

**Town of Farmington, CT
Office of the Town Manager
Regular Town Council Meeting**

Date: September 14, 2021
(Council Members should call the Town Manager's Office if unable to attend.)

Time: 7:00 p.m.

Place: Town Hall – Council Chambers (Public Welcome)
To access the livestream: <https://us02web.zoom.us/j/84803963332>
Dial: +1 312 626 6799
Webinar ID: 848 0396 3332

Agenda

- A. Call to Order
- B. Pledge of Allegiance
- C. Presentations and Recognitions
 - 1. Proclamation – John Karwoski
 - 2. Proclamation – Mountain View Farm
 - 3. Presentation – Wildlife Feeding Ordinance
 - 4. Presentation – Fire Station Building Committee
- D. Public Hearing
- E. New Items
- F. Public Comments
- G. Reading of the Minutes
 - 1. July 13, 2021, Regular Town Council Meeting
- H. Reading of Communications and Written Appeals
 - 1. Resident Correspondence – Jackie Harris-Stone
 - 2. Resident Correspondence – Julie Tedesco
 - 3. Resident Correspondence – Allison Loucks
 - 4. Resident Correspondence – Mark Wilson
- I. Report of the Committees
 - 1. Land Acquisition Committee
 - 2. Green Efforts Committee
 - 3. Farmington High School Building Committee
 - 4. Racial Equality Taskforce

J. Report of the Council Chair and Liaisons

1. Chair
2. Board of Education Liaison
3. Economic Development Commission Liaison
4. Farmington Historic District Commission
5. Housing Authority
6. Human Relations Commission
7. Library Board
8. Town Plan and Zoning Liaison
9. Unionville Historic District Commission
10. Unionville Village Improvement Association Liaison
11. Water Pollution Control Authority
12. Other Liaisons

K. Report of the Town Manager — September 28, 2021 Town Council Workshop Meeting Topic, 9/11 Anniversary Ceremony, Moody's Rating

L. Appointments

1. Building Code Board of Appeals (Das)
2. Conservation & Inland Wetlands Commission (Berlandy)
3. Conservation & Inland Wetlands (Tulin)
4. Conservation & Inland Wetlands Commission **alternate** (Berlandy)
5. Economic Development Commission (Kleinman-Chamber of Commerce)
6. Economic Development Commission (Philips)
7. Economic Development Commission (Reeve)
8. Economic Development Commission (Wadsworth)
9. Farmington Historic District Commission (Honeyman)
10. Green Efforts Commission (Barnes)
11. Housing Authority (Frink)
12. Housing Authority (Hatzenbuhler)
13. Housing Authority (Mason)
14. Lower Farmington River and Salmon Brook Wild & Scenic Management Plan (LFSWS) (Schlegel)
15. North Central Regional Mental Health Board Inc. (Plona)
16. North Central Regional Mental Health Board Inc. (Marsh)
17. Plainville Area Cable TV Advisory Council (Bernier)
18. Plainville Area Cable TV Advisory Council (Parlow)
19. Retirement Board (Ingvertsen) **(Union Appointment)**
20. Water Pollution Control Authority (Bagdigian)
21. Unionville Historic District & Properties Commission (Brokelman)
22. Unionville Historic District & Properties Commission **alternate** (Marsh)
23. Green Efforts Commission (Messier)

M. Old Business

N. New Business

1. To name the Turf Field at Tunxis Mead "The Setlow Family Field" per the request of The Farmington Soccer Club.
2. To establish a Town Council Ad-Hoc committee to work with Town staff to make recommendations to the Town Council on the next steps involving American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds, (Federal Stimulus Monies) received by the Town of Farmington.
3. That the following appropriation transfers be made from and to the accounts listed below in the FY2020/2021 General Fund Budget.
4. To award a contract for the purchase of one 2023 International Model HV5007 Heavy Duty Cab and Chassis to Nutmeg International Trucks, Inc., of Hartford, CT at a purchase price of \$94,510.42.
5. To award a contract for the purchase of one Model # M1221 Toolcat 5600 Utility Work Machine with accessories to Bobcat of Connecticut, Inc., of East Hartford, CT at a purchase price of \$78,129.00.
6. To award a contract for the of purchase ten (10) portable radios and accessories to Motorola Solutions, Inc. of Woodcliff Lake, NJ at a total contract price of \$50,000.
7. To award a contract for the purchase of Treated Road Salt for the 2021/2022 winter season to CARGILL, Inc. of Boston, MA at a purchase price of \$67.54 per ton.
8. To approve property tax refunds.

O. Executive Session

1. Land Acquisition

P. Adjournment

PROCLAMATION

WHEREAS, John Karwoski served on the Farmington Town Council as a Council member from 1983 through 1987, as well as two terms as the Democratic Town Chairman, and

WHEREAS, John Karwoski also served the Town of Farmington as the first Chairman of the Farmington Economic Commission in 1993. Since its inception in 1993, John has actively participated in the Economic Development Commission. During his tenure, the EDC hosted the annual Business Breakfast Series, The Beautify Farmington Program, and the Small Business Resources Series, and

WHEREAS, John Karwoski, was an active member of the Farmington Chamber of Commerce elected as President from 1997 to 1999. During that time, he represented Farmington on the Board of Governors with the Greater Hartford Chamber of Commerce, and

WHEREAS, John Karwoski, was a founding member of Westerleigh Elderly Housing Community in Unionville. John served as Chairman of the Farmington Housing Partnership, an advocacy group committed to providing affordable housing for the elderly and handicapped in the community, and

WHEREAS, John Karwoski was a 50-year member of the Farmington Exchange Club serving as President in the early 1990s. John was also a Division Director of the Connecticut District Exchange Club for many years and was elected Vice President, and

WHEREAS, John Karwoski has always maintained a focus on the public good and donating countless hours of time, energy and personal commitment to better our community and enrich the lives of the residents of the Town of Farmington, and

WHEREAS, in addition to his long-standing commitment to the Town, John's true devotion lies with his loved ones including his wife Pat, his three children Karen, Michael and Christopher, and all his grandchildren.

NOW, THEREFORE, the Farmington Town Council hereby commends John Karwoski for his excellent work on behalf of the community and we hereby thank him for his selfless dedication and immeasurable contributions and commitment to the Town of Farmington and its residents. The Farmington Town Council hereby extends to John and his wife Pat, best wishes on their future endeavors.

Dated this 14th day of September 2021 at Farmington, Connecticut.

C.J. Thomas, Town Council Chair

PROCLAMATION

WHEREAS, Mountain View Farm on Main Street was established in 1921 and has been a proud member of the Farmington business community for 100 years, and

WHEREAS, Theodore “Tater” Hanson started Mountain View Farm on Main Street when Woodrow Wilson was President, a gallon of gas was 26 cents and a dozen eggs cost 47 cents, and

WHEREAS, Mountain View Farm has survived The Great Depression, World War II, The Moon Landing, the introduction of computers and social media and continued to thrive and serve the Farmington Community for 100 years, and

WHEREAS, Tater’s children, grandchildren, and great grandchildren have continued and grown the business to include three farm stands in Farmington, located on Plainville Avenue, and Meadow Road, all with fresh, local produce and the “best corn anywhere,” and

WHEREAS, the Pogson family not only continue to farm in our community, they also give to the community by serving on various volunteer boards and commissions, and

NOW, THEREFORE let it be resolved, we congratulate Mountain View Farm and Tater’s Family for their positive contributions to the Town of Farmington, and for celebrating 100 successful years in business.

Dated this 14th day of September 2021 at Farmington, Connecticut.

C.J. Thomas
Town Council Chair

Agenda Item H-1

From: [Jackie Harris-Stone](#)
To: [Town Council Account for e-Mail](#)
Subject: Mask mandate progress?
Date: Wednesday, August 25, 2021 4:25:13 PM

Dear Town Council,

I understand from the Farmington Valley Health Department that they recommended, and continue to recommend weekly to you, a mask mandate.

It is strongly recommended by the state, and I believe you may be the ones with the authority to enact this common sense measure - that anyone could bring it up to put on the agenda, and that the chair could also enact the mandate on their own, being given the ability to be called mayor.

We need one for many reasons.

We need one as quickly as possible for many reasons.

Of greatest concern- our under 12's cannot get vaccinated and depend on residents to keep them safe as being able to go to school safely depends on the rate of community transmission. Kids are getting sicker with this variant. 10-15 percent - in one study as high as 50%- end up with long Covid, which can affect memory, thinking, energy levels and more, leaving even kids who were a symptomatic subject to long term or permanent disability (we do not yet know which)

The state no longer allows distance learning, so we are very dependent on the surrounding community to keep them safe.

This depends on many factors, the chief of which are mask wearing and vaccination. Right now, many people are not wearing masks indoors outside their homes, and even vaccinated people should be, according to the CDC, the state, the health department, and all reliable sources of information.

May I ask where you are in the process of discussing and implementation? If not on the agenda, could it be added?

As a reminder of the good you can do with a few statistics:

With a 9-12 additional cases per person transmission rate (up from 2.5 previously) and an average 5 day transmission time, in 6-7 weeks, someone with Delta can spread it to a million people. Of those, 3000 are likely to die.

Delta can spread in 5 minutes.

In light of Delta, two masked people can safely be around each other anywhere from double that (if both wearing cloth masks) to many, many hours (if both wearing n95's).

There is no doubt masks will save lives, and with 10-15% of people with Covid getting long Covid, which is even if not symptomatic, we would end up with a lower rate of disability.

It is very much the right thing to do, and I hope that you will enact this sooner rather than later.

We keep hearing how our governing bodies are listening to the advice of the FVHD- will you join them in carrying out their advice to you?

Sincerely,
Jackie Harris-Stone
Sent from my iPhone

Agenda Item H-2

From: [Julie Tedesco](#)
To: [Town Council Account for e-Mail](#)
Date: Monday, August 9, 2021 9:04:57 PM

Please refrain on any mask mandates for the town of Farmington.

Best

Julie

--

Sent from Gmail Mobile

Agenda Item H-3

From: [Allison Loucks](#)
To: [Town Council Account for e-Mail](#)
Subject: Please give the people (and businesses) the right to choose
Date: Monday, August 9, 2021 1:25:17 PM
Attachments: [image.png](#)

Dear Farmington Town Council,

While it still seems rather unclear as to which entities have the authority to enact Covid mitigation measures, I am reaching out to ask that our town not to implement any requirements, especially as it pertains to forced masking.

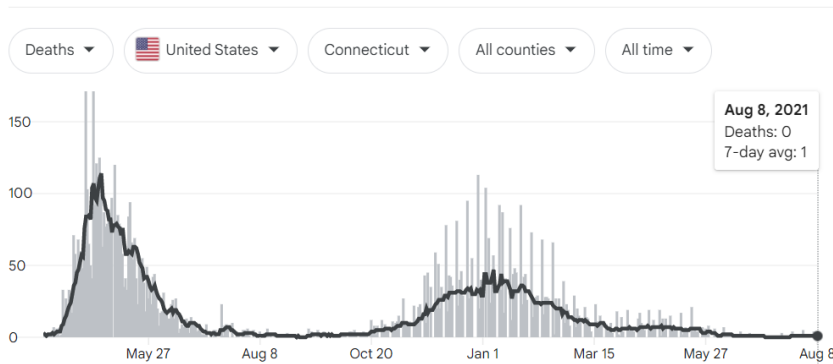
It is long past time for these decisions to be made by the people and businesses. As pointed out in the summer town newsletter, Farmington's vaccination rate is high (over 70%) and how great it's been to "see the faces of friends and neighbors, for the first time in many months". I'm guessing it was mentioned because of its importance to the quality of life for us all.

Folks who are 12+ have had more than ample time to be fully vaccinated. All available data points to children not being at any real risk for serious illness from Covid. If masks are required once again for a variant--one that is not creating significant issues for children and vaccinated folks--then when would we ever end it? Zero Covid is a fantasy. It's up to people to make their own decisions about their personal health rather than forcing the public to try to protect them.

The entire point of all of the forced mitigation measures is to reduce death due to Covid. It's nearly impossible to reduce the numbers in Connecticut as they're basically at zero.

~ New cases and deaths

From [The New York Times](#) · Last updated: 17 hours ago



If a private business wants its patrons to wear a mask or to provide proof of vaccination, that's their right. People can choose whether or not to patronize businesses with that factored in.

Hope you all have a wonderful rest of your summer.

Thank you,
Allison Loucks
39 Westview Terrace

WD II, LLC

1027 Farmington Avenue, Suite 202
Farmington, CT 06032
860.677.8407

September 8, 2021

Town Council
Town of Farmington
1 Monteith Drive
Farmington, CT 06032

Council Members:

WD II, LLC is requesting the Town of Farmington approve a land swap with WD II's Bridgehampton Crossing subdivision, more specifically with Lot 76, or 10 Banbury Crescent, within same subdivision. (Attachment A)

The request is to move the rear property line back to where it would just intersect the 258 foot elevation line on the property which, according to the environmental assessment provided herein (Attachment B), is the start of the "sensitive" land which begins the slope to the wetland area located approximately 60 feet away from the 258 foot elevation and proposed new property line. (Attachment C)

In exchange for moving the rear property line, WD II will surrender property located in the northeast portion of the property. A large portion of this surrendered property is below the 258 foot elevation and within the "sensitive" land area. Currently there exists a drainage easement in favor of Lot 77 and the Town of Farmington which, according to the Building Department, is no longer necessary and would be abandoned. (Attachment C) The property surrendered by Farmington would equal the same area as the property surrendered by WD II for Lot 76.

I believe it is very important to remind the Council of the efforts WD II has made in order to protect the environment and to respond to the wishes of the community.

1. WD II purchased 125.6 acres of land for this development of which WD II granted 63.3 acres as open space, or **50.4%** of the land which WD II owned.
2. All downspouts from roofs of the homes within the development are directed into ground infiltrators, meaning this water is directed back into the soil, and not onto the lawns or storm drain system as most homes do within Farmington.
3. All storm water runoff is also directed to ground infiltration systems, eliminating storm water runoff from directly entering the water courses within the development.
4. WD II provided 2 clear span bridges at significant costs, in excess of 2 million dollars, in order to protect the wetlands from impact from the roadways within the development. The same water courses which WD II is protecting flow through concrete box culverts along Farmington's River Road.

As part of this land swap, WD II will place covenants on Lot 76 which will prohibit the disruption of the existing soil and vegetation (with the exception of felling any dead or diseased trees, etc.) located within a 10 foot buffer from the new rear property line, further protecting the "sensitive" land and slope. (Attachment D)

- The property is not within the wetlands area and contains no watercourse.
- The Town of Farmington maintains its current acreage within the development.
- All property building setbacks are maintained.
- The transaction will provide our prospective homeowner with a back yard for the family, and a home design which reflects the current home designs in Bridgehampton Crossing.

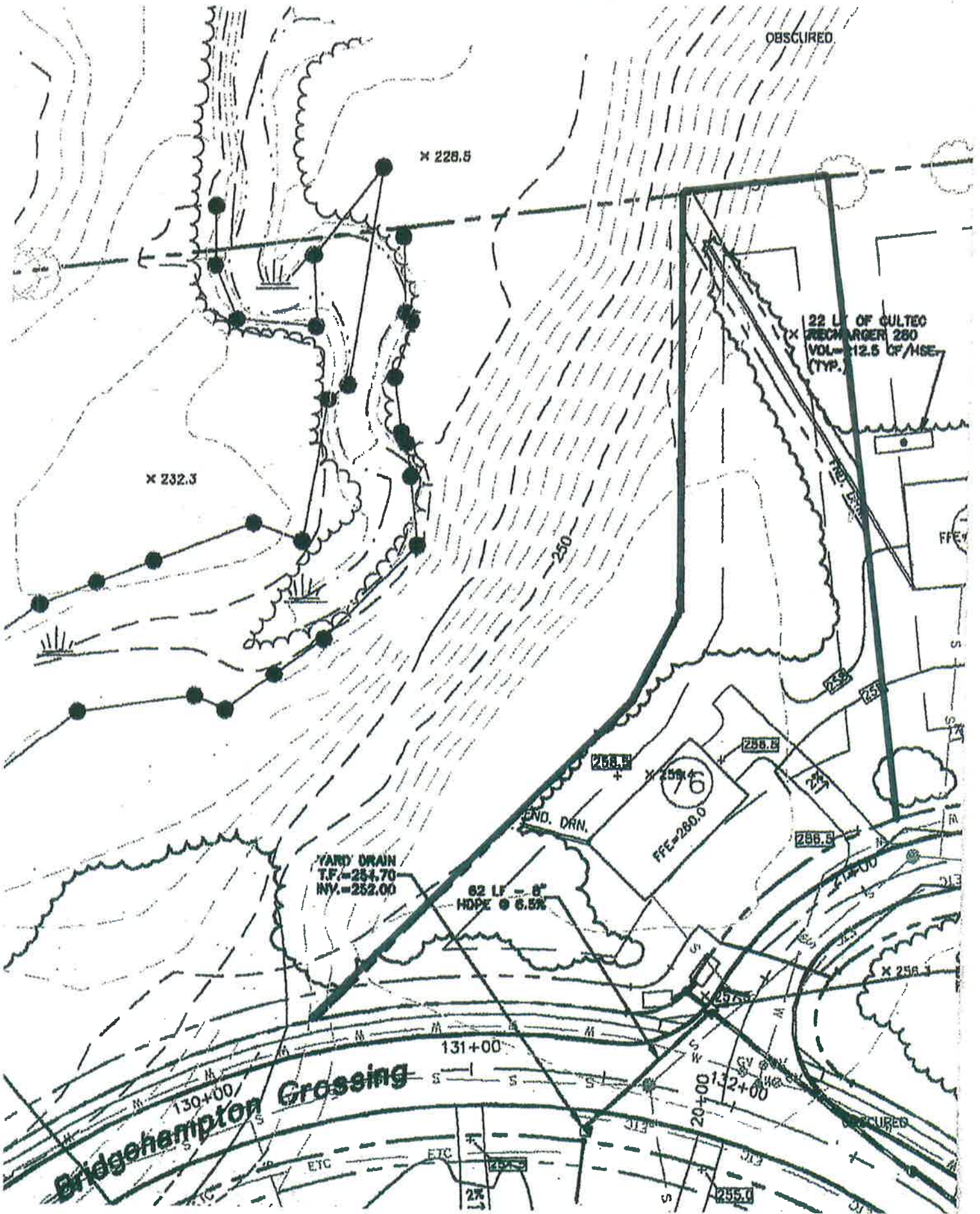
As always, I stand ready to answer any question or concerns which the Council members may have.

Sincerely,



Mark Wilson
WDII, LLC

Attachment A



Attachment B

PIETRAS ENVIRONMENTAL GROUP, LLC

SITE PLAN REVIEW

January 26, 2016

Robert Green Associates, LLC
ATTN: Joseph Green, P.E.
6 Old Waterbury Road
Terryville, CT 06786

Re: Lot 76, Banbury Crescent, Farmington, CT
PEG Job #: 2016-9

Dear Mr. Green,

In accordance with your request, I reviewed the subdivision plan and conducted an investigation of the subject property on January 18, 2016. Lot 76 is an undeveloped 0.492 acre parcel which is located on the western side of Banbury Crescent to the northwest of the intersection with Bridgehampton Crossing. The shape of the lot is narrow in width and elongated in length. Lot width generally ranges between 60 and 90 feet, while the length is over 200 feet. The purpose of the investigation and site plan review were to determine whether it is feasible to adjust the lot lines in order to provide a larger rear yard area for the proposed house which will not result in adversely impacting the off-site wetlands and watercourses.

Description of existing conditions on Lot 76 and bordering lands to the west and northwest

Lot 76 is presently forested with a mix of hardwoods and conifers, including white and red oak, white pine and eastern hemlock. The woody understory is dense and mainly consists of white pine seedlings and saplings. Most of land on Lot 76 is nearly level in grade with steep slopes in the far northern portion of the lot. From the location of the proposed house site on Lot 76 the land also pitches towards the eastern and southern property lines. The elevation in the proposed area of the house site is at approximately 285.5 feet.

The lands to the west northwest of Lot 76 are very steeply sloping. Elevation at the top of slope is 285 feet, while the elevation at the base of the very steep slope is near 230 feet. The very steep slope is forested with a mix of hardwoods and conifers, including white and red oak, sugar maple, black birch, shagbark hickory, white pine and eastern hemlock.

Situated at the base of the very steep slope is a very narrow wetland corridor containing a semi-perennial to perennial brook. The brook is a tributary to Unionville Brook. The streambed of the brook which is located down slope and to the northwest from Lot 76 is approximately 10 feet or more wide with a depth of a foot or more. On 1/18/2016 the brook carried moderate flow with good clarity.

Feasibility for adjusting the lot lines on Lot 76

The subdivision map shows a potential house measuring 30' by 53' which located in the southern portion of the property. The house is situated at the minimum 30 foot front setback. The rear property line is located 25 feet from the back end of the potential house. The rear yard for this 0.492 acre parcel is very minimal in size. Considering that the house lot is bounded on two sides by roadways, the rear yard area has added significant to the homeowners. Encroachment of yard area beyond the property line to the rear of the house would be a serious concern for this lot.

15 Blarwood Lane
Wallingford, CT 06492
203-314-6636

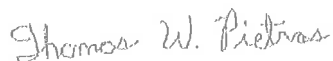
EMAIL Tom@pietrasenvironmentalgroup.com
WEB SITE pietrasenvironmentalgroup.com

There is potential to expand the rear lot line that would not result in adverse impacts to the downslope wetlands and watercourse that are located to the northwest. A possible revision to the rear lot line is portrayed in Figure 1. As shown in the figure the revised rear lot line extend over level terrain. The revised lot line would be located 10 to 17 feet away from the top of the very steep slope. This provides adequate protection to the slope and down slope wetlands and watercourse. Because Lot 76 is essentially level, the construction of a residence does not pose a serious threat to erosion and down slope sedimentation. The revised lot line as shown in Figure 1 increases rear yard behind the house from 25 feet to distances ranging between approximately 37 to 43 feet. Although the rear yard area is still small in size, it does become significantly more useful. Correspondingly, the northern lot line for Lot 76 would be shifted further to the south in order to compensate for the additional area gained by the revised northwestern lot line.

It is recommended that edge of the northwestern property line to the rear of the proposed residence on Lot 76 be well designated by a combination of structural features and vegetative plantings. Concrete or wooden posts should be installed every 40 to 50 feet along the northwestern property line to the rear of the house. Tags should be placed onto the posts, labeled as, "Conservation Area". In addition a row of native shrubs should be planted along the same property line. The shrubs would be planted 8 feet apart. Suitable plants include highbush blueberry (*Vaccinium corybosum*), bayberry (*Myrica pensylvanica*), witchhazel (*Hamamelis virginiana*), graystem dogwood (*Cornus racemosa*), sweet fern (*Comptonia peregrina*), mountain laurel (*Kalmia latifolia*), sheep laurel (*Kalmia angustifolia*) and common juniper (*Juniperus communis*). A mix of shrubs should be made with both evergreen and deciduous species.

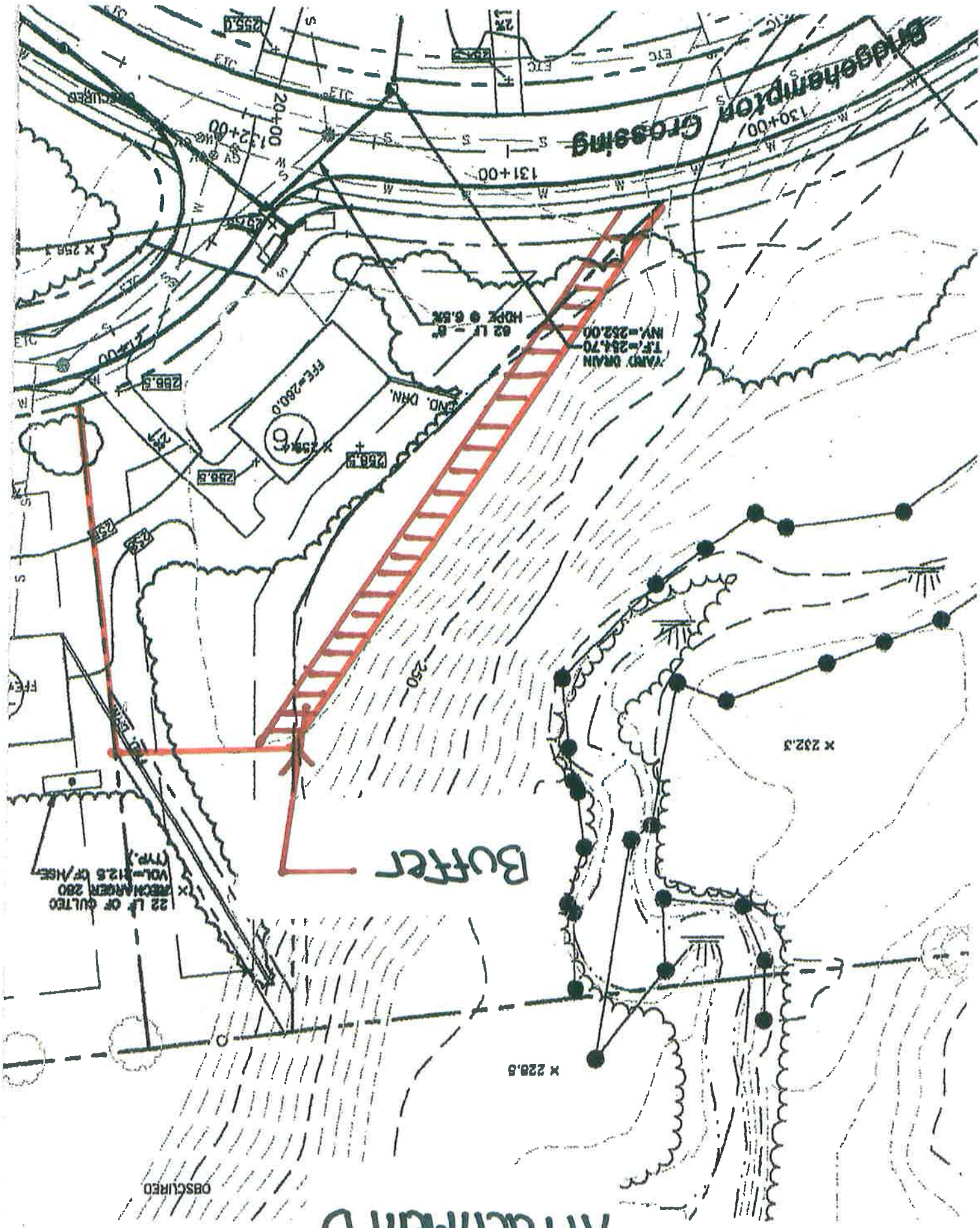
Respectfully submitted,

PIETRAS ENVIRONMENTAL GROUP, LLC



Thomas W. Pietras
Professional Wetland Scientist and Soil Scientist

Attachment D



MOTION:

Agenda Item K

Report of the Town Manager—

- a. September 28, 2021 Town Council Meeting Topic
- b. 9/11 Anniversary Ceremony
- c. Moody's Rating

a. September 28, 2021 Town Council Meeting Topic

The next Town Council meeting is scheduled for September 28, 2021. The second Town Council meeting of the month is generally reserved for workshop meetings. This month we will use that meeting to hear a presentation from Rose Ponte, Economic Development Director, on Explore Farmington 2.0 and an overall Economic Development update.

b. 9/11 Anniversary Ceremony

My office worked in conjunction with the Scouts BSA and the Girl Scouts to hold a twenty-year remembrance ceremony of 9/11. It occurred on Saturday, September 11th in front of Town Hall followed by a Flag retirement ceremony. See the attached program.

c. Moody's Rating

On July 13, 2021, Moody's Investors Service reaffirmed Farmington's Aaa credit rating, which is much stronger than the median rating of Aa3 for cities nationwide. They listed notable credit factors including a very strong wealth and income profile, a sizable tax base, a healthy financial position and affordable debt and pension liabilities.

Agenda Item K-b.



8:45 - Pre Program

Fire, Police and EMT's arrive and set up their vehicles
Guests arrive

9:30 - Start to Program

Greeting - Mason Barto
Presentation of Flags - Farmington Color Guard
Girl Scout Promise and Law led by Julia Sweet
Scout Oath and Law led by David Merimekala

Opening prayer - Reverend George Roberts, FFD Chaplin
Pledge of Allegiance led by Carter Olson
National Anthem sung by Emily Williams

History of the day and since - Mason Barto
C.J. Thomas to introduce Jeff Hogan, Keynote Speaker
God Bless America sung by Emily Williams

A flag retirement ceremony will follow the remembrance ceremony. Taps will be played by David, Matthew and Andrew Tabol of Troop 170.

Anyone who would like to retire a flag is invited to step forward when instructed. We encourage you to say the name of the person if you are retiring a flag in honor of someone. If you did not bring a flag the scouts have plenty in need of retirement. Please help us!

How Farmington 1st Responders Helped NYC

After the South Tower collapsed, first responders watching the news knew immediately how bad things were in NYC. Surrounding towns and communities understood that the help that was needed, was now buried, and likely perished under the rubble. Despite the chaos, one by one first responders from all over the east coast assembled at their firehouses and departments. They began to head towards the scene to join the rescue efforts, to help in whatever way they could. Even as the second tower fell, they continued to rush towards the scene. The Town of Farmington was one of those towns.

Engine 4 and crew from Farmington Fire accompanied UConn Health Center Fire to New York City to aid in rescue and recovery efforts.

Farmington's Crew were Chris Scott, Mike Kwas, Brian Antigiovanni, Mark Fleming, Peter Mastrobattista, Keith Ciccarella, Jon Murray, Adam Markowitz and Jeff Hogan.

We thank you again, for rushing towards the scene and helping in the rescue efforts that day.



Bells will chime at the following times

8:46 - The North Tower was struck

9:03 - The South Tower was struck

9:37 - The Pentagon was struck

9:59 - The South Tower collapsed

10:03 - Flight 93 crashed in Pennsylvania

10:15 - Pentagon partial collapse

10:28 - The North Tower collapsed

MOTION: Agenda Item L-1

That _____ be appointed to the Building Code Board of Appeals for a five-year term beginning October 1, 2021 and ending September 30, 2026. (Das)

MOTION: Agenda Item L-2

That _____ be appointed to the Conservation & Inland Wetlands Commission for a four-year term beginning October 1, 2021 and ending September 30, 2025. (Berlandy)

MOTION: Agenda Item L-3

That _____ be appointed to the Conservation & Inland Wetlands Commission for a four-year term beginning October 1, 2021 and ending September 30, 2025. (Tulin)

MOTION: Agenda Item L-4

That _____ be appointed to the Conservation & Inland Wetlands Commission as an **alternate** for a four-year term beginning October 1, 2021 and ending September 30, 2025. (Berlandy)

MOTION: Agenda Item L-5

That _____ be appointed to the Economic Development Commission for a two-year term beginning October 1, 2021 and ending September 30, 2023. (Kleinman-Chamber of Commerce)

MOTION: Agenda Item L-6

That _____ be appointed to the Economic Development Commission for a two-year term beginning October 1, 2021 and ending September 30, 2023. (Philips)

MOTION: Agenda Item L-7

That _____ be appointed to the Economic Development Commission for a two-year term beginning October 1, 2021 and ending September 30, 2023. (Reeve)

MOTION: Agenda Item L-8

That _____ be appointed to the Economic Development Commission for a two-year term beginning October 1, 2021 and ending September 30, 2023. (Wadsworth)

MOTION: Agenda Item L-9

That _____ be appointed to the Farmington Historic District Commission for a five-year term beginning October 1, 2021 and ending September 30, 2026. (Honeyman)

MOTION: Agenda Item L-10

That _____ be appointed to the Green Efforts Commission beginning immediately for an indefinite term. (Barnes)

MOTION: Agenda Item L-11

That _____ be appointed to the Housing Authority for a five-year term beginning October 1, 2021 and ending September 30, 2026. (Frink)

MOTION: Agenda Item L-12

That _____ be appointed to the Housing Authority for a five-year term beginning October 1, 2021 and ending September 30, 2026. (Hatzenbuhler)

MOTION: Agenda Item L-13

That _____ be appointed to the Housing Authority for a five-year term beginning October 1, 2021 and ending September 30, 2026. (Mason)

MOTION: Agenda Item L-14

That _____ be appointed to the Lower Farmington River and Salmon Brook Wild & Scenic Management Plan (LFSWS) for an indefinite term. (Schlegel)

MOTION: Agenda Item L-15

That _____ be appointed to the North Central Regional Mental Health Board Inc. for a two-year term beginning October 1, 2021 and ending September 30, 2023. (Plona)

MOTION: Agenda Item L-16

That _____ be appointed to the North Central Regional Mental Health Board Inc. for a two-year term beginning October 1, 2021 and ending September 30, 2023. (Marsh)

MOTION: Agenda Item L-17

That _____ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2023. (Bernier)

MOTION: Agenda Item L-18

That _____ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2023. (Parlow)

MOTION: Agenda Item L-19

That _____ be appointed to the Retirement Board for the balance of a two-year term beginning immediately and ending January, 2022. (Ingvertsen)

MOTION: Agenda Item L-20

That _____ be appointed to the Water Pollution Control Authority for a five-year term beginning October 1, 2021 and ending September 30, 2026. (Bagdigian)

MOTION: Agenda Item L-21

That _____ be appointed to the Unionville Historic District & Properties Commission for the balance of a five-year term beginning immediately and ending September 30, 2022. (Brokelman)

MOTION: Agenda Item L-22

That _____ be appointed to the Unionville Historic District & Properties Commission as an **alternate** member for a three-year term beginning October 1, 2021 and ending September 30, 2024. (Marsh)

MOTION: Agenda Item L-23

That _____ be appointed to the Green Efforts Commission beginning immediately for an indefinite term. (Messier)

MOTION:

Agenda Item N-1

To name the Turf Field at Tunxis Mead "The Setlow Family Field" per the request of The Farmington Soccer Club.

NOTE: The Farmington Soccer Club wishes to name the Turf Field at Tunxis Mead for Dr. Peter Setlow. Dr. Setlow has coached teams for Farmington longer than any other Coach, starting in 1977 and continuing for an incredible 44 years. He has also served as Vice-President of the Club since 1980 where his main task was to manage the concession stand, which is the Soccer Club's main source of income. Furthermore, Dr. Setlow donated \$100,000 to ensure the competition of the Turf Field.

This request meets the criteria of Manager Policy & Procedure MPP #0203 "Naming of Town Owned Property and Features." The Soccer Club will be donating the plaque with the family name near the players benches, facing the stands.

This new Turf Field has proven to be a great addition to Tunxis Mead, as it is the most used field at the park. The Recreation Department rents the field 3 to 4 times a week and when available to local Premier teams. In the fall, FHS teams use the field for practice as well as for JV games and for Varsity games in inclement weather

MOTION:

Agenda Item N-2

To establish a Town Council Ad-Hoc committee to work with Town staff to make recommendations to the Town Council on the next steps involving American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds, (Federal Stimulus Monies) received by the Town of Farmington.

The Ad-Hoc Committee shall consist of the following members:

_____	Town Council Member
_____	Town Council Member
C.J. Thomas	Town Council Chair (ex-officio)
Kathleen Blonski	Town Manager
Joe Swetcky	Finance Director
Russ Arnold	Director of Public Works/Town Engineer
Rose Ponte	Economic Development Director

NOTE: Farmington is anticipated to receive \$7,545,852.06 in funding through the Coronavirus State and Local Fiscal Recovery Funds program to address the economic fallout related to the pandemic.

\$3,772,926.03 received by the Town:	June 2021
\$3,772,926.03 remaining 50% to be received:	June 2022
Funds must be obligated by:	December 31, 2024
Funds must be fully expended:	December 31, 2026

Guidance on eligible uses of the ARPA funds comes from the U.S. Department of Treasury.

Eligible guidelines as of September 2021.

- Respond to the COVID-19 public health emergency or its negative economic impact
- Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work.
- Provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID -19 public health emergency, relative to the revenues collected in the most recent full fiscal year to the recipient prior to the emergency.
- Make necessary investments in water, sewer, or broadband infrastructure.

Ineligible uses:

- Contributions to Rainy Day funds, Reserves or Similar Funds
- Deposits into Pension Funds
- Offset a reduction in Net Tax Revenue
- Non-Federal match for other Federal Programs

Potential uses not specifically outlined in the ARPA guidance; the following criteria must be met:

- First, identify a need or negative impact of the COVID public health emergency, and;
- Second identify how the program, service or other intervention addresses the identified need or impact.

I am recommending setting up an Ad-hoc Committee similar to the Ad-Hoc Committee that was established for the next steps concerning the Parson's property.

Town Council members and town staff will form a working group to review ARPA guidelines, determine next steps, and eventually make recommendations on eligible project(s).

MOTION:

Agenda Item N-3

That the following appropriation transfers be made from and to the accounts listed below in the FY2020/2021 General Fund Budget.

FROM:		AMOUNT
DEPARTMENT		
105 TOWN COUNCIL		\$ 11,000
106 PERSONNEL SERVICES		44,395
111 LEGAL		100,000
119 PLANNING AND ZONING		40,000
210 FIRE MARSHAL		70,000
245 BUILDING INSPECTOR		15,000
390 ENGINEERING		40,000
401 COMMUNITY & RECREATION SERVICES		50,000
540 BENEFITS		64,000
TOTAL		\$ 434,395
TO:		AMOUNT
DEPARTMENT		
101 TOWN MANAGER		\$ 9,015
102 FINANCE		8,855
104 REGISTRAR OF VOTERS		5,395
112 TOWN CLERK		23,825
115 ECONOMIC DEVELOPMENT		8,070
120 PUBLIC BUILDINGS		2,240
224 COMMUNICATION CENTER		53,775
310 PUBLIC WORKS & DEVELOPMENT		12,720
320 HIGHWAY & GROUNDS		245,500
901 PENSION DEFINED CONTRIBUTION		65,000
TOTAL		\$ 434,395

NOTE: These transfers are needed to cover overages in various department budgets as part of the end of year close out. Please see the attached narrative for a more detailed explanation.

/Attachment(s)

TOWN OF FARMINGTON, CT
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FY2020/2021
 GENERAL FUND

(UNAUDITED/SUBJECT TO CHANGE)

	<u>ADOPTED BUDGET</u>	<u>ADJUSTED BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE/ (NEGATIVE)</u>
REVENUES				
PROPERTY TAXES	\$ 103,347,244	\$ 103,347,244	\$ 103,975,887	\$ 628,643
LICENSES & PERMITS	664,500	664,500	915,785	251,285
FINES & PENALTIES	19,500	19,500	14,255	(5,246)
INVESTMENT INCOME	250,000	250,000	108,748	(141,252)
GRANTS & PILOTS	4,028,816	4,028,816	4,180,846	152,030
EDUCATION GRANTS	843,457	843,457	704,526	(138,931)
CHARGES & FEES	1,328,500	1,328,500	1,829,257	500,757
OTHER REVENUE	500,000	500,000	859,492	359,492
TRANSFERS IN	952,233	952,233	952,233	-
TOTAL REVENUES	\$ 111,934,250	\$ 111,934,250	\$ 113,541,028	\$ 1,606,778
EXPENDITURES				
101 TOWN MANAGER	\$ 562,807	\$ 562,807	\$ 571,818	\$ (9,011)
102 FINANCE	1,328,736	1,328,736	1,337,587	(8,851)
103 PROBATE	20,000	20,000	19,455	545
104 REGISTRARS OF VOTERS	144,897	144,897	150,291	(5,394)
105 TOWN COUNCIL	99,000	99,000	76,872	22,128
106 PERSONNEL SERVICES	99,000	99,000	52,911	46,089
111 LEGAL	185,000	185,000	83,768	101,232
112 TOWN CLERK	327,514	327,514	351,335	(23,821)
115 ECONOMIC DEVELOPMENT	153,410	153,410	161,476	(8,066)
118 PAYMENTS TO OUTSIDE AGENCIES	2,969,162	2,969,162	2,962,706	6,456
119 PLANNING & ZONING	367,322	367,322	323,812	43,510
120 PUBLIC BUILDINGS	199,691	199,691	201,930	(2,239)
150 INSURANCE	363,800	363,800	363,582	218
210 FIRE MARSHAL	1,194,505	1,194,505	1,121,912	72,593
215 FIRE DEPARTMENT	1,673,908	1,673,908	1,566,783	107,125
220 POLICE	6,403,086	6,403,086	6,390,943	12,143
224 COMMUNICATIONS CENTER	1,095,784	1,095,784	1,149,557	(53,773)
225 EMS SERVICES	22,831	22,831	22,831	0
245 BUILDING INSPECTOR	226,051	226,051	208,604	17,447
310 PUBLIC WORKS & DEVELOPMENT	95,967	95,967	108,683	(12,716)
320 HIGHWAY & GROUNDS	4,136,998	4,136,998	4,382,410	(245,412)
390 ENGINEERING	464,510	464,510	422,952	41,558
401 COMMUNITY & RECREATION	832,250	832,250	780,193	52,057
420 HOUSING	31,770	31,770	23,314	8,456
540 BENEFITS	8,370,238	8,370,238	8,300,829	69,409
570 OTHER	10,000	10,000	-	10,000
TOTAL TOWN	31,378,237	31,378,237	31,136,552	241,685
601 DEBT SERVICE	8,837,449	8,837,449	8,793,147	44,302
700 CAPITAL OUTLAY	1,691,983	1,691,983	1,691,983	-
901 PENSION-DEFINED CONTRIBUTION	50,000	50,000	113,960	(63,960)
901 SCHOOLS	69,976,581	69,976,581	69,598,009	378,572
TOTAL EXPENDITURES	\$ 111,934,250	\$ 111,934,250	\$ 111,333,651	\$ 600,599
EXCESS OF REVENUE OVER EXPENDITURES			\$ 2,207,377	
UNASSIGNED FUND BALANCE, JULY 1, 2020			\$ 16,147,323	
UNASSIGNED FUND BALANCE, JUNE 30, 2021			\$ 18,354,700	
FY2021/2022 GENERAL FUND REVENUE			\$ 116,100,530	
FUND BALANCE AS A PERCENT OF FY2020/2021 GENERAL FUND REVENUE				15.81%

REVENUE

For FY2020/2021 the Town collected \$113,541,028 in General Fund revenue which was \$1,606,778 over the adjusted budget. As the state and country reopened after the COVID-19 shutdown, the Town experienced significant revenue growth in areas that reflected the shift in people's priorities. Revenue categories that were associated with home purchasing and selling, and home improvements saw substantial income gains. The following is an explanation by category of the revenue variances:

Property Taxes: +\$628,643.

Current Property taxes were \$258,245 above the amount budgeted. Property tax collections for the year equaled 99.86% of the levy which is .16% above what has been collected in recent years and well above the budget estimate. The robust housing market helped with collections of delinquent taxes (+\$216,912), and interest and lien fees (+\$180,297) as sellers had to pay off any tax delinquencies.

Licenses & Permits: +\$251,285.

Building activity continued its strong showing during FY2020/2021. For the year, Building Permit revenue totaled \$896,444 which was \$251,444 over budget estimates. While there was one large commercial building permit taken out during the year, residential building permits were the major driver of performance in this revenue category as homeowners spent money on improvements to their homes.

Fines & Penalties: (\$5,245)

Fines collected for moving vehicle violations, and local ordinance violations were below budget projections.

Investment Income: (\$141,252)

Low interest rates, which were set by the Federal Reserve at the beginning of the economic collapse caused by the COVID-19 pandemic, to stabilize the economy, continued into FY2020/2021. Interest rates during the year averaged .18% and in some months during the year were negative meaning that there was no return on investment. This resulted in this revenue category being well below budget estimates.

Grants & PILOTS: +\$152,030.

While most grants were close to budget estimates, there were three grants that caused this category to outperform estimates. Police grants which is primarily the grant that the Town receives from the state of Connecticut for operating a regional dispatch center exceeded estimates by \$60,000. This was due to the State Department of Emergency Management recalculating the formula used to distribute the grant to regional dispatch centers. Under the new formula the Town gain a significant increase in funds. The other two grants that impacted this category were not originally included in the budget. As a result of efforts by the State of Connecticut and private civic organizations to insure that the Presidential Primary and Presidential election were safe for voters and workers despite the COVID-19 pandemic, the Town was the recipient of grants totaling almost \$34,000 for the additional costs. These funds were used to hire additional temporary staff, purchase materials to build "sneeze guards", and cleaning supplies. The additional expenses are reflected in the Town Clerk and Registrar of Voters' budgets.

The other grant which was not budgeted was a reimbursement of \$57,346.97 from FEMA for the expenses the Town incurred to provide protective safety measures during Tropical Storm Isaias on August 4, 2020. The amount received from FEMA reflects 75% of the costs that the Town incurred in the operating budget for protective safety measures. The Town expects to receive additional funds from

FEMA for the storm clean up but the amount and payment date for this portion was not determined at the time of the closing of the fiscal year.

Education Grants: (\$138,931)

This category is the Equalized Cost Sharing grant. The State of Connecticut reduced this grant to adjust for prior year audit findings in the special education grant program.

Charges & Fees: +\$500,757.

This revenue category far exceeded budget estimates mostly because of the strong housing market during the year as well as the sale of West Farms Mall. Real estate conveyance tax revenue which is a tax collected at the time of a sale of property was \$125,880 over budget amounts. The revenue account Town Clerk fees includes receipts from several sources, but most of the revenue comes from recording of documents on the town’s land records. The large number of property sales and subsequent need for recordings contributed to this revenue account coming in \$294,953 over budget estimates.

Other Revenue +\$359,492.

When preparing the FY2020/2021 budget an estimate of the amount that would be billed to each participating party for the wastewater treatment plant upgrade was prepared. In September 2020 the final accounting for the plant upgrade was completed and flow data was made available. Using this information, final assessments were prepared, and invoices were sent to each participating party. The final calculations resulted in higher cost sharing amounts for the towns of Avon, Burlington, and Canton and for the University of Connecticut Health Center. This resulted in \$346,555 in additional revenue.

EXPENDITURES

For FY2020/2021 expenditures for Education, Town Services, Debt Service and Capital Improvements totaled \$111,333,651 which was \$600,599 less than the amount budgeted. By category the breakdown was:

	<u>Budget</u>	<u>Spent</u>	<u>Variance</u>
Education	\$69,976,581	\$69,598,009	\$378,572
Town	\$31,378,237	\$31,136,552	\$241,685
Debt Service	\$ 8,837,449	\$ 8,793,147	\$ 44,302
Capital Projects	\$ 1,691,983	\$ 1,691,983	\$ 0
School Defined Contribution	\$ 50,000	\$ 113,960	\$(63,960)

By major object category variances in the Town Budget occurred in:

Personal Services

(\$18,503)

This category was slightly overspent due to accumulated leave payouts and a shortening in the time it takes to fill vacant positions. There were several retirements and an unexpected employee death which resulted in large payments of accumulated time. Partially offsetting the overage was savings in part time and seasonal payrolls.

Benefits

+\$3,858.

Savings were realized in Social Security, \$40,145, and health insurance, \$13,997, due to vacant positions throughout the year. Due to the Federal government paying for one-half the cost of unemployment compensation, there were also savings realized in the unemployment insurance account. Offsetting these savings was an overage of \$63,959 in the Defined Contribution employer match for BOE noncertified staff.

Materials & Supplies

(\$19,092)

The need for cleaning and disinfecting supplies for the various town offices and for the presidential primary and election due to the COVID-19 pandemic contributed to this category being over budget for the year. The cost of COVID-19 supplies for the elections were covered by grants to the Town. Also contributing to the overage was a significant increase in the cost for materials used for grounds maintenance at town parks and athletic fields. The cost of fertilizers and herbicides increased during the year due to short supplies and higher demand.

Equipment

+\$33,434.

The high demand for computers and the worldwide computer chip shortage made it difficult to purchase technical equipment during the year, resulting in a temporary savings. Most of the equipment will be reordered in the new year with the hope that orders can be fulfilled in the next 12-month period.

Contractual Services

+\$157,091.

The Contractual Services category is made up of various accounts that pay for the cost of services supplied by outside vendors. There are numerous subaccounts in this category many of which realized savings during FY2020/2021. Two accounts contributed the majority of savings in this category:

Fire Department Contractual Services, +\$35,345. Realized savings due to lower-than-expected call volume during the year for the volunteer firefighter companies. The lower call volume resulted in lower monthly payments.

Legal Services, +\$101,232. The pandemic shutdown impacted legal matters and the ability to have court proceedings. Also, two legal matters that the Town was involved in were resolved early in the year so that legal expenses were limited.

Utilities

+\$20,936.

The mild winter and favorable energy pricing contributed to savings in heating fuels, +\$11,123., and electricity, +\$8,234. In addition, savings were realized in the hydrant account, +\$62,855., because the revenue adjustment charge included in CT Water Company's billings was lifted in the last quarter of the year. Offsetting these savings were overages in the budgets for gasoline and diesel fuel, (\$58,932). The price of oil jump significantly during the year and distributors pass along the cost increases to their customers as contracts expired.

Debt Service**+\$44,302.**

In the Fall of 2020, the Town issued \$4.6 million in general obligation bonds. These bonds have a True Interest Cost to the Town of 1.1679%. The low interest rate resulted in savings in interest payments for the year.

In summary, for Fiscal Year 2020/2021 General Fund revenue exceeded budget amounts by \$1,606,778 and expenditures were less than budget amounts by \$600,599 resulting in a positive result of operations totaling \$2,207,377. When this amount is added to unassigned fund balance, it increases the General Fund Unassigned Fund Balance to \$18,354,700 or 15.81% of FY2021/2022 operating revenue.

MOTION:

Agenda Item N-4

To award a contract for the purchase of one 2023 International Model HV5007 Heavy Duty Cab and Chassis to Nutmeg International Trucks, Inc., of Hartford, CT at a purchase price of \$94,510.42.

NOTE: This motion is to contract with a vendor to purchase a heavy-duty cab and chassis that will be outfitted to be used as a heavy-duty dump truck by the Highway and Grounds Division for their daily operations including snow plowing. The unit being acquired will replace a 1998 Freightliner heavy duty dump truck. Funds in the amount of \$188,000 were included in the FY2021/2022 Capital Budget for this acquisition. The remaining funds will be used to purchase the dump body and other accessories once the cab and chassis are delivered.

The acquisition of this vehicle would be under Sourcewell (formerly National Joint Powers Association) Contract # 060920-NVS. Sourcewell is an international cooperative purchasing consortium located in Minnesota. The pricing contained in the contract calls for a 34.5% discount over the manufacturer's published model year price.

This contract award is being submitted for Town Council approval because the contract value exceeds \$50,000. Town staff will be available at the Council meeting to answer any questions.

MOTION:

Agenda Item N-5

To award a contract for the purchase of one Model # M1221 Toolcat 5600 Utility Work Machine with accessories to Bobcat of Connecticut, Inc., of East Hartford, CT at a purchase price of \$78,129.00.

NOTE: This motion is to contract with a vendor to purchase a Toolcat 5600 Utility Work Machine. This machine will be used by the Grounds division for snow removal, spraying, field maintenance and rails to trails maintenance. It will replace an existing Toolcat which is 12 years old and has more than 2,000 operating hours. Funds for this acquisition are included in the FY2021/2022 Capital Budget.

The acquisition of this vehicle would be under a cooperative bid issued by Sourcewell (Contract # 040319-CEC). Sourcewell is a major governmental cooperative purchasing alliance located in Minnesota. The Town has used this organization in the past to purchase equipment. The pricing contained in the bid calls for a 16.0% discount off the manufacturer's suggested retail price for the Toolcat and a 24% discount off the manufacturer's suggested retail price for accessories.

This contract award is being submitted for Town Council approval because the contract value exceeds \$50,000. Town staff will be available at the Council meeting to answer any questions.

MOTION:

Agenda Item N-6

To award a contract for the purchase of Treated Road Salt for the 2021/2022 winter season to CARGILL, Inc. of Boston, MA at a purchase price of \$67.54 per ton.

NOTE: The purpose of this motion is to contract with a vendor to supply treated road salt which will be used by the Highway and Grounds division on snow- and ice-covered roads and sidewalks during the upcoming winter season. CARGILL Inc. submitted the lowest price at \$67.54 per ton. It is estimated that the Town will use 2,000 tons during the upcoming winter season bringing the value of this award to \$135,080. Sufficient funds are included in the FY2021/2022 Highway and Grounds operating budget for this purpose.

The contract award for the acquisition of this product would be under Capitol Region Purchasing Cooperative Bid # 718.

This contract award is being submitted for Town Council approval because the contract value exceeds \$50,000. Town staff will be available at the Council meeting to answer any questions.

MOTION:

Agenda Item N-7

To award a contract for the purchase of ten (10) portable radios and accessories to Motorola Solutions, Inc. of Woodcliff Lake, NJ at a total contract price of \$50,000.

NOTE: The purpose of this motion is to contract with Motorola Solutions, Inc. to supply ten (10) portable radios and accessories to be used by the Farmington Police Department. The radios will be interoperable which will allow the user to communicate with police officers from other towns who use different frequencies.

The estimated value of the contract is \$50,000. Funds were included in the FY2021/2022 Capital Budget for this purpose. The contract award for the radios and components would be under State of Connecticut Contract # 19PSX0088. This contract award is being submitted for Town Council approval because the contract value is expected to equal or exceed \$50,000.

Town staff will be available at the Council meeting to answer any questions.

MOTION:

Agenda Item N-8

To approve the following property tax refunds.

Name	REASON	
244 LLC	Assessor adjustment	\$324.00
360 Colt Highway	over paid	\$3,658.20
Abadiano Helen	Assessor adjustment	\$13.14
Acar Leasing	Assessor adjustment	\$103.60
Agam LLC	Assessor adjustment	\$33.28
Ales Renovation LLC	Assessor adjustment	\$33.29
Ali Irfan	Assessor adjustment	\$36.78
Alvarado Igor & Marie	Over Payment	\$80.67
Amodio Frank	Assessor adjustment	\$240.28
Amodio Jane & Frank	Assessor adjustment	\$39.61
Azhar Naila	Assessor adjustment	\$273.70
Baldus Lynn R	Assessor adjustment	\$28.73
Banana Republic	Assessor adjustment	\$269.38
Baron Donald	Assessor adjustment	\$504.47
Belliveau Arlene D	Assessor adjustment	\$9.00
Bernabucci Robert	Assessor adjustment	\$114.12
Better Healthcare products	Assessor adjustment	62.23
Borah Chandan	Over Payment	\$1,056.78
Bowerman William	Assessor adjustment	\$44.68
Bozza Mary	Assessor adjustment	\$63.55
Brenner Joanne	Assessor adjustment	\$104.41
Brenner Paul	Assessor adjustment	\$156.18
Bruno Macard	Assessor adjustment	\$43.22
Calderone Barbara	Assessor adjustment	\$99.35
Cheema Faisal	Assessor adjustment	\$30.63
Cho Junho	Assessor adjustment	\$84.70

Chokshi Dharmendra	Assessor adjustment	\$74.15
Ciak Mateusz	Assessor adjustment	\$46.00
Corelogic	Over Payment	\$1,614.08
CSI Leasing	Assessor adjustment	\$314.04
Daimler Trust	Assessor adjustment	\$866.93
Desai Falguni	Assessor adjustment	\$33.53
Dossantos Damian	Assessor adjustment	\$23.85
Douglass Mary V	Assessor adjustment	\$13.43
Eakin Richard E	Assessor adjustment	\$16.86
Edmunds	Over Payment	\$592.69
Equity Trust	Over Payment	\$254.00
Finn Kevin	Assessor adjustment	\$116.25
Frissora Danielle	Assessor adjustment	\$49.06
Gallagher Brian	Assessor adjustment	\$5.48
Gap Inc	Assessor adjustment	\$177.94
Gowen Sharon & Eugene	Assessor adjustment	\$17.14
Groueten Leo	Assessor adjustment	\$442.23
Hagadorn James & Mary	Over Payment	\$550.00
Hancock Elizabeth & Gerald	Assessor adjustment	\$5.68
Hank LLC	over paid	\$3,554.86
Hart Jonathan H	Assessor adjustment	\$97.95
Haverkamp Brian & Cheryl	Assessor adjustment	\$151.65
Haviland Dorothy	Assessor adjustment	\$84.88
Hinson John	Assessor adjustment	\$170.58
Honda Lease	Assessor adjustment	\$705.30
John Moriarty	Assessor adjustment	\$1,196.31
JP Morgan Chase	Assessor adjustment	\$754.03
Jurczyk Barbara	Assessor adjustment	\$11.03
Keinz Frances	Assessor adjustment	\$34.95

KFR LLC	Overpayment	\$1,186.27
Knackstedt Rebecca	Assessor adjustment	\$5.17
Knox John	Assessor adjustment	\$29.59
Kursman Sharon G	Assessor adjustment	\$11.38
Laforest William	Assessor adjustment	\$13.88
Lanahan katherine	Assessor adjustment	\$24.54
Liang Paul	Assessor adjustment	\$10.31
Mango Antaylor	Assessor adjustment	\$20.79
Maynard Kimberly	Assessor adjustment	\$18.62
Mays Philip	Assessor adjustment	\$79.43
McCambridge Keith	Assessor adjustment	\$40.33
Mcintyre Gavin	Assessor adjustment	\$34.25
McLaughlin Christopher	Assessor adjustment	\$557.44
Meehan Paul	Assessor adjustment	\$107.46
Mejia-Symonds Juliana	Assessor adjustment	\$41.63
Mihalek Deborah	Assessor adjustment	\$41.77
Mihalek Jeffrey	Assessor adjustment	\$240.91
Miller Thomas	Assessor adjustment	\$10.65
Mitchell Harold	Assessor adjustment	\$16.02
Morin Donald & Valdora	Over Payment	\$14.83
Nagalla Anil	Assessor adjustment	\$158.28
Nasiakos Elizabeth	Assessor adjustment	\$9.05
Neupane-Gautam Shobha	Assessor adjustment	\$34.77
Nguyen Tu	Assessor adjustment	\$22.60
Nieves Madeline	Over Payment	\$321.00
Nissan Infiniti	Assessor adjustment	\$56.01
Pangilinan Karla	Assessor adjustment	\$250.05
Passafiume Jason & Alison	Assessor adjustment	\$575.00
Pickering Mary	Assessor adjustment	\$240.56

Pohuja Deepak	Assessor adjustment	\$17.29
Proto Jarod & Jennifer	Over Payment	\$575.00
Reynholds Robert & Jennifer	Over Payment	\$575.00
Riccardi Frank	Assessor adjustment	\$35.04
Riccardi Glenn	Assessor adjustment	\$22.51
Rios Clifford	Assessor adjustment	\$271.54
Riverwalk Apartments	Over Payment	\$254.00
Roming Karla	Assessor adjustment	\$35.55
Sachdev Manmohan & Nisha	Over Payment	\$8,729.30
Sobczyk-Chmura Jadwiga	Assessor adjustment	\$8.97
Sommer Catherine & Michael	Assessor adjustment	\$575.00
Spass Margaret	Assessor adjustment	\$13.52
St Pierre Bruce	Assessor adjustment	\$26.16
Stacy Russell	Assessor adjustment	\$6.36
Stitham Daniel	Over Payment	\$210.34
Store Master Funding	Assessor adjustment	\$3,658.20
Strupinski Andrzej J	Assessor adjustment	\$147.96
Tabellione Alice	Assessor adjustment	\$26.71
Thomas Charles J	Assessor adjustment	\$30.07
Thompson Peter	Assessor adjustment	\$9.42
Toyota Lease Trust	Assessor adjustment	\$123.92
USB Leasing	Assessor adjustment	\$331.89
Varrone John & June	Over Payment	\$254.00
VCFS	Assessor adjustment	\$659.90
Velez Abraham	Assessor adjustment	\$394.99
Ververis Arthur J	Assessor adjustment	\$34.89
VW Credit	Assessor adjustment	\$190.72
Wilmot Yvette M	Assessor adjustment	\$29.28
Wogen Stephen	Assessor adjustment	\$83.66

Zhuang Zengdi	Assessor adjustment	\$1,472.47
Fillian John & Maureen	Interest refund	\$115.24
Shea Michael	Assessor adjustment	\$295.88
Starr Kim & Dennis	Assessor adjustment	\$7.03
M & J Bus	Interest refund	\$939.78
Rotondo Anthony	Interest refund	\$26.00
Martin Vera	Assessor adjustment	\$478.29
Cocivera Joseph	Interest refund	\$156.85
Swanson Nancy	Interest refund	\$25.70
Emery Barbara	Over Payment	\$321.00
Delaney John	Assessor adjustment	\$35.15
Rogers Milton & Claudia	Assessor adjustment	\$9.97
Modern Mechanical	Assessor adjustment	\$23.77
Ratcliffe Garret & Judith	Assessor adjustment	\$10.25
Total		\$44,904.02

MOTION:

Agenda Item O-1

Executive Session—To discuss matters concerning the sale or acquisition of real property.

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned;

That attendance in the Executive Session shall be limited to:

Members of the Town Council
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.