

Meeting Minutes
Farmington High School Building Committee Meeting
Farmington High School Library
Wednesday, December 1, 2021
6:30 P.M.

Attendees:

Meg Guerrera, Chair
Sharon Mazzochi
Michael Smith
Ellen Siuta
Chris Fagan
Johnny Carrier
Wendy Ku
Beth Kintner
Kathy Greider, Superintendent
Alicia Bowman, Asst. Superintendent of Finance & Operations
Sam Kilpatrick, Director of School Facilities
Scott Hurwitz, FHS Principal
Kat Krajewski, Assistant Town Manager
Devon Aldave Clerk of the Committee
Chris Cykley, Construction Solutions Group
Michael Scott, TSKP Studio
Lorel Purcell, O&G Industries
Mark Jeffko, O&G Industries

A. Call to Order.

The meeting was called to order at 6:31 P.M.

B. Pledge of Allegiance.

The committee members recited the Pledge of Allegiance.

C. Public Comment.

Tim Kelly, 62 Westview Terrace, recommended including an indoor track as part of the new gym. He also recommended moving the scoreboard to the other side of the athletic field. Mr. Kelly stated that the committee should be proactive in making accommodations for 21st Century bathrooms, including gender neutral bathrooms.

D. Minutes.

1) To approve the attached November 3, 2021, minutes.

Upon a motion made and seconded (Smith/Mazzochi) it was unanimously VOTED: to approve the November 3, 2021, minutes.

E. Correspondence Received 11/2/2021 – 11/26/2021

1) Raymond Anselmi, FHS Building Costs

Meg Guerrera reviewed the correspondence received.

F. Reports.

1) Chair Report.

Meg Guerrera stated that the Connecticut State Elections Enforcement Commission dismissed all four complaints that were raised against the FHS Building Committee.

2) Town Council Liaison Report.

No report.

3) Board of Education Liaison Report.

No report.

4) Owner's Representative Report.

Chris Cykley stated that Construction Solutions Group has been working with the Office for School Construction Grants & Review regarding the priority list for State reimbursement. The priority list will be announced on December 15, 2021.

5) Architect Report.

Michael Scott stated that the Zoning Board of Appeals received the building committee's application regarding a height variance. The Zoning Board of Appeals meeting will take place on December 13, 2021.

Michael stated that TSKP Studio worked with O&G and PM&C regarding cost estimates. He stated that the project is currently overbudget, which is normal at this phase in the process. TSKP Studio is working with the Design Working Group to get the project back on budget.

Michael stated that the design schedule is right on track. TSKP Studio aims to have depictions of design development to share with the committee in January and February. These may include drawings, models, and external/internal renderings.

6) Construction Manager Report.

Lorel Purcell stated that O&G Industries has worked with other professional partners to create a pre-construction schedule. This will be finalized next week and will be presented at the December 15, 2021, meeting.

Lorel shared a site enabling package document with the building committee. This document is recorded with these minutes as Attachment A. Lorel explained that the scope of work of this package would take place in Summer 2022 and would include installing perimeter fencing and creating traffic flow. Lorel explained that this package is beneficial as the revised traffic design will set by the first day of school, minimizing disruption to students and faculty.

7) Communications Subcommittee Report.

Kat Krajewski stated that the subcommittee met prior to FHS Building Committee meeting. She stated that a newsletter will be sent out in the next few weeks providing an update to residents. Kat shared that Ira Yellen of Tall Timbers Marketing nominated the FHS Building Project for an award from the Public Relations Society of America (PRSA). PRSA awarded the FHS Building Project campaign the Gold Award and Best of Show in Connecticut. Kat shared that the subcommittee also reviewed Q&A which will be posted back on the website.

8) Professional Partnership Subcommittee Report.

Kat Krajewski stated the subcommittee met to negotiate the Construction Manager contract with O&G Industries. She stated that these discussions will continue.

9) Financial Report.

Kat Krajewski shared the updated invoice tracker sheet. This document is recorded with these minutes as Attachment B.

G. New Business.

1) To approve the 2022 FHS Building Committee meeting schedule.

Upon a motion made and seconded (Smith/Carrier) it was unanimously VOTED: to approve the 2022 FHS Building Committee meeting schedule.

2) To approve the attached invoice from Construction Solutions Group in the amount of \$22,597.00.

Upon a motion made and seconded (Smith/Mazzochi) it was unanimously VOTED: to approve the attached invoice from Construction Solutions Group in the amount of \$22,597.00.

3) To approve the attached invoice from Construction Solutions Group in the amount of \$1,030.00.

Upon a motion made and seconded (Smith/Mazzochi) it was unanimously VOTED: to approve the attached invoice from Construction Solutions Group in the amount of \$1,030.00.

4) To approve the attached invoice from O&G Industries in the amount of \$35,000.00.

Upon a motion made and seconded (Smith/Mazzochi) it was unanimously VOTED: to approve the attached invoice from O&G Industries in the amount of \$35,000.00.

5) To approve the attached invoice from O&G Industries in the amount of \$3,384.62.

Upon a motion made and seconded (Smith/Mazzochi) it was unanimously VOTED: to approve the attached invoice from O&G Industries in the amount of \$3,384.62.

6) Executive Session: Review and Discussion of RFQ Responses for Commissioning Services and Professional Engineering Services in accordance with Conn. Gen. Stat. §§1-200(6) and 1-210(b) (24).

Upon a motion made and seconded (Smith/Mazzochi) it was unanimously VOTED: to move to Executive Session for Review and Discussion of RFQ Responses for Commissioning Services and Professional Engineering Services in accordance with Conn. Gen. Stat. §§1-200(6) and 1-210(b) (24).

The committee moved to Executive Session at 7:05 P.M.

Open session resumed at 7:32 P.M.

7) To shortlist the final candidates for Commissioning Services.

Upon a motion made and seconded (Smith/Carrier) it was unanimously VOTED: to shortlist the following firms as final candidates for Commissioning Services:

- BVH Integrated Services
- Consulting Engineering Services
- Innovative Engineering Services
- Sustainable Engineering Services

8) To shortlist the final candidates for Professional Engineering Services.

Upon a motion made and seconded (Smith/Carrier) it was unanimously VOTED: to shortlist the following firms as final candidates for Professional Engineering Services:

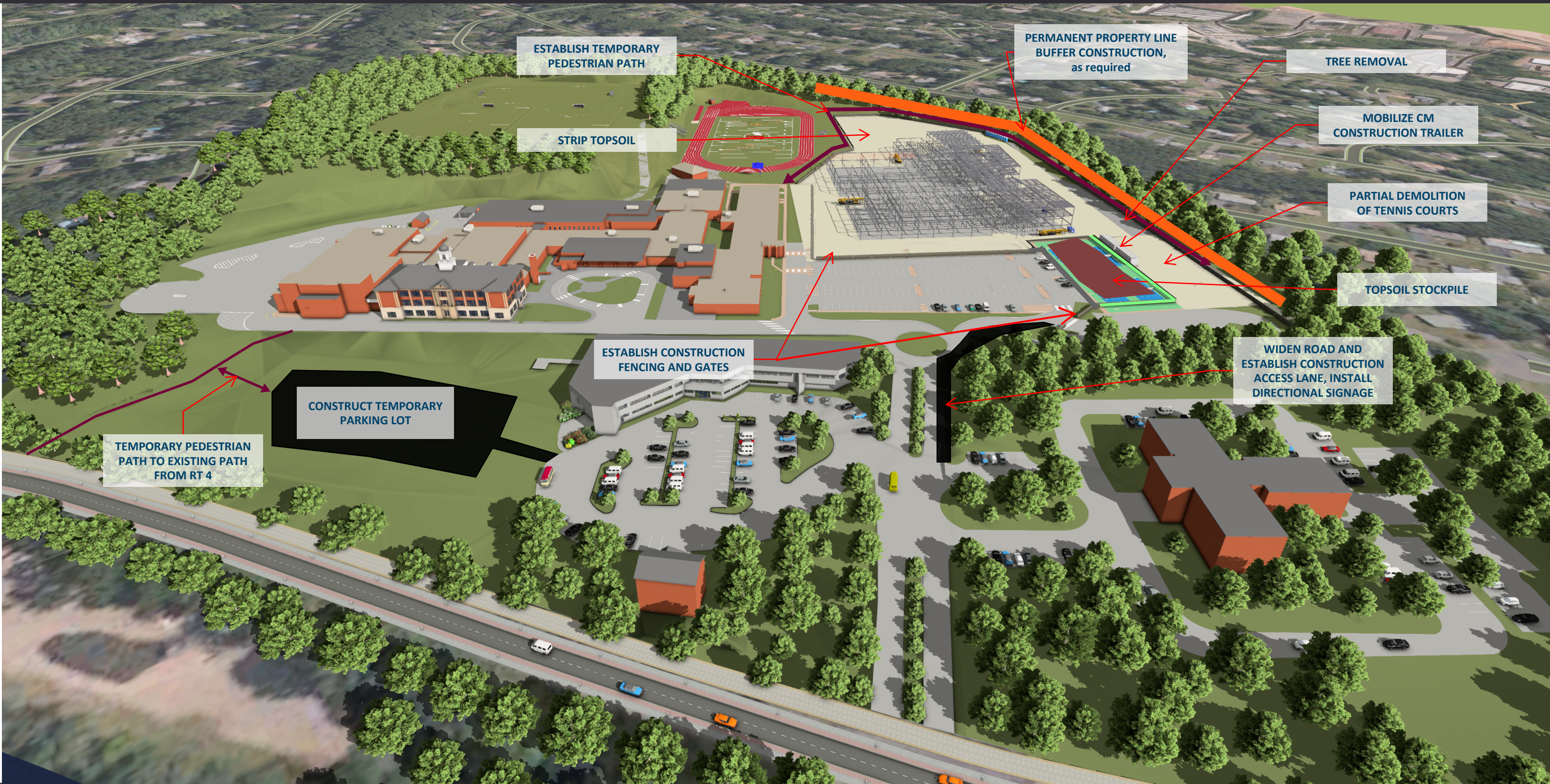
- Diversified Technology Consultants Inc.
- Russell and Dawson Inc.

H. Adjournment.

Upon a motion made and seconded (Ku/Siuta) it was unanimously VOTED: to adjourn at 7:35 P.M.

Respectfully Submitted,

Devon Aldave
Clerk of the Committee



Farmington High School Building Committee- Invoice Tracking
 Central Office/Locker Room Renovation

Attachment B

Construction Solutions Group

Contract Amount- New FHS		\$49,446
Invoice Date	Invoice Amount	
	8/9/2021	\$1,030.00 Professional Services- July 2021
	9/1/2021	\$1,030.00 Professional Services- August 2021
	10/1/2021	\$1,030.00 Professional Services- Sept 2021
	11/1/2021	\$1,030.00 Professional Services- October 2021
	12/1/2021	\$1,030.00 Professional Services- November 2021
Invoice Total:		\$5,150.00
Remaining Balance:		\$44,296.00

TSKP Studio

Contract Amount- Central Office/Locker Room		\$215,000.00
Invoice Date	Invoice Amount	
	8/9/2021	\$12,500.00 Professional Services-July 2021
	9/1/2021	\$12,500.00 Professional Services- August 2021
	10/1/2021	\$12,200.00 Professional Services- September 2021
	11/1/2021	\$12,200.00 Professional Services- October 2021
Invoice Total:		\$49,400.00
Remaining Balance:		\$165,600.00

O&G

Contract Amount- Central Office/Locker Room		
Invoice Date	Invoice Amount	
	12/1/2021	Professional Services- October & \$3,384.62 November 2021
Invoice Total:		\$3,384.62
Remaining Balance:		

Farmington High School Building Committee- Invoice Tracking
 Farmington High School New Construction

Construction Solutions Group

Contract Amount- New FHS		\$1,084,647
Invoice Amount	Invoice Date	
	8/9/2021	\$22,597.00 Professional Services- July 2021
	9/1/2021	\$22,597.00 Professional Services- August 2021
	10/1/2021	\$22,597.00 Professional Services- September 2021
	11/1/2021	\$22,597.00 Professional Services- October 2021
	12/1/2021	\$22,597.00 Professional Services- November 2021
Invoice Total:		\$112,985.00
Remaining Balance:		\$971,662.00

TSKP Studio

Contract Amount- New FHS		\$5,125,000.00
Invoice Date	Invoice Date	
	8/9/2021	\$292,500.00 Professional Services- July 2021
	9/1/2021	\$292,500.00 Professional Services- August 2021
	10/1/2021	\$292,800.00 Professional Services- September 2021
	11/1/2021	\$292,800.00 Professional Services- October 2021
Invoice Total:		\$1,170,600.00
Remaining Balance		\$3,954,400.00

O&G

Contract Amount- New FHS		
Invoice Date	Invoice Date	
	12/1/2021	Professional Services- October & November \$35,000.00 2021
Invoice Total:		
Remaining Balance		