section to the Economic Development website, generate dynamic content (e.g., short summaries of Town Council meetings, information on how local government works), highlight town boards and committees and their initiatives and encourage residents to submit events and stories. Town Council members to publicize Economic Development website with their networks. Post-Covid, initiate informal meetings and open forums with Town Council members (e.g., Coffee with the Committee). Status: In progress See Attachment 8

Goal 6 Recreation

Provide wholesome programming for all populations including sports and physical fitness, community programs, social programs, camp programs, golf course, and passive recreation to achieve creative solutions for a healthy community.

Desired Outcomes	2022-2024 Goals
6.1 Promote and provide recreation and community programs for the entire community. Continue to review programs, staffing and budgetary consideration to ensure that all recreation programs continue to meet the needs of the entire community.	
6.2 Work with the Board of Education and Library to ensure that all recreation programs and resources are complementary; not in conflict with each other.	
6.3 Ensure that the ratio of Town funded recreation programs versus self-funded or user fee recreation programs are in line with “best practices” or are similar to comparable Connecticut municipalities.	
6.4 Provide adequate funding for the maintenance of recreational facilities and other capital improvements.	20.) To oversee the completion of a renovated/new skateboard park at Tunxis Mead Park Status: In progress 95% Complete
6.5 Offer a well maintained and managed municipal golf course in which the operations are in line with other municipal golf courses and best practices.	
6.6 Town Council to address the ease of access to the Town’s recreational facilities.	
6.7 Promote and provide access for the active and passive use of Town land for recreational purposes.	
6.8 Manage the maintenance and use of Town open spaces. Expand recreational opportunities such and trails and recreational facilities through state grants.	

Attachment 1

STATE ROAD PROJECTS

GOAL 2

**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Blonski, Town Manager
RE: State Road Projects – Goal 2
DATE: October 11, 2022

Manage actions taken to improve traffic problems including meeting with the State of Connecticut Department of Transportation on quarterly basis. Report on the following projects to the Town Council on a quarterly basis.

State Project(s)

1. #51-260-Route 4 Project- To conduct and review the options for a post construction traffic study.

The Connecticut Department of Transportation completed a traffic review of Route 4 and has determined that the lights are working correctly but have recommended some changes. The Town and DOT will be meeting soon to review the recommended changes. After that is complete the Town will begin the process of conducting a post construction traffic study.

2. LOTCIP Project # L051-0004 Roundabout on South Road, Town Mile Road, and Colt Highway, to finalize plans and obtain approval for advertising/bidding.

Final plans have been approved by the Connecticut DOT and the project is out to bid. We are planning a spring 2023 construction start.

3. LOTCIP Project #L051-0005 Brickyard Road Pavement Rehabilitation Phase 2, finalize plans and obtain approval for advertising/bidding.

The Town has received final approval. Construction will begin October 2022 and we anticipate the project to be completed by December 1, 2022.

4. To continue to evaluate the need for an additional river crossing with CRCOG and the State of Connecticut Department of Transportation to alleviate traffic in the Town Centers, including finalizing the CRCOG/CT DOT Farmington Area Connectivity Study.

CRCOG and the consultant engineer, SLR, presented the findings of a connectivity study to the Town Council in September 2022. The findings of this study included the location of a third bridge and improvements to the Route 4 approaches. Below is a high-level summary of a timeline of action items that will take place to bring this bridge project to construction:

- Town of Farmington to purchase 1535 and 1541 Farmington Avenue property which will reduce design duration of the project and to also allow the property to be used as a staging area for the construction of the bridge.
 - Director of Public Works/CRGOG and all appropriate agencies apply for all available funding as it becomes available for design and construction of the Bridge.
 - Funding secured.
 - Design of the project begins.
 - Project design will need to go through all appropriate reviews and permitting include a bridge type study.
 - Final design completed.
 - All approvals completed.
 - Advertise for construction.
 - Award bid and start construction.
5. That the Town staff evaluate the potential for a future sidewalk project to fill in the gaps of non-existing sidewalk on the Route 4 Corridor between Farmington Village Center and Unionville Center to enhance connectivity. Report on the feasibility, complexity, and estimated cost to the Town Council.

A sidewalk gap plan has been completed and Engineering Staff is working on identifying utility pole conflicts as well as completing a cost estimate for the project.

6. OTHER

The Town of Farmington will receive approximately \$3 million in grant funding from CRCOG for the reconstruction of Burlington Road. The Town designed the project

in-house and is not expected to contribute additional funds to the project. This work is anticipated to begin in Fall 2023. Director of Public Works, Russ Arnold continues to secure substantial grants for municipal road reconstruction.

Attachment 2

BICYCLE & TRAILS ADVISORY COMMITTEE

GOAL 3

**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Member

FROM: Kathleen A. Blonski, Town Manager

RE: Bicycle and Trails Advisory Committee – Goal 3

DATE: October 11, 2022

Provide needed support to ensure that the Bicycle and Trails Advisory Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council.

We applied and were awarded an AARP Communities Challenge Grant. The grant is for \$19,107. The grant will fund the installation of two directional signs to be located at the trail intersection on Route 177 and Depot Place in Unionville and an informational kiosk, two benches and a bike rack at the pocket park on the corner of Route 177 and New Britain Avenue. The Unionville Historic District and the Architectural Design Review Committee have approved the plans for the pocket park amenities and the directional signage. If the weather cooperates, we anticipate all components of the project will be installed by year end or the early Spring 2023.

Attachment 3

**FARMINGTON HIGH SCHOOL BUILDING
COMMITTEE**

GOAL 5

**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Blonski, Town Manager

RE: Farmington High School Building Committee – Goal 5

DATE: October 11, 2022

Provide needed support to ensure that the Farmington High School Building Committee moves forward and receive the appropriate staffing support to complete objectives. Provide quarterly reports to the Town Council.

Phase 1-Early Enabling:

The FHS Building Committee has been overseeing work related to the Early Enabling phase (Phase 1), that began July 11, 2022. This preliminary sitework phase consisted of constructing a temporary parking lot next to the library, relocating site utility lines, and installing a construction fence to ensure the separation and safety of FHS students and faculty. The newly established traffic pattern has been successful over the first few weeks of school. The Police Department and District continue to work collaboratively to keep the traffic flow as safe and efficient as possible.

Phase 2- New FHS and BOE Central Office Construction:

The FHS Building Committee approved the final plans and project manuals and the final professional cost estimate for Phase 2 Construction of the new FHS facility and BOE Central Office. Phase 2 of the FHS project went out to bid on August 31, 2022. Responses from bidders are expected in mid-October.

Financial Subcommittee:

The FHS Building Committee re-established their Financial Subcommittee to review invoices, cash flow projections, and state reimbursement before the information is sent to the full committee for review and approval. The FHS Building Committee felt it was important to have a dedicated subcommittee to thoroughly review all project expenses to ensure the project stays on budget.

Communications Update:

The Communications subcommittee has started their discussions for a groundbreaking ceremony, which would be held in November 2022, when construction is expected to begin.

The FHS Building Committee is committed to maintaining an open line of communications with the Highlands Neighborhood throughout construction. As a result, the Communications Subcommittee added a subpage designated for "Highlands Neighborhood Information." This page provides project updates that directly impact the neighborhood, as well as a signup form for email notifications of upcoming construction activities on an as needed basis.

As always, updates on the project status can be found on the FHS Building Project website, www.fhsbuildingproject.org.

Attachment 4

AD-HOC 1928 BUILDING COMMITTEE

GOAL 7

**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Blonski, Town Manager

RE: 1928 Ad-Hoc Committee – Goal 7

DATE: October 11, 2022

Provide needed support to ensure that the 1928 Ad-Hoc Committee moves forward and receives the appropriate staffing support to complete objectives. Provide quarterly reports to Town Council.

The Town wide survey commissioned by the 1928 Ad Hoc Committee in March-April 2022 indicated strong support to preserve the 1928 Building. Per the statement of needs, space for Town operations, recreational space and community use are needed town-wide and can be accommodated in 1928 Building. Since their formation in May 2022, the 1928 Building Committee has been working hard to evaluate these needs.

The 1928 Building Committee issued a Request for Qualifications for architectural, design, and related engineering services for schematic design and preparation of a construction cost estimate for renovations of the 1928 Building on June 10, 2022. Four (4) firms submitted responses, and three (3) firms were invited to interview with the Committee. On July 29, 2022, the 1928 Building Committee voted to select Silver Petrucelli + Associates as the project architects.

Since joining the team, Silver Petrucelli+ Associates conducted space needs meetings with Town departments and presented preliminary conceptual designs for Option 1 (retention of standalone 1928 building), and Option 2 (retention of the 1928 building plus more of the existing building to utilize gym space).

The Project Architects have advised the 1928 Building Committee that Option 2 is oversized based on the Town's programmatic needs, is costly due to its size, and creates a physical site separation between the high school and tennis courts which may cause parking/circulation conflicts.

Per the Statement of needs, gym space is a significant need town wide. However, Option 2 is roughly 60,000 sq. feet and far exceeds the Town's programmatic needs. With the inclusion of the current band room, which was found to be original to the 1928 Building, Option 1 (Standalone 1928 Building) now includes multi-

purpose recreational space, which meets most of the needs of the recreational programs mentioned in the Statement of Needs.

As a result, on September 13, 2022, the 1928 Building Committee voted to recommend that Town Council amend the 1928 Building Committee Charge to eliminate Option 2 from the scope and recharge the committee.

The 1928 Building Committee presented their recommendation to Town Council on September 27, 2022. The Town Council voted to recharge the building committee to complete a conceptual design and project estimate for the renovation of the 1928 building as a standalone building, which shall include the current band room, as it was discovered that this space is original to the 1928 building. The committee is expected to present the design and cost estimate to Town Council by January 2023, where they will review financial information and determine a net municipal cost and total project budget. It is anticipated that a referendum will be held in the Spring of 2023.

Attachment 5

**REGIONAL AND STATE ECONOMIC DEVELOPMENT
ACTIVITIES**

GOAL 9

**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Blonski, Town Manager
RE: Regional and State Economic Development Activities – Goal 9
DATE: October 11, 2022

That the Town of Farmington actively participates in regional and state economic development activities; and provides quarterly reports to the Town Council concerning regional and state activities.

Rose Ponte, Economic Development Director, attended the following events:

July 9, 2022, Panel to interview Town of Wallingford’s Economic Developer interviews
July 27, 2022, Regional Business After Hours at the WorkHaus

July 28, 2022, CWC Summer Luncheon

August 11, 2022, CWC Mini Golfing and Dinner at Cugino’s

September 8, 2022, Regional Chamber Economic Development Meeting

September 9, 2022, Farmington Rotary First Responders Meeting

September 13, 2022, Regional Chamber Business After Hours at Jackson Labs

September 15, 2022, Northwest Bank Advisory Committee meetings

September 15, 2022, Farmington Valley Networking Event

September 23, 2022, CBIA Economic Summit Breakfast

September 23, 2022, CWC Annual Luncheon

September 25, 2022, Farmington Rotary 5K Trail Race

September 25, 2022, Unionville Museum Ribbon Cutting

September 28, 2022, CWC Van Gogh exhibit and Parkville Market Tour

Monthly AdvanceCT Partner’s Meeting

Monthly CEDAS Board of Director’s Meetings

Weekly Rotary Meetings held every Tuesday

Attachment 6

RACIAL EQUALITY TASKFORCE

GOAL 17

**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Blonski, Town Manager
RE: Racial Equality Taskforce – Goal 17
DATE: October 11, 2022

To ensure that the Racial Equality Taskforce moves forward with the goals of the Town’s Action Plan and that they receive the appropriate staff support to complete its objectives.

In Fiscal Year 2021-2022, the full Taskforce moved to meeting once a month. Individual sub-committees will meet regularly throughout the month to work on their respective goals, and we plan on expanding the Taskforce to include more volunteers.

Progress to Date:

1. Community Conversation Goal

- In October, the Taskforce partnered with the First Church of Christ in Farmington to hold a Community Conversation “I’m a Good Person! Isn’t that Enough?” The event will be offered virtually and in person. Roughly 100 people registered the even at night. An abbreviated version of the training was also offered to Town employees and 50 employees registered for the training.
- The Taskforce is also scheduled to have a second Community Conversation this month Tell Me the Truth: Exploring the Heart of Cross-Racial Conversations. It will be a 90-minute virtual conversation with Shay Stewart-Bouley and Debby Irving followed by community dialog
- In November, the Community Conversation will be titled “Transformational Conversations. It will be a two-hour workshop to explore how to embed new, transformational norms into our personal and institutional practices.
- The last part of the series is a 21 Day Racial Equity Habit Building Challenge which will take place on social media.

2. Community Policing Goal

- The Community Policing Sub-Committee did not meet over the summer due to schedule conflicts. They plan on regrouping this fall.

3. Webpage Goal

- The website diversefarmington.com launched in February 2022. It features information about the Taskforce, as well as resources for residents, business owners, and parents. The Taskforce plans on continuing to add to the website and use it highlight influential Black residents in Farmington throughout history.

4. Strategic Plan Goal

- Complete.

5. Racism as a Public Health Crisis Goal

- A proclamation was read at the December 14, 2021, Town Council meeting.

6. Economic Development Goal

- The Economic Development Director joined the September Taskforce meeting and gave an overview of the recently received AARP grant and gave an update on various other grants the town has received.

7. DEI Consultant Goal

- One of the goals of the Taskforce is to hire a consultant to offer DEI training to employees. On October 6, 2022 the speaker for the Community Conversation will also conduct two training sessions for employees.
- Recently, through a competitive process, the Capitol Region Council of Governments (CRCOG) awarded Daniel Penn Associates LLC a master contract to provide Diversity, Equity, Inclusion and Belonging (DEI+B) training and consulting services to its member municipalities.
- The Town has contacted Daniel Penn Associates to learn about how we can take advantage of CRCOG's contract in this area.
- The next steps will be to evaluate the cost and decide what services are best suited for Farmington.
- Town Staff is also looking into free online resources that may be utilized to add Racial Bias training to new employees during their orientation.

Attachment 7

GREEN EFFORTS COMMITTEE

GOAL 18

**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members

FROM: Kathleen A. Blonski, Town Manager

RE: Green Efforts Committee – Goal 18

DATE: October 11, 2022

To ensure that the Green Efforts Committee moves forward and receives the appropriate staff support to complete its objectives. Provide oversight and needed support to ensure that the Green Efforts Committee, moves forward and completes its objectives.

The Green Efforts Committee continues to be a leader in the community in promoting environmentally conscientious practices. The committee met regularly throughout the summer of 2022. The following are the active initiatives that the committee is working on:

- **Electric Vehicle Charger:**
The Committee and staff are currently soliciting quotes for installation of an electric vehicle charger adjacent to the Staples house. Installation is currently planned for early spring 2023. Most of the cost of the charger would be paid for by a grant from Eversource that covers up to \$20,000 of the installation and make ready cost, including 50% of the cost of the charger. In addition members of the Farmington fire department will be attending training class on how to mitigate an emergency with electric vehicles, including when the vehicles are connected to a charger.
- **Anti-Idling:**
During the school year, the committee collaborated with West woods School as part of the 5th Grade science curriculum concerning air quality. As part of their air quality study the students conducted research regarding vehicle idling during drop-off and pick up times at the school. The 5th Grade students completed Anti-Idling posters and the posters were judged by community members and town and school staff. The top 8 winning posters will be made into signs to be posted at local schools and town properties. The committee is currently soliciting quotes for printing. The committee did receive additional signs from DEEP for installation at town schools in the loading areas.
- **Simple Recycling – Textile recycling:**
The Committee continues to monitor the monthly textile recycling performed

by Simple Recycling. In 2021 alone, 21.28 tons of textiles were recycled, As of August of this year, almost 9 tons have been collected. Since starting in December of 2019, the program has collected over 58 tons of material. Textile recycling reminders will be included in the quarterly town newsletter and via social media.

Attachment 8

COMMUNICATION AND TRANSPARENCY

GOAL 19

**OFFICE OF THE TOWN MANAGER
MEMORANDUM**

TO: Town Council Members
FROM: Kathleen A. Blonski, Town Manager
RE: Communication and Transparency – Goal 19
DATE: October 11, 2022

Add a Town Council tab or section to the Economic Development website, generate dynamic content (e.g., short summaries of Town Council meetings, information on how local government works), highlight town boards and committees and their initiatives and encourage residents to submit events and stories. Town Council members to publicize Economic Development website with their networks. Post-Covid, initiate informal meetings and open forums with Town Council members a(e.g., Coffee with the Committee).

The Communications team has continued expanding communications in Farmington.

- **Utilizing the Town’s website:**

The Town’s website sees a great deal of traffic each day, making it an excellent place to put new information about the Town. In the past several months the Town’s communications team has increased the relevant news added to the site. Some of these updates include traffic pattern changes, construction projects, and town happenings. The banner at the top of the page is often used when immediate road closures or accidents happen to make it easy for residents to receive the news.

- **Highlight Town Boards & Committees:**

The Communications Team has begun including different committee initiatives on the town’s website with quick links to learn more about the initiatives. For example, the 1928 Committee currently has a link on the website under the “Spotlight” portion.

- **Coffee with the Town Council:**

The first Coffee with the Town Council took place on June 11, 2022 at the Farmington Starbucks. Another Coffee with the Town Council will be scheduled for November and will take place in Unionville.

- **Town Council Chair Report:**

The Town Council Chair Report continues to be created and distributed the day after each Council meeting. They can be found at: <https://www.farmington-ct.org/government/town-council/town-council-chair-reports>. The reports are shared to over 2,000 people through our Everbridge system.

Over the next few months, the focus will be on creating new, easily sharable documents to distribute in person and on social media. A first draft of a trifold "Make the Most of Your Tax Dollars" has been created. It highlights many of the well-known services the Town provides and many lesser-known services that residents can take advantage of. The goal is to have this information easily accessible to residents when they come to pay their tax bills.

FARMINGTON HISTORIC DISTRICT STUDY REPORT AUGUST 2022

PROPOSED HISTORIC PROPERTIES

“The Elms”

11 Waterville Road

Built by Noah Wallace, 1905

26 Waterville Road

Built by Noah Wallace, 1917

FARMINGTON HISTORIC DISTRICT

Members

Evan Honeyman, Chair

John Bombara

James Calciano, Secretary

Sally Hatzenbuhler

Michelle Phelan

Alternates

Elizabeth Gemski

John Renehan

Ted Sanford

Town Council Liaison

Brian F. X. Connolly

Town Historian

Lisa Johnson

Noah Wallace & Waterville Road

The homes included in this report, and many along the southern section of Waterville Road were constructed by Noah Wallace. Wallace, a New York native, moved to Farmington in the later part of the 19th century, and owned over 2,000 acres of land in Farmington. An avid outdoorsman, Wallace raised field (hunting) dogs and trout on his property in town, which is now part of Winding Trails. Wallace was a founding member of the Farmington Country Club, and he was a prolific developer of real estate in Farmington, many homes were built, renovated, and bought and sold by Wallace. Homes were primarily built in the Colonial Revival style, leading to a “curated look” of Farmington in the early 20th century. (1)

(1) Information sourced from the “The Farmington Historical Society News” March 2020 edition.

PROPOSED HISTORIC PROPERTIES

"The Elms"

11 Waterville Road, Farmington

Owner: Jennifer & Jarod Proto

Year Built: 1905

Architectural Style: Colonial Revival

Map Block Lot: 091 9

Location: Western side of Waterville Road

Architectural and Historical Significance

"The Elms" is a home built by Noah Wallace to be the residence for Mr. F.E. Belden, the home was designed by Theodore Peck and built by the Parsons Brothers. This developer, architect, contractor combination constructed other homes along Waterville Road including "Meadow View" at 33 Waterville Road. The home was rented to Mr. Belden, until Wallace sold the home in 1919 to Arthur Griswold; three years later, the home was sold to Elva Simpson, and then sold to Arthur E. Parsons in 1926. Arthur E. Parsons lived the remainder of his life in the home. In 1945, Helen D. Perkins rented an apartment in the home from Mr. Parsons, and following his death, Ms. Perkins purchased the home from the estate in 1970. Ms. Perkins was a local painter, President of the Hartford Society of Women Painters, founder of the Connecticut Watercolor Society, and founded the Farmington Girl Scout troop in 1945.

A Shingle style Colonial Revival home with a large cross-sectional gambrel roof system. The home includes original style elements such as wood shingle siding, two over two double hung sash windows, with decorative geometric diamond pane sashes on the third floor. The offset entryway porch with built-in bench seating and heavy gabled pediment may be original features to the home. The existing shutters are appropriate for the time period and style of house, although not part of the home at the time of the historic inventory in April 1986. The property also contains a barn to the rear of the property that appears to be original to the property and has not been remodeled.



26 Waterville Road, Farmington

Owner: Beatrice Stockwell

Year Built: 1917

Architectural Style: Colonial Revival

Map Block Lot: 0078 23

Location: The house faces west toward Waterville Road

Architectural and Historical Significance

The home was constructed by Noah Wallace around 1917, before being sold to Helen Wade Cook Waters, who owned the home until 1925, who then sold the home to Henry W. Steiner, Louise Steiner sold the home to Anne Demeusy in March of 1962, who then sold the home to Beatrice Stockwell in 1964, who has owned the home to this day. The home is adjacent to the Farmington Country Club golf course and remains a right to pass for golfers to collect golf balls.

The home displays Colonial Revival styles with a symmetrical design and gable ended roof design. The wooden clapboard siding is original to the home and typical of the era. The front entry portico porch may have been more enclosed at some point, as an original porch entry may have been more open and supported with columns and balustrades. The building has wooden shutters that are louvered with panel cut out designs, appropriate for this period. The windows are eight over eight double hung windows as well as on the first-floor seasonal sunroom, are representative of the period style. The detached garage appears to be of original shape and design with carriage doors, one of the doors is original to the home, while the other is an exact replica. The home originally had a more circular driveway, which was required to be removed when the state widened Waterville Road.

The current owner, Beatrice Stockwell, has a long-standing history of community service in Farmington. Ms. Stockwell's community service includes Town Council Chair from 1993 to 1997, Board of Education Secretary from 1973 to 1985 and Board of Education Chair from 1985-1993, Farmington Land Trust board member, the Farmington Valley Trails Council, and the Stanley Whitman House. In 2013, the Farmington Land Trust honored Ms. Stockwell with their Citizen of the Year award at their annual meeting.



MOTION: Agenda Item L-1

That _____ be appointed to the Building Code Board of Appeals for a five-year term beginning October 1, 2022 and ending September 30, 2027. (Statchen)

MOTION: Agenda Item L-2

That _____ be appointed to the Greater Hartford Transit District for the balance of a four-year term beginning immediately and ending June 30, 2026. (Fitzgerald)

MOTION: Agenda Item L-3

That _____ be appointed to the Green Efforts Commission beginning immediately for an indefinite term. (Boye-Williams)

MOTION: Agenda Item L-4

That _____ be appointed to the Green Efforts Commission beginning immediately for an indefinite term. (Whitcomb)

MOTION: Agenda Item L-5

That _____ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2024. (Bernier)

MOTION: Agenda Item L-6

That _____ be appointed to the Retirement Board for the balance of a two-year term beginning immediately and ending January, 2024. (Wlodkowski)

MOTION: Agenda Item L-7

That _____ be appointed to the Unionville Historic District & Properties Commission as an alternate member for the balance of a three-year term beginning immediately and ending September 30, 2024.(Marsh)

MOTION: Agenda Item L-8

That _____ be appointed to the Unionville Historic District & Properties Commission as an alternate member for a three-year term beginning October 1, 2022 and ending September 30, 2025.(Ross)

MOTION: Agenda Item L-9

That _____ be appointed to the Unionville Historic District & Properties Commission for the balance of a five-year term beginning immediately and ending September 30, 2024. (Martin)

MOTION:

Agenda Item N-1

To recommend the purchase of 1535 Farmington Avenue and 1541 Farmington Avenue to the Town Plan & Zoning Commission for a report under Section 8-24 of the Connecticut State statutes.

NOTE:

- Acquisition Type: Residential
- Property Size: 1.46 Acres
- Zone: R-12 Residential Zone
- Resource Values: Open Space/Municipal Use
- Town's Appraisal: \$760,000 Total
 - \$510,000 – 1535 Farmington Avenue
 - \$250,000 – 1541 Farmington Avenue
- Homeowner Appraisal: \$780,000 Total

The subject property consists of two parcels of land. Both parcels are within the R-12, Residential Zone. The parcels have a combined land area of 1.46 acres and a total of two single-family homes located on the Farmington River. The individual parcels are described as follows:

1535 Farmington Avenue, Farmington, CT

The subject property consists of a roughly rectangular parcel of land having 114.29 feet of frontage along the southwesterly side of Farmington Avenue, a.k.a. Route 4. The site, zoned R-12 – Residential, has a land area of 16,320 square feet or .37 of an acre. The site slopes below street grade to the Farmington River and has 109 feet of frontage along the northeast banks of the Farmington River.

At the present time, the site is improved with a two-story plus walk-out basement, contemporary-style single-family home, built 2003, composed of 2,622 square feet of gross living area.

1541 Farmington Avenue, Farmington, CT

The subject property consists of an elongated, roughly rectangular parcel of land having 432.78 feet of frontage along the southwesterly side of Route 4. The site, zoned R-12 – Residential, has a land area of 47,440 square feet or 1.09 acres. The site slopes below street grade to the Farmington River and has 345 feet of frontage along the northeast banks of the Farmington River.

At the present time, the site is improved with a one-story plus walk-out basement, ranch style single-family home, built in 1930 and 1955, composed of 906 square feet of gross living area.

Town staff is recommending that the Town purchase these properties for the future Third Bridge Project. To complete this project these parcels or a portion of these parcels need to be acquired. It is a benefit to acquire the parcels through this process

now instead of the State taking the properties through the eminent domain process which could significantly delay the project. It is also a benefit to acquire these properties now so that they can be used as a staging area through construction. Lastly, these properties are riverfront, therefore, the remaining portions could be used for passive recreation after construction is complete.

Town staff has been working with the homeowners and they are in agreement that this is the preferred method of acquiring the properties.

The procedure for open space acquisition approval for this property includes the following steps:

1. Setting public hearing for the October 11, 2022 Council meeting at the September 13, 2022 Council meeting – **Complete**
2. Hold public hearing on October 11, 2022. – **Complete**
3. Make 8-24 referral to TPZ at the October 11, 2022 meeting
4. Receive TPZ 8-24 report at the November 15, 2022 meeting
5. Vote on acquisition authorization at the November 15, 2022 meeting.

MOTION:

Agenda Item N-2

To adopt the attached resolution authorizing the Town Manager to execute an application for State financial assistance with the State of Connecticut Department of Economic and Community Development for the Small Town Economic Assistance Program (STEAP) grant.

NOTE: The Town of Farmington was awarded \$500,000.00 in grant funds from the State of Connecticut Department of Community and Economic Development for the 2022 Small Town Economic Assistance Program (STEAP) for the creation of Westwoods Recreation Complex which expands the property at Westwoods Drive to include a splash park and pickleball courts.

/Attachment

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
STATE OF CONNECTICUT
(AN EQUAL OPPORTUNITY EMPLOYER)
CERTIFIED RESOLUTION OF THE GOVERNING BODY

I, Maureen Frink , Town Clerk , certify that below is a true and correct copy of a
(Name of Official) (Title of Official)

resolution duly adopted by the Town of Farmington
(Name of the Applicant)

at a meeting of its Town Council
(Governing Body)

duly convened on October 11, 2022 and which has not been rescinded or modified in
(Meeting Date)

any way whatsoever and is at present in full force and effect.

(Date)

(Signature and Title of Official)

SEAL

WHEREAS, pursuant to Connecticut General Statutes Section 4-66g ,
(State Statutory Reference)

the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and **WHEREAS**, it is desirable and in the public interest that the Town of Farmington make an application to the State for
(Applicant)

\$ 500,000 in order to undertake the Westwoods Recreational Complex Expansion
(Name and Phase of Project)

_____ and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE

Town Council
(Governing Body)

1. That it is cognizant of the conditions and prerequisites for the state financial assistance imposed by
Connecticut General Statutes Section 4-66g
(State Statutory Reference)

2. That the filing of an application for State financial assistance by
The Town of Farmington
(Applicant)
in an amount not to exceed \$ 500,000 is hereby approved and that

Kathleen A. Blonski, Town Manager

(Title and Name of Authorized Official)

is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of

the Town of Farmington

(Name of Applicant)

MOTION:

Agenda Item N-3

To authorize the Town Manager to sign a three-year Contract for Paramedic/ALS Ambulance Service with American Medical Response (AMR). This agreement shall be in effect from November 1, 2022 to October 31, 2025.

NOTE: This contract contains no changes from the current contract. The Director of Fire & Rescue Services has reviewed the contract and recommend the Town sign this three-year agreement.

MOTION:

Agenda Item N-4

To approve the following property tax refunds.

NAME	REASON	AMOUNT
Ally Financial	Assessor adjustment	\$474.02
Aponte Mia & Joshua	Assessor adjustment	\$449.48
Ayaz Sumayya	Assessor adjustment	105.09
Bankers Life & Casualty	Assessor adjustment	\$308.28
CCAP	Assessor adjustment	\$1,145.14
Chmielewski Donald & Rosemary	Assessor adjustment	\$7.74
Chu Mark	Assessor adjustment	\$326.89
Cifone Leslie	Assessor adjustment	\$76.20
Daimler Trust	Over Payment	\$3,055.36
Das Rajarshi	Assessor adjustment	\$14.92
Day Michael	Assessor adjustment	\$48.17
Foote Catherine	Assessor adjustment	\$8.47
Gaetgens Gerda & Ronald	Assessor adjustment	\$22.61
Gagnon Reynold & Donna	Assessor adjustment	\$114.11
Gondek Ashley	Assessor adjustment	\$324.17
Good Peter	Over Payment	\$12.66
Greenfield Steven & Rachel	Assessor adjustment	\$268.00
Haboian-Demircan Robbin	Assessor adjustment	\$53.98
Honda Lease	Assessor adjustment	\$1,371.29
Hyundai Lease	Assessor adjustment	\$753.26
JP Morgan Chase	Assessor adjustment	\$1,746.77
Kartik Savitha & Viswanathan	Assessor adjustment	\$321.00
Keenan Mary	Assessor adjustment	\$70.02
Kerlejza Katherine & kevin	Assessor adjustment	\$29.73

Kloze Jennifer & Abraham	Assessor adjustment	\$19.59
Lanpher Richard & Jocelyn	Assessor adjustment	\$5.19
Lawless Cheryl	Assessor adjustment	\$13.93
Michaud Carl & Deborah	Assessor adjustment	\$9.59
Mishra Ajeet Kumar & Sheweta	Over Payment	\$310.19
Nissan Infiniti	Assessor adjustment	\$835.51
Nulsen Amy	Assessor adjustment	\$23.75
Olson Adam & Christy	Assessor adjustment	\$40.20
Pantin Travis	Assessor adjustment	\$268.00
Pokala Sudhakar	Assessor adjustment	\$106.10
Roux Stephen & Carri	Assessor adjustment	\$213.22
Sherlock Jacqueline	Assessor adjustment	\$22.08
Sroka Mateusz & Arkadiusz	Assessor adjustment	\$127.95
VCFS	Assessor adjustment	\$939.90
Vehicle Asset Universal	Assessor adjustment	\$260.96
VW Credit	Assessor adjustment	\$1,055.27
Warren Sharon	Assessor adjustment	\$39.23
Wolff John & Beth	Assessor adjustment	\$71.86
Zhan Wei	Assessor adjustment	\$34.37
Zimmerman Catherine	Assessor adjustment	\$134.35
Total		\$15,638.60