

**Town of Farmington, CT  
Office of the Town Manager  
Regular Town Council Meeting**

Date: October 8, 2019  
(Council Members should call the Town Manager's Office if unable to attend.)

Time: 7:00 p.m.

Place: Council Chambers

**Agenda**

- A. Call to Order
- B. Pledge of Allegiance
- C. Public Hearing
- D. Presentations and Recognitions
  - 1. Proclamation – East Farms Fire Department
- E. New Items
- F. Public Comments
- G. Reading of the Minutes
  - 1. September 10, 2019 Regular Town Council Meeting
  - 2. September 18, 2019 Special Town Council Meeting
- H. Reading of Communications and Written Appeals
  - 1. Thank you letter from Lisa Johnson
- I. Report of the Committees
  - 1. UCONN Health Committee
  - 2. Land Acquisition Committee
  - 3. Green Efforts Committee
  - 4. Farmington Village Center Committee
  - 5. Farmington High School Building Committee
- J. Report of the Council Chair and Liaisons
  - 1. Chair
  - 2. Board of Education Liaison
  - 3. Chamber of Commerce
  - 4. Economic Development Commission Liaison
  - 5. Farmington Historic District Commission
  - 6. Housing Authority
  - 7. Human Relations Commission

8. Library Board
9. Town Plan and Zoning Liaison
10. Unionville Historic District Commission
11. Unionville Village Improvement Association Liaison
12. Water Pollution Control Authority
13. Other Liaisons

K. Report of the Town Manager — Small Cities Grant Award, Sub-Edge Farm, Veterans Day, Recycling Presentation, Best Practice Award

L. Appointments

1. Building Code Board of Appeals (Charette)
2. Building Code Board of Appeals (Langston)
3. Conservation & Inland Wetlands Commission (St. James)
4. Economic Development Commission (Reeve)
5. Economic Development Commission (Wadsworth)
6. Farmington Historic District Commission- **Alternate** (Sanford)
7. Green Efforts Committee (DaCruz)
8. Justice of the Peace (Noe)
9. Plainville Area Cable TV Advisory Council (Bernier)
10. Unionville Historic District & Properties Commission (Ross)
11. Unionville Historic District & Properties Commission- **Alternate** (Forster)

M. Old Business

N. New Business

1. To change the date of the 2020 Annual Town Meeting from Monday, April 20, 2020 to Monday, April 27, 2020.
2. To set the Town Council public hearing on the Fiscal Year 2020/2021 Town Council Proposed Budget for Tuesday, April 14, 2020 at 7:10 p.m. in the Town Council Chambers.
3. To amend the Town Council's 2020 Meeting Schedule to change the regular Town Council meeting scheduled for Monday, April 6, 2020 to Tuesday, April 14, 2020.
4. To authorize the Town Manager to sign a three-year Contract for Paramedic/ALS Ambulance Service with American Medical Response (AMR). This agreement shall be in effect from November 1, 2019 to October 31, 2022 and would be annually renewed upon written agreement of both parties.
5. To Authorize the Town Manager to Sign an extension of the 184 and 199 Town Farm Lease Agreement(s) Between the Phillips Family and the Town of Farmington, effective October 9, 2019 through March 1, 2020.

6. To abate the taxes due on the October 1, 2018 Grand List for the property known as 45 Reservoir Road.
  7. To authorize the Town Manager to sign a contract with Simple Recycling.
  8. To cancel the October 22, 2019 Town Council Meeting.
  9. To approve property tax refunds.
- O. Executive Session
1. Land Acquisition.
  2. Collective Bargaining.
  3. Pending Litigation.
- P. Adjournment.

## PROCLAMATION

WHEREAS, March 26, 2019 marked the 75<sup>th</sup> anniversary of the East Farmington Volunteer Fire Department, and

WHEREAS, the East Farmington Volunteer Fire Department's fire district runs from the West Hartford town-line to the east, New Britain town-line to the south, Avon town-line to the north, and Farmington Ave, and Colt Highway to the west, and

WHEREAS, the East Farmington Volunteer Fire Department provides protection twenty-four hours a day, three hundred sixty-five days a year, and

WHEREAS, the East Farmington Volunteer Fire Department has grown from responding to less than 50 neighborhood calls per year to responding to over 1,000 calls per year to numerous homes, businesses, and an interstate highway, and

WHEREAS, the East Farmington Volunteer Fire Department protects and serves many notable landmarks in Farmington such as the West Farms Mall, Interstate 84 and Route 9, as well as several major hotels, and

WHEREAS, throughout its long and distinguished history, the East Farmington Volunteer Fire Department has continuously remained a dedicated organization protecting our community with firefighting, rescue, and medical services, and

WHEREAS, the East Farmington Volunteer Fire Department gives back to the community through Fire Prevention Education Programs, sponsoring local Farmington Youth Baseball Programs, and the Farmington Food Pantry, and

WHEREAS, through the countless hours of time, energy, and personal commitment given by the officers and members of the East Farmington Volunteer Fire Department, the lives of our residents have been enriched and the community has been immeasurably bettered.

NOW, THEREFORE, the Farmington Town Council, in recognition of the 75<sup>th</sup> anniversary of the establishment of East Farmington proclaims October 19, 2019 as "East Farmington Volunteer Fire Department Day" in Farmington, Connecticut.

Dated at Farmington, Connecticut this 9<sup>th</sup> day of October 2019.

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Nancy W. Nickerson  
Chair, Farmington Town Council

99 Lovely Street  
Unionville, Connecticut 06085  
September 23, 2019

Nancy Nickerson, Chair  
Farmington Town Council  
Town Hall  
Monteith Drive  
Farmington, Connecticut 06032



Dear Nancy:

I want to thank you and the Town Council for selecting me to serve as Farmington's town historian. I am honored and delighted, and look forward to continuing the good work of my predecessors.

History defines much of the character of our town, with layers of time honored in our buildings, landscapes, people and traditions. It will be a pleasure to represent this history as the town continues to change and move boldly forward into the future.

With appreciation,

Sincerely,

Lisa Johnson

MOTION:

Agenda Item K

**Report of the Town Manager**— Small Cities Grant Award, Sub-Edge Farm, Veterans Day, Recycling Presentation, Best Practice Award

**Small Cities Grant Award:**

We are pleased to announce that Farmington has received a Small Cities Block Grant for New Horizons Village in the amount of \$900,000 for general renovations. This is the second round of Small Cities funding to aid New Horizons, as the Town received \$800,000 in 2018. The project aims to improve functionality, accessibility and safety for the New Horizons residents by upgrading to energy efficient windows, replacing non-code compliant railings and guards, installing new thermal sheathing under new vinyl siding, replacing building soffits, and increasing and upgrading attic insulation. Our Town is proud of this accomplishment and is pleased to support New Horizons throughout the process.

**Sub Edge Farm**

As a result of the questions raised at the September 10, 2019 Town Council Meeting, I am compiling additional information regarding the lease renewal for Sub Edge Farm. In the meantime, I suggest the Town Council extend the contract for five months to March 1, 2020.

**Veterans Day**

A short ceremony will be held at the Farmington Town Hall, 1 Monteith Drive, in front of the Veteran's Memorial Monument at 11:00 a.m. on Monday, November 11, 2019.

**Recycling Presentation**

On September 16, 2019 the Green Efforts Committee and the Farmington Libraries co-hosted the program - Are We Recycling Right? The presentation's goal was to teach about recycling including what goes in the bin, what stays out, and the impact of China's National Sword on Connecticut's recycling programs. The program was presented by Sherill Baldwin from the State of Connecticut DEEP. Ms. Baldwin has been in sustainable materials management for 30 years and her current projects include the RecycleCT Foundation, CT WRAP initiative and product stewardship programs. There were over 80 members of the public at the presentation. The turnout was fantastic, and the audience was very engaged in the presentation. Many even brought products from home to see if they were recyclable. Additionally, Town staff were able offer answers to questions about the Town's recycling and waste management programs. Overall, the Green Efforts Committee couldn't be more pleased with how well received the program was.

**Best Practice Award**

The Town of Farmington was recently awarded certification in the Connecticut Economic Development Association (CEDAS) "Best Practice in Land Use and Economic Development" program. The program was launched to recognize Connecticut municipalities that have established outstanding land use and economic development practices. In Farmington, we strive to provide an excellent customer

experience whenever anyone works with our municipal departments and we are proud to be recognized for establishing high standards in our Land Use and Economic Development Departments.

MOTION: Agenda Item L-1

That \_\_\_\_\_ be appointed to the Building Code Board of Appeals for the balance of a five-year term beginning immediately and ending September 30, 2024. (Charette)

MOTION: Agenda Item L-2

That \_\_\_\_\_ be appointed to the Building Code Board of Appeals for the balance of a five-year term beginning immediately and ending September 30, 2024. (Langston)

MOTION: Agenda Item L-3

That \_\_\_\_\_ be appointed to the Conservation & Inland Wetlands Commission for the balance of a four-year term beginning immediately and ending September 30, 2020. (St. James)

MOTION: Agenda Item L-4

That \_\_\_\_\_ be appointed to the Economic Development Commission for the balance of a two-year term beginning immediately and ending September 30, 2021. (Reeve)

MOTION: Agenda Item L-5

That \_\_\_\_\_ be appointed to the Economic Development Commission for the balance of a two-year term beginning immediately and ending September 30, 2021. (Wadsworth)

MOTION: Agenda Item L-6

That \_\_\_\_\_ be appointed to the Farmington Historic District Commission as an **alternate** member for the balance a five-year term beginning immediately and ending September 30, 2024. (Sanford)

MOTION: Agenda Item L-7

That \_\_\_\_\_ be appointed to the Green Efforts Committee for an indefinite term. (DaCruz)

MOTION: Agenda Item L-8

That \_\_\_\_\_ be appointed as Justice of the Peace for the balance of a 4-year term beginning immediately and ending January 4, 2021. (Noe)



MOTION:

Agenda Item L-9

That \_\_\_\_\_ be appointed to the Plainville Area Cable TV Advisory Council for the balance of a two-year term beginning immediately and ending June 30, 2021. (Bernier)

MOTION:

Agenda Item L-10

That \_\_\_\_\_ be appointed to the Unionville Historic District & Properties Commission for the balance of a five-year term beginning immediately and ending September 30, 2024. (Ross)

MOTION:

Agenda Item L-11

That \_\_\_\_\_ be appointed to the Unionville Historic District & Properties Commission as an **alternate** member for the balance of a three-year term beginning immediately and ending September 30, 2022. (Forster)

MOTION:

Agenda Item N-1

To change the date of the 2020 Annual Town Meeting from Monday, April 20, 2020 to Monday, April 27, 2020.

NOTE: By Town Charter, the Annual Town Meeting shall be held on the third Monday in April unless the date is changed by the Town Council, by resolution, no later than the preceding November 1. The Town Charter also requires that the referendum on the Town Meeting's Recommended Budget be held on the tenth day after the Annual Town Meeting.

Based on Town Charter requirements, the 2020 Annual Town Meeting will be held on April 20, 2020 and the budget referendum would then be held on April 30, 2020. In addition to the budget referendum, by Connecticut statute, the 2020 Connecticut Presidential Primary is to be held that same week, on Tuesday, April 28, 2020. Having two major electoral events in the same week and less than 48 hours apart creates logistical problems for the Registrar of Voters and their staff, utmost of which is the availability of voting machines for both events.

In order to ease the logistical problems created by having two elections in one week, we are recommending that the budget referendum on the FY2020/2021 budget be pushed back one week to May 7, 2020. In order to do this in accordance with Town Charter requirements the Town Council needs to move the date of the Annual Town Meeting back seven days to April 27, 2020. If the Town Council approves this request, the budget schedule would change as follows:

	<b><u>Current</u></b>	<b><u>Proposed</u></b>
Town Council Public Hearing On Proposed Budget	Monday, April 6	Tuesday, April 14*
Annual Town Meeting	Monday, April 20	Monday, April 27
Budget Referendum	Thursday, April 30	Thursday, May 7
Special Town Council Mtg	Friday, May 1	Friday, May 8
Second Annual Town Meeting	Monday, May 4	Monday, May 11
Second Budget Referendum	Thursday, May 14	Thursday, May 21

\*The proposed new date for the Town Council Public Hearing on the budget is during the Farmington Public Schools Spring Break, scheduled for April 13-17.

Staff will be available at the Town Council meeting to answer any questions.

MOTION:

Agenda Item N-2

To set the Town Council public hearing on the Fiscal Year 2020/2021 Town Council Proposed Budget for Tuesday, April 14, 2020 at 7:10 p.m. in the Town Council Chambers.

NOTE: If the Town Council approves the motion to change the date of the 2020 Annual Town Meeting then the Public Hearing on the Town Council's Fiscal Year 2020/2021 Proposed Budget must also be changed to comply with the timing requirements dictated in the Town Charter.

**MOTION:**

**Agenda Item N-3**

To amend the Town Council's 2020 Meeting Schedule changing the regular Town Council meeting scheduled for Monday, April 6, 2020 to Tuesday, April 14, 2020.

**NOTE:** If the Town Council approves the motion to change the date of the 2020 Annual Town Meeting and the public hearing on the Town Council's FY2020/2021 Proposed Budget, this motion would change the date of the first April Town Council meeting to coincide with the date of the public hearing.

MOTION:

Agenda Item N-4

To authorize the Town Manager to sign a three-year Contract for Paramedic/ALS Ambulance Service with American Medical Response (AMR). This agreement shall be in effect from November 1, 2019 to October 31, 2022 and would be annually renewed upon written agreement of both parties.

NOTE: This contract contains several minor administrative changes. The following information was added:

- Required submission of a roster of Paramedics and EMTs assigned to Farmington with their certification numbers, expiration dates, and what shift they work.
- Included wording that AMR and Fire Department staff are responsible for cleaning Oakland Gardens, and the development of a schedule to evenly distribute the chores.

The Director of Fire & Rescue Services and the Chief of Police have reviewed the contract and recommend the Town sign this three-year agreement.

MOTION:

Agenda Item N-5

To Authorize the Town Manager to Sign an extension of the 184 and 199 Town Farm Lease Agreement(s) Between the Phillips Family and the Town of Farmington, effective October 9, 2019 through March 1, 2020.

NOTE: As a result of the questions raised at the September 10, 2019 Town Council Meeting, I am compiling additional information regarding the lease renewal for Sub Edge Farm. In the meantime, I suggest the Town Council extend the contract for five months to March 1, 2020.

MOTION:

Agenda Item N-6

To move that the taxes due on the October 1, 2018 Grand List for the property known as 45 Reservoir Road be abated.

NOTE: This property, which is also known as "the Little Reservoir on Diamond Glen", was acquired by the Farmington Land Trust (FLT) as open space on August 16, 2019. As of that date the property became exempt from property taxation since the FLT has 501(c)(3) status. However, in accordance with assessment practices the tax status is determined as of the last Grand List date which is October 1, 2018. Since the property was owned by a non-tax-exempt entity on October 1, 2018 it is subject to taxation for the current period (FY2019/2020). The Farmington Land Trust has requested that the property taxes due for the period August 16, 2019 to December 31, 2019 and January 1, 2020 be abated since the property is now under their ownership. The Town Council has approved similar requests in the past.

Staff will be available at the meeting to answer any questions that Town Council members may have regarding this request.

MOTION:

Agenda Item N-7

To authorize the Town Manager to sign a contract with Simple Recycling.

NOTE: Simple Recycling is the name of the corporation that is implementing a curbside textile recycling program in Connecticut. Textile recycling includes items such as clothing, shoes, pillows, linens, drapes/curtains, etc. This program provides an opportunity for residents to recycle not only traditional items that could be donated, but also to recycle worn items that are beyond the condition acceptable for donation. New Britain, West Hartford, and Bristol currently participate in the program.

The benefits to Farmington for joining the program include primarily a reduction in our waste stream and thus a reduction in our tipping fees for waste removal. We currently pay \$83.00 per ton for MSW. There is no fee to Farmington to participate in the program. Farmington will receive a nominal reimbursement per ton of textile material that Simple Recycling collects from Farmington.

Simple Recycling will send information mailers to all residents in Farmington that currently participate in our municipal trash and recycling program. The mailer to the residents will include information about textile recycling, the textile recycling bag, instructions, pick-up schedule and the Simple Recycling website and customer service phone number.

The Green Efforts Committee and the Conservation Commission have endorsed this initiative. It aligns with their goals and objectives.



MOTION:

Agenda Item N-8

To cancel the October 22, 2019 Town Council Meeting.

MOTION:

Agenda Item N-9

To approve the following property tax refunds.

<b>NAME</b>	<b>REASON</b>	<b>AMOUNT</b>
Anderson Kara Sutphen	Assessor adjustment	\$450.00
Andreana Michael	Assessor adjustment	\$19.94
Bai Qin	Assessor adjustment	\$8.45
Bartram Peter	Assessor adjustment	\$67.71
Borisevich Ruslan	Assessor adjustment	\$92.60
Bott Michael	Assessor adjustment	\$106.95
Brockman Susan	Assessor adjustment	\$167.01
Daimler Trust	Assessor adjustment	\$1,972.16
Enterprise Trust	Assessor adjustment	\$132.75
Ford Credit	Assessor adjustment	\$197.19
Gouveia Elvira	Assessor adjustment	\$50.76
Gouveia Jose	Assessor adjustment	\$41.42
Hardy Gloria	Assessor adjustment	\$68.42
Hardy Tommie	Assessor adjustment	\$18.37
Honda Lease	Assessor adjustment	\$1,344.68
Kelmar Steven	Assessor adjustment	\$132.50
Killfoile Matthew	Assessor adjustment	\$705.00
Leet Gregory	Assessor adjustment	\$11.55
Leonhardt Maryalice	Assessor adjustment	\$21.48
Manton Geoffrey	Assessor adjustment	\$550.00
McIntyre Associates	Assessor adjustment	\$97.62
Miller Melvin	Assessor adjustment	\$8.97
Mohamud Ahmed Ali	Assessor adjustment	\$302.43
Moschella Jeanne	Assessor adjustment	\$22.96
Nissan Infiniti	Assessor adjustment	\$94.40
Noad Karla	Assessor adjustment	\$6.94
Ontko Gary	Assessor adjustment	\$20.95
Palewicz Dariusz & Ewelina	Assessor adjustment	\$550.00
Percival Patricia	Assessor adjustment	\$36.80
Peterson Brenda	Assessor adjustment	\$19.39
Portrait Simple Of Mass	Assessor adjustment	\$564.40
Preeti Jhorar	Assessor adjustment	\$65.06
Reynholds Jennifer	Assessor adjustment	\$194.20
Reynolds Katherine	Assessor adjustment	\$27.74
Rodis John	Assessor adjustment	\$1,081.04
Sankaran Ramkumar	Assessor adjustment	\$46.85
Sarsfield William	Assessor adjustment	\$37.51
Scerrato Joseph	Assessor adjustment	\$9.70
Scott Alexander	Assessor adjustment	\$315.00
Silverman Jennifer	Assessor adjustment	\$550.00
Styrczula Stanley	Assessor adjustment	\$7.63

Toyota Lease	Assessor adjustment	\$721.06
Tribune Broadcasting	Assessor adjustment	\$11,021.30
Us Bank	Assessor adjustment	\$376.03
USB Leasing	Assessor adjustment	\$1,596.41
Vault Trust	Assessor adjustment	\$177.49
Vendeti Matthew	Assessor adjustment	\$550.00
VW Credit Leasing	Assessor adjustment	\$988.83
<b>Total</b>		<b>\$25,649.65</b>

MOTION:

Agenda Item O-1

Executive Session—To discuss matters concerning the sale or acquisition of real property.

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned;

That attendance in the Executive Session shall be limited to:

Members of the Town Council  
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.

MOTION:

Agenda Item O-2

Executive Session –To discuss matters concerning Collective Bargaining.

To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of any matter, which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1-210. (9) records, reports and statements of strategy or negotiations with respect to collective bargaining;

That attendance in the Executive Session shall be limited to:

Members of the Town Council  
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.

MOTION:

Agenda Item O-3

Executive Session – To Discuss Matters Concerning Pending Litigation.

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6)(B), that is

Strategy and negotiations with respect to pending claims or pending litigation to which the public agency or a member thereof, because of his conduct as a member of such agency, is a party until such litigation or claim has been finally adjudicated or otherwise settled; to wit: a potential insurance claim.

That attendance in the Executive Session shall be limited to:

Members of the Town Council  
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote