

Required Documentation For Motor Vehicle Assessment Changes

A plate cancelation receipt showing the registration was canceled with the Department of motor vehicle must be submitted, along with a document providing proof of what happened to the vehicle.

The documentation must be official and specific. Only these forms of proof are acceptable.

NOTE: All forms used as a proof must be dated and specifically identify the vehicle in question by make, model, year, and vehicle identification number (VIN).

1. A Plate cancelation receipt from the Department of Motor Vehicles (DMV) indicating that the vehicle's registration has been canceled. Plates can be canceled online at the DMV website.
2. Any of the following *in addition* to the plate receipt from the DMV:
 - a. A copy of the vehicle's bill of sale, completely filled out and signed. If you need a blank bill of sale, they are available on the DMV website.
 - b. Copy of both sides of the vehicle's Transfer of Title, completely filled out and signed.
 - c. Out of State Registration: Copy of the registration from the new state showing the date of registration and the new address.
 - d. Stolen Vehicle: a letter from the insurance company showing that the vehicle was stolen and never recovered or recovered but declared a total loss.
 - e. Totaled Vehicle: A total loss statement from the insurance company. It must list the year, make, model, VIN and date of loss.
 - f. Junked Vehicle: A statement from the junkyard.
 - g. Traded-in Vehicle: A copy of the purchase agreement identifying the vehicle traded in.
 - h. Leased Vehicle: A copy of the end of lease agreement or the odometer statement.

Documentation can be mailed to the Farmington Assessor's office, 1 Monteith Drive, Farmington CT 06032, emailed to millerm@farmington-ct.org or olmsteadj@farmington-ct.org, or faxed to (860) 675-2376.

Questions can be directed to the Assessor's office at 860-675-2370.