

**Agenda**  
**Farmington High School Building Committee**  
**Professional Partnership Subcommittee**  
**Friday, August 6, 2021**  
**Town Hall Council Chambers**  
**9:30 A.M.**

**\*\*PLEASE NOTE THE MEETING WILL BE HELD IN PERSON IN THE TOWN COUNCIL CHAMBERS\*\***

**The in-person meeting will also be streamed over zoom. Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/88059105290>

**Telephone Call in Information:**

**Dial: +1 312 626 6799**

**Webinar ID: 880 5910 5290**

- A. Call to Order.
  - B. Minutes.
    - 1) To approve the attached July 21, 2021 minutes.
  - C. To review and approve the draft RFP for Construction Management Services.
  - D. To review and approve the draft contract for Construction Management Services.
  - E. To discuss and approve the interview format and questions for Construction Management Services.
  - F. Other Business.
  - G. Adjournment.
- cc: Subcommittee Members  
Paula Ray, Town Clerk

**Meeting Minutes  
Farmington High School Building Committee  
Professional Partnership Subcommittee  
Wednesday, July 21, 2021  
Town Hall Council Chambers  
8:30 AM**

**Attendees:**

Meg Guerrera  
Kathy Blonski  
Kat Krajewski  
Johnny Carrier  
Chris Cykley  
Alicia Bowman  
Michael Smith (via Zoom)  
Mark Garilli  
Devon Aldave

**A. Call to Order.**

The meeting was called to order at 8:34 A.M.

**B. Minutes.**

**1) To approve the attached September 27, 2019 minutes.  
(Attachment A)**

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to approve the September 27, 2019 minutes.

**C. To review the attached draft RFQ for Construction Management Services. (Attachment B)**

The subcommittee reviewed the draft RFQ. Kat Krajewski and Chris Cykley highlighted the inclusion of "the successful Construction Manager would be allowed to self-perform any construction trade work within their licensing capabilities." The inclusion was recommended by the Office of School Construction Grants & Review. Kat clarified that firms that do not self-perform are still eligible to submit a proposal.

The subcommittee had general discussion regarding the difference between a Construction Manager and General Contractor.

Michael Smith suggested that the FHS Building Committee include a question in the interview process regarding whether price escalation due to COVID-19 would fall under an owner's contingency or a builder's contingency. The subcommittee agreed that this question should be included in the interview process.

Kat Krajewski stated that upon approval of the draft RFQ, it will be sent to the Town Attorney and the Office of State Construction Grants & Review for further review.

Upon a motion made and seconded (Smith/Carrier) it was unanimously VOTED: to approve the draft RFQ for Construction Management Services.

**D. To review and approve the score sheet for the Construction Manager RFQ.**

The subcommittee reviewed the score sheet for the Construction Manager RFQ and made minor grammatical changes.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to approve the score sheet for the Construction Manager RFQ as amended.

**E. To review the draft Agreement for Construction Solutions Group.**

The subcommittee reviewed the draft Agreement for Construction Solutions Group and corrected a typo.

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to approve the draft agreement for Construction Solutions Group as amended.

**F. To discuss the subcommittee meeting schedule.**

The subcommittee agreed that mornings work best for future meetings.

**G. Other Business.**

The subcommittee had general discussion regarding consultants for universal design, environmental design, theater design, and kitchen design. The FHS Building Committee will discuss the potential inclusion of these consultants at their July 28, 2021 meeting.

**H. Adjournment.**

Upon a motion made and seconded (Carrier/Smith) it was unanimously VOTED: to adjourn at 9:37 A.M.

Respectfully Submitted,

Devon Aldave  
Clerk of the Committee