

## Unionville Historic District and Properties Commission

April 7, 2022

DRAFT: Minutes

Present: Bob Hoffman, Barbara Marsh, Steve Meyer (alternate), Garrett Daigle (Assistant Town Planner) and Edward Giannaros (Town Council Liaison)

Guest: None

Absent: Lisa Johnson (Chair), Ann Vibert Wuelfing

All participated via ZOOM.

### **Bob Hoffman called the meeting to order at 7:11 pm**

Motion to appoint Matt Ross as a full member for the April 7<sup>th</sup> Meeting  
M/S/A – Meyer/Hoffman, All

### **Approval of Minutes:**

March 3, 2022, Minutes – M/S/A – Meyer/Marsh, All  
Matt Ross stated he had read the minutes

### **Walking Tour Brochure – Lovely Street**

Steve Meyer and Barbara Marsh walked the commission through a presentation they have been working on for the walking tour in the fall. The commission discussed the style and history of several of the homes. Steve and Barbara plan on meeting with Frank Sanford of Sanford & Hawley, to discuss the history of some of the homes the family built on Lovely Street. They will continue to work on the presentation and will send Matt Ross pictures and text of the homes for him to organize the walking tour book.

### **Other Business**

1. **Guidelines Update:** The commission discussed the proposed changes to the guidelines, and altered some of the language to better align with the existing guidelines. The commission discussed the language in the introduction paragraph.

The commission also discussed the following changes

- Windows: change regarding replacement windows, historic glass, and storm windows
- Porches: clarifying language regarding addition of porches and steps.
- Fences and walls: addition of decorative and retaining walls
- Technology: addition of electric vehicle chargers
- Parking: language for addition of parking.

The Commission decided to wait to vote on the updated guidelines until all the members could be in attendance.

2. **Update on Farmington Historic District Property Research:** Staff held a training on how to perform land records research, there is no update as of the meeting. Staff will set up a sharepoint drive for researchers to share the information they have gathered.

Meeting adjourned at 8:50pm M/S/A Marsh /Ross, all