

**Town of Farmington, CT
Office of the Town Manager
Regular Town Council Meeting**

****PLEASE NOTE THE MEETING WILL BE HELD ONLINE****

To access the meeting:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87248358964>

Telephone Call in Information:

Dial: +1 312 626 6799

Webinar ID: 872 4835 8964

Date: April 5, 2021
(Council Members should call the Town Manager's Office if unable to attend.)

Time: 7:00 p.m.

Place: Online – Web Conference

Agenda

- A. Call to Order
- B. Pledge of Allegiance
- C. Presentations and Recognitions
 - 1. 100th Birthday – John Cannon
- D. Public Hearing
 - 1. A public hearing on the Town Council's Proposed Budget for the Fiscal Year 2021-2022 (attachment).
- E. New Items
- F. Public Comments
- G. Reading of the Minutes
 - 1. March 9, 2021 Regular Town Council Meeting
 - 2. March 10, 2021 Regular Town Council Meeting (budget)

3. March 11, 2021 Regular Town Council Meeting (budget)
4. March 13, 2021 Regular Town Council Meeting (budget)

H. Reading of Communications and Written Appeals

1. Correspondence to the State Legislators – March 24, 2021
2. Correspondence to the State Legislators – March 30, 2021

I. Report of the Committees

1. Land Acquisition Committee
2. Green Efforts Committee
3. Farmington High School Building Committee
4. Racial Equality Taskforce – **Video Presentation**

J. Report of the Council Chair and Liaisons

1. Chair
2. Board of Education Liaison
3. Economic Development Commission Liaison
4. Farmington Historic District Commission
5. Housing Authority
6. Human Relations Commission
7. Library Board
8. Town Plan and Zoning Liaison
9. Unionville Historic District Commission
10. Unionville Village Improvement Association Liaison
11. Water Pollution Control Authority
12. Other Liaisons

K. Report of the Town Manager — Batterson Park Update, 2021 Best Place to Live

L. Appointments

1. Conservation & Inland Wetland Commissions (Wolf)
2. Green Efforts Commission (Barnes)
3. Housing Authority (Mergenthaler)
4. Housing Authority (Hall)
5. Plainville Area Cable TV Advisory Council (Bernier)
6. Lower Farmington River and Salmon Brook Wild & Scenic Management Plan (LFSWS) (Schlegel)

M. Old Business

N. New Business

1. To approve the Town Council's Recommended Budget for the Fiscal Year 2021-2022.
2. To forward resolutions 1 through 9 to the Annual Town Meeting with a recommendation that they be approved.

3. To award a contract to Tilcon Connecticut Inc. to supply in place bituminous material on town roads for the 2021 paving season at a cost not to exceed \$1,400,000.
 4. That the firm of Pullman & Comley, LLC be appointed as Bond Counsel for a term effective immediately until January 2022.
 5. To approve the Historic Restoration Fund Resolution.
 6. To approve the Americans With Disabilities Act (ADA) Policy and Grievance Procedure.
 7. To approve the Fair Housing Resolution for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.
 8. To adopt the Farmington Equal Employment Opportunity Program and Affirmative Action Plan for the Town of Farmington.
 9. To adopt the Compliance with Title VI of the Civil Rights Act of 1964 Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.
 10. To adopt the Fair Housing Policy Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.
 11. To approve property tax refunds.
- O. Executive Session
1. Collective Bargaining
 2. Land Acquisition
- P. Adjournment

PROCLAMATION

WHEREAS, John Cannon was born in Hartford, Connecticut on May 1, 1921 and lived in Frog Hollow with his seven siblings, and

WHEREAS, John Cannon overcame many challenges in his youth, he lived through the Great Depression, and survived Rheumatic Fever and Diphtheria along with his younger sister Theresa, and

WHEREAS, John Cannon's first job was selling newspapers near the factories before school and he was the first to dive into the new pool at Pope Park before the dedication ceremony was over, and

WHEREAS, John Cannon is a graduate of Hartford Public High School and worked as a runner at Royal Typewriter, and

WHEREAS, John met his wife Bella at a dance and the two were married shortly before John enlisted in the Coast Guard. He served primarily in California and Marblehead, Massachusetts where he developed his fondness for fried whole belly clams, and

WHEREAS, following his service to the United State, John and Bella returned to Connecticut and bought a house in West Hartford before moving to Simsbury, and

WHEREAS, John passed the Civil Service Exam and was hired by the Simsbury Postmaster to walk the first route in Simsbury marking the transition from Rural Free Delivery in Town, and

WHEREAS, John Cannon, being an avid animal lover, made fast friends with a Springer Spaniel named Sanctity who would follow John on his route each day, and

WHEREAS, John Cannon's true devotion lies with his family, which includes two sons, five grandchildren and eight great grandchildren and he enjoyed traveling for many years with Bella. As a resident of Farmington for six years, John Cannon now lives at Middlewoods of Farmington.

NOW, THEREFORE BE IT RESOLVED that the Farmington Town Council hereby proclaims May 1, 2021 as John Cannon Day in the Town of Farmington and we call upon our fellow residents to pay tribute to this special member of our community and wish him a very Happy 100th Birthday.

Dated this 5th day of April 2021 at Farmington, Connecticut

C.J. Thomas
Chair, Farmington Town Council

**LEGAL NOTICE
TOWN OF FARMINGTON
PUBLIC HEARING**

A Public Hearing will be held on Tuesday, April 5, 2021 at 7:05 p.m. online via zoom webinar on the Town Council's Proposed Budget for the Fiscal Year 2021-2022.

View the Town Council's Proposed Budget for Fiscal Year 2021-2022 on the Town Website.

To access the meeting:

<https://us02web.zoom.us/j/87248358964>

Dial: +1 646 558 8656

Webinar ID: 872 4835 8964

Comments can be sent to the Town Council until 12:00 noon on April 5, 2021 and are accepted via email to publiccomment@farmington-ct.org or by calling 860-673-8282 and leaving a voicemail. Please provide your name and address when emailing or calling in for public comment. Call-in comments are limited to 5 minutes.

Please call the Town Manager's Office at 860-675-2350 with any questions.

Dated at Farmington, Connecticut this 24th day of March 2021.

Kathleen A. Blonski
Town Manager

April 5, 2021

Farmington Town Council and Members of the Public:

I present for your review the Town Council's proposed budget for Fiscal Year 2021-2022.

This proposed budget has already gone through several iterations. For the municipal budget, it began at the departmental level with requests coming to the Town Manager in January. To meet the budget target of no more than a 3.00% increase above current expenditures set forth by the Town Council, I decreased \$1,149,943 from the budget that was requested by my departments. This decrease reduced the overall budget increase from 6.66% to 2.99%.

During budget deliberations last month, the Town Council made further changes. For the Operating budget, the Town Council reduced the Board of Education budget by \$700,000, and the Debt account by \$130,000. Additionally, the Capital Budget general fund cash appropriation was reduced by \$1,080,000, however bonding was increased to continue infrastructure improvements at various schools and our town-wide road system. Lastly, Nontax Revenue accounts were increased by \$25,000.

The General Fund Budget includes the proposed spending for the Town, for the school system, for debt service and for capital improvements. The proposed budgets for the Golf Course, Recreation Fund and solid waste collection and disposal are also included for your review.

The Town Council set a target in which the Town expenditure portion of the budget would increase no more than 3.0% above current year expenditures. Along with the Town Council's budget target, the Town's Strategic Plan, the Town's Capital Improvement Policy, and our Long-term financial forecast were the policy guidelines at the forefront when formulating this budget. The budget building process focused on the following funding themes:

- 1) **Maintain current service levels.** Continue to fund accounts at levels that will enable service levels to remain at high standards. Additionally, any increase in service levels should be directly tied to accomplishing the Town's Strategic Plan/Town Manager goals.
- 2) **Fund mandated expenses.** The Police Accountability Bill and the Pension Board's change in the pension fund rate of return assumption are both costly mandates. They must both be funded.
- 3) **Increase current Capital Funding levels.** The cost of maintaining the Town's infrastructure through the Capital Budget is a necessary expense that must be recognized. The cost of not maintaining the Town's property, buildings, and equipment will have a significant negative long-term impact. Based on Town Council direction this year's appropriation exceeds our Capital Improvement Policy guidelines.

I will now review the Town Council's proposed budget.

The General Fund Budget includes the proposed spending for the Town, for the school system, for debt service and for capital improvements. The proposed budget for Westwood Golf Course, the Recreation Fund, and solid waste collection and disposal are also included for your review.

The budget is broken down into three categories; Expenditures, Grand List and Revenues, which are used to develop a tax rate.

EXPENDITURE SUMMARY:**Expenditures**

The total proposed budget for Fiscal Year 2021-2022 is \$116,100,530; an increase of \$4,166,280 or 3.72% above the current budget.

Category	2020-2021	2021-2022	\$ Change	% Change
Board of Education	\$69,976,581	\$72,288,934	\$2,312,353	3.30
Town Operations	31,378,237	32,317,083	938,846	2.99
Debt Service	8,837,449	8,272,347	(565,102)	(6.39)
Capital Outlay	1,691,983	3,147,166	1,455,183	86.00
BOE Defined Contribution	50,000	75,000	25,000	50.00
Total	\$111,934,250	\$116,100,530	\$4,166,280	3.72%

Town Operations

The Town Council's proposed town budget is \$32,317,083, an increase of \$938,846 or 2.99% above current expenditures.

Highlights of the Town Budget by category include the following:

General Fund	2020/2021 Revised Budget	2021/2022 Proposed	Dollar Change	Percent Change
General Administration	\$6,820,339	\$7,441,012	\$620,673	9.10%
Public Safety	\$10,616,165	\$10,824,261	\$208,096	1.96%
Public Works	\$4,697,475	\$4,708,440	\$10,965	0.23%
Community & Recreation	\$864,020	\$896,768	\$32,748	3.79%
Other	\$8,380,238	\$8,446,602	\$66,364	0.79%
TOTAL	\$31,378,237	\$32,317,083	\$938,846	2.99%

- Next year the Salary Reserve account in the Personnel budget covers salary adjustments for all employees. There are no wage adjustments in the individual departmental accounts outside of step increases.
- The contribution to the Library is \$2,761,568 which is a 3% increase above current budget levels.
- The Custodian at Town Hall is fully funded this year. Previously, the Library funded about 25% of the position. The needs of the Library and the Town Hall were too great to continue this arrangement.
- The Registrars of Voter's budget has been reduced from last year. Presidential elections are the costliest to conduct. FY22 is a municipal election year.
- Full Time Salary Accounts do not include general wage increases as the union contracts will expire on June 30, 2021.
- Personnel costs include an additional pay period next fiscal year.
- The Police Fleet account includes funding for three new 24-hour patrol vehicles.

- Ensuring compliance with the Police Accountability Bill has resulted in \$105,000 added to the Police department’s budget.
- The Police Department includes \$12,000 for racial diversity training at West Farms Mall.
- The Highway and Grounds Operations account shows funding for four (4) seasonal summer employees who will be used to supplement regular staff.
- The Civil Engineer position was funded for a half a year in the current budget. The proposed budget includes funding for 12 months.
- The Building Department has been restructured. The department had been staffed with a full time building official and a deputy building official who is shared with the engineering department. Next year, the department will be staffed with two part time employees. The deputy building official will continue to work with the engineering department. The building official will be part time.
- The Program Clerk position at the Senior Center is proposed to be fully funded. Due to budget constraints last year, the position was only funded for half the year.
- The Pension account has been increased because of the Retirement Board’s decision to reduce the assumed rate of return on pension investments from 7% to 6.875%. The Retirement Board took this action after reviewing the actual investment returns over the past few years and capital market forecasts for the next ten years. It is the Board’s goal to phase in a reduction of the assumed rate of return over the next few years until it is at 6.5%. The reduction in the assumed rate of return will result in approximately a \$156,000 increase in the actuarially determined contribution each year. This account also funds the employer’s share of the matching contribution for employees in the defined contribution plan.
- The Health Insurance Account has been reduced because of very favorable renewal terms for FY2021-2022. Claims paid have been significantly below expectations, and the increase in the cost of stop loss insurance premiums for next year is substantially less than the cost increases over the past few years.

Town Expenditures by Object

I have also separated the budget by object, which includes Salaries, Benefits, Supplies, Equipment, Contractual, and Utilities. The increases/decreases for each object are as follows:

General Fund	2020/2021 Revised Budget	2021/2022 Town Council Proposed	\$ Increase (Decrease)	% Increase (Decrease)
Salaries	\$14,082,373	\$14,717,505	\$635,132	4.51
Benefits	7,979,420	8,047,324	67,904	0.85
Supplies	793,167	770,679	(22,488)	(2.84)
Equipment	440,730	418,528	(22,202)	(5.04)
Contractual	6,090,699	6,326,911	236,212	3.88
Utilities	1,991,848	2,036,136	44,288	2.22
Total	\$31,378,237	\$32,317,083	\$938,846	2.99%

The proposed total Town General Fund appropriation is \$32,317,083 which is a 2.99% increase above the current budget.

Debt

The Debt group of accounts includes appropriations to make principal and interest payments on the Town's long-term debt. The total proposed amount for next fiscal year is \$8,272,347. This is a decrease of \$565,102 or 6.39% less than the current year.

Refuse Collection

The Refuse Collection budget includes the cost of collecting and disposing of solid, bulky, and hazardous waste generated by Town residents and the Town's landfill operation. This budget proposes a rate increase of \$19. The annual fee will be \$254.00 per household.

Capital Improvements

The proposed General Fund appropriation to support the first year of the Capital Improvement Plan is \$3,147,166 which equals 2.71% of proposed General Fund revenues for next fiscal year. There are also three bonding questions that will appear on the referendum ballot for the IAR cafeteria addition/renovation, Noah Wallace partial roof replacement and road reconstruction. An additional referendum is anticipated in June for the Farmington High School Building Project.

Capital Improvements Summary:

Equipment/Infrastructure/Maintenance Improvements Summary

Each year in the capital budget we strive to make steady progress in this area. There is a continuous need to maintain the Town's equipment and infrastructure and these needs touch all departments. Each department has equipment replacement plans. This critical equipment keeps our volunteer firefighters safe when responding to calls for service. It allows our roads to be properly maintained by the Highway and Grounds staff. It also keeps our school grounds, parks, and golf course looking clean and ready for play during the warm weather months. Equipment replacement ensures the Town's ability to offer high quality services to our residents and businesses. Over the last several years the Town has been able to fund many of our equipment needs. As mentioned above, last year many of the plans were deferred. This year we continue to focus much of the capital funding in this area.

This Capital Improvement Plan proposes to fund equipment purchases for the replacement of turnout gear, and a medic truck for the Fire Department, as well as a large dump truck and a Toolcat for the Public Works Department. These purchases fund equipment that is used every day. They respond to calls for service to our residents and maintain the rails to trails, fields, and town roads.

Infrastructure improvements are an important component in this capital plan. Streetscape improvements on Main Street in Farmington continue to be funded. These funds will be combined with grant dollars and prior funding for replacement sidewalks in accordance with the quality-of-life improvements proposed in the Village Center Streetscape Master Plan.

The proposed Capital Improvement Plan continues to fund renovations and/or improvements to Town owned buildings or properties. Funding for the upcoming year is proposed to continue funding renovations at the Stone House, the Town Hall, and to begin a significant renovation project for the three main fire stations with startup funds for a newly established building committee. Funds are also included to make needed repairs at the Police Range House as well as a fund for unanticipated repairs to various town buildings as the need arises. With our newest buildings approaching 20 years old, unexpected

repairs are on the rise. Several large unanticipated repairs were seen in the past few years and this CIP attempts to continue to have funds available for these types of repairs.

Technology and Communication Summary

In the 21st century, a town's technology infrastructure must be maintained. It must keep up with the rapidly changing world of technology, as well as the expectations of residents and businesses. Town-wide technology improvements, as well as improvements specific to the Police Department, Fire Department, and the Town Hall, are proposed in this Capital Improvement Plan.

This Capital Improvement Plan will provide funds to the Police Department for the purchase of body cameras. Body cameras are now a required piece of equipment under the recent Police Accountability Bill. Officers will have both body cameras and in-car video cameras. The Body cameras will have ongoing yearly costs as well as replacement costs in the future. Funding to purchase additional interoperable portable radios is also proposed for the Police Department. Line officers will have these radios and will be able to communicate with other agencies who use different radio frequencies. Funding will continue a multiphase communications upgrade in the Fire Department. These funds will replace obsolete mobile and portable radios.

Technology is constantly evolving, and the proposed Capital Improvement Plan will continue to provide routine technology improvements to Town Hall and other town facilities, allowing all departments to deliver public goods and services effectively and efficiently. Specifically, these funds will allow for the server infrastructure replacement (a joint project with the BOE), a partial phone system upgrade at Town Hall, Staples House and the Highway garage, and the purchase of a network intrusion prevention system to improve network security.

Bonding & Other Funding Summary

The first year of the Capital Plan proposes four bonding questions.

1. **Farmington High School Building Project: \$110,000,000**
 - The Town Council set a net municipal project budget maximum of \$110,000,000. This Capital plan also includes \$26,321,000 in projected state reimbursements for the new Farmington High School Building Project. It is anticipated that a June 2021 referendum will take place.
2. **IAR Middle School Cafeteria Addition/Renovation: \$1,284,000**
3. **Partial Roof Replacement at Noah Wallace School: \$450,000**
4. **Road Reconstruction: \$2,000,000**
 - Repairs and reconstruction of various Town roads and drainage systems

Other Funding includes:

1. \$26,321,000 Anticipated State Reimbursement for Farmington High School Building Project
2. 100,000 Tunxis Meade Improvements (Skateboard Park)
3. 150,000 Farmington Center Improvements (Sidewalks in Farmington Village)
4. 150,000 Stone House Renovations
5. 25,000 Youth Center Renovations

Reappropriation

Reappropriation includes:

1. \$75,000 Dump Truck (Highway)

Expenditures Summary

The total proposed budget for Fiscal Year 2021-2022 is \$116,100,530; an increase of \$4,166,280 or 3.72% above the current budget. The Board of Education account includes an appropriation of \$72,288,934, an increase of 3.30% above the current year budget. Details of the Board of Education budget are included in the budget document provided by the Board of Education.

Category	2020-2021	2021-2022	\$ Change	% Change
Board of Education	\$69,976,581	\$72,288,934	\$2,312,353	3.30
Town Operations	31,378,237	32,317,083	938,846	2.99
Debt Service	8,837,449	8,272,347	(565,102)	(6.39)
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BOE Defined Contribution	50,000	75,000	25,000	50.00
Total	\$111,934,250	\$116,100,530	\$4,166,280	3.72%

GRAND LIST

The Grand List is broken down into three categories: Real Estate, Personal Property, and Motor Vehicles. The Real Estate account shows a 0.60% increase, the Personal Property account shows a 0.82% increase, and the Motor Vehicles account shows a 5.02% increase. In summary, the Grand List increased by 0.90%, or \$33,254,381, for a total Grand List of \$3,733,221,458.

Category	2020-2021	2021-2022	\$ Change	% Change
Real Estate	\$3,222,223,680	\$3,241,496,228	\$19,272,548	0.60%
Personal Property	\$237,811,910	\$239,751,822	\$1,939,912	0.82%
Motor Vehicles	\$239,931,487	\$251,973,408	\$12,041,921	5.02%
Total	\$3,669,967,077	\$3,733,221,458	\$33,254,381	0.90%

Some areas to note:

- Real Estate grew by 0.60%. Growth in this area is indicative of a stable economy in Farmington.
- Motor Vehicles increased by 5.02%. Overall, we have seen an increase in the total value of cars in Farmington. This is primarily due to an increased value in used cars.
- The Board of Assessment Appeals has met and reviewed the appeals filed by property owners. The BAA made reduction totaling \$2.6 million to the grand list. These changes will not have an impact on the proposed tax rate for FY2021/2022.

REVENUES

I have broken down revenues into nine categories: Other Property Taxes, Licenses and Permits, Fines and Penalties, Interest, Grants, Service Charges, Other, Westwoods Contribution, CIP.

Revenues	FY 2020/2021	FY 2021/2022	\$ Change	% Change
Other Property Taxes	\$1,208,000	1,316,000	108,000	8.94
Licenses and Permits	664,500	701,000	36,500	5.49
Fines and Penalties	19,500	18,500	(1000)	(5.13)
Interest	250,000	125,000	(125,000)	(50.00)
Grants	4,872,273	4,918,103	45,830	0.94
Service Charges	1,328,500	1,366,500	38,000	2.86
Other	500,000	861,844	361,844	72.37

Westwoods Contribution	327,233	330,000	2,767	.85
CIP	625,000	-	(625,000)	100.00
Total	\$9,795,006	\$9,636,947	(\$158,059)	(1.61%)

In summary, projected non-tax revenues are \$9,636,947 or a 1.61% decrease over the current year.

Some areas to note:

- Licenses and Permits are being budgeted with an expected increase. Building permit fees continue to be robust.
- Interest Income is projected to decrease by 50% or \$125,000 due to reductions in interest rates.
- State and Federal Grants have been slightly increased from last year. We have based next year's projections on the Governor's proposed budget.
- Charges for Services revenue is expected to increase due to the strong real estate market. The Town Clerk's office has been able to collect a significant amount of revenue from the conveyance tax and recording fees.

Proposed Tax and Mill Rate:

The proposed General Fund budget will require a property tax rate of 28.81 mills, an increase of 0.84 mills, or a 2.99% tax increase. The average homeowner will see an additional \$189.82 to their taxes. In other words, \$100,000 of assessed value equals \$2,881 in taxes. Below is the cost for the average homeowner with a house assessed at \$226,777.

Proposed Tax and Mill Rate	FY2020/2021	FY2021/2022
Tax Levy	\$102,970,244	\$107,219,687
Mill Rate	27.97	28.81
Mill Rate Change	0.00	.84
% of Change	0.00%	2.99%
Real Estate Taxes for the Average Homeowner	\$6,342.93	\$6,532.75
Dollar Increase /decrease	\$.02	\$189.82
Percent Increase/decrease	0.00%	2.99%

Sincerely,

Kathleen A Blonski
Town Manager



TOWN HALL
1 MONTEITH DRIVE
FARMINGTON, CONNECTICUT 06032-1053

INFORMATION ((860) 675-2300
FAX (860) 675-7140

March 24, 2021

Senator Derek Slap
Legislative Office Building
300 Capitol Avenue, Room 1000
Hartford, CT 06106

Representative Mike Demicco
Legislative Office Building
300 Capitol Avenue, Room 320
Hartford, CT 06106

Senator Rick Lopes
Legislative Office Building
300 Capitol Avenue,
Hartford, CT 06106

Representative Tammy Exum
Legislative Office Building
300 Capitol Avenue, Room 4014
Hartford, CT 06106

RE: SB 968 - AN ACT CONCERNING FORECLOSURE, ASSIGNMENT AND OTHER ENFORCEMENT ACTIONS FOR UNPAID SEWER ASSESSMENTS AND OTHER FEES AND CHARGES.

Dear Senator Slap, Senator Lopes, Representative Exum and Representative Demicco:

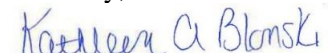
I am writing to alert you to SB 968 which has recently been voted out of committee. The Town of Farmington is strongly opposed to the bill. This bill would repeal Section 7-254 of the Connecticut General Statutes. The replacement language, effective October 1, 2021, would essentially take away the Town's ability to collect on delinquent sewer assessments and sewer use charges. Specifically, liens for these delinquent charges would not be enforceable until the outstanding amount reaches \$10,000.

It is very rare that a sewer bill, especially on a residential account, ever hits \$10,000. It could take upwards of 20 years for a delinquent account to reach that amount. This legislation will allow residents to simply not pay for their sewer use fees with little to no consequence. The Town is sympathetic to the desire to protect the poor and elderly from foreclosure during these difficulty times. But towns would be left to rely on bank and wage garnishments to collect sewer charges instead of lien assignments and foreclosures. Is this an alternative that the property owner would feel relief from?

The Town of Farmington has a state-of-the-art Water Pollution Control Facility. Users pay a fee to benefit from the wastewater infrastructure. Allowing them to essentially not have to pay their user fee is simply inappropriate. On behalf of the Town of Farmington, I am requesting that you review this bill closely and oppose its passage. The Town of Farmington is willing to assist in any way we can.

Thank you for your hard work and I appreciate any assistance that you can provide the Town of Farmington concerning this issue.

Sincerely,


Kathleen A. Blonski
Farmington Town Manager

CC: Farmington Town Council
Samantha Pletscher, Tax Collector





March 30, 2021

Senator Derek Slap
Legislative Office Building
300 Capitol Avenue, Room 1000
Hartford, CT 06106

Representative Mike Demicco
Legislative Office Building
300 Capitol Avenue, Room 320
Hartford, CT 06106

Senator Rick Lopes
Legislative Office Building
300 Capitol Avenue,
Hartford, CT 06106

Representative Tammy Exum
Legislative Office Building
300 Capitol Avenue, Room 4014
Hartford, CT 06106

RE: SB 950 -AN ACT CONCERNING THE REPLACEMENT OF PUBLIC UTILITY POLES AND REVISING VEGETATION MANAGEMENT IN UTILITY PROTECTION ZONES.

Dear Senator Slap, Senator Lopes, Representative Exum and Representative Demicco:

I am writing to alert you to SB 950 which has been voted out of committee. This bill is intended to mandate a time frame for the placement of lines, conduits, cables, wires, and other equipment on replaced public utility poles and expedite certain tree trimming or removal processes. The Town of Farmington is strongly opposed to the bill.

We are concerned that SB 950 would take away the town Tree Warden's care and control of all trees within 80 feet of the three-phase power line and give it solely to the utility. This proposed bill eliminates the checks and balances for towns to manager their trees in the 8-foot area. It also takes away any dialog between the town and the abutting property owners and the utility. The utility would no longer need a permit or permission from the Tree Warden. No notice would be required to either the Town or the abutting property owner.

We are sympathetic to the needs of the utility to provide safe and reliable power. We have no problem with the current procedure. However, we feel that this bill, if passed, would take any type of control for tree removal out of the Town's hands and provides an open cut policy for the utility companies.

On behalf of the Town of Farmington, I am requesting that you review this bill closely and oppose its passage. By copy of this letter, we are also alerting CCM and COST to our concerns with SB 950.

Thank you for your hard work and I appreciate any assistance that you can provide the Town of Farmington concerning this issue.

Sincerely,

Kathleen A. Blonski
Farmington Town Manager

CC: Farmington Town Council
Joe DeLong – CCM Ex. Director

Russ Arnold – Public Works Director
Elizabeth Gara – COST Ex. Director



MOTION:

Agenda Item K

Report of the Town Manager—Batterson Park Update, 2021 Best Place to Live

Batterson Park Update

Farmington along with neighboring local officials and Connecticut state representatives are working to restore Batterson with a \$7 million bond request to the state. On March 24, Speaker of the House Matt Ritter announced a goal to have the request approved by the state bond commissioner before the General Assembly adjourns this session.

Batterson Park, named for former Hartford Mayor Walter E. Batterson, is owned by the City of Hartford, yet is located entirely in the Towns of Farmington and New Britain. The parkland, part of a larger land donation in 1928 by the Hartford Water Department to the cities Park Department, is approximately 200 acres with approximately 27 acres developed for recreation:

1. Parking – 4.4 acres
2. Open Meadow –5.0 acres
3. Active Park – 19.0 acres

The pond encompasses 165 acres. The property has been closed to active use for several years and is in a state of deterioration. In August of 2019, TO Design Landscape Architects / Planners and Quisenberry Arcari Malik Architects were asked to prepare a probable cost analysis of what would be needed to bring the park back “on-line” and available for public use and recreation. The capital costs to rehabilitate the park include constructing to current building codes including ADA compliance. Also, included in the costs is implementing security measures considered standard within the City, for example cameras and access control in order to assist in remote monitoring of the park facilities.

Speaker Ritter feels confident that he will be able to secure the necessary funds. I will keep you updated on the progress.

2021 Best Place to Live

Each year Niche.com identifies the best places to live in the United States based on crime, public schools, cost of living, job opportunities, and local amenities. Ranking is based on data from the U.S. Census, FBI, Bureau of Labor Statistics, Centers for Disease Control and Prevention, and other sources.

This year, Farmington has been given an A+ overall grade as well as an A+ Public School grade. Farmington is ranked fifth in the Best Place to Live in Hartford Area. This study provides a comprehensive assessment of the overall livability of an area. This grade takes into account several key factors of a location, including the quality of local schools, crime rates, housing trends, employment statistics, and access to amenities in an attempt to measure the overall quality of an area.

MOTION: Agenda Item L-1

That _____ be appointed to the Conservation & Inland Wetlands Commission for the balance of a four-year term beginning immediately and ending September 30, 2021. (Wolf)

MOTION: Agenda Item L-2

That _____ be appointed to the Green Efforts Commission beginning immediately for an indefinite term. (Barnes)

MOTION: Agenda Item L-3

That _____ be appointed to the Housing Authority for the balance of a five-year term beginning immediately and ending September 30, 2021. (Mergenthaler)

MOTION: Agenda Item L-4

That _____ be appointed to the Human Relations Commission for the balance of a two-year term beginning immediately and ending June 30, 2022. (Hall)

MOTION: Agenda Item L-5

That _____ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2023. (Bernier)

MOTION: Agenda Item L-6

That _____ be appointed to the Lower Farmington River and Salmon Brook Wild & Scenic Management Plan (LFSWS) for an indefinite term. (Schlegel)

MOTION:

Agenda Item N-1

To approve the Town Council's Recommended Budget for the Fiscal Year 2021-2022.

Agenda Item N-1

**FY2021/2022
TAX AND BUDGET WORKSHEET TOWN
COUNCIL RECOMMENDED BUDGET
APRIL 5, 2021**

	FY20/21 Adopted Budget	FY21/22 Council Recommended Budget	Dollar Change	% Change
<u>EXPENDITURES</u>				
Education	69,976,581	72,288,934	2,312,353	3.30
Town	31,378,237	32,317,083	938,846	2.99
Debt Service	8,837,449	8,272,347	(565,102)	(6.39)
Capital Improvements	1,691,983	3,147,166	1,455,183	86.00
BOE Defined Contribution	50,000	75,000	25,000	50.00
Total	<u>111,934,250</u>	<u>116,100,530</u>	<u>4,166,280</u>	<u>3.72</u>

GRAND LIST

Real Estate	3,222,223,680	3,241,496,228	19,272,548	0.60
Personal Property	237,811,910	239,751,822	1,939,912	0.82
Motor Vehicles	<u>239,931,487</u>	<u>251,973,408</u>	<u>12,041,921</u>	<u>5.02</u>
Total	<u>3,699,967,077</u>	<u>3,733,221,458</u>	<u>33,254,381</u>	<u>0.90</u>

REVENUES

Other Property Taxes	1,208,000	1,316,000	108,000	8.94
Licenses and Permits	664,500	701,000	36,500	5.49
Fines and Penalties	19,500	18,500	(1,000)	(5.13)
Interest	250,000	125,000	(125,000)	(50.00)
Grants	4,872,273	4,918,103	45,830	0.94
Service Charges	1,328,500	1,366,500	38,000	2.86
Other	500,000	861,844	361,844	72.37
Westwoods Contribution	327,233	330,000	2,767	0.85
CIP	625,000	-	(625,000)	100.00
Total	<u>9,795,006</u>	<u>9,636,947</u>	<u>(158,059)</u>	<u>(1.61)</u>

TAX & MILL RATE

Tax Levy	\$ 102,970,244	\$ 107,144,687
Mill Rate	27.97	28.81
Mill Rate Change	-	0.84
% Change	0.00%	2.99%
Avg Residential Assessment	\$ 226,777	\$ 226,777
Real Estate Taxes	\$ 6,342.93	\$ 6,532.75
Dollar Increase	0.02	189.82
Percent Increase	0.00%	2.99%

**TOWN OF FARMINGTON, CT
FY2021/2022
TOWN COUNCIL RECOMMENDED BUDGET
GENERAL FUND REVENUE**

ACCOUNT DESCRIPTION	2019/2020 ACTUAL	2020/2021 REVISED BUDGET	2020/2021 7 MONTH ACTUAL	2020/2021 ESTIMATED 12 MONTHS	2021/2022 COUNCIL RECOMMENDED	PCT CHANGE
PROPERTY TAXES						
CURRENT TAXES	101,248,019	102,139,244	95,387,660	102,207,015	106,463,583	4.23%
DELINQUENT TAXES	183,495	200,000	306,988	347,000	245,000	22.50%
INTEREST & LIEN FEES	235,083	158,000	168,789	280,789	236,000	49.37%
SUPPLEMENTAL MV TAXES	883,075	850,000	626,499	763,930	835,000	-1.76%
TOTAL PROPERTY TAXES	102,549,672	103,347,244	96,489,936	103,598,734	107,779,583	4.29%
LICENSES AND PERMITS						
DOG LICENSES	5,995	6,500	5,456	6,500	6,000	-7.69%
BUILDING PERMITS	614,325	645,000	509,483	753,161	685,000	6.20%
OTHER PERMITS	5,460	13,000	3,750	5,950	10,000	-23.08%
TOTAL LICENSES & PERMITS	625,780	664,500	518,689	765,611	701,000	5.49%
FINES AND PENALTIES						
COURT FINES	18,373	18,000	5,948	14,629	17,000	-5.56%
DOG FINES & CHARGES	1,443	1,500	100	1,100	1,500	0.00%
TOTAL FINES & PENALTIES	19,816	19,500	6,048	15,729	18,500	-5.13%
INTEREST						
INTEREST EARNINGS	651,927	250,000	66,610	111,923	125,000	-50.00%
TOTAL INTEREST	651,927	250,000	66,610	111,923	125,000	-50.00%
STATE AND FEDERAL GRANTS						
PILOT: STATE OWNED PROPERTY	2,069,061	2,069,061	2,069,061	2,069,061	2,069,061	0.00%
PILOT: COLLEGES & HOSPITALS	23,644	23,644	23,644	23,644	23,644	0.00%
VETERAN'S EXEMPTIONS	4,877	4,800	4,953	4,953	5,027	4.73%
PILOT: DISABLED	999	1,000	1,028	1,028	1,058	5.80%
TELECOMMUNICATIONS TAX	78,715	75,000	-	75,000	70,000	-6.67%
MUNICIPAL REVENUE SHARING	545,804	545,804	-	545,804	545,804	0.00%
MUNICIPAL STABILIZATION GRANT	802,461	802,461	802,461	802,461	802,461	0.00%
SOCIAL SERVICES GRANTS	-	12,000	6,437	20,000	20,000	66.67%
POLICE GRANTS	80,990	74,500	127,414	127,782	126,676	70.03%
FIRE SAFER GRANT	37,019	47,025	33,466	47,025	37,000	-21.32%
ELECTION EXPENSES GRANT	-	-	33,727	33,727	-	-
TOWN AID ROADS	373,521	373,521	373,905	373,905	373,904	0.10%
CARES ACT UNEMPLOYMENT GRANT	126,735	-	-	-	-	-
EQUALIZED COST SHARING	793,984	843,457	421,734	704,042	843,468	0.00%
TOTAL STATE AND FEDERAL GRANTS	4,937,810	4,872,273	3,897,830	4,828,431	4,918,103	0.94%
CHARGES FOR SERVICES						
RE CONVEYANCE TAX	556,401	576,000	417,340	651,456	600,000	4.17%
DIAL A RIDE	3,745	5,000	3,545	5,000	5,000	0.00%
RENTALS	9,340	10,000	420	3,100	5,000	-50.00%
TOWER SPACE RENTAL	166,586	155,000	100,254	146,000	132,000	-14.84%
HOUSING	50,501	50,500	28,393	51,695	50,500	0.00%
POLICE SERVICES	205,408	229,000	130,776	226,482	229,000	0.00%
TOWN CLERK FEES	314,370	258,000	277,952	325,880	300,000	16.28%
SEWER INSPECTION FEES	-	5,000	3,327	3,327	5,000	0.00%
ZONING	45,116	30,000	33,393	35,000	30,000	0.00%
ALARMS	10,350	10,000	6,025	12,000	10,000	0.00%
TOTAL CHARGES FOR SERVICES	1,361,817	1,328,500	1,001,426	1,459,940	1,366,500	2.86%

**TOWN OF FARMINGTON, CT
 FY2021/2022
 TOWN COUNCIL RECOMMENDED BUDGET
 GENERAL FUND REVENUE**

ACCOUNT DESCRIPTION	2019/2020 ACTUAL	2020/2021 REVISED BUDGET	2020/2021 7 MONTH ACTUAL	2020/2021 ESTIMATED 12 MONTHS	2021/2022 COUNCIL RECOMMENDED	PCT CHANGE
OTHER REVENUES						
OTHER ASSESSMENTS	-	450,000	750,817	867,062	811,844	80.41%
OTHER REVENUES	19,631	50,000	47,605	50,000	50,000	0.00%
TOTAL OTHER REVENUE	19,631	500,000	798,422	917,062	861,844	72.37%
TRANSFERS IN						
CIP CONTRIBUTION	-	625,000	-	625,000	-	-100.00%
WESTWOODS CONTRIBUTION	305,000	327,233	-	327,233	330,000	0.85%
TOTAL TRANSFERS IN	305,000	952,233	-	952,233	330,000	-65.34%
TOTAL REVENUES	110,471,453	111,934,250	102,778,961	112,649,663	116,100,530	3.72%

**TOWN OF FARMINGTON, CT FY2021/2022
TOWN COUNCIL RECOMMENDED BUDGET
GENERAL FUND APPROPRIATIONS**

DEPARTMENT	2019/2020 ACTUAL	2020/2021 REVISED BUDGET	2020/2021 7 MONTH ACTUAL	2020/2021 ESTIMATED 12 MONTHS	2021/2022 MANAGER	2021/2022 COUNCIL RECOMMENDED	PCT CHANGE
<u>GENERAL GOVERNMENT</u>							
TOWN MANAGER	596,962	562,807	351,050	570,080	585,237	585,237	3.99%
FINANCE	1,288,243	1,328,736	872,696	1,311,943	1,352,838	1,352,838	1.81%
PROBATE	10,211	20,000	10,683	18,792	20,000	20,000	0.00%
REGISTRARS OF VOTERS	89,977	144,897	104,020	159,008	126,778	126,778	-12.50%
TOWN COUNCIL	97,671	99,000	45,825	87,647	100,000	100,000	1.01%
PERSONNEL SERVICES	60,426	99,000	36,366	55,273	561,000	561,000	466.67%
LEGAL	178,749	185,000	23,039	153,013	185,000	185,000	0.00%
TOWN CLERK	318,627	327,514	218,311	355,170	333,176	333,176	1.73%
ECONOMIC DEVELOPMENT	151,298	153,410	95,691	156,749	159,080	159,080	3.70%
PAYMENTS: OUTSIDE AGENCIES	2,883,822	2,969,162	1,622,139	2,962,706	3,057,501	3,057,501	2.98%
PLANNING & ZONING	357,059	367,322	171,983	323,273	365,712	365,712	-0.44%
PUBLIC BUILDINGS	207,903	199,691	107,331	215,436	218,090	218,090	9.21%
INSURANCE	344,658	363,800	293,150	362,534	376,600	376,600	3.52%
TOTAL-GENERAL GOVERNMENT	6,585,606	6,820,339	3,952,283	6,731,624	7,441,012	7,441,012	9.10%
<u>PUBLIC SAFETY</u>							
FIRE MARSHAL	1,084,600	1,194,505	586,569	1,155,551	1,217,711	1,217,711	1.94%
FIRE DEPARTMENT	1,596,097	1,673,908	932,068	1,636,883	1,686,672	1,686,672	0.76%
POLICE	6,187,780	6,403,086	3,768,384	6,347,149	6,599,754	6,599,754	3.07%
COMMUNICATIONS CENTER	1,096,244	1,095,784	731,382	1,096,996	1,087,000	1,087,000	-0.80%
EMS SERVICES	22,890	22,831	22,831	22,831	23,202	23,202	1.62%
BUILDING INSPECTOR	206,099	226,051	143,124	219,940	209,922	209,922	-7.14%
TOTAL-PUBLIC SAFETY	10,193,711	10,616,165	6,184,358	10,479,350	10,824,261	10,824,261	1.96%
<u>PUBLIC WORKS</u>							
PUBLIC WORKS ADMIN	114,706	95,967	72,278	111,555	112,490	112,490	17.22%
HIGHWAY & GROUNDS	3,914,539	4,136,998	2,486,903	4,249,372	4,114,200	4,114,200	-0.55%
ENGINEERING	415,298	464,510	253,557	435,653	481,750	481,750	3.71%
TOTAL-PUBLIC WORKS	4,444,542	4,697,475	2,812,738	4,796,580	4,708,440	4,708,440	0.23%
<u>COMMUNITY & RECREATIONAL SERVICES</u>							
COMMUNITY & RECREATION	782,413	832,250	457,265	782,757	865,604	865,604	4.01%
HOUSING	33,280	31,770	12,111	26,866	31,164	31,164	-1.91%
TOTAL-COM & REC SERVICES	815,693	864,020	469,377	809,623	896,768	896,768	3.79%
<u>OTHER</u>							
BENEFITS	7,717,234	8,370,238	7,237,533	8,363,354	8,436,602	8,436,602	0.79%
OTHER	-	10,000	-	-	10,000	10,000	0.00%
TOTAL-OTHER	7,717,234	8,380,238	7,237,533	8,363,354	8,446,602	8,446,602	0.79%
TOTAL-TOWN BUDGET	29,756,785	31,378,237	20,656,288	31,180,531	32,317,083	32,317,083	2.99%

**TOWN OF FARMINGTON, CT FY2021/2022
TOWN COUNCIL RECOMMENDED BUDGET
GENERAL FUND APPROPRIATIONS**

<u>DEPARTMENT</u>	<u>2019/2020 ACTUAL</u>	<u>2020/2021 REVISED BUDGET</u>	<u>2020/2021 7 MONTH ACTUAL</u>	<u>2020/2021 ESTIMATED 12 MONTHS</u>	<u>2021/2022 MANAGER</u>	<u>2021/2022 COUNCIL RECOMMENDED</u>	<u>PCT CHANGE</u>
<u>DEBT SERVICE</u>							
DEBT SERVICE	8,866,080	8,837,449	5,809,142	8,852,841	8,402,347	8,272,347	-6.39%
<u>CAPITAL IMPROVEMENTS</u>							
CAPITAL OUTLAY	3,423,000	1,691,983	1,691,983	1,691,983	4,227,166	3,147,166	86.00%
	700,000	-	-	-	-	-	
TOTAL-CAPITAL IMPROVEMENT	4,123,000	1,691,983	1,691,983	1,691,983	4,227,166	3,147,166	86.00%
<u>EDUCATION</u>							
BOARD OF EDUCATION	67,551,256	69,976,581	34,413,607	69,976,581	72,988,934	72,288,934	3.30%
BOE NON CERTIFIED DC PLAN	54,365	50,000	500	63,000	75,000	75,000	50.00%
TOTAL-EDUCATION	67,605,621	70,026,581	34,414,107	70,039,581	73,063,934	72,363,934	3.34%
GRAND TOTAL	110,351,486	111,934,250	62,571,521	111,764,936	118,010,530	116,100,530	3.72%

**CAPITAL
IMPROVEMENT
PROGRAM**

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2021/2022 TO FY2027/2028**

**FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS
F=GF FUND BALANCE APPROPRIATION
R= REAPPROPRIATION**

		FUNDED 2020-2021	RECOMMENDED 2021-2022	PROJECTED 2022-2023	PROJECTED 2023-2024	PROJECTED 2024-2025	PROJECTED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028	TOTAL
BOARD OF EDUCATION										
TECHNOLOGY IMPS. - SCHOOLS	G	187,000	400,000	550,000	575,000	575,000	575,000	575,000	575,000	3,825,000
SCHOOL SECURITY	G	50,000	100,000	250,000	250,000	250,000	350,000	350,000	250,000	1,800,000
IAR CAFETERIA ADDITION/RENOVATION	B		1,284,000							1,284,000
SCHOOL CODE/SAFETY COMPLIANCE	G	50,000	100,000	250,000	250,000	250,000	350,000	350,000	250,000	1,800,000
CAFETERIA EQUIPMENT	G		91,000		25,000		25,000	25,000	25,000	191,000
FHS ROOF REPLACEMENT	G		120,000							120,000
NOAH WALLACE PARTIAL ROOF REPLACE	B		450,000							450,000
CLASSROOM FURNITURE	G			185,000	185,000	185,000	160,000	160,000	160,000	1,035,000
WEST DISTRICT CORRIDOR FLOORING	G		236,166							236,166
DISTRICTWIDE MECHANICAL EQUIP	G	240,000	160,000	750,000	750,000	750,000	750,000	750,000	750,000	4,660,000
STRUCTURAL/ARCHITECTURAL	G	269,983	260,000	650,000	950,000	950,000	950,000	950,000	950,000	5,660,000
TELEPHONE SYSTEM	G			25,000	25,000	25,000				75,000
VEHICLE REPLACEMENT	G	25,000		95,000		100,000		115,000		310,000
FHS MASCOT	G		20,000							20,000
FARMINGTON HIGH SCHOOL BUILDING	B		110,000,000							110,000,000
FARMINGTON HIGH SCHOOL BUILDING	O		26,321,000							26,321,000
TOTAL-EDUCATION		821,983	139,542,166	2,755,000	3,010,000	3,085,000	3,160,000	3,275,000	2,960,000	157,787,166

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
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	F S	FUNDED 2020-2021	RECOMMENDED 2021-2022	PROJECTED 2022-2023	PROJECTED 2023-2024	PROJECTED 2024-2025	PROJECTED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028	TOTAL
ENGINEERING										
ROAD RECONSTRUCTION	B		2,000,000		2,000,000		2,000,000		2,000,000	8,000,000
LIGHT POLE REPLACEMENT	G		25,000	25,000	25,000	25,000	25,000	25,000	25,000	175,000
BRIDGE REPAIRS	G		50,000		50,000	50,000	50,000	150,000	150,000	500,000
PEDESTRIAN SIGNAL UPGRADES	G			25,000	25,000	25,000	25,000			100,000
SURVEYING EQUIPMENT	G					40,000				40,000
VEHICLE REPLACEMENTS	G			25,000	25,000		25,000			75,000
RAILS TO TRAILS	G					150,000	150,000	150,000	250,000	700,000
ENVIRONMENTAL COMPLIANCE	G		50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
RIVERBANK STABILIZATION CEMETERY	G				500,000	500,000	500,000	500,000	500,000	2,500,000
OPEN SPACE MANAGEMENT	G			25,000	50,000	50,000	50,000	50,000		225,000
ARTIFICIAL TURF FIELD	G				100,000	100,000	250,000	250,000		700,000
SCHOOL PARKING LOT PAVING/UPGRADES	G			150,000	150,000	200,000	250,000	300,000		1,050,000
TOTAL-ENGINEERING		-	2,125,000	300,000	2,975,000	1,190,000	3,375,000	1,475,000	2,975,000	14,415,000

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
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F S	FUNDED 2020-2021	RECOMMENDED 2021-2022	PROJECTED 2022-2023	PROJECTED 2023-2024	PROJECTED 2024-2025	PROJECTED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028	TOTAL	
HIGHWAY & GROUNDS										
SIDEWALKS	G			50,000	50,000	75,000	75,000	75,000	325,000	
HIGH SCHOOL TRACK	G		500,000						500,000	
HIGH SCHOOL BLEACHERS	G			50,000	50,000				100,000	
IRRIGATION IMPROVEMENTS	G		40,000	40,000					80,000	
TUNXIS MEADE IMPROVEMENTS	O	100,000							100,000	
TUNXIS MEADE IMPROVEMENTS	G		750,000	750,000	750,000	750,000	750,000	750,000	4,500,000	
FIELD & PLAYGROUND EQUIPMENT	G			50,000			50,000		100,000	
GENERATOR REPLACEMENT	G						100,000		100,000	
FUEL ISLAND & PARKING LOT REPLACE	G							100,000	100,000	
VEHICLE MAINT BUILDING ROOF	G			25,000					25,000	
PARKS MAINTENANCE BUILDING	B				1,000,000				1,000,000	
DUMP TRUCKS-HIGHWAY	G	188,000	200,000	205,000	205,000	205,000	210,000	210,000	1,423,000	
HIGHWAY MAINTENANCE TRUCK	R	75,000							75,000	
HIGHWAY MAINTENANCE TRUCK	G			80,000		80,000		90,000	250,000	
ROAD SWEEPER-REFURBISH	G					30,000			30,000	
3 CUBIC YD WHEEL LOADER	G		200,000						200,000	
BACKHOE LOADER	G					150,000			150,000	
ROAD SIDE MOWER	G						150,000		150,000	
PARKS MAINTENANCE TRUCK	G		75,000		80,000		80,000		235,000	
MOWER-PARKS	G	115,000		60,000		70,000		70,000	200,000	
TOOLCAT-GROUNDS	G		80,000						80,000	
SKIDSTEER-GROUNDS	G				50,000				50,000	
VEHICLE MAINTENANCE TRUCK	G				90,000				90,000	
BUILDING MAINTENANCE VEHICLE	G			35,000					35,000	
TOTAL-HIGHWAYS & GROUNDS		115,000	443,000	1,800,000	1,450,000	2,135,000	1,360,000	1,415,000	1,295,000	9,898,000

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2021/2022 TO FY2027/2028**

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F	FUNDED	RECOMMENDED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	TOTAL
S	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028		
PLANNING DEPARTMENT										
	FARMINGTON CENTER IMPROVEMENTS	G	150,000							150,000
	FARMINGTON CENTER IMPROVEMENTS	O	150,000							150,000
	QUALITY OF LIFE IMPROVEMENTS	G	150,000	250,000	250,000	250,000	250,000	250,000		1,250,000
	TOTAL-PLANNING		150,000	300,000	250,000	250,000	250,000	250,000	-	1,550,000

FIRE DEPARTMENT

	TURNOUT GEAR	G	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
	SCBA FILLING STATION	G						60,000	60,000	120,000
	HOSE	G	25,000				25,000			25,000
	COMMUNICATIONS UPGRADES	G	75,000	75,000	75,000	75,000	75,000			375,000
	EXTRICATION EQUIPMENT	G			75,000		50,000	50,000		175,000
	LUCAS DEVICES	G					37,000			37,000
	KNOX BOXES	G		32,000						32,000
	ENGINE 8 REPLACEMENT	B				325,000				325,000
	ENGINE 9 REPLACEMENT	B					750,000			750,000
	RESCUE 15 REPLACEMENT	B			950,000					950,000
	MEDIC 7 REPLACEMENT	G				60,000				60,000
	MEDIC 12 REPLACEMENT	G					100,000			100,000
	MEDIC 16 REPLACEMENT	G		100,000						100,000
	MEDIC 17 REPLACEMENT	G				60,000				60,000
	UTILITY VEHICLE	G			35,000					35,000
	LIVE FIRE TRAINING FACILITY	G					30,000			30,000
	FIRE STATION RENOVATIONS	G		25,000						25,000
	FIRE STATION RENOVATIONS	B			4,000,000	4,000,000	3,000,000			11,000,000
	TOTAL-FIRE		150,000	282,000	4,235,000	5,075,000	3,570,000	367,000	910,000	14,549,000

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2021/2022 TO FY2027/2028**

**FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS
F=GF FUND BALANCE APPROPRIATION
R= REAPPROPRIATION**

	F	FUNDED	RECOMMENDED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	TOTAL
	S	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	
POLICE DEPARTMENT										
SUPERVISOR'S SUV	G		70,000		70,000		75,000		75,000	290,000
UTILITY VEHICLE	G			35,000						35,000
TECHNOLOGY IMPS. - POLICE	G	50,000	180,000	85,000	25,000	25,000	50,000	50,000	250,000	665,000
COMMUNICATIONS UPGRADE	G	100,000	50,000	125,000	200,000	50,000	50,000	50,000		525,000
DISPATCH CONSOLE STATIONS	G			60,000	30,000					90,000
IMPOUND AREA STORAGE FACILITY	G			75,000	75,000					150,000
GENERATOR REPLACEMENT	G							125,000		125,000
HVAC IMPROVEMENTS	G						125,000			125,000
FAÇADE & GUTTERS	G			100,000						100,000
ROOF REPLACEMENT-POLICE FACILITY	G			350,000						350,000
RANGE HOUSE IMPROVEMENTS	G		25,000							25,000
TOTAL-POLICE		150,000	325,000	830,000	400,000	75,000	300,000	225,000	325,000	2,480,000

TOWN MANAGER

TECHNOLOGY IMPS - TOWN	G	125,000	125,000	140,000	175,000	165,000	100,000	65,000	100,000	870,000
TOWN HALL IMPROVEMENTS	G	100,000	75,000	150,000	150,000	150,000	150,000	150,000	150,000	975,000
BUILDING/EQUIPMENT IMPROVEMENTS	G		50,000							50,000
REVALUATION	G		260,000	100,000				225,000	90,000	675,000
FLEET VEHICLES	G					25,000			25,000	50,000
LAND RECORDS RE-INDEXING	G	30,000		30,000	30,000	30,000				90,000
TOTAL-TOWN MANAGER		255,000	510,000	420,000	355,000	370,000	250,000	440,000	365,000	2,710,000

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2021/2022 TO FY2027/2028**

**FUNDING SOURCE CODE:
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R= REAPPROPRIATION**

F S	FUNDED 2020-2021	RECOMMENDED 2021-2022	PROJECTED 2022-2023	PROJECTED 2023-2024	PROJECTED 2024-2025	PROJECTED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028	TOTAL
COMMUNITY & RECREATION SERVICES									
DIAL-A-RIDE BUS	G		55,000			55,000			110,000
SPRAYGROUND WATER PARK	G							200,000	200,000
SENIOR CENTER EXERCISE EQUIP	G		25,000			25,000			50,000
SENIOR CENTER BLDG IMPROVEMENTS	G			25,000		25,000			50,000
SENIOR CENTER ROOF REPLACEMENT	G		350,000						350,000
SENIOR CENTER FACADE & GUTTERS	G		100,000						100,000
SENIOR CENTER WINDOW REPLACEMENT	G					175,000	175,000		350,000
SENIOR CENTER HVAC	G			125,000					125,000
STONE HOUSE RENOVATIONS	G	50,000	200,000						200,000
STONE HOUSE RENOVATIONS	O		150,000						150,000
YOUTH CENTER RENOVATIONS	O		25,000						25,000
YOUTH CENTER RENOVATIONS	G		75,000	75,000					150,000
RECREATION FACILITIES IMPROVEMENTS	G					35,000			35,000
TOTAL-COMMUNITY & RECREATION		50,000	805,000	225,000	-	315,000	175,000	200,000	1,895,000
WESTWOODS GOLF COURSE									
FAIRWAY MOWER	G		55,000		55,000		60,000		170,000
GREENS MOWER	G			35,000					35,000
UTILITY VEHICLE	G		30,000						30,000
IRRIGATION IMPROVEMENTS	G			40,000		40,000		40,000	120,000
MAINTENANCE BLDG IMPROVEMENTS	G							35,000	35,000
PARKING LOT IMPROVEMENTS	G						250,000		250,000
CLUBHOUSE IMPROVEMENTS	G					25,000			25,000
TOTAL-GOLF COURSE		-	85,000	75,000	80,000	40,000	310,000	75,000	665,000
GRAND TOTAL		1,691,983	11,480,000	13,815,000	10,755,000	9,417,000	8,475,000	8,305,000	205,949,166

**CAPITAL IMPROVEMENT PROGRAM
FOR THE PERIOD
FY2021/2022 TO FY2027/2028**

**FUNDING SOURCE CODE:
G = GENERAL FUND
B = BONDING
O = OTHER FUNDS
F=GF FUND BALANCE APPROPRIATION
R= REAPPROPRIATION**

	F	FUNDED	RECOMMENDED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	TOTAL
	S	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	
FUNDING TOTALS										
GENERAL FUND	G	1,691,983	3,147,166	7,480,000	6,865,000	6,430,000	7,417,000	7,725,000	6,305,000	45,369,166
BONDING	B		113,734,000	4,000,000	6,950,000	4,325,000	2,000,000	750,000	2,000,000	133,759,000
OTHER FUNDS	O		26,746,000							26,746,000
REAPPROPRIATION	R		75,000							75,000
TOTAL		1,691,983	143,702,166	11,480,000	13,815,000	10,755,000	9,417,000	8,475,000	8,305,000	205,949,166

OTHER FUNDS

**TOWN OF FARMINGTON, CT
FY2021-2022 BUDGET
WASTE COLLECTION FUND**

	<u>2019-2020 ACTUAL</u>	<u>2020-2021 REVISED BUDGET</u>	<u>2020-2021 7 MONTH ACTUAL</u>	<u>2020-2021 ESTIMATED 12 MONTHS</u>	<u>2021-2022 MANAGER</u>	<u>2021-2022 COUNCIL RECOMMENDED</u>
REVENUES						
WASTE COLLECTION FEES	1,685,008	1,667,000	1,586,815	1,676,552	1,805,795	1,805,795
PRIOR YEAR COLLECTIONS	15,444	10,000	20,678	25,913	17,000	17,000
DELINQUENT FEES & INT	17,833	16,000	15,351	21,110	17,500	17,500
INTEREST	2,864	3,000	1,627	2,808	2,000	2,000
OTHER REVENUES	41,711	2,000	-	2,000	2,000	2,000
FUND EQUITY		100,000	-	99,114	100,000	100,000
TOTAL REVENUES	1,762,859	1,798,000	1,624,471	1,827,497	1,944,295	1,944,295

	<u>2019-2020 ACTUAL</u>	<u>2020-2021 REVISED BUDGET</u>	<u>2020-2021 7 MONTH ACTUAL</u>	<u>2020-2021 ESTIMATED 12 MONTHS</u>	<u>2021-2022 MANAGER</u>	<u>2021-2022 COUNCIL RECOMMENDED</u>
APPROPRIATIONS						
LANDFILL	49,470	60,925	74,528	80,650	54,695	54,695
COLLECTION & DISPOSAL	1,645,311	1,690,775	884,720	1,732,410	1,844,800	1,844,800
HAZARDOUS WASTE	12,458	46,300	2,762	14,437	44,800	44,800
TOTAL APPROPRIATIONS	1,707,238	1,798,000	962,010	1,827,497	1,944,295	1,944,295

**TOWN OF FARMINGTON, CT
FY2021-2022 BUDGET
RECREATION FUND**

RECREATION PROGRAMS	2019-2020 <u>ACTUAL</u>	2020-2021 <u>REVISED BUDGET</u>	2020-2021 <u>7 MONTHS ACTUAL</u>	2020-2021 <u>ESTIMATED 12 MONTHS</u>	2021-2022 <u>MANAGER</u>	2021-2022 <u>COUNCIL RECOMMENDED</u>
REVENUES						
SPORTS & PHYSICAL FITNESS	373,526	471,240	149,989	304,978	479,923	479,923
CULTURAL & CREATIVE	19,805	20,493	5,204	10,925	16,832	16,832
BUS TRIPS	2,270	6,400	-	-	4,056	4,056
RECREATION CAMPS	80,941	101,105	20,776	52,325	99,000	99,000
SENIOR TRIPS & PROGRAMS	18,945	27,000	918	5,000	18,000	18,000
OTHER REVENUE	1,138	2,800	469	1,000	3,300	3,300
INTEREST	962	600	162	206	600	600
TOTAL REVENUES	497,587	629,638	177,518	374,434	621,711	621,711

APPROPRIATIONS	2019-2020 <u>ACTUAL</u>	2020-2021 <u>REVISED BUDGET</u>	2020-2021 <u>7 MONTHS ACTUAL</u>	2020-2021 <u>ESTIMATED 12 MONTHS</u>	2021-2022 <u>MANAGER</u>	2021-2022 <u>RECOMMENDED</u>
SPORTS & PHYSICAL FITNESS	246,465	325,646	118,223	228,509	331,253	331,253
CULTURAL & CREATIVE	10,061	12,239	1,412	9,052	11,227	11,227
SOCIAL PROGRAMS	-	2,200	-	-	2,200	2,200
BUS TRIPS	1,815	5,898	-	-	4,056	4,056
INCLUSION SERVICES	-	4,800	-	1,200	4,800	4,800
RECREATION CAMPS	82,667	94,922	39,776	60,473	89,066	89,066
RECREATIONAL SERVICES	142,876	156,933	86,128	143,095	161,109	161,109
SENIOR TRIPS & PROGRAMS	14,896	27,000	1,735	5,000	18,000	18,000
TOTAL APPROPRIATIONS	498,780	629,638	247,274	447,329	621,711	621,711

**TOWN OF FARMINGTON, CT
FY2021-2022 BUDGET
GOLF COURSE FUND**

	<u>2019-2020 ACTUAL</u>	<u>2020-2021 REVISED BUDGET</u>	<u>2020-2021 7 MONTH ACTUAL</u>	<u>2020-2021 ESTIMATED 12 MONTHS</u>	<u>2021-2022 MANAGER</u>	<u>2021-2022 COUNCIL RECOMMENDED</u>
REVENUES						
GREENS FEES	348,784	312,000	267,881	418,600	355,693	355,693
SEASON TICKETS	95,856	108,000	14,141	63,366	106,000	106,000
GOLF CART RENTALS	109,964	106,000	90,209	128,611	109,318	109,318
DRIVING RANGE	64,178	48,000	43,767	75,813	64,000	64,000
OTHER	(1,196)	1,000	(1,299)	100	1,000	1,000
INTEREST	546	575	477	900	839	839
TOTAL REVENUES	\$ 618,132	\$ 575,575	\$ 415,175	\$ 687,390	\$ 636,850	\$ 636,850

	<u>2019-2020 ACTUAL</u>	<u>2020-2021 REVISED BUDGET</u>	<u>2020-2021 7 MONTH ACTUAL</u>	<u>2020-2021 ESTIMATED 12 MONTHS</u>	<u>2021-2022 MANAGER</u>	<u>2021-2022 COUNCIL RECOMMENDED</u>
APPROPRIATIONS						
CLUBHOUSE	491,584	516,196	117,632	522,320	529,844	529,844
RESTAURANT	986	2,460	620	42,161	42,692	42,692
DRIVING RANGE	11,538	9,054	13,521	15,288	12,359	12,359
GOLF CART RENTALS	53,765	47,865	25,522	46,070	51,955	51,955
TOTAL APPROPRIATIONS	557,874	575,575	157,296	625,839	636,850	636,850

MOTION:

Agenda Item N-2

To forward the attached resolutions 1 through 9 to the Annual Town Meeting with a recommendation that they be approved.

NOTE: The attached resolutions are the items to be considered at the Annual Town Meeting. These are items that the Town Council has considered and approved at your meetings of March 13th, and April 5th, 2021. Traditionally the Town Council forwards these items to the Annual Town Meeting with a recommendation that the resolutions be approved.

Item 1. That the Annual Town Report for the Fiscal Year Ended June 30, 2020 be approved.

Item 2. That the budget for the Fiscal Year beginning July 1, 2021 as recommended by the Town Council at their April 5th, 2021 meeting be approved.

Item 4. That a Second Town Meeting, be held on May 3rd, 2021 and a second referendum be held on May 13th, 2021, on the recommended budget for the fiscal year beginning July 1, 2021, if the budget recommended at the first annual town meeting fails at referendum.

Item 5. Appropriates \$1,284,000 for the Irving A. Robbins Middle School Cafeteria Expansion project and authorizes the same amount in borrowing to finance the project.

Item 6. Appropriates \$450,000 for the Noah Wallace School Partial Roof Replacement project and authorizes the same amount in borrowing to finance the project.

Item 7. Appropriates \$2,000,000 for Repairs to and Reconstruction of Various Roads and Drainage Systems and authorizes the same amount in borrowing to finance the replacements.

Items 3 & 8. List the times and voting places for the April 29, 2021 referendum and the wording on the ballots for each question.

Staff will be available at the Town Council meeting to answer questions regarding the resolutions.

/Attachment

RESOLUTIONS FOR TOWN COUNCIL
(Annual Town Meeting)

Item 1.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 19, 2021 consider and act upon the following resolution which the Town Council recommends be approved:

RESOLVED, that the Town Report for the fiscal year ending June 30, 2020 be approved.

* * * * *

Item 2.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 19, 2021 consider and act upon the following resolution which the Town Council recommends be approved:

RESOLVED, that the budget recommended by the Town Council for the fiscal year commencing July 1, 2021 be approved.

* * * * *

Item 3.

RESOLVED, that the budget recommended by the Town Council for the fiscal year commencing July 1, 2021, as submitted to the Annual Town Meeting, or as modified thereby, shall be effective unless rejected by vote on voting machines of the persons qualified to vote in town meetings on Thursday, April 29, 2021 between the hours of 6:00 a.m. and 8:00 p.m. Electors shall vote at their regularly assigned polling places, as follows: Electors residing in the First Voting District and assigned to polling places 1-1, 1-2, 1-3, and 1-4 shall vote at Irving A. Robbins Middle School, 20 Wolf Pit Road, Farmington, Connecticut; and those assigned to polling place 1-5 shall vote at West Woods Upper Elementary School, 50 Judson Lane, Farmington, Connecticut. Electors residing in the Second Voting District and assigned to polling place 2-6 shall vote at the Community & Senior Center, 321 New Britain Avenue, Unionville, Connecticut; and those assigned to polling place 2-7 shall vote at the Municipal Complex, Monteith Drive, Farmington, Connecticut. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling place at Irving A. Robbins Middle School, West Woods Upper Elementary School, the Community & Senior Center, or the Municipal Complex. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, that the resolution regarding the budget for the fiscal year commencing July 1, 2021 shall be placed upon the ballots under the following heading:

1. "SHALL THE BUDGET FOR THE TOWN OF FARMINGTON PRESENTED BY THE TOWN COUNCIL AND RECOMMENDED BY THE ANNUAL TOWN MEETING FOR FISCAL YEAR 2021-2022 BE APPROVED?

YES

NO"

FURTHER RESOLVED, that the Town Clerk is authorized, in such official's discretion, to prepare a concise explanatory text regarding said resolution and the Town Manager is authorized, in such official's discretion, to prepare additional explanatory materials regarding said resolution, such text and explanatory

material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended, including, as applicable, publication in the Town Letter.

* * * * *

Item 4.

RESOLVED, that, if the recommended budget for the fiscal year commencing July 1, 2021 is rejected at the referendum to be held April 29, 2021, a Second Town Meeting shall be held on Monday, May 3, 2021 at 7:00 p.m. in the Farmington High School Auditorium, 10 Monteith Drive in Farmington to consider and act upon a second recommended budget to be submitted to such Second Town Meeting by the Town Council in accordance with Section 9-4 of the Town Charter.

FURTHER RESOLVED that, if the recommended budget for the fiscal year commencing July 1, 2021 is rejected at the referendum to be held April 29, 2021, such second budget recommended by the Town Council for the fiscal year commencing July 1, 2021, as submitted to the May 3, 2021 Second Town Meeting or as modified thereby, shall be effective unless rejected by vote on voting machines of the persons qualified to vote in town meetings on Thursday, May 13, 2021 between the hours of 6:00 a.m. and 8:00 p.m. Electors shall vote at their regularly assigned polling places, as follows: Electors residing in the First Voting District and assigned to polling places 1-1, 1-2, 1-3, and 1-4 shall vote at Irving A. Robbins Middle School, 20 Wolf Pit Road, Farmington, Connecticut; and those assigned to polling place 1-5 shall vote at West Woods Upper Elementary School, 50 Judson Lane, Farmington, Connecticut. Electors residing in the Second Voting District and assigned to polling place 2-6 shall vote at the Community & Senior Center, 321 New Britain Avenue, Unionville, Connecticut; and those assigned to polling place 2-7 shall vote at the Municipal Complex, Monteith Drive, Farmington, Connecticut. Voters qualified to vote at town meeting who are not electors shall vote at their respective polling place at Irving A. Robbins Middle School, West Woods Upper Elementary School, the Community & Senior Center, or the Municipal Complex. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, that the resolution regarding the budget for the fiscal year commencing July 1, 2021 shall be placed upon the ballots under the following heading:

1. "SHALL THE BUDGET FOR THE TOWN OF FARMINGTON PRESENTED BY THE TOWN COUNCIL AND RECOMMENDED BY THE MAY 3, 2021 SECOND TOWN MEETING FOR FISCAL YEAR 2021-2022 BE APPROVED?"

YES

NO"

FURTHER RESOLVED, that, if the recommended budget for the fiscal year commencing July 1, 2021, is rejected at the referendum to be held April 29, 2021, due and proper notice of the Second Town Meeting to be held May 3, 2021 and the Referendum to be held May 13, 2021 be given in such form as is to be prepared by the Town Clerk.

FURTHER RESOLVED, that, if the recommended budget for the fiscal year commencing July 1, 2021, is rejected at the referendum to be held April 29, 2021, the Town Clerk, in such official's discretion, is authorized to prepare a concise explanatory text regarding said resolution to be submitted to referendum vote on May 13, 2021 and the Town Manager, in such official's discretion, is authorized to prepare additional explanatory materials regarding said resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b

of the General Statutes of Connecticut, Revision of 1958, as amended, including, as applicable, publication in the Town Letter.

* * * * *

Item 5.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 19, 2021 consider and act upon the following resolution which the Town Council recommends be approved:

TOWN OF FARMINGTON
\$1,284,000 APPROPRIATION AND BORROWING AUTHORIZATION FOR THE IRVING A.
ROBBINS MIDDLE SCHOOL CAFETERIA EXPANSION PROJECT

RESOLVED,

(a) That the Town of Farmington appropriate ONE MILLION TWO HUNDRED EIGHTY-FOUR THOUSAND DOLLARS (\$1,284,000) for costs related to the design and implementation of an expansion of the cafeteria at the Irving A. Robbins Middle School, and related work and improvements. The appropriation may be spent for design, installation and construction costs, engineering and other consultant fees, materials, equipment, legal fees, net temporary interest and other financing costs, and other expenses related to the project.

(b) That the Town issue its bonds or notes, in an amount not to exceed ONE MILLION TWO HUNDRED EIGHTY-FOUR THOUSAND DOLLARS (\$1,284,000) to finance the appropriation for the project. The amount of bonds and notes authorized shall be reduced by the amount of grants received by the Town for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes and the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE MILLION TWO HUNDRED EIGHTY-FOUR THOUSAND DOLLARS (\$1,284,000). The notes shall be issued pursuant to Sections 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) That the Town Manager and the Town Treasurer of the Town shall sign any bonds, notes, or temporary notes by their manual or facsimile signatures. The Treasurer shall keep a record of the bonds, notes, or temporary notes. The Town Manager and the Town Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the project may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the projects. The Town Manager and the Town Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Town Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes, or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes, or temporary notes.

(g) That the Board of Education is authorized to apply for and to accept or reject one or more state grants for the project. The Board of Education, the school building committee or committees established or to be established for the project, the Superintendent of Schools and other proper officers and officials of the Town are authorized to file applications with the State Board of Education, to execute grant agreements for the project, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing the project.

(h) That the Town Council, the Town Manager, the Town Treasurer, the Board of Education, any school building committee, or committees established or to be established for the project, and other proper officers and officials of the Town are authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes and obtain grants to finance the aforesaid appropriation.

(i) That this resolution shall not become effective until it has been approved by vote on voting machines of persons qualified to vote in town meetings.

FURTHER RESOLVED, that the project be referred to the Town Plan and Zoning Commission for a report pursuant to Section 8-24 of the General Statutes of Connecticut, Revision of 1958, as amended.

* * * * *

Item 6.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 19, 2021 consider and act upon the following resolution which the Town Council recommends be approved:

TOWN OF FARMINGTON
\$450,000 APPROPRIATION AND BORROWING AUTHORIZATION FOR THE NOAH WALLACE
SCHOOL PARTIAL ROOF REPLACEMENT PROJECT

RESOLVED,

(a) That the Town of Farmington appropriate FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000) for costs related to the partial replacement of the roof of the Noah Wallace School, and related work and improvements. The appropriation may be spent for design, installation and construction costs, engineering and other consultant fees, materials, equipment, legal fees, net temporary interest and other financing costs, and other expenses related to the project.

(b) That the Town issue its bonds or notes, in an amount not to exceed FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000) to finance the appropriation for the project. The amount of bonds and notes authorized shall be reduced by the amount of grants received by the Town for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes and the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000). The notes shall be issued pursuant to Sections 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) That the Town Manager and the Town Treasurer of the Town shall sign any bonds, notes, or temporary notes by their manual or facsimile signatures. The Treasurer shall keep a record of the bonds, notes, or temporary notes. The Town Manager and the Town Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the projects may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the projects. The Town Manager and the Town Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Town Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes, or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes, or temporary notes.

(g) That the Board of Education is authorized to apply for and to accept or reject one or more state grants for the project. The Board of Education, the school building committee or committees

established or to be established for the project, the Superintendent of Schools and other proper officers and officials of the Town are authorized to file applications with the State Board of Education, to execute grant agreements for the project, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing the project.

(h) That the Town Council, the Town Manager, the Town Treasurer, the Board of Education, any school building committee, or committees established or to be established for the project, and other proper officers and officials of the Town are authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes and obtain grants to finance the aforesaid appropriation.

(i) That this resolution shall not become effective until it has been approved by vote on voting machines of persons qualified to vote in town meetings.

FURTHER RESOLVED, that the project be referred to the Town Plan and Zoning Commission for a report pursuant to Section 8-24 of the General Statutes of Connecticut, Revision of 1958, as amended.

* * * * *

Item 7.

RESOLVED, that the Annual Town Meeting to be held on Monday, April 19, 2021 consider and act upon the following resolution which the Town Council recommends be approved:

TOWN OF FARMINGTON
\$2,000,000 APPROPRIATION AND BORROWING AUTHORIZATION FOR REPAIRS TO AND
RECONSTRUCTION OF VARIOUS TOWN ROADS AND DRAINAGE SYSTEMS

RESOLVED,

(a) That the Town of Farmington appropriate TWO MILLION DOLLARS (\$2,000,000) for costs related to repairs to and reconstruction of such various Town roads and drainage systems as may be determined by the Town Manager and the Town Engineer from time-to-time. The appropriation may be spent for design, installation and construction costs, engineering and other consultant fees, materials, legal fees, net temporary interest and other financing costs, and other expenses related to the project.

(b) That the Town issue its bonds or notes in an amount not to exceed TWO MILLION DOLLARS (\$2,000,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO MILLION DOLLARS (\$2,000,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) That the Town Manager and the Town Treasurer shall sign the bonds or notes by their manual or facsimile signature. The Treasurer shall keep a record of the bonds, notes, or temporary notes. The Town Manager and Town Treasurer are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to sell the bonds and notes at public or private sale; to deliver the bonds or notes; and to perform all other acts necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Town Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Town Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes, or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(g) That the Town Council, the Town Manager, the Town Engineer, the Town Treasurer and other proper officers and officials of the Town are authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes, or temporary notes to finance the aforesaid appropriation.

(h) That this resolution shall not become effective until it has been approved by vote on voting machines of persons qualified to vote in town meetings

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Item 8.

RESOLVED, that the resolutions approved under items 5, 6, and 7 above with respect to a \$1,284,000 appropriation and borrowing authorization for costs related to the Irving A. Robbins Middle School cafeteria expansion project, a \$450,000 appropriation and borrowing authorization for the partial roof replacement at the Noah Wallace School, and the \$2,000,000 appropriation and borrowing authorization for costs related to various road and drainage repair and reconstruction projects be submitted to a vote on voting machines of the persons qualified to vote in town meetings on Thursday, April 29, 2021 between the hours of 6:00 a.m. and 8:00 p.m. Electors shall vote at their regularly assigned polling places, as follows: Electors residing in the First Voting District and assigned to polling places 1-1, 1-2, 1-3, and 1-4 shall vote at Irving A. Robbins Middle School, 20 Wolf Pit Road, Farmington, Connecticut; and those assigned to polling place 1-5 shall vote at West Woods Upper Elementary School, 50 Judson Lane, Farmington, Connecticut. Electors residing in the Second Voting District and assigned to polling place 2-6 shall vote at the Community & Senior Center, 321 New Britain Avenue, Unionville, Connecticut; and those assigned to polling place 2-7 shall vote at the Municipal Complex, Monteith Drive, Farmington, Connecticut. Voters qualified to vote at town meeting who are not electors shall vote at their respective

polling place at Irving A. Robbins Middle School, West Woods Upper Elementary School, the Community & Senior Center, or the Municipal Complex. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, that said resolutions shall be placed upon the ballots under the following headings:

2. "SHALL THE TOWN OF FARMINGTON APPROPRIATE \$1,284,000 FOR THE IRVING A. ROBBINS MIDDLE SCHOOL CAFETERIA EXPANSION PROJECT AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION?"

YES NO"

3. "SHALL THE TOWN OF FARMINGTON APPROPRIATE \$450,000 FOR THE NOAH WALLACE SCHOOL PARTIAL ROOF REPLACEMENT PROJECT AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION?"

YES NO"

4. "SHALL THE TOWN OF FARMINGTON APPROPRIATE \$2,000,000 FOR REPAIRS TO AND RECONSTRUCTION OF VARIOUS TOWN ROADS AND DRAINAGE SYSTEMS, AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION?"

YES NO"

FURTHER RESOLVED, that the Town Clerk is authorized, in such official's discretion, to prepare a concise explanatory text regarding said resolutions and the Town Manager is authorized, in such official's discretion, to prepare additional explanatory materials regarding said resolutions, such texts and explanatory materials to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended, including, as applicable, publication in the Town Letter.

* * * * *

Item 9.

RESOLVED, that due and proper notice of the Annual Town Meeting to be held April 19, 2021 and the Referendum to be held Thursday, April 29, 2021 be given in substantially the form presented to this meeting, a copy of which shall be included in the minutes of the meeting.

MOTION:

Agenda Item N-3

To award a contract to Tilcon Connecticut Inc. to supply in place bituminous material on town roads for the 2021 paving season at a cost not to exceed \$1,400,000.

NOTE: The purpose of this motion is to contract with a vendor to supply bituminous materials, in place, for the Town's 2021 street paving program. Funds for this work in the amount of \$1.8 million are available in the Capital Budget. The amount of \$1,400,000 is an estimate of the amount of paving work that will be undertaken during this year's paving season. The contract award would be under the terms and conditions of State of Connecticut Contract # 19PSX0261.

This contract award is being submitted for Town Council approval because the contract value exceeds \$50,000. Town staff will be available at the Council meeting to answer any questions.

MOTION:

Agenda Item N-4

That the firm of Pullman & Comley, LLC be appointed as Bond Counsel for a term effective immediately until January 2022.

NOTE: Staff has recently learned that three of the attorneys at the firm of Day Pitney LLC, the Town's current bond counsel, are no longer with the firm. One of the attorneys retired and the other two left Day Pitney LLC and are now with Pullman & Comley, LLC. The two attorneys now with Pullman & Comley, LLC have been working closely with town staff on several public finance projects, most notably the high school project, and an IRS audit of the 2011 bond issue and refinancing. Staff feels that it is important to have legal continuity for both projects and therefore would like to retain the services of the attorneys who are now at Pullman & Comley, LLC. To achieve this goal, the firm of Pullman & Comley would need to be appointed as Bond Counsel. The cost for services at Pullman & Comley LLC are comparable to what the Town paid Day Pitney, LLC. The appointment of legal counsel runs with the term of the Town Council so the appointment would be until January 2022.

Staff will be available at the meeting to answer any questions.

MOTION:

Agenda Item N-5

To Approve the Following Historic Restoration Fund Resolution:

RESOLVED, that Kathleen A. Blonski, who is the Town Manager of the Town of Farmington, is empowered to execute and deliver in the name and on behalf of the Town of Farmington a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the town seal, if any.

NOTE: The Town is working with the Unionville Museum to apply for a Historic Restoration Fund Grant. We expect to apply for between \$25,000 and \$40,000. Funds will be combined with a previously budgeted capital allocation of \$25,000 and fundraising by the Museum. The Unionville Museum will be constructing a small addition to the building that will include a new handicapped accessible bathroom, galley kitchen and storage area which will allow us to better serve museum guests, and host more comfortable and unique gatherings for all ages.

The State Historic Preservation Office (SHPO) offers matching, reimbursement Historic Restoration Fund (HRF) grants of up to \$100,000 to Connecticut municipalities and 501 ©3 and 501 ©13 nonprofits for capital projects or archaeological site preservation, protection and stabilization at historic properties listed on the State or National Register of Historic Places.

HRF grants are funded by the Community Investment Act (also known as Public Act 05-228), which was signed into law on July 11, 2005. The Act provides increased funding for historic preservation as well as open space, farmland preservation, and affordable housing.

MOTION:

Agenda Item N-6

To Approve the Following Americans With Disabilities Act (ADA) Policy and Grievance Procedure:

TOWN OF FARMINGTON OFFICE OF THE TOWN MANAGER

Americans With Disabilities Act (ADA) Policy and Grievance Procedure

PURPOSE: To provide a reasonable policy and procedure that will ensure: 1) equal opportunities for disabled persons to participate in and benefit from services, programs, or activities sponsored by the Town; 2) a bias free environment for disabled employees, or for disabled persons who seek employment with the town; and, 3) prompt and equitable resolution of complaints alleging discrimination on the basis of a disability.

STATEMENT OF POLICY: The Town of Farmington does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status, or disability in employment or the provision of services. It is the intent of the Town to guarantee disabled persons equal opportunity to participate in or enjoy the benefits of Town services, programs, or activities, and to allow disabled employees a bias free work environment. The Town, upon request, will provide reasonable accommodation in compliance with the Americans With Disabilities Act (ADA).

The Town is committed to creating an environment in which facilities for public meetings and general public use are accessible. Furthermore, the Town will provide auxiliary aids and services (interpreters, readers, assisted listening devices, text telephones, large print materials, audio tape, help in filling out forms, and other similar services and actions) if necessary and if such reasonable accommodation can be provided without undue hardship to the Town. Disabled persons may request the auxiliary aids and services of their choice, which will be given primary consideration.

The Town has a commitment to ensure equal opportunities for disabled town employees. Every reasonable effort will be made to provide an accessible work environment and additional accommodations, including auxiliary aids and services. Employment practices (e.g. hiring, training, testing, transfer, promotion, compensation, benefits, termination, etc.) will be administered in such manner as to not promote discrimination of disabled employees. Detailed policies and procedures regarding employment practices are contained in the Town's *Employee Manual*.

Recruitment and selection processes will grant equal opportunity for employment to qualified applicants and will not discriminate on the basis of disability. Reasonable accommodation will be provided upon request during an application/interview process.

The Town is also committed to ensure equal opportunity for disabled persons to participate on boards and commissions. Board and commission meetings will be held in accessible locations; requested auxiliary aids will be provided; and accommodation provided during the selection process of board and commission members. Through the recruitment process, the Town will actively seek and invite the participation of board and commission members who are disabled.

All future construction and renovation of Town-owned buildings and facilities will be carried out in accordance with current ADA accessibility best practices.

In the event citizens, employees, or other participants in the Town's programs, services, and activities feel the Town has violated their rights under the ADA, this policy provides a grievance procedure for handling such complaints.

Town staff will be trained to ensure that disabled persons may participate in and benefit from Town programs, services, and activities.

GRIEVANCE PROCEDURE:

The Town of Farmington adopts the following internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Equal Employment Opportunity Commission (EEOC) regulations implementing title I of the ADA and the U.S. Department of Justice regulations implementing title II of the ADA. Title I of the ADA states that "no covered entity shall discriminate against a qualified individual with a disability because of the disability of such individual in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training, and other terms, conditions, and privileges of employment." Title II of the ADA states that "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity."

Complaints should be addressed to: Assistant Town Manager, ADA Coordinator, Town of Farmington, 1 Monteith Drive, Farmington, CT 06032, (860) 675-2350. The ADA Coordinator has been designated to coordinate ADA compliance efforts. The coordinator shall maintain the files and records of the Town relating to the complaints filed and ensuing investigations.

1. A complaint may be filed either in writing or verbally. It shall consist of the name and address of the person filing it, or on whose behalf it is filed, and a brief description of the alleged violation of the ADA regulations. A complaint shall be filed within twenty (20) calendar days after the complainant becomes aware of the alleged violation.
2. An investigation, as may be appropriate, shall follow a filing of complaint. The investigation shall be commenced by the ADA Coordinator, or the designee of the ADA Coordinator, within ten (15) calendar days following the filing of complaint. The investigation will be informal but thorough, affording all interested persons and their representatives, if any, an opportunity to submit information relevant to such investigation.
3. A written determination as to the validity of the complaint and a resolution of the complaint, if any, shall be issued by the ADA Coordinator and a written copy mailed to the complainant within thirty (30) calendar days following the filing of the complaint.
4. The complainant may request a reconsideration of the case determination of the ADA Coordinator in instances where he or she is dissatisfied with the resolution. The request for reconsideration shall be made within ten (15) calendar days following the date the complainant receives the determination of the ADA Coordinator. The request for reconsideration shall be made to the Town Manager, Town of Farmington, 1 Monteith Drive, Farmington, CT 06032. The Town Manager shall review the records of said complaint and may conduct further investigation when necessary to obtain additional relevant information. The Town Manager shall issue his or her decision on the request for reconsideration within twenty (20) calendar days of the filing of the request for reconsideration. A copy of said decision shall be mailed to the complainant.
5. The complainant may request a reconsideration of the case determination of the Town Manager in instances where he or she is dissatisfied with the decision of the Town Manager. The request for reconsideration should be made within ten (15) calendar days following the date the complainant receives the determination of the Town Manager. The request for reconsideration shall be made to the Town Council through the Town Clerk, or the designee of the Town Clerk. The Town Council shall review the records of said complaint and may conduct further investigation when necessary to obtain additional relevant information and shall issue its decision thereon within thirty (30) calendar days of the filing of the request for reconsideration. A copy of said decision shall be mailed to the complainant. The decision of the Town Council is final.

6. The complainant's right to prompt and equitable resolution of the complaint must not be impaired by his or her pursuit of other remedies, such as the filing of a complaint with the U.S. Department of Justice or any other appropriate federal agency. Furthermore, the filing of a lawsuit in state or federal district court can occur at any time. The use of this grievance procedure is not a prerequisite to the pursuit of other remedies.

7. These rules shall be construed to: 1) protect the substantive rights of interested persons, 2) meet appropriate due process standards, and 3) comply with the ADA and implementing regulations.

Approved by Town Council _____ April 5, 2021 _____

Date

NOTE : All municipalities must (1) designate at least one employee to coordinate compliance with the ADA and (2) adopt and publish a grievance procedure for resolving ADA complaints. The attached policy and procedure reaffirms the Town's commitment to the philosophy and regulations of the ADA. It is best practice to review and readopt this policy periodically.

MOTION:

Agenda Item N-7

To adopt the following Fair Housing Resolution for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.

TOWN OF FARMINGTON
FAIR HOUSING RESOLUTION

Whereas, All American citizens are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, State and Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, national origin, ancestry, marital status, age, mental or physical disability, lawful source of income, sexual orientation, familial status, be given equal access to rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The **The Town of Farmington** is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the **Town of Farmington** hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non-discriminatory basis: and BE IT FURTHER RESOLVED, That the Town Manager of the Town of Farmington or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practices in the Town of Farmington.

Adopted by the **Town of Farmington** on April 5, 2021.

Mrs. Kathleen A. Blonski, Town Manager

Town Seal

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. It is best practice to continually renew and readopt this policy periodically.

MOTION:

Agenda Item N-8

To adopt the Farmington Equal Employment Opportunity Program and Affirmative Action Plan for the Town of Farmington.

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. This statement was last reviewed and adopted by the Town Council in 2019. It is best practice to continually review and readopt this plan periodically.

/Attachment

Adopted – April 2014
Reviewed and readopted April 2015
Reviewed and readopted April 2016
Reviewed and readopted April 2017
Reviewed and readopted April 2018
Reviewed and readopted April 2019
Reviewed and readopted April 2020

Town of Farmington Equal Employment Opportunity Program and Affirmative Action Plan

SECTION I. GENERAL POLICY

It is the policy of the Town of Farmington to provide equal employment opportunities without consideration of race , Color, religion, age, sex, marital status, national origin, genetic information, past/present history of mental disability, ancestry, mental retardation, learning or physical disabilities including but not limited to blindness, sexual orientation, political belief, or criminal record, unless the provisions of the Section 46a-60(b), 46a-80(b), and 46a-81(b) of the Connecticut General Statutes are controlling or there is a bonafide occupational qualification excluding persons in one of the above protected groups. This policy applies to all aspects of the employer/employee relationship including, but not limited to recruitment, hiring, referrals, classifying, advertising, training, upgrading, promotion, benefits, compensation, discipline, layoff and terminations.

The Town of Farmington recognizes both a legal and moral responsibility to abide by equal employment opportunity laws and philosophy. The Town also adheres to all the Federal and State laws, regulations and guidelines and executive orders as outlined in Attachment A.

The Town of Farmington agrees that all employment decisions involving applicants and employees shall be made solely on the basis of job-related qualifications and performance. Extraneous factors such as age, sex, marital status, and other conditions covered in Federal and State legislation shall not enter into pre- and post-employment decisions.

The Town of Farmington hereby pledges:

- To recruit, hire, train and promote persons in all job titles without regard to race, color, religion, sex, mental illness, national origin, age, marital status, sexual orientation or physical disability, including, but not limited to blindness and temporary disability resulting from pregnancy.
- To base employment decisions on the principles of equal employment opportunity.
- To utilize only valid promotional requirements as the bases for promotional decisions.
- To ensure that all personnel actions, including benefits, compensation, transfers, layoffs, return from layoff, leaves, tuition assistance, training and social and recreational programs are administered without regard to race, color, mental illness, religion, sex, national origin, age, marital status, sexual orientation, or physical disability including but not limited to blindness and temporary disability resulting from pregnancy.

SECTION II. POLICY DISSEMINATION

The Town will:

- A. Compile data, as required, for federal reporting relative to the distribution of employees within the work force.
- B. Incorporate an equal opportunity clause in all purchase orders and contracts.
- C. Ensure that "Help Wanted" advertising is placed in "Male/Female Wanted" columns in media sources used for recruitment and that the words "Equal Opportunity Employer" or letters "EOE" are included in each advertisement.
- D. Provide or post information on official actions and equal employment to all potential employees and the general public.

SECTION III. RESPONSIBILITY FOR IMPLEMENTATION

The Farmington Human Relations Commission is responsible for monitoring and evaluating this Policy. The Town Manager is responsible for implementing the Policy and shall have the necessary authority to achieve the Policy's objectives. Record keeping and reporting duties shall be delegated to the Assistant to the Town Manager. The Director of Community & Recreational Services shall serve as staff assistant to the Human Relations Commission and is responsible for annually reviewing the policy to keep current with Federal and/or State anti-discriminate laws (as outlined in Attachment A).

SECTION IV. PLAN OF ACTION

The Town will strive to be an organization that is dedicated to recruiting qualified candidates without regard to race, color, religion, sex, national origin, age, sexual orientation or physical disability, including, but not limited to blindness and temporary disability such as pregnancy. To accomplish this, the town will reach out to applicants in more innovative ways. A larger pool of applicants will increase the probability of minority candidates successfully being hired. Female and minority employees will participate in job affairs and other functions in area high schools to demonstrate a commitment to equal employment. Job fairs and similar community events will be a primary focus of the Town's effort to attract more minority candidates.

The Town of Farmington will continue to advertise extensively in general circulation newspapers and in newspapers which have a large circulation among minority and Hispanic residents. The Hartford Courant provides statewide coverage. Job announcements will also be placed in the North End Agent, a minority published paper and with the Connecticut Employment Service. In addition, media in urban areas in addition to Hartford which focus on minority and Hispanic residents will also be used.

We will continue to recruit in colleges and universities with Criminal Justice programs.

SECTION V. POLICY EVALUATION

The Town will closely monitor the number of applicants entering the employment process.

The police department, as a National Law Enforcement Accredited Agency complies with Standards 31.2.3 that requires the police department maintain an equal employment opportunity plan and standard 31.2.2 that requires the agency to maintain a recruitment plan. The police department conducts an annual evaluation of the recruitment process and evaluation of the selection process at the conclusion of each testing process.

The Town Manager will prepare an annual summary of the activities and accomplishments in July.

SECTION VI. PROCEDURES FOR GRIEVANCES

If an employee feels they have been discriminated against, they should contact the Town Manager who is responsible for reviewing such complaints. The Human Relations Commission would serve as “fair hearing body” in response to complaints regarding discrimination or inequity of treatment.

SECTION VII. ITEMIZED BUDGET

Expenses for the administration of the recruitment and selection process are provided for in the Town’s General Fund Budget.

ATTACHMENT A

ATTACHMENT TO THE AFFIRMATIVE ACTION POLICY

<u>CONNECTICUT GENERAL STATUTES</u>	<u>SUBJECT</u>
C.G.S. Section 4 – 6lu	Upward Mobility
C.G.S. Section 4a – 60	Nondiscrimination clauses in State Contracts
C.G.S. Section 4a – 61	Minority Business Enterprises
C.G.S. Section 5 – 227	Discrimination prohibited in State employment
C.G.S. Section 5 – 267	Officers, appointing authorities and employees to comply with law
C.G.S. Section 8 – 265	Discrimination re: housing financed by CBFA Barred
C.G.S. Section 10a – 10	Office of Educational opportunity
C.G.S. Section 10a – 11 ethnic	Strategic plan to ensure racial and diversity
C.G.S. Section 17 – 206j licenses	Denial of employment, housing, because of mental disorder
C.G.S. Section 27 – 59	Discrimination prohibited by armed forces
C.G.S. Section 31 – 75d	Apprenticeships program
C.G.S. Section 31 – 75	Discrimination in compensation on account of sex
C.G.S. Section 32 – 9e	Set-aside program for minority business enterprises
C.G.S. Section 36 – 445	Discrimination in making mortgage or home improvement loans

C.G.S. Section 38 – 172	Discriminating in insurance prohibited
C.G.S. Section 38 – 262j	Age discrimination in group insurance coverage prohibited
C.G.S. Section 46a – 60	Discriminatory employment practice prohibited
C.G.S. Section 46a – 64	Discriminatory public accommodations practice prohibited
C.G.S. Section 46a – 46a	Discrimination against families with children
C.G.S. Section 46a – 68	State Affirmative Action plans
C.G.S. Section 46a – 69	Discriminatory practices by state
C.G.S. Section 46a – 70 State	Guarantee of equal employment in agencies
C.G.S. Section 46a – 71 agencies	Discriminatory practice by State prohibited
C.G.S. Section 46a – 72 State	Discrimination in job placement by agencies prohibited
C.G.S. Section 46a – 73	Discrimination in State licensing and charter procedures prohibited
C.G.S. Section 46a – 74	State agencies not to permit discriminatory practices in professional or occupational associations, Public accommodations or housing
C.G.S. Section 46a – 75	Discrimination in education and vocation program prohibited
C.G.S. Section 46a – 76	Discrimination in allocation of State benefits prohibited
C.G.S. Section 46a – 77	Cooperation with Commission required of State Agencies

C.G.S. Section 46a – 80	Denial of employment based on prior conviction of a crime, dissemination of Arrest Records prohibited
C.G.S. Section 53 – 37	Ridicule on account of race, creed or color
C.G.S. Section 53 – 37a	Deprivation of a person’s civil rights
Public Act No. 91 – 58	An act concerning discrimination on the basis of sexual orientation

REGULATIONS

SUBJECT

Section 46a-68-1 to 46a-68-17, inclusive	Apprenticeship regulations
Sections 46a-68-31 to Government 46a-74 inclusive	Affirmative Action by State regulations
46a-68j-21 through 43	State Contract Compliance

GUIDELINES

SUBJECT

Guidelines prepared by the Committee of Upward Mobility	Upward Mobility
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EXECUTIVE ORDERS

Affirmative Action

Executive Order No. 18, Governor Meskill	Affirmative Action
Executive Order No. 11, Governor Ella Grasso	Equal Employment Opportunity and Affirmative Action
Executive Order No. 12, Governor Ella Grasso	Governor’s Council on Opportunities for the Spanish Speaking
Executive Order No. 9, Governor O’Neil	Affirmative Action

Other

Connecticut Constitution Act 1, Section 1 and 20

REGULATIONS

29 C.F.R. Part 30

29 C.F.R. Part 32

29 C.F.R. Part 1602

29 C.F.R. Part 1620

29 C.F.R. Part 1627

31 C.F.R. Part 51

41 C.F.R. Part 60-1

41 C.F.R. Part 60-7441

SUBJECT

Non-discrimination in apprenticeship

Handicap discrimination regulations

EEOC records and reports

Equal Pay Act regulations

ADEA records and reports

Non-discrimination by revenue sharing recipients

FCCP regulations

Affirmative Action regulations for handicapped workers

UNITED STATES

CONSTITUTION

First Amendment

Thirteenth Amendment

Fourteenth Amendment

Fifteenth Amendment

SUBJECT

Freedom in Speech

Prohibit slavery and involuntary servitude

Equal Protection

Voting rights for African American Men

STATUTES

**29 U.S.C. Section 260
et seq**

**29 U.S.C. Section 621
et seq**

**29 U.S.C. Section 701
et seq**

SUBJECT

Equal Pay Act of 1963

**Age Discrimination in Employment Act
1973
Act of 1973**

**Vocational Rehabilitation
Act of 1973**

**31 U.S.C. Section 1221
et seq**

**State and Local Fiscal
Assistance Act of 1972**

42 U.S.C. Section 1981

Equal Rights Under Law

42 U.S.C. Section 1983

Civil Rights for Deprivation of Rights

**42 U.S.C. Section 2000d
et seq**

Title VI of the Civil Rights Act of 1964

**42 U.S.C. Section 2000e
et seq**

Title VII of the Civil Rights Act of 1964

42 C.U.S. Section 3601

Title VIII of the Civil Rights Act of 1968

Other

Civil Rights Acts of 1866, 1870, and 1871

Executive Orders 11246, amended by 11375

**Nondiscrimination under federal
contracts**

Americans With Disabilities Act of 1992

MOTION:

Agenda Item N-9

To adopt the following Compliance with Title VI of the Civil Rights Act of 1964 Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.

TOWN OF FARMINGTON

COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The **Town of Farmington** does not discriminate in the provision of services, the administration of its programs, or contractual agreements. The **Town of Farmington** seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color, or national origin in programs and activities receiving Federal financial assistance. Title VI provides that No person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any programs covered by the Regulations.

This policy is effectuated through the methods of administration outlined in the Town's Fair Housing Plan and is fully implemented to ensure compliance by the Town, as the recipient, and by subrecipients. The cooperation of all Town personnel is required.

Mrs. Kathleen A. Blonski, Town Manager

April 5, 2021

Date

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. This statement was last reviewed and adopted by the Town Council in 2019. It is best practice to continually review and readopt this plan periodically.

MOTION:

Agenda Item N-10

To adopt the following Fair Housing Policy Statement for the Town of Farmington and to authorize the Town Manager to sign and distribute said resolution.

**TOWN OF FARMINGTON
Fair Housing Policy Statement**

It is the policy of the Town of Farmington to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by the Town of Farmington must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The Town of Farmington or any of Subrecipients of the Town will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, marital status, lawful source of income, disability, age or because the individual has children in all programs and housing development activities funded or administered by the Town of Farmington.

The municipality's Town Manager, is responsible for the enforcement and implementation of this policy. The Town Manager, Kathleen A. Blonski may be reached at 860-675-2350

Complaints pertaining to discrimination in any program funded or administered by the Town of Farmington may be filed with the Town Manager, Kathleen A. Blonski. The municipality's Grievance Procedure will be utilized in these cases.

Complaints also may be filed with the Commission on Human Rights and Opportunity, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403.

A copy of this policy statement will be given annually to all Town employees and they are expected to fully comply with it. In addition, a copy will be posted throughout the Town.

Revised April 5, 2021

April 5, 2021

Date

Mrs. Kathleen A. Blonski, Town Manager

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE by contacting the Town Manager's office at 860-675-2350.

NOTE: April is Fair Housing month. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington. This statement was last reviewed and adopted by the Town Council in 2019. It is best practice to continually review and readopt this plan periodically.

MOTION:

Agenda Item N-11

To approve the following property tax refunds.

NAME	REASON	AMOUNT
ACAR Leasing	Assessor adjustment	\$139.63
Aniello Gaetano	Over Payment	\$31.20
ARI Fleet	Assessor adjustment	\$620.65
Cab East LLC	Assessor adjustment	\$617.29
CCAP Auto Lease	Assessor adjustment	\$362.07
Corelogic	Over Payment	\$1,779.03
Covius Mortgage Solutions	Over Payment	\$909.45
Kalajzic Ivo	Assessor adjustment	\$58.74
Stromberg David	Assessor adjustment	\$136.34
USB Leasing	Assessor adjustment	\$339.16
Total		\$4,993.56

MOTION:

Agenda Item O-1

Executive Session—To discuss matters concerning Collective Bargaining.

To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of any matter, which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1-210. (9) records, reports and statements of strategy or negotiations with respect to collective bargaining;

That attendance in the Executive Session shall be limited to:

Members of the Town Council
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.

MOTION:

Agenda Item O-2

Executive Session—To discuss matters concerning the sale or acquisition of real property.

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned;

That attendance in the Executive Session shall be limited to:

Members of the Town Council
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.