

Agenda  
Farmington High School Building Committee  
Financial Subcommittee  
Monday, November 25, 2019  
Conference Room A  
3:30 PM

A. Call to Order.

B. Minutes.

1) To approve the attached May 30, 2019 minutes.

C. To discuss the analysis, presentation, and communication of financial information for each conceptual option.

D. Adjournment.

cc: Subcommittee Members  
Paula Ray, Town Clerk

Minutes are considered "DRAFT" until approved by committee at next meeting.

Minutes  
Farmington High School Building Committee  
Financial Subcommittee  
Thursday, May 30, 2019  
Town Hall Council Chambers  
8:00 AM

**Present:**

Meg Guerrera  
Michael Smith  
Sharon Mazzochi  
Vince Lafontan, School Business Administrator  
Paul Cianci, Town Council Liaison  
Kathy Blonski, Town Manager (by phone)  
Kat Krajewski, Assistant Town Manager

**A. Call to Order.**

The chair called the meeting to order at 8:03 a.m.

**B. Minutes.**

**1) To approve the attached May 21, 2019 minutes.**

Upon a motion made and seconded (Smith/Mazzochi) it was unanimously VOTED: to approve the May 30, 2019 minutes.

The subcommittee continued their discussion about the role of the financial subcommittee and the presentation of additional financial forecasting from the previous meeting. Meg Guerrera explained that the FHS Building Committee was charged to present the options and corresponding prices to the Town Council for their consideration and they will set the municipal cost of the project. This specific and deliberate process places the setting of the net municipal cost on the Town Council later in the process. At this time, the possibility of having multiple numbers could skew perceptions (internally and externally), there is nothing to review from the architects, and it does not serve the process or the committee's charge. A large part of the subcommittee's role is to create context for financial information and assist in the communication of that message.

After lengthy discussion on timing and direction from the Town Council on the presentation of additional financial forecasting, the subcommittee agreed that the Town Council should be updated and expressed the importance of a thorough review of this important financial information at the appropriate time. Paul Cianci, Town Council Liaison will update the Town

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Council about the financial subcommittee's concerns to begin the discussion and evaluate how to best serve the process. Paul will keep the financial subcommittee posted on the Town Council's discussion.

**C. To discuss communication strategies.**

The subcommittee discussed the importance of inviting people, including critics, into the process early and giving them a seat at the table. The earlier this is achieved, the more opportunity there is to educate and ask questions.

The financial subcommittee decided that they will discuss the specifics of their communications strategy at their next meeting. Kat will coordinate with the subcommittee to schedule the next meeting.

**D. Adjournment.**

The meeting adjourned at 9:07 a.m.

Respectfully Submitted,

Kathryn Krajewski, Assistant Town Manager