

Agenda
1928 Building Committee
Tuesday, July 26, 2022
Town Hall Council Chambers
4:30 P.M.

Please click the link below to access the webinar:

<https://us02web.zoom.us/j/89115467402>

Webinar ID: 891 1546 7402

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Public Comment.
- D. Minutes.
 - 1) To approve the attached July 12, 2022 minutes.
- E. Interview firms for Architectural Design and Related Engineering Services.
 - 1) 4:40 p.m. – Crosskey Architects
 - 2) 5:40 p.m. – QA+M Architecture
 - 3) 6:40 p.m. – Silver/Petrucci + Associates
- F. Public Comment.
- G. New Business.
 - 1) Executive Session: Review and Discussion of RFP Responses for Architectural Design and Related Engineering Services for Schematic Design and Preparation of a Construction Cost Estimate for Renovations of the 1928 Building.
 - 2) To select _____ as the final candidate for Architectural Design and Related Engineering Services for Schematic Design and Preparation of a Construction Cost Estimate for Renovations of the 1928 Building.
 - 3) To authorize the Town Manager to sign a contract with the selected finalist for Architectural Design and Related Engineering Services for Schematic Design and Preparation of a Construction Cost Estimate for Renovations of the 1928 Building.
 - 4) To discuss the August 9, 2022 1928 Building Committee Meeting.
 - 5) To cancel the August 23, 2022 1928 Building Committee Meeting.
- H. Adjournment.

CC: Maureen Frink, Town Clerk

MOTION:

Agenda Item D-1

To approve the attached July 12, 2022 minutes.

/Attachment

**Minutes
1928 Building Committee
Tuesday, July 12, 2022
Farmington High School Library
4:30 P.M.**

Attendees:

Peter Mastrobattista, Chair
Mike Walsh
Dan Kleinman
Jean Baron
Jack Kemper
Joseph Capodiferro, Town Council Liaison
Chris Fagan, FHS Building Committee Liaison
Kathy Blonski, Town Manager (via ZOOM)
Kat Krajewski, Assistant Town Manager
Russ Arnold, Director of Public Works/Town Engineer
Alicia Bowman, Asst. Superintendent of Finance & Operations (via ZOOM)
Devon Aldave, Clerk of the Committee

A. Call to Order.

The meeting was called to order at 4:30 P.M.

B. Public Comment.

None.

C. Minutes.

1) To approve the attached May 31, 2022 minutes.

Upon a motion made and seconded (Kleinman/Baron) it was unanimously VOTED: to approve the May 31, 2022 minutes.

D. New Business.

1) To review the takeaways from the space needs meetings with stakeholders.

Kathy Blonski, Town Manager, reviewed the takeaways from the space needs meetings she held with the Community & Recreational Services Department and Probate Office. Both departments demonstrated a need for additional storage and office/meeting space. The Town Manager's Office will schedule more space needs meetings with other departments in the future.

2) Executive Session: Review and Discussion of RFQ Responses for Architectural Design and Related Engineering Services for Schematic Design and Preparation of a Construction Cost Estimate for Renovations of the 1928 Building.

Upon a motion made and seconded (Baron/Capodiferro) it was unanimously VOTED: to move to Executive Session at 4:45 P.M. for Review and Discussion of RFQ Responses for Architectural Design and

Related Engineering Services for Schematic Design and Preparation of a Construction Cost Estimate for Renovations of the 1928 Building.

Open session resumed at 5:05 P.M.

3) To shortlist the final candidates for interviews.

Upon a motion made and seconded (Baron/Capodiferro) it was unanimously VOTED: to shortlist the following candidates for interviews on July 26, 2022 at the following times:

- Crosskey Architects – 4:40 P.M.
- QA+M Architecture – 5:40 P.M.
- Silver/Petrucci + Associates – 6:40 P.M.

E. Other Business.

Kat Krajewski, Assistant Town Manager, reviewed the interview process with the committee. The shortlisted firms will be sent an interview invitation for July 26th, along with a fee proposal to complete prior to their interview. Interviews will take place in open session, then the committee will move to executive session to discuss a final selection. The committee will come out of executive session to take action on a final selection for Architectural and Engineering Related Services.

F. Adjournment.

Upon a motion made and seconded (Baron/Capodiferro) it was unanimously VOTED: to adjourn at 5:14 P.M.

Respectfully Submitted,

Devon Aldave
Clerk of the Committee

MOTION:

Agenda Item G-1

Executive Session: Review and Discussion of RFP Responses for Architectural Design and Related Engineering Services for Schematic Design and Preparation of a Construction Cost Estimate for Renovations of the 1928 Building.

To adjourn the meeting to executive session as permitted by Connecticut General Statutes 1-200(6) and 1-210(b)(24).

Responses to any request for proposals or bid solicitation issued by a public agency or any record or file made by a public agency in connection with the contract award process, until such contract is executed or negotiations for the award of such contract have ended, whichever occurs earlier, provided the chief executive officer of such public agency certifies that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file;

That attendance in the Executive Session shall be limited to:

Voting and Non-Voting Members of the 1928 Building Committee.

NOTE: Approval of this motion shall be by 2/3 vote.

MOTION:

Agenda Item G-2

To select _____ as the final candidate for Architectural Design and Related Engineering Services for Schematic Design and Preparation of a Construction Cost Estimate for Renovations of the 1928 Building.

NOTE: After executive session, the 1928 Building Committee will return to public session and name a finalist.