

Unionville Historic District and Properties Commission

October 10, 2019

DRAFT: Minutes

Present: Bob Hoffman, Lisa Johnson, Barbara Marsh (alternate), Matt Ross (alternate), Ann Vibert Wuelfing (alternate), Sherry Horton, Edward Giannaros (Town Council liaison), Shannon Rutherford (Assistant Town Planner), John Brockelman
Guests: Jack Kemper, Tim LeBouthillier, Patty LeBouthillier, Chris Forster

Meeting called to order at 7:03pm

Barbara Marsh appointed to vote as a regular member

Approval of Minutes: September 5, 2019 minutes (Hoffman/Marsh) (M/S/A)

Public Hearing for a Certificate of Appropriateness:

Unionville Museum, 15 School Street, Unionville

Application for addition of a 9' X 17' structure at the rear of the building. Mr. Kemper presented a change made to the design to accommodate a turning radius for the bathroom to a total dimension of 9' X 18'. The design and materials will be consistent with the existing building. Rather than a shed roof, the construction will include a parapet and will not cover the upper windows in order to allow for natural light. Roof material will be asphalt shingles in the terracotta color. Stucco coatings will be used for the walls.

Water and sewer will be run on the outside of the east side of the building unless the basement runs the length to make a connection with existing plumbing.

An evaluation of the existing trees will be conducted to ensure that damage does not occur to the root structure.

Motion to approve COA as presented for 15 School St./Unionville Museum (Marsh/Brockelman) (M/S/A)

Member Solicitation

- Commission members should continue to follow up and there will be a deeper discussion at the November meeting with an intention of writing another report over the Winter time frame.

Fall Tour

- Press release was distributed for review.
- The agenda for the day was reviewed and discussed.
- Trolley will go between the museum, Suburban Park, and Wood N Tap.
- Commission members will conduct tours every 30 - 45 minutes of the Cottage St. homes. Lisa provided a draft script for the tours.
- Those assisting please arrive around 11AM to organize.

Other Business

- Chris Forster was thanked for his contribution to the UHDPC. He has served with us for several years and will be leaving Unionville for a new employment opportunity.
- Lisa Johnson was congratulated for being appointed Farmington Town Historian.

Meeting adjourned at 8:06PM MJR