

Minutes of the Town of Farmington  
Regular Town Council Meeting  
September 8, 2020

Present:

C. J. Thomas, Chair  
Joe Capodiferro  
Brian F. X. Connolly  
Christopher Fagan  
Edward Giannaros  
Peter Mastrobattista  
Gary Palumbo

Kathy Blonski, Town Manager  
Paula B. Ray, Clerk

A. Call to Order

The Chair called the meeting to order at 7:00 p.m.

B. Pledge of Allegiance

The Council recited the Pledge of Allegiance.

C. Presentations and Recognitions

1. Unionville Lions Club

Mr. Fagan read the following proclamation into the record:

WHEREAS, the Unionville Lions Club was founded in December of 1970, and

WHEREAS, the Unionville Lions Club is a group of service-minded individuals who seek to improve their community, exhibited by their motto, "We Serve," and

WHEREAS, the Unionville Lions Club has provided numerous services to our community and schools, including sponsorships of Farmington High School scholarships, donations to food banks, and supporting local organizations such as the Boy Scouts of America, Cub Scouts, and Parent Teacher Organizations, and

WHEREAS, the Unionville Lions Club generously donated \$50,000 to the Westwoods Upper Elementary School Playground and Recess Expansion Project, and

WHEREAS, as a result of the Unionville Lions Club's long history of service in our community, the lives of the people of Farmington and Unionville have been enriched and enhanced.

NOW, THEREFORE, LET IT BE RESOLVED, that the Town Council thanks the Unionville Lions Club for their generous donation and for making a positive impact on the Farmington community.

Dated this 8<sup>th</sup> Day of September 2020 at Farmington, Connecticut.

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C.J. Thomas  
Chair, Farmington Town Council

2. Farmington Community Chest

Mr. Capodiferro read the following proclamation into the record:

WHEREAS, the Farmington Community Chest is a nonprofit organization founded in 1931, and

WHEREAS, the Farmington Community Chest's mission statement is to support initiatives to provide basic human needs, coordinate educational opportunities and enhance community life for all residents of Farmington, by making funds available to support programs and projects that specifically address these priorities, and

WHEREAS, the Farmington Community Chest has supported the community through sponsorships, camperships, assisting senior citizens, and donating to various projects, and

WHEREAS the Farmington Community Chest generously donated \$20,000 to the Westwoods Upper Elementary School Playground and Recess Expansion Project, and

NOW, THEREFORE, LET IT BE RESOLVED, that the Town Council thanks the Farmington Community Chest for their generous donation and for making a positive impact on the Farmington community.

Dated this 8<sup>th</sup> Day of September 2020 at Farmington, Connecticut.

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C.J. Thomas  
Chair, Farmington Town Council

D. Public Hearing

There were no public hearings held.

E. New Items

There were no new items added to the agenda.

#### F. Public Comments

Public Comments were made by Zoom meeting audio.

Barbara Brenneman, Democrat Registrar of Voters communicated the strength of Farmington's Safe Polls Team and thanked Paula Ray, Town Clerk for the handling of the absentee ballots, Devon Aldave, Town Manager's Office for the ordering of supplies, Sylvester Furlong, for his work to sanitize the polls, Scott Zenke, Highway Superintendent for his work with the signage, Brian Rush, Information Technology Manager for his work with the phones and computers, Steve Hoffman, Director of Fire and Rescue Services for all PPE supplies and Erica Robertson, Assistant Town Manager for organizing the entire plan. She hoped the Town would have another Safe Polls Team for November.

Matt Hutvagner, 4 Deepwood Road wanted to make sure the Council gave the Board of Education credit for returning unexpended funds from their 2019-2020 Budget.

#### G. Reading of the Minutes

##### 1. July 14, 2020 Regular Town Council Meeting

Motion was made and seconded (Mastrobattista/Capodiferro) to approve the minutes of the July 14, 2020 Regular Town Council Meeting.

Adopted unanimously.

#### H. Reading of Communications and Written Appeals

1. Correspondence to PURA from Kathleen Blonski, Town Manager
2. Correspondence from Services for the Elderly

The Town Manager reviewed the two communications that had been received since the last meeting.

#### I. Report of the Committees

##### 1. UCONN Health Committee

There was no report for Agenda Item I-1.

##### 2. Land Acquisition Committee

There was no report for Agenda Item I-2.

##### 3. Green Efforts Committee

Mr. Fagan thanked Erica Robertson, Assistant Town Manager for organizing their upcoming schedule.

##### 4. Farmington High School Building Committee

Mr. Fagan reported the project remained in pause mode and that the next was scheduled for September 9, 2020.

## 5. Racial Equality Taskforce

Mr. Capodiferro reported the Taskforce had met and had had a presentation from the Police Chief regarding the use of force of force policies of the Department. There were presentations planned on the policies and services in place with the Farmington Valley Health District, the Board of Education and the Economic Development Director. After these meetings the Taskforce planned to develop their timeline and recommended actions to fulfill their charge.

## J. Report of the Council Chair and Liaisons

### 1. Chair

The Chair reviewed that since the last meeting the Town had had a Presidential Primary, there had been extensive power outage problems from storm Isaias, the efforts to patrol and keep the waterfronts clean, there had been Farmington Village Center tours regarding the plans for the center and the Racial Equality Taskforce had started their work.

### 2. Board of Education Liaison

Mr. Fagan reported the school year had commenced, and the district was adhering to the State of Connecticut Covid-19 guidelines. The students were divided into 3 cohorts for rotating attendance. Lunch was being served daily to those in attendance and those in need. The long term plan was to phase into a full attendance model by the end of October.

### 3. Economic Development Commission Liaison

Mr. Giannaros reported the next Business Breakfast was scheduled for September 22, 2020 with a maximum of 80 people in person and the rest on Zoom. The keynote speaker was scheduled to be John Traynor, Executive Vice President and Chief Investment Officer at Peoples United Bank.

### 4. Farmington Historic District Commission

### 5. Housing Authority

There were no reports for Agenda Items J-4 or J-5.

### 6. Human Relations Commission

Mr. Capodiferro reported the next meeting was September 21, 2020 and the topic of the meeting was antisemitism.

### 7. Library Board

There was no report for Agenda Item J-7.

### 8. Town Plan and Zoning Liaison

Mr. Capodiferro reported the next meeting was September 14, 2020.

### 9. Unionville Historic District Commission

Mr. Giannaros reported the Commission had had a meeting on August 13, 2020 and discussed a certificate of appropriateness for 99 Lovely Street.

10. Unionville Village Improvement Association Liaison  
There was no report for Agenda Item J-10.

11. Water Pollution Control Authority  
Mr. Capodiferro reported the next meeting was scheduled for September 9, 2020 and thanked the WPCA workers for all their exceptional work during storm Isaias.

12. Other Liaisons  
There were no other liaison reports.

K. Report of the Town Manager  
The Town Manager reviewed the following report and answered Council questions:

**Tropical Storm Isaias Summary**

Tropical Storm Isaias caused one of the largest storm related outages in Connecticut history. The following is a summary of the Town's response to the storm:

- The Town of Farmington declared a Local State of Emergency. This allows the Town to submit for any Federal and/or State grants.
- The Town's Emergency Operation Center opened on August 5th and the Town's Emergency management team including Farmington Public Schools' management team met daily until August 10, 2020
- 75% of Farmington residents lost power from the storm on August 4, 2020. Power was 99% restored by Sunday, August 9, 2020.
- The Town created a Storm Isaias Information page, easily accessible on the Town's website.
- The Town sent out 11 Community Updates, including Everbridge alerts, Explore Farmington website and Facebook posts, Community & Recreations Services Facebook posts, Fire Department Facebook post and Police Department Facebook post.
- The Town sent out 2 Town-wide resident and business letter updates.
- The Tunxis Meade Compost Area hours were extended, and it was opened daily from August 5th-August 12th.
- Two Comfort Centers were opened daily from August 6th-August 9th and approximately 400 residents utilized the Centers.
- The three main fire stations set up hoses for residents to have free access to water.
- Town police and public works crews cleared numerous roads during and after the storm.
- Town emergency personnel responded through-out the storm
- All required Federal and State grant paperwork has been submitted.
- I submitted testimony to both PURA and the State Legislative Delegation regarding Eversource's response to the storm.
- After-Action Plan and summary has been completed.

### **Billy Goldfeder Organizational Safety Award**

Attached please find a memo from the Director of Fire & Rescue Services about the award.

### **Grant Updates**

The Town of Farmington has recently been awarded a number of grants for public works projects:

1. \$1,000,000 from the State of Connecticut Department of Economic & Community Development (DECD) for the Main Street Sidewalk Improvement Project. These funds will reconstruct aging, non-ADA complaint sidewalks along Route 10, in accordance with Farmington Village Center Master Plan.
2. \$1,000,000 from the State of Connecticut Local Transportation Capital Improvement Program (LOTICIP) for the second phase of a pavement rehabilitation project on Brickyard Road. This project will include milling, paving, drainage replacement and striping from Wildwood Road to the Avon Town Line.
3. \$150,000 from the Capitol Region Council of Governments (CRCOG) for a grant to conduct a study of the 3<sup>rd</sup> Bridge. This grant will enable the State to conduct research on our proposed location for the third bridge and act as the catalyst for future funding for the construction of the bridge. The funding for this grant is comprised of 80% federal funds, 10% CRCOG funds, and 10% from the Town of Farmington.

The Town is fortunate to have our Director of Public Works, Russ Arnold, who has applied and received these significant grants.

### **Farmington Historic District Preliminary Study Report**

The Study Committee of the Farmington Historic District & Properties Commission has submitted the attached preliminary Study Report.

The Study Report details and recommends five properties for the inclusion in Farmington's Historic Districts or the designation as a Historic Property. The property owners agree with this recommendation.

It is anticipated that the Town Council will receive the final report in late 2020. A public hearing will be scheduled for early 2021.

### **Elections Update**

The State of Connecticut held a primary on August 11, 2020. Town staff worked with the Registrars of Voters and Town Clerk to ensure a safe poll plan as well as a safe absentee ballot counting process. Overall, everyone was very happy with the safety measures put in place and the effort everyone made to support the success of the

primary. While the in-person turnout was low, it gave everyone a chance to see the setup and how it worked in anticipation of the November 3, 2020 presidential election.

We have learned a lot about what is needed to run an election event in a COVID-19 world. However, the scale of the November will be greatly ramped up. The presidential election will be a much larger event. Historically, we see an 80% voter turnout for presidential elections. There will also be polling places with multiple voting precincts. Organizing a safe, socially distanced, gymnasium with 4 precincts (IAR) will test our creativity. Additional poll workers will be required to clean the ballot tables and monitor social distancing in the buildings and outside in the waiting lines. The election will take more staff and more money than any other election event we have run.

This year we also have the possibility of thousands of votes cast by absentee ballot. The process to send out absentee ballot applications, ballot packets, and then process the ballots themselves is a tremendous endeavor. We are reliant on the Secretary of State's office to do what they need to do before our process begins. The August Primary was changing up until the night before with new information from the Secretary of State's office. There is also a very short window to accomplish everything; therefore, we are currently recruiting for 5 temporary full-time employees to assist the Town Clerk's office with absentee ballots. We will also be utilizing town staff to assist when required. For example, we plan a day to literally create an assembly line to make ballot packets. We will have to make close to 10,000 packets. The workload for this election is beyond anything we have seen previously.

Election day on November 3, 2020 will also be an all hands-on deck event. We await concrete information from the State to organize our absentee ballot opening and counting process. Historically, ballots cannot start being opened and processed until 10:00 am on election day. Without altering the absentee ballot regulations at the State level, there is little chance that any town could count all the absentee ballots on November 3, 2020. Again, additional staff will be needed to count the ballots. The manpower needed will increase expenses for the Registrars and Town Clerk. These departmental accounts will be well over budget this fiscal year.

While there is a lot of work and planning to be done, Farmington will be ready for Election Day. Erica Robertson and Steve Hoffmann have been tasked with assisting the Town Clerk and the Registrars of Voters in planning and safety measures. They are meeting weekly to ensure that everything needed is in place. Supplies need to be ordered, more staff needs to be secured, polling plans need to be created. As with everything related to COVID-19 it's a fluid process and we need to be ready for quick pivots. Despite the uncertainties and challenges, working together with the Registrars of Voters and the Town Clerk, I am confident that November 3, 2020 will be a successful, albeit expensive, election event.

### **Personnel Update**

The Town has started the recruitment process to fill the vacant Town Planner position. This recruitment will include a regional search and a rigorous selection process, as the Town Planner is a highly specialized position. We are hopeful that we will retain a long-term Planner for the Town of Farmington.

Currently, the Assistant Town Planner, Shannon Rutherford, is acting as the Town Planner. I would like to thank Shannon and our Planning staff for their hard work during this transition period.

### **COVID-19 Updates**

The Town Manager reported at the meeting that the Town Hall functions were operating well. The Tax Office had been open to the public and the other offices were open by appointment.

The Town Council Chair thanked the Town Manager for all the outstanding work that had been done over the summer.

Mr. Fagan asked what the expected turnout would be for the Presidential Election and how many were expected to vote by absentee ballot. Paula Ray, Town Clerk explained that at least an 85% turnout was expected for the election and approximately 66% of the votes were expected to be cast by absentee ballot.

Motion was made and seconded (Mastrobattista/Capodiferro) to accept the report of the Town Manager.

Adopted unanimously

#### **L. Appointments**

1. Building Code Board of Appeals (Charette)
2. Building Code Board of Appeals (Langston)

There was no action taken on Agenda Items L-1 and L-2.

3. Conservation & Inland Wetlands Commission

Motion was made and seconded (Mastrobattista/Capodiferro) that Robert Isner be appointed to the Conservation & Inland Wetlands Commission for four-year term beginning October 1, 2020 and ending September 30, 2024.

Adopted unanimously

4. Conservation & Inland Wetlands Commission

Motion was made and seconded (Mastrobattista/Capodiferro) that Mark Simpson be appointed to the Conservation & Inland Wetlands Commission for four-year term beginning October 1, 2020 and ending September 30, 2024.



Adopted unanimously

5. Economic Development Commission

Motion was made and seconded (Mastrobattista/Capodiferro) that Phil Chabot be appointed to the Economic Development Commission for a two-year term beginning immediately and ending September 30, 2022.

Adopted unanimously

6. Economic Development Commission (Karwoski)

7. Economic Development Commission (Suffredini)

There was no action taken on Agenda Items L-6 or L-7.

8. Farmington High School Building Committee

Motion was made and seconded (Mastrobattista/Capodiferro) that Wendy Ku be appointed to the Farmington High School Building Committee beginning immediately for an indefinite term.

Adopted.

Voting yes were Thomas, Capodiferro, Fagan, Mastrobattista and Palumbo.

Voting no were Connolly and Giannaros.

9. Justice of the Peace

Motion was made and seconded (Mastrobattista/Capodiferro) that Keith Vibert be appointed as a Justice of the Peace for the balance of a four-year term beginning immediately and ending January 4, 2021.

Adopted unanimously

10. Plainville Area Cable TV Advisory Council (Bernier)

No action was taken on Agenda Item L-10.

11. Plainville Area Cable TV Advisory Council

Motion was made and seconded (Connolly/Giannaros) that Patty Bagdigian-Buttero be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2022.

Adopted unanimously

12. Plainville Area Cable TV Advisory Council

Motion was made and seconded (Giannaros/Connolly) that Liz Giannaros be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2022.

Adopted unanimously

13. Tourism Central Regional District

Motion was made and seconded (Mastrobattista/Capodiferro) that Rose Ponte be appointed to the Tourism Central Regional District for the balance of a three-year term beginning immediately and ending June 30, 2023.

Adopted unanimously

14. Unionville Historic District Commission

Motion was made and seconded (Mastrobattista/Capodiferro) that John Brockelman be appointed to the Unionville Historic District Commission for the balance of a five-year term beginning immediately and ending September 30, 2022.

Adopted unanimously

15. Unionville Historic District & Properties Commission

Motion was made and seconded (Mastrobattista/Capodiferro) that Robert Hoffman be appointed to the Unionville Historic District Commission for the balance of a five-year term beginning immediately and ending September 30, 2025.

Adopted unanimously

16. Unionville Historic District & Properties Commission **Alternate** (Wuelfing)

17. Water Pollution Control Authority (Foote)

There was no action taken on Agenda Items L-16 or L-17.

M. Old Business

There was no Old Business conducted.

N. New Business

1. To recommend that the Farmington Village Center/Parson's Property Ad-Hoc Committee hold a public informational meeting on the Committee's phasing and design plan (phase 1) for replacement of sidewalks on Main Street/Route 10

Motion was made and seconded (Mastrobattista/Capodiferro) to recommend that the Farmington Village Center/Parson's Property Ad-Hoc Committee hold a public informational meeting on the Committee's phasing and design plan (phase 1) for replacement of sidewalks on Main Street/Route 10.

Adopted unanimously

2. To authorize the Town Manager to file and execute an application for State financial assistance with the State of Connecticut Department of Housing for an Affordable Housing Planning Grant

Motion was made and seconded (Mastrobattista/Capodiferro) to authorize the Town Manager to file and execute an application for State financial assistance with the State of Connecticut Department of Housing for an Affordable Housing Planning Grant, to provide additional information, to execute any other documents as may be required, to execute an Assistance Agreement with the State of Connecticut if such agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of Farmington.

Adopted unanimously

3. That the following appropriation transfers be made from and to the accounts listed in the FY2019/2020 General Fund Budget

Motion was made and seconded (Mastrobattista/Capodiferro) That the following appropriation transfers be made from and to the accounts listed below in the FY2019/2020 General Fund Budget.

<b><u>FROM DEPARTMENT:</u></b>	<b><u>AMOUNT</u></b>
106 PERSONNEL SERVICES	\$ 175,000
210 FIRE MARSHAL	30,000
390 ENGINEERING	73,409
540 BENEFITS	14,365
TOTAL	<b>\$ 292,774</b>
<b><u>TO DEPARTMENT:</u></b>	<b><u>AMOUNT</u></b>
101 TOWN MANAGER	\$ 57,884
102 FINANCE	16,040
115 ECONOMIC DEVELOPMENT	5,082
120 PUBLIC BUILDINGS	7,326
220 POLICE	161,638
224 COMMUNICATION CENTER	21,125
225 EMS SERVICES	1
310 PUBLIC WORKS & DEVELOPMENT	4,512
420 HOUSING	4,801
901 PENSION DEFINED CONTRIBUTION	14,365
TOTAL	<b>\$ 292,774</b>

Adopted unanimously

- To appoint the members of the Unionville Historic District and Properties Commission as the Unionville Historic District and Properties Study Committee

Motion was made and seconded (Mastrobattista/Capodiferro) to appoint the members of the Unionville Historic District and Properties Commission as the Unionville Historic District and Properties Study Committee.

Adopted unanimously

5. To award a contract for the purchase of one (1) Pierce Arrow XT, 100-foot Mid-Mounted Telescoping Ladder with Platform Truck and related equipment to Pierce Manufacturing, Inc. of Appleton, Wisconsin at a purchase price of \$1,493,657.00

Motion was made and seconded (Mastrobattista/Capodiferro) to award a contract for the purchase of one (1) Pierce Arrow XT, 100-foot Mid-Mounted Telescoping Ladder with Platform Truck and related equipment to Pierce Manufacturing, Inc. of Appleton, Wisconsin at a purchase price of \$1,493,657.00.

Adopted unanimously

6. To award a contract for the purchase of one 2020 Model # 31699 Groundsmaster 5910 wing deck mower to Turf Products Company, of Enfield, CT at a purchase price of \$114,549.21

Motion was made and seconded (Mastrobattista/Capodiferro) to award a contract for the purchase of one 2020 Model # 31699 Groundsmaster 5910 wing deck mower to Turf Products Company, of Enfield, CT at a purchase price of \$114,549.21.

Adopted unanimously

7. To award Bid # 296, Maintenance and Repair of Police Vehicles to Farmington Motor Sports of Farmington, CT in accordance with their bid proposal dated June 16, 2020

Motion was made and seconded (Mastrobattista/Capodiferro) to award Bid # 296, Maintenance and Repair of Police Vehicles to Farmington Motor Sports of Farmington, CT in accordance with their bid proposal dated June 16, 2020.

Adopted unanimously

8. To transfer \$25,000 unobligated CIP balance from the Fire Station Renovations Project to the Communications Upgrade Project at the request of the Farmington Fire Department

Motion was made and seconded (Mastrobattista/Capodiferro) that the following unobligated CIP balance be transferred to the account listed below at the request of the Farmington Fire Department.

<b>FROM:</b>						
<b>ACCOUNT #</b>	<b>DEPARTMENT</b>					<b>AMOUNT</b>
	Fire Station Renovations					\$ 25,000
	TOTAL					\$ 25,000
<b>TO:</b>						
<b>ACCOUNT #</b>	<b>DEPARTMENT</b>					<b>AMOUNT</b>
	Communications Upgrade					\$ 25,000
	TOTAL					\$ 25,000

Adopted unanimously

9. To ratify the tentative agreement between the Town of Farmington and Farmington School Nurses

Motion was made and seconded (Mastrobattista/Capodiferro) to ratify the attached tentative agreement between the Town of Farmington and Farmington School Nurses.

Adopted unanimously

10. To Set a Public Hearing on October 13, 2020 at 7:05 p.m. online via Zoom Webinar to Amend the Farmington Town Code Chapter 51 "Pensions."

Motion was made and seconded (Mastrobattista/Capodiferro) to Set a Public Hearing on October 13, 2020 at 7:05 p.m. online via Zoom Webinar to Amend the Farmington Town Code Chapter 51 "Pensions."

Adopted unanimously

11. To accept and approve the Route 4 Transportation Safety and Improvement Study

Motion was made and seconded (Mastrobattista/Capodiferro) to accept and approve the Route 4 Transportation Safety and Improvement Study.

Adopted unanimously

12. To adopt a resolution authorizing the Town Manager to execute an application for State financial assistance with the State of Connecticut Department of Economic and Community Development for the Sidewalk and Streetscape Improvement Village Section Project

Motion was made and seconded (Mastrobattista/Capodiferro) to adopt a resolution authorizing the Town Manager to execute an application for State financial assistance with the State of Connecticut Department of Economic and Community Development for the Sidewalk and Streetscape Improvement Village Section Project.

Adopted unanimously

13. To cancel the September 22, 2020 Town Council meeting

Motion was made and seconded (Mastrobattista/Capodiferro) to cancel the September 22, 2020 Town Council meeting.

Adopted unanimously

14. To approve property tax refunds

Motion was made and seconded (Mastrobattista/Capodiferro) to approve the following property tax refunds.

	<b>REASON</b>	
Acar Leasing	Assessor adjustment	\$143.43
Allmendinger Philip D	Assessor adjustment	\$5.31
Anderson Lawrence & Joan	Assessor adjustment	\$33.67
Advanced Mechancial Services	Assessor adjustment	\$55.52
Barca mark J	Assessor adjustment	\$87.58
Barret Lance H	Assessor adjustment	\$72.58
Bhaatia Promila & Pardeep	Assessor adjustment	\$9.57
Born Deanne Living Trust	Assessor adjustment	\$70.68
Buda Harry	Assessor adjustment	\$9.90
Castonguay Louis	Assessor adjustment	\$9.14
Chen Yang	Assessor adjustment	\$23.21
Cherian Linu	Assessor adjustment	\$275.22

Colacion Gregory	Assessor adjustment	\$158.74
Corson Cara	Assessor adjustment	\$21.54
Craft-Miceli Nancy	Assessor adjustment	\$64.97
Craig Gloria	Assessor adjustment	\$31.94
Daimler Trust	Assessor adjustment	\$111.27
Dejesus Brenda	Assessor adjustment	\$107.83
Dossot George	Assessor adjustment	\$5.31
Duncan Wendell	Assessor adjustment	\$28.94
Emiola Akintunde	Assessor adjustment	\$10.46
Erasmus Donna	Assessor adjustment	\$8.16
Frant Kyle	Assessor adjustment	\$14.63
Glazebrook Kevin	Assessor adjustment	\$45.79
Greco Annie & John	Assessor adjustment	\$206.14
Green Kevin	Assessor adjustment	\$51.46
Habeski Dave	Assessor adjustment	\$64.61
He jichao & Zhang Xiaozheng	Assessor adjustment	\$100.00
Hoehne Ronald K	Assessor adjustment	\$101.44
Holden Helene	Assessor adjustment	\$120.06
Honda Lease	Assessor adjustment	\$999.62
HRP Associates	Assessor adjustment	\$40.28
Jillybean S Farmstand	Assessor adjustment	\$23.64
Kalansuriya Bernard	Assessor adjustment	\$550.00
Kix Paul	Assessor adjustment	\$132.58
Kozlow Wendy	Assessor adjustment	\$556.00
Lagace Kevin	Assessor adjustment	\$21.34
Lane Katherine	Assessor adjustment	\$77.48
Lane Thomas	Assessor adjustment	\$25.26



Li Bo	Assessor adjustment	\$43.05
Macarthur James & Susan	Assessor adjustment	\$235.54
Marks Stephen	Assessor adjustment	\$11.64
Macri Gianfranco	Assessor adjustment	\$18.26
McClanaghan Douglas	Assessor adjustment	\$556.00
Miller Carolyn	Assessor adjustment	\$34.68
Mountjoy Virginia	Assessor adjustment	\$101.81
Murillo Julian	Assessor adjustment	\$543.48
Nissan Infiniti	Assessor adjustment	\$103.76
Pencz Ryan	Assessor adjustment	\$520.24
Politz Emil & Sharon	Assessor adjustment	\$20.50
Porsche	Assessor adjustment	\$1,023.42
Rafik Haroon	Assessor adjustment	\$26.38
Redden Deirdre	Assessor adjustment	\$68.67
Reynolds Mary & Braun	Assessor adjustment	\$12.65
Rios Clifford	Assessor adjustment	\$140.57
Rosner Stuart	Assessor adjustment	\$278.02
Romng Karla	Assessor adjustment	\$35.55
Rowley Susan M Trustee	Assessor adjustment	\$100.00
Saxton William	Assessor adjustment	\$57.84
Segalla Holly	Assessor adjustment	\$18.38
Sheely Sylvester	Assessor adjustment	\$10.32
Sullivan Jean	Assessor adjustment	\$321.00
Sundberg Lawrence	Assessor adjustment	\$37.14
Swanson Ronald & Camille	Assessor adjustment	\$154.40

Taylor Joy & Andrew	Assessor adjustment	\$39.66
Timepayment Corp	Assessor adjustment	\$86.15
Tomlinson Patricia	Assessor adjustment	\$184.60
Toyota Lease Trust	Assessor adjustment	\$726.94
Trautwein Luke	Assessor adjustment	\$82.79
Tru Precision Corp.	Assessor adjustment	\$204.88
VCFS	Assessor adjustment	\$928.61
VW Credit	Assessor adjustment	\$615.38
Whitaker Enterprises LLC	Assessor adjustment	\$75.35
Williams Lewis	Assessor adjustment	\$57.37
Wilmot Yvette	Assessor adjustment	\$10.65
Woodling Anne & Humble Jerry	Assessor adjustment	\$17.12
Wu Xupeng	Assessor adjustment	\$138.87
Wurz Theodore	Assessor adjustment	\$934.28
Total:		<b>\$13,051.25</b>

Adopted unanimously

O. Executive Session

There was no Executive Session held.

P. Adjournment

Motion was made and seconded (Mastrobattista/Capodiferro) to adjourn the meeting at 8:15 p.m.

Adopted unanimously

Respectfully submitted,

*Paula B. Ray*  
Paula B. Ray, Clerk