

APPLICATION FOR APPROVAL OF REGULATED ACTIVITY  
BY AGENT WITHIN UPLAND REVIEW AREA

1. Name of applicant \_\_\_\_\_ Phone \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Fax \_\_\_\_\_

2. Name of Owner \_\_\_\_\_ Phone \_\_\_\_\_  
Mailing Address \_\_\_\_\_

3. Address of Property \_\_\_\_\_  
Assessors Map and Lot # (if no address is available) \_\_\_\_\_

4. Description of Requested Regulated Activity \_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant or Owner

\_\_\_\_\_  
Print Name

I hereby grant permission to agents of the Farmington Inland Wetlands Commission to inspect the property which is the subject of this application at reasonable times both before and after a final decision on this application has been made.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant or Owner

\_\_\_\_\_  
Print Name

**IMPORTANT INFORMATION – PLEASE READ**

**If your application for regulated activity is approved you are required to publish notice of such approval within ten (10) days of the date of approval and at your expense within a newspaper having a general circulation in the Town of Farmington. (Connecticut General Statutes 22a-42a (c) (2)) The approval of your application may be appealed by any person to the Inland Wetlands Commission within fifteen (15) days after the notice of approval appears in the newspaper. Permit is not valid until the Planning Department has received confirmation from the applicant on the placement of the legal ad.**

**The approval of a regulated activity is valid for a period of two (2) years from the date of approval.**

FOR OFFICE USE ONLY

- This permit application has been reviewed by the Planning Department and on the basis of the information presented the approval for this application has been **denied** for the following reason:

Reason \_\_\_\_\_

- This permit application has been reviewed by the Planning Department and based upon the information submitted staff has determined this project **requires approval of the Town of Farmington Inland Wetlands Commission.**

- This permit application has been reviewed by the Planning Department and it has been determined that **additional information is required** before final action can be taken.

the location of the project on the site including any grading or utility work in conjunction with the project.

how the project will be done, methods to confine disturbance, type of machinery used and/or soil erosion control.

the time of year and/or season if proper for this project.

the actual location of the wetlands or watercourses on the property.

- This permit application has been reviewed and **requires** the Planning Department conduct **an on-site inspection** to verify materials submitted or the location of any wetlands or watercourse located on or off the subject property.

- This permit application has been reviewed by the Planning Department and has been **approved**. It has been demonstrated by mapping, plan review and/or site inspection that this project will most likely have no or minimal impact on any wetlands or watercourses having found the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

Acknowledged by \_\_\_\_\_

Date \_\_\_\_\_

**Legal Notice to Submit to Newspaper:**

TOWN OF FARMINGTON  
INLAND WETLANDS COMMISSION

Notice is hereby given that the Agent for the Inland Wetlands Commission took the following action on \_\_\_\_\_(DATE OF APPROVAL):

Approved the application for regulated activity \_\_\_\_\_(e.g., excavation, construction of shed, deck, addition), within upland review area, for property located at \_\_\_\_\_ (fill in address for the regulated activity).

Mark DeVoe, AICP  
Agent for the Farmington  
Inland Wetlands Commission  
\_\_\_\_\_(Date Ad Submitted)



**Electronic Submission of a Legal Ad to the Hartford Courant**  
**If you chose to use the Courant**

Either E-Mail the Hartford Courant at [publicnotices@courant.com](mailto:publicnotices@courant.com) or

Go to the Hartford Courant website: <http://www.courant.com/hc-cl-pn-form-htmlstory.html>

Below is a copy of the screen that appears next. Fill in all required fields and be sure to attach the legal ad to be advertised. When you have completed the form select the "Submit" button at the bottom of the page. You will receive an e-mail from the Courant confirming that your ad has been scheduled to run, the date the ad will run and the price of the ad. You will need to pay for your ad before they run it. Please forward the e-mail confirmation to [michauds@farmington-ct.org](mailto:michauds@farmington-ct.org) along with the legal ad you submitted. Our office will file these documents with your application for upland review as confirmation that you have met the requirements of C.G.S. § 22z-42a(c)(2).

If you have any questions please call *Sandy* at (860) 675-2325.

To submit a public notice to the Hartford Courant please complete the form below and click submit. (We cannot accept notices over the phone.) We will email you with the price of the ad, and will confirm billing details with you at that time.

**\*indicates required fields**

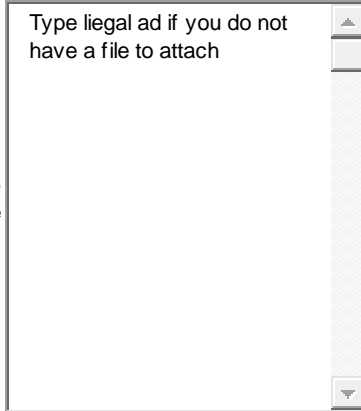
Advertiser Details	
* Organization Name	<input type="text" value="Your Name"/>
* Department	<input type="text" value="None"/>
* Your Name	<input type="text" value="Your name"/>
* Email Address	<input type="text" value="Your email address"/>
* Phone number	<input type="text" value="Your phone number"/>
HC Account Number	<input type="text"/> (if known)
* Run Dates	<input type="text" value="One day only - first available date."/> <input type="text"/>
Full Run <input type="checkbox"/>	-Or- Zone <input type="text" value="Zone 5"/> <a href="#">(more info)</a>
	Second Zone (if desired) <input type="text"/>
Would you like a Tearsheet?	<input type="checkbox"/> (\$2.50 per day)
Would you like an Affidavit?	<input type="checkbox"/> (\$10 full run, \$5 per zone)
Font Size	<input type="text" value="Size 6"/> <a href="#">(examples)</a>
Public Notice Details	
Please attach the files that are necessary for us to create your public	

notice. If you prefer to copy and paste the text of your notice, you may do so in the "Text of Notice" box below, however we strongly suggest you send us your text in a file, to preserve formatting.

- File 1
- File 2
- File 3
- File 4
- File 5

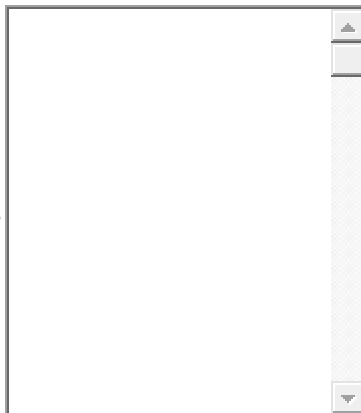
**Text of Notice**  
(Only required if you're not attaching files.)

Type legal ad if you do not have a file to attach



#### Additional Details

**Special Instructions**



Are you an Agency?  (If so please provide billing details in "Special Instructions.")

If you do not have an account with the Hartford Courant please complete the fields below:

Street

City

State  Zip

By submitting this feedback form I agree to courant.com's [Terms of Service](#) and [Privacy Policy](#).

Please click "Submit" only once.

