

Meeting Minutes
Farmington High School Building Committee
Communications Subcommittee
Farmington High School Library & Online
October 6, 2021
5:30 P.M.

Attendees:

Meg Guerrera
Kat Krajewski
Ellen Siuta
Devon Aldave
Beth Kintner
Wendy Ku
Scott Hurwitz
Chris Cykley
Ira Yellen

A. Call to Order.

The meeting was called to order at 5:40 P.M.

B. Minutes.

1) To approve the attached minutes from the September 8, 2021 meeting.

Upon a motion made and seconded (Siuta/Ku) it was unanimously VOTED: to approve the minutes from the September 8, 2021 meeting.

C. Subcommittee Updates.

1) FHSBC Website Update.

Kat Krajewski showed updates to the committee website which included adding a "Professional Partners" section to the "Our Team" page of the website.

D. New Business.

1) To review a draft press release providing an update on the FHS Building Project.

Upon a motion made and seconded (Ku/Siuta) it was unanimously VOTED: to review a draft press release providing an update on the FHS Building Project.

Ira Yellen reviewed a draft press release that he created with the subcommittee. The subcommittee agreed to approve the press release after restructuring some of the content. The press release is recorded with these minutes as Attachment A.

2) To cancel the October 20, 2021 Communications Subcommittee Meeting.

Upon a motion made and seconded (Siuta/Ku) it was unanimously VOTED: to cancel the October 20, 2021 Communications Subcommittee meeting.

E. Adjournment.

Upon a motion made and seconded (Ku/Siuta) it was unanimously VOTED: to adjourn the meeting at 6:06 P.M.

Respectfully Submitted,

Devon Aldave
Clerk of the Committee

DRAFT 10/6/2021**FOR IMMEDIATE RELEASE****Contacts:***Kathryn (Kat) Krajewski, Farmington Assistant Town Manager**O: 860.675.2369 C: 860.874.2673 Krajewskik@farmington-ct.org**Meghan Guerrero, Farmington High School Building Committee Chair**H: 860.673.0748 C: 860.751.9287 megguerrera@gmail.com***Update on the Farmington High School Building Project**

Farmington, CT., October 7, 2021. In June 2021, the residents of Farmington voted, by a 2 to 1 margin, to build a new high school on the current high school site. A professional team of architects, project managers and construction managers are in place to proceed to the next phase of the project that includes the site plan and building design. This phase is expected to be completed by summer 2022. Upon approval of the final design drawings, and site plan approval by the Town Plan and Zoning Commission, the tentative schedule (below) plans for a groundbreaking ceremony to be held in the late summer/early fall of 2022.

Anticipated Timeline as of September 2021- FHS Building Project

Design and Approvals	July 2021- July 2022
Bidding and Award	July 2022- September 2022
Phase I- Construction of New Building	September 2022- August 2024
Phase II- Renovation of Central Office/Locker Rooms & Demolition of Remaining Building	June 2024- July 2025
Phase III - Site Work	January 2025- June 2025
* Students will occupy the new high school in August/September 2024	

The Farmington High School (FHS) Building Committee, chaired by Meghan Guerrero stated, “Our job is to oversee the project team of professionals and to coordinate, update, and communicate with town elected and appointed officials, review project and budget reports, and ensure adherence to state and federal building safety and health regulations and requirements.

More importantly, the new high school design will reflect our continued commitment in providing the best educational facility to future generations of children.”

The Building Committee is committed to keeping the community informed on a regular basis with newsletters, Zoom and live meetings, ongoing website updates (<https://fhsbuildingproject.org>) and articles in the local media. We are also committed to being transparent and open to community members as the project proceeds over the next four years.

The Town Manager’s Office coordinates interaction, roles and responsibilities, and action steps/dates among the following groups:

- **Town Council** – The Town Council will regularly review progress and updates at every scheduled meeting.
- **Board of Education** — Superintendent's office/school administration will review the educational programming needs of the school. The Board of Education is responsible for approving any updates to the educational specifications and reviewing periodic updates from the building committee.
- **Building Committee** — The FHS Building Committee is responsible for project administration, and communication with town officials and other interest groups
- **Town Plan and Zoning Commission**— Town Plan and Zoning Commission is responsible for the site plan approval.

State of Connecticut’s Role

- The Building Committee is working closely with the Office of School Construction Grants and Review to review plans. Grant applications for both the new FHS facility and the renovation of Central Office/Locker Rooms have been submitted. The Building Committee will be notified by the end of 2021, if our projects are on the priority list for reimbursement.

Contracted Professional Team

- **Construction Solutions Group, LLC**, based in West Hartford, CT, was selected in early 2020 as the Owner's representative. As the project managers, they oversee the planning, design, and construction phases of the project. This includes budget, project tasks timelines, and coordination of all aspects of the project.

- **TSKP Studio**, based in Hartford, CT, was selected as the architectural firm in early 2020, after a competitive design process, to design the new high school according to the educational specifications approved by the Board of Education. They will oversee all aspects of the design phase, including the management of specialized design consultants, included but not limited to Universal Design, theatre design, mechanical/electrical, plumbing, fire protection, landscape architecture, and kitchen/food service.
- **O&G**, Construction Management Company based in Torrington, CT, was selected in September 2021 as the Construction Manager due to their experience with the construction of K-12 school facilities in the State of Connecticut and their knowledge and understanding of the FHS Building Project. O&G will be responsible for cost estimating, development of bid packages for the trade contractors required for construction, supervision of all contractors required for construction, development and maintenance of the construction schedule, and site security and safety plans throughout construction.

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