Meeting Minutes Farmington High School Building Committee Meeting FHS Library/ZOOM Webinar Wednesday, March 2, 2022 5:00 P.M.

Attendees:

Meg Guerrera Sarah Healey Johnny Carrier Chris Fagan

Wendy Ku (via Zoom)

Michael Smith (via Zoom)

Suraj Kurtakoti (via Zoom)

Kathy Greider, Superintendent

Alicia Bowman, Asst. Superintendent of Finance & Operations (via Zoom)

Sam Kilpatrick, Director of School Facilities

Scott Hurwitz, FHS Principal (via Zoom)

Lisa Kapcinski, FHS Assistant Principal (via Zoom)

Russ Crist, FHS Assistant Principal (via Zoom)

Kat Krajewski, Assistant Town Manager

Devon Aldave, Clerk of the Committee

Mark Garilli, Construction Solutions Group

Ryszard Szczypek, TSKP Studio

Michael Scott, TSKP Studio

Chris Cykley, Construction Solutions Group (via Zoom)

Lorel Purcell, O&G Industries

Mark Jeffko, O&G Industries

Nelson Reis, O&G Industries (via Zoom)

A. Call to Order.

The meeting was called to order at 5:05 P.M.

B. Pledge of Allegiance.

The committee members recited the Pledge of Allegiance.

C. Public Comment.

Jay Tulin, 39 Timberline Drive, stated that he is looking forward to the Town Plan & Zoning Commission's Public Hearing regarding the FHS Building Project's site plan application. Jay is interested in hearing about TSKP Studio's progress on the recommendations provided by the Institute for Human Centered Design.

D. Minutes.

1) To approve the attached February 16, 2022, minutes.

Upon a motion made and seconded (Carrier/Fagan) it was unanimously VOTED: to approve the February 16, 2022, minutes.

E. Correspondence Received 2/14/2022 - 2/28/2022 None.

F. Reports.

1) Chair Report.

No report.

2) Town Council Liaison Report.

Johnny Carrier reported that the Ad Hoc 1928 Building Committee has met several times and will be making recommendations to the Town Council in the near future.

3) Board of Education Liaison Report.

No report.

4) Owner's Representative Report.

Mark Garilli stated that Construction Solutions Group held kickoff meetings with Diversified Technology Consultants and Innovative Engineering Services. Construction Solutions Group and O&G will continue to meet with the Office for School Construction Grants & Review.

5) Architect Report.

Ryszard Szczypek, TSKP Studio provided the design development documents (plans and specs) to the FHS Building Committee. TSKP Studio submitted documents to the Town Plan & Zoning Commission, which included drawings, a traffic report, and a stormwater management report. The Plan & Zoning Commission public hearing is set for March 21st.

Ryszard stated that TSKP Studio has responded to feedback provided by the Institute for Human Centered Design and anticipates that these comments will be touched upon during the review with the Town Plan & Zoning Commission. TSKP Studio will discuss the early enabling phase with the commission as well. TSKP Studio will be giving a presentation to the FHS Building Committee at the March 30th meeting and will subsequently giving a presentation to FHS faculty.

6) Construction Manager Report.

Lorel Purcell stated that O&G Industries have received the design development documents from TSKP Studio and have begun cost estimating. Lorel presented the updated preconstruction schedule with the committee. The preconstruction schedule is recorded with these minutes as Attachment A.

7) Communications Subcommittee Report.

No report.

8) Professional Partnership Subcommittee Report.

Kat Krajewski stated that the Professional Partnership Subcommittee met on February 28th and reviewed and approved the RFQs and rating forms listed as new business items on the building committee agenda. Kat explained that bringing these consultants on board will follow the same process that the building committee has followed in the past.

9) Financial Report.

Kat Krajewski presented the updated invoice tracker sheets which are recorded with these minutes as Attachment B.

G. New Business.

1) To approve the following invoices:

Name	Amount	Description
Construction Solutions Group	\$22,597.00	Professional services February 2022 (FHS)
Construction Solutions Group	\$1,030.00	Professional services February 2022 (900 Wing)
TSKP Studio	\$76,005.00	Professional services February 2022 (FHS)
TSKP Studio	\$3,050.00	Professional services February 2022 (900 Wing)

Upon a motion made and seconded (Carrier/Fagan) it was unanimously VOTED: to approve the attached invoices.

2) To approve the attached draft Code Review RFQ.

Upon a motion made and seconded (Carrier/Fagan) it was unanimously VOTED: to approve the Code Review RFQ.

3) To approve the attached draft rating form for the Code Review RFQ.

Upon a motion made and seconded (Carrier/Fagan) it was unanimously VOTED: to approve the rating form for the Code Review RFQ.

4) To approve the attached draft Structural Peer Review RFQ.

Upon a motion made and seconded (Carrier/Fagan) it was unanimously VOTED: to approve the Structural Peer Review RFQ.

5) To approve the attached draft rating form for the Structural Peer Review RFQ.

Upon a motion made and seconded (Carrier/Fagan) it was unanimously VOTED: to approve the rating form for the Structural Peer Review RFQ.

6) To cancel the March 16, 2022, FHS Building Committee meeting.

Upon a motion made and seconded (Carrier/Fagan) it was unanimously VOTED: to cancel the March 16, 2022, FHS Building Committee meeting.

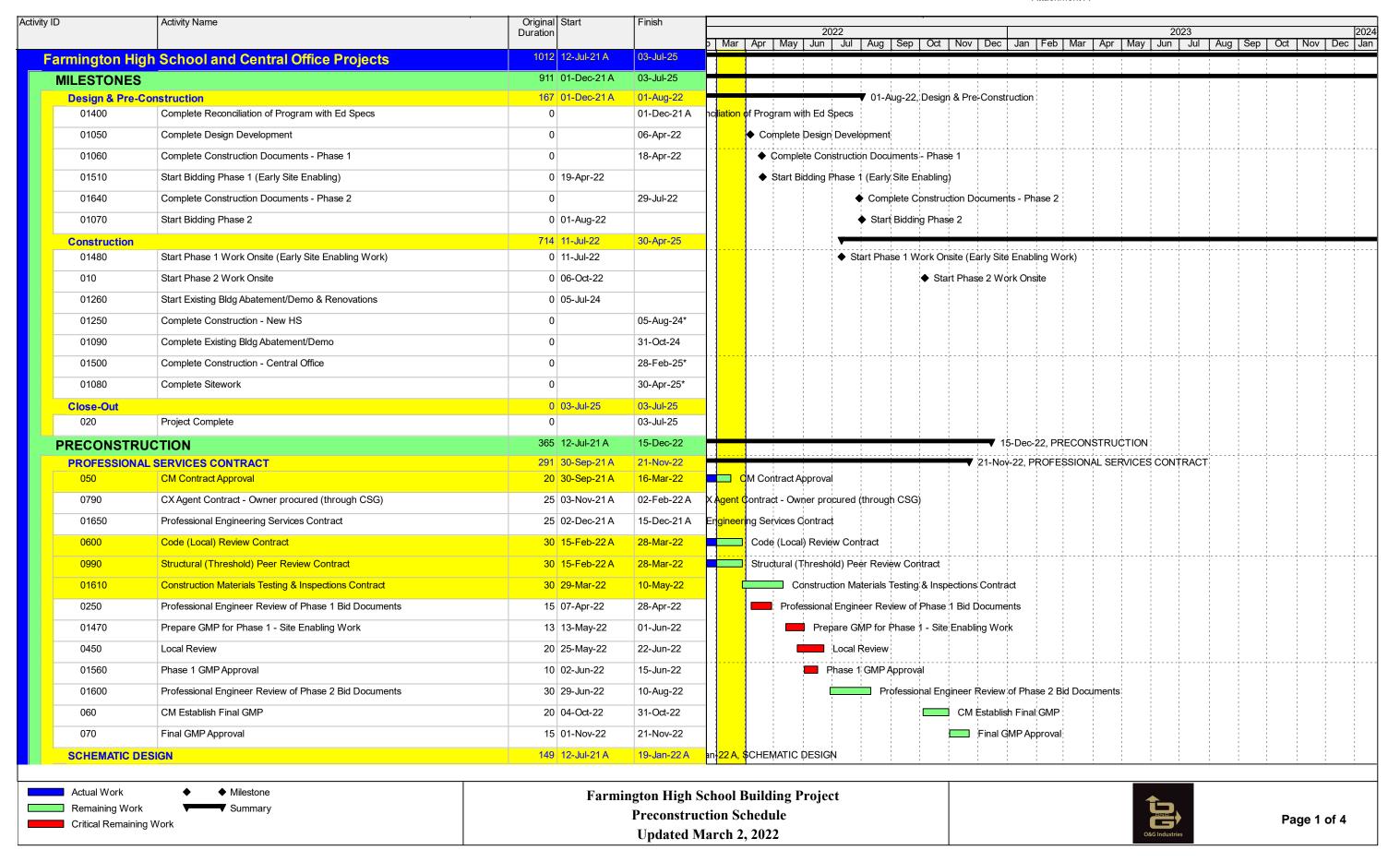
H. Adjournment.

Upon a motion made and seconded (Carrier/Fagan) it was unanimously VOTED: to adjourn at 5:49 P.M.

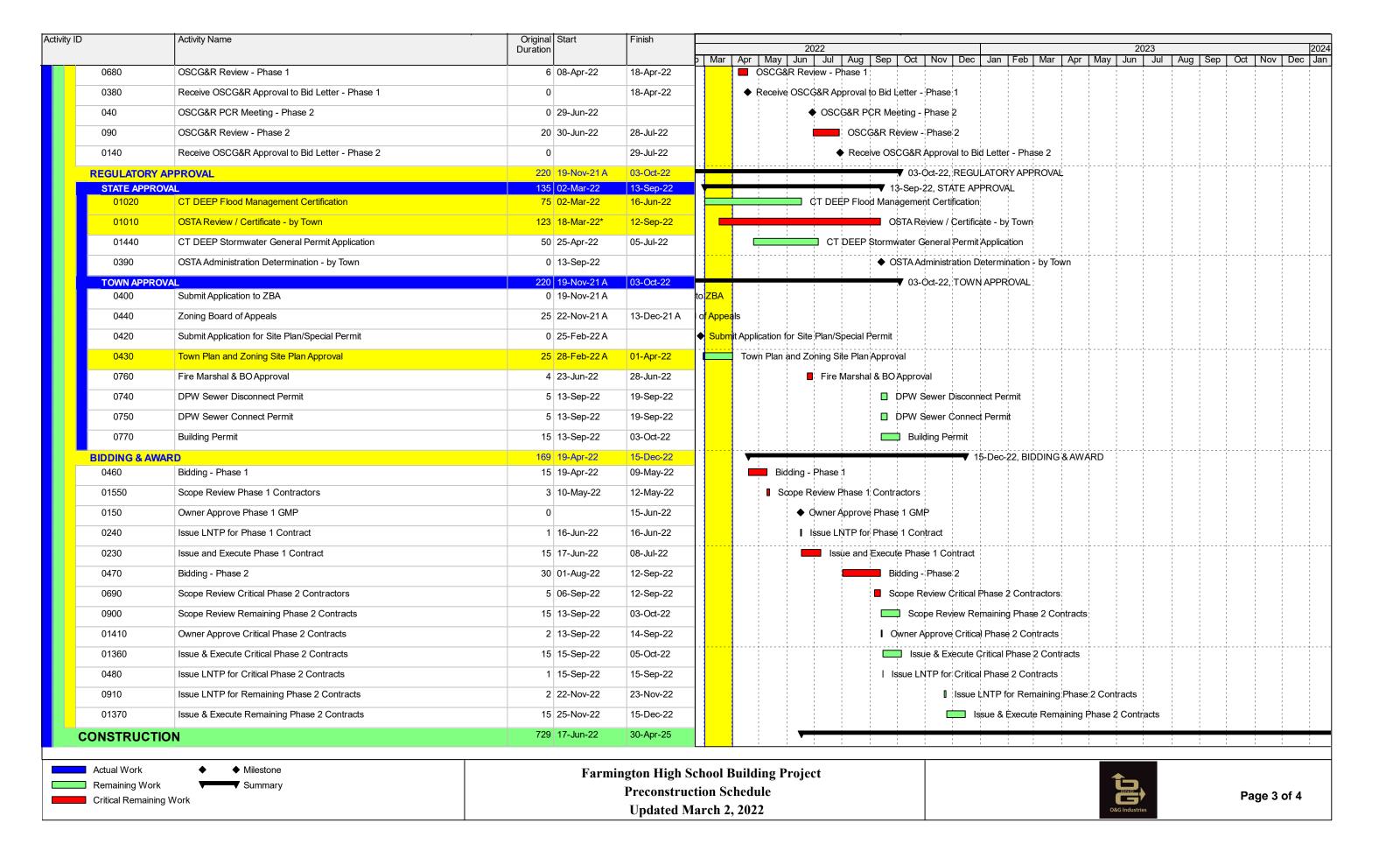
Respectfully Submitted,

Devon Aldave Clerk of the Committee

Attachment A



Activity ID	Activity Name	Original Start Duration	Finish	2022 2023 2024
				p Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan
01460	Reconciliation of Plans with Ed Specs	20 12-Jul-21 A	06-Aug-21 A	
085	Reduce SF Effort	20 30-Sep-21 A	27-Oct-21 A	
080	SD Estimate	15 03-Nov-21 A	01-Dec-21 A	
0780	SD Estimate Presentation	18 10-Nov-21 A	19-Jan-22 A	st <mark>imate P</mark> resentation
DESIGN DEVEL		132 30-Sep-21 A	06-Apr-22	▼ 06-Apr-22, DESIGN DEVELOPMENT
0170	Design Development (DD)	80 30-Sep-21 A	28-Feb-22 A	Design Development (DD)
0210	DD Estimate	15 01-Mar-22 A	21-Mar-22	DD Estimate
0220	DD - Cx Agent Review	15 02-Mar-22	22-Mar-22	DD - Cx Agent Review
0190	DD LEED/CTHPB Review	10 02-Mar-22	15-Mar-22	D LEED/CTHPB Review
0200	OSCGR DDR Document Compilation	15 14-Mar-22	01-Apr-22	OSCGR DDR Document Compilation
0160	DD Design & Estimate Presentation & Acceptance	12 22-Mar-22	06-Apr-22	DD Design & Estimate Presentation & Acceptance
CONSTRUCTIO	N DOCUMENTS	89 22-Feb-22 A	28-Jun-22	▼ 28-Jun-22, CONSTRUCTION DOCUMENTS
01520	Construction Documents for Phase 1 (Site Enabling Work)	25 22-Feb-22 A	28-Mar-22	Construction Documents for Phase 1 (Site Enabling Work)
030	Construction Documents (CD) - Phase 2 Pricing Set	60 01-Mar-22 A	24-May-22	Construction Documents (CD) - Phase 2 Pricing Set
01590	Phase 1 Cost Estimate	10 17-Mar-22	30-Mar-22	Phase 1 Cost Estimate
01530	Phase 1 Bid Documents BC Approval	5 31-Mar-22	06-Apr-22	Phase 1 Bid Documents BC Approval
01540	Phase 1 Bid Documents BOE Approval	3 04-Apr-22	06-Apr-22	■ Phase 1 Bid Documents BOE Approval
01450	Approve revised Ed Specifications	20 20-Apr-22	18-May-22	Approve revised Ed Specifications
0540	Complete Construction Documents (CD)	20 25-May-22	22-Jun-22	Complete Construction Documents (CD)
0530	CD's - Cx Agent Review	15 25-May-22	15-Jun-22	CD's - CxAgent Review
0290	CD LEED/CTHPB Review	20 25-May-22	22-Jun-22	CD LEED/CTHPB Review
0180	CD Owner Review & Comment	10 25-May-22	08-Jun-22	CD Owner Review & Comment
0120	CD Estimate	15 25-May-22	15-Jun-22	CD Estimate
0100	Structural (Threshold) Peer Review	20 25-May-22	22-Jun-22	Structural (Threshold) Peer Review
0130	CD OSCGR PCR Document Compilation	15 02-Jun-22	22-Jun-22	CD OSCGR PCR Document Compilation
0630	Adjust CD's per Local Code Review and Commissioning Agent	5 09-Jun-22	15-Jun-22	■ Adjust CD's per Local Code Review and Commissioning Agent
0590	CD A/E QA/QC Review & Owner Comment Response	5 09-Jun-22	15-Jun-22	■ CD A/E QA/QC Review & Owner Comment Response
	CD Owner Approval & Present to Building Committee		22-Jun-22	CD Owner Approval & Present to Building Committee
0650	· · · · · · · · · · · · · · · · · · ·	5 16-Jun-22		
0610	CD Estimate Reconciliation	7 16-Jun-22	24-Jun-22	CD Estimate Reconciliation
0620	Prepare PCR State Submission Estimate	6 21-Jun-22	28-Jun-22	■ Prepare PCR State Submission Estimate
0640	CD Owner Approval & Present to BOE	4 23-Jun-22	28-Jun-22	■ CD Owner Approval & Present to BOE
OSCG&R GRAM	NT PROCESS OSCG&R SDR Meeting	135 06-Oct-21 A	29-Jul-22 06-Oct-21 A	▼ 29-Jul-22, OSCG&R GRANT PROCESS
		0		OSCICE P DDP Mosting
0350	OSCG&R DDR Meeting	ŭ l	06-Apr-22	◆ OSCG&R DDR Meeting
0360	OSCG&R PCR Meeting - Phase 1	0 07-Apr-22		◆ OSCG&R PCR Meeting - Phase 1
Actual Work Remaining Work Critical Remaining	•		Preconstruc	School Building Project ction Schedule March 2, 2022 Page 2 of 4



	Activity Name	Original Start Duration	Finish	2022 2023
		Durauon		Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct
01270	Construction (Overall - Phase 2)	5 06-Oct-22	30-Apr-25	
PHASE 1 (EA	RLY SITE ENABLING WORK)	45 17-Jun-22	19-Aug-22	▼ 19-Aug-22, PHASE 1 (EARLY SITE ENABLING WORK)
01580	Mobilization - Phase 1	15 17-Jun-22	08-Jul-22	Mobilization - Phase 1
01570	Phase 1 Construction	30 11-Jul-22	19-Aug-22*	Phase 1 Construction
PROCUREME	NT CONTRACTOR OF THE CONTRACTO	80 16-Sep-22	10-Jan-23	▼ 10-Jan-23, PROCUREMENT
0490	Critical Submittals #1 - Early Work Items	40 16-Sep-22	10-Nov-22	Critical Submittals #1 - Early Work Items
0500	Critical Submittals #2 - Long Lead Items	80 16-Sep-22	10-Jan-23	Critical Submittals #2 - Long Lead Items
SITEWORK - I	PHASE 2	666 16-Sep-22	30-Apr-25	
0510	Mobilization - Phase 2	14 16-Sep-22	05-Oct-22	Mobilization - Phase 2
01240	Complete Sitework, Construct Parking and Fields	187 06-Aug-24	30-Apr-25	
BUILDING		610 06-Oct-22	28-Feb-25	
HIGH SCHO	OL OL	465 06-Oct-22	05-Aug-24	
01100	Construction (22 Months)	465 06-Oct-22	05-Aug-24	
CENTRAL O	FFICE	106 01-Oct-24	28-Feb-25	
01490	Construction (5 Months)	106 01-Oct-24	28-Feb-25	
ABATEMENT	& DEMOLITION	84 05-Jul-24	31-Oct-24	
01320	Abatement & Demo of Existing HS	84 05-Jul-24	31-Oct-24	
CLOSE-OUT		262 24-Jun-24	03-Jul-25	
01430	Commissioning of Cooling Systems of High School Building	30 24-Jun-24	05-Aug-24	
0550	Punchlist	15 16-Jul-24	05-Aug-24	
0560	Commissioning of Heating Systems of High School Building	30 02-Oct-24	12-Nov-24*	
01620	Commissioning of Heating Systems of Central Office	15 03-Mar-25	21-Mar-25	
0570	Project Closeout	42 06-May-25	03-Jul-25	
01630	Commissioning of Cooling Systems of Central Office	10 20-Jun-25	03-Jul-25	

Actual Work

Remaining Work

Critical Remaining Work

Farmington High School Building Project
Preconstruction Schedule
Updated March 2, 2022



Construction Solutions Group			
Contract Amount- New FHS		\$1,084,647.00	
Invoice Amount	Invoice Date		
	8/9/2021	\$22,597.00 Professional Services- July 2021	
	9/1/2021	\$22,597.00 Professional Services- August 2021	
	10/1/2021	\$22,597.00 Professional Services- September 2021	
	11/1/2021	\$22,597.00 Professional Services- October 2021	
	12/1/2021	\$22,597.00 Professional Services- November 2021	
	1/3/2022	\$22,597.00 Professional Services- December 2021	
	2/1/2022	\$22,597.00 Professional Services- January 2022	
	3/1/2022	\$22,597.00 Professional Services- February 2022	
Invoice Total:		\$180,776.00	
Remaining Balance:		\$903,871.00	

	TSKP Studio	0	
Contract Amount- New FHS		\$5,125,000.00)
Invoice Date	Invoice Date		
	8/9/2021	\$292,500.00	Professional Services- July 2021
	9/1/2021	\$292,500.00	Professional Services- August 2021
	10/1/2021	\$292,800.00	Professional Services- September 2021
	11/1/2021	\$292,800.00	Professional Services- October 2021
	12/15/2021	\$292,800.00	Professional Services- November 2021
	1/3/2022	\$292,800.00	Professional Services- December 2021
	2/1/2022	\$146,400.00	Professional Services
	3/1/2022	\$76,005.00	Professional Services- February 2022
Invoice Total:		\$1,978,605.00	
Remaining Balance		\$3,146,395.00	

Farmignton High School Building Committee- Invoice Tracking Central Office/Locker Room Renovation

	Construction Sol	lutions Group	
Contract Amount- New FHS		\$49,446	
Invoice Date	Invoice Amount		
	8/9/2021	\$1,030.00 Professional Services- July 2021	
	9/1/2021	\$1,030.00 Professional Services- August 2021	
	10/1/2021	\$1,030.00 Professional Services- Sept 2021	
	11/1/2021	\$1,030.00 Professional Services- October 2021	
	12/1/2021	\$1,030.00 Professional Services- November 2021	
	1/19/2022	\$1,030.00 Professional Services- December 2021	
	2/1/2022	\$1,030.00 Professional Services- January 2022	
	3/1/2022	\$1,030.00 Professional Services- February 2022	
Invoice Total:		\$8,240.00	
Remaining Balance:		\$41,206.00	
	TSKP St	tudio	
Contract Amount- Central Office/Lo	ocker Room	\$215,000.00	
nvoice Date	Invoice Amou	ınt	
	8/9/2021	\$12,500.00 Professional Services-July 2021	
	9/1/2021	\$12,500.00 Professional Services- August 2021	
	10/1/2021	\$12,200.00 Professional Services- September 2021	
	11/1/2021	\$12,200.00 Professional Services- October 2021	
	12/15/2021	\$12,200.00 Professional Services- November 2021	
	1/3/2021	\$12,200.00 Professional Services- December 2021	
	2/1/2022	\$6,100.00 Professional Services- January 2022	
Invoice Total:		\$79,900.00	
Remaining Balance:		\$135,100.00	

Farmignton High School Building Committee- Invoice Tracking Central Office/Locker Room Renovation

0&G				
Contract Amount- Central Off	ice/Locker Room			
Invoice Date	Invoice Amoun	t		
		Professional Services- October &		
	12/1/2021	\$3,384.62 November 2021		
	2/1/2022	\$1,692.31 Professional Services- December 2021		
	2/1/2022	\$1,692.31 Professional Services- January 2022		
Invoice Total:		\$6,769.24		
Remaining Balance:				

Farmignton High School Building Committee- Invoice Tracking Farmington High School New Construction

O&G			
Contract Amount- New FHS			
Invoice Date	Invoice Date		
		Professional Services- October & November	
	12/1/2021	\$35,000.00 2021	
	2/1/2022	\$17,500.00 Professional Services- December 2021	
	2/1/2022	\$17,500.00 Professional Services- January 2022	
Invoice Total:		\$70,000.00	
Remaining Balance			