

Unionville Historic District and Properties Commission

July 7, 2022

DRAFT: Minutes

Present: Bob Hoffman, Barbara Marsh, Steve Meyer (alternate), Ann Vibert-Wuelfing, Garrett Daigle (Assistant Town Planner) and Edward Giannaros (Town Council Liaison)

Guest: None

Absent: Lisa Johnson (Chair), Matt Ross (Alternate)

All participated via ZOOM.

Bob Hoffman called the meeting to order at 7:01 pm

Approval of Minutes:

June 2nd, 2022, Minutes – M/S/A – Marsh, Vibert-Wuelfing, 4-0, All

Public Hearing for Certificate of Appropriateness 10 Walnut Street – Attached garage and breezeway

The property owner seeks to construct a gambrel style garage attached to the existing bungalow style home with a breezeway. The applicant presented the application and the construction details. The commission agreed it was fitting with the original purpose of the Unionville area.

There was no public to speak on the application

Upon a motion and a second (Marsh, Meyer) it was unanimously

Vote: To approve a certificate of appropriateness for 10 Walnut Street to construct an attached garage and breezeway as shown with the application with the following conditions:

1. Windows shall be 6 over 1 vinyl windows to match existing
2. Garage door shall be wood grain stamped metal
3. Shutters, if desired, shall match existing
4. Siding shall be clap board to match existing spacing, or vinyl to match existing material
5. Breezeway shall be along existing setback, or behind the garage as shown on the plans

Walking Tour Brochure – Lovely Street

Barbara Marsh and Steven Meyer discussed the progress on the walking tour information. They have sent information on and photos of the homes in the district to Matt Ross to format the brochure, Matt Ross will add information on the Masonic Lodge. The commission discussed ways of presenting additional information for the public, including a virtual tour online, and a QR code on the walking tour brochure. The commission discussed printing options, staff suggested that if there were a limited

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number of homes for inclusion on the tour, it may be something that can be done in house. The commission inquired about when the date of the last walking tour, Cottage Street, was. Staff will look into it.

Other Business

1. **Guidelines Update:** Assistant Town Planner Garrett Daigle, discussed a reformatting of the table of contents and the commission had no objection to staff making the change.

Meeting adjourned at 8:20 pm M/S/A Ross/Vibert-Wuelfing, all