

**Unionville Historic District and Properties Commission**  
**February 4, 2016**  
**Minutes**

Present: Sherry Horton, Matt Ross, Lisa Johnson, Bob Hoffman, Matt Pogson, Diana Meyer (alternate), Howard Martin (alternate), Chris Forster (alternate)

**Meeting called to order at 7:00pm**

**Approval of Minutes:** January 7th minutes (Hoffman/Horton) (M/S/A)

**206 Main Street Update**

- No updates at this point. Railings are not up, but staff is following up.
- No expiration on Building Permit

**Website update**

- Walking tours are now posted.

**Unionville Oldest House list**

- All pictures and corrections are set.
- Matt R. will convert files to PDF and Lisa J. and Sherry H will print and stuff envelopes.

**Walking Tours**

- Farmington Avenue needs to be done soon (Matt R.)
- Send Bob H a finished (corrected) copy of Main Street and others.
- Cottage Street needs to be finished (Matt R.)
- Compilation – Use the Firehouse image as the cover page (Heart of it All)
  - Leave the title pages – remove the UHDPC title

**Review of Guidelines**

- Foundations – brick or stone (spelling/grammar corrections)
- Frame and walls – correction
- Sand/Water blasting – no corrections
- Trim – no corrections
- Roofing materials – discussion about use of the word “avoid”. Should we use a stronger wording.

Matt – Out Buildings

**Education Topics**

- April 7<sup>th</sup> Topic – Porches (Sanford & Hawley) 7:00PM
  - Postcards to UHDPC members
- May 5<sup>th</sup> Topic – Fencing (Walpole)
  - Faux-wood products to be highlighted
- CT Trust has not posted their seminars yet

Meeting adjourned at 8:03 PM MJR