

Minutes are considered "Draft" until approved at next meeting

Minutes
Farmington High School Renovation Committee
Wednesday, February 24, 2016

Present:

William Wadsworth
Johnny Carrier
Jean Baron
Hilary Donald
Mecheal Hamilton

Kathy Eagen, Town Manager
Kathy Greider, Superintendent
Russ Arnold, Dir. of Public Works
Vincent La Fontan, School Business Manager
Bill Silva, High School Principal
Tim Harris, Dir. Of School Facilities
Meredith Trimble, Town Council Liaison
Kathryn Howroyd, Clerk of the Committee

Absent:

Dan Kleinman
Justin Bernier

A. Call to Order.

The chair called the meeting to order at 4:32 p.m.

B. Public Comment.

Pam Fisher, of 4 Julles Court thanked the committee for their ongoing efforts and asked them to keep the auditorium acoustics in mind for the RFP. She also requested to make Committee contact information accessible online for the public to voice any questions/concerns.

Sharon Burn, 3 Fable Lane, asked the committee to address the overcrowding issues in the cafeteria, hallways and music rooms. She added that the poor acoustics in the auditorium should be addressed specifically in the RFP.

C. Minutes.

1) To approve the amended January 27, 2016 minutes.

Upon a motion made and seconded (Baron/Bernier) it was unanimously VOTED: to approve the minutes as amended on February 10, 2016.

2) To approve the attached February 10, 2016 minutes.

Upon a motion made and seconded (Carrier/Baron) it was unanimously VOTED: to approve the February 10, 2016 minutes.

D. To review supplement information to the FHS Facility Report.

Chairman Wadsworth presented an overview of the supplement information to the FHS Facility Report. This information was reported by Tecton and provides concepts for renovation design based on the facility study that was conducted at FHS. Mr. Wadsworth stressed that these are just concepts and the Committee should use this as a reference document.

E. To review the draft RFP and finalize for distribution.

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The Committee had general discussion and revisions regarding the draft RFP. In summary, the committee requested the following changes:

- Hilary Donald, Bill Wadsworth, and Jean Baron provided clerical updates to be incorporated in a new draft.
- List of all relevant reports in Section I: Background. Reports include: Farmington High School Auditorium Study, Farmington High School Acoustic Study, Office of Civil Rights (OCR) Report, Facility Review, NEASC Report, and Statement of Need.
- Athletic fields, auditorium acoustics, cafeteria, library and community building use will be added to Section II: Objectives.
- "Create multiple levels" will be eliminated from Objective #3. The respondent should determine the appropriate solution to inefficient sprawl.
- Add "building envelope" to Objective 4
- Objectives # 7 and 10 will be combined
- Structural deficiencies in the 1928 building should be reviewed
- The project timeline will be adjusted

The Board of Education staff reported that they did receive a draft of the enrollment report and will provide the complete report to the Committee upon completion.

In summary, the Committee thanked the Town and Board of Education staff members for putting together the draft RFP. Chairman Wadsworth believes the Committee will be able to finalize the RFP at the next meeting. Mr. Wadsworth reiterated that the RFP is intended to solicit creative responses from qualified firms for a schematic design of FHS, incorporating all of Farmington's specific curriculum and enrollment needs.

In the future, the Committee will review and discuss all proposals collaboratively and narrow the applicants down to 3-4 firms for interviews. The Committee intends to make an award by mid to late May.

F. Other Business.

Town Manager Eagen stated that the next scheduled meeting is during budget week. Therefore, the Committee cancelled the March 9th meeting and moved it to March 16th.

G. Adjournment.

Upon a motion made and seconded (Carrier/Baron) the meeting adjourned at 5:36 p.m.

Respectfully Submitted,

Kathryn Howroyd
Clerk of the Committee