

**Unionville Historic District and Properties Commission  
December 3, 2015  
Minutes**

Present: Sherry Horton, Matt Ross, Lisa Johnson, Bob Hoffman, Matt Pogson, Howard Martin (alternate), Chris Forster (alternate)

Absent: Diana Meyer (alternate)

Attending: Shannon Rutherford, Assistant Town Planner

**Meeting called to order at 7:00pm**

**Approval of Minutes:** November 5<sup>th</sup> minutes (Horton/Martin) (M/S/A)

**206 Main Street**

- Kent Pecoy presented to the Commission regarding the handrail on the porch.
- Pictures and a sample of the replacement handrail were distributed.
- Bracketing was replicated around the home.
- Homeowner expressed the concession of adding the handrail back on the home despite the initial resistance.
- Handrail proposal emulates the columns on the home. The coving of the handrail will mimic the original railing as well.
- Height is estimated at 21.5 inches for the railing.

Approval of design of the railing design presented for 206 Main Street (Pogson/Martin) (M/S/A)

**Election of Officers:**

- Nomination of the incumbent slate (Horton), motion to approve the slate of incumbent officers for the 2016 year (M/S/A)

**Map update**

- Shannon has revamped our map. Looks great!!
- Shannon will add the map to the website.

**Oldest Houses list**

- All 10 letters have been completed in draft
- Some suggestions and changes were made and the letters will be wrapped up shortly

**Walking Tours**

- Cottage Street is in the works. Bob will email to Matt R to mock up
- Farmington Avenue will run all the way to Riendeau home.
- Matt R. please print copies of the Suburban Park tour.
- Matt R. Send .PDF copies to Shannon

**Review of Guidelines**

- 2016 project will be to review guidelines
- Each member will take 2 topics and we will discuss at January meeting
- Review the links as well as the first few pages of the document.

**January Newsletter**

- Please send Matt R content

Meeting adjourned at 7:55 PM MJR