

Meeting Minutes
Farmington High School Building Committee
Professional Partnership Subcommittee
Wednesday, October 13, 2021
Town Hall Council Chambers
8:30 A.M.

Attendees:

Meg Guerrera
Johnny Carrier
Michael Smith
Alicia Bowman
Sam Kilpatrick
Kat Krajewski
Devon Aldave
Mark Garilli
Mark Jeffko
Aaron Mednick
Patrick Delany

A. Call to Order.

The meeting was called to order at 8:34 A.M.

B. Minutes.

1) To approve the attached August 6, 2021, minutes.

Upon a motion made and seconded (Carrier/Guerrera) it was unanimously VOTED: to approve the August 6, 2021 minutes.

C. Executive Session: Review and Discussion of RFP Responses for Construction Manager Services in accordance with Conn. Gen. Stat. §§1-200(6) and 1-210(b) (24).

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to move to Executive Session at 8:37 A.M.

The committee resumed open session at 9:07 A.M.

D. To review and approve the attached draft Commissioning Services RFQ/P.

The subcommittee reviewed the attached draft Commissioning Services RFQ/P. Several areas were identified for language changes. Kat Krajewski stated that the Town of Farmington Finance Department is working on insurance requirements which will be added to the RFQ/P.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to review and approve the attached draft Commissioning Services RFQ/P as amended.

- E. To review and approve the attached draft RFQ/P Rating Form.**
Kat Krajewski stated that the rating form is based on Section IV of the draft RFQ/P, which has six criterion, each worth 10 points for a total of 60 points.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to approve the attached draft RFQ/P Rating Form.

- F. Other Business.**
None.

- G. Adjournment.**
Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to adjourn at 9:34 A.M.

Respectfully Submitted,

Devon Aldave
Clerk of the Committee