

Unionville Historic District and Properties Commission
January 3, 2019
Minutes

Present: Lisa Johnson, Bob Hoffman, Sherry Horton, John Brockelman, Ann Vibert Wuelfing (alternate), Howard Martin (alternate) and Shannon Rutherford (Town Planning Office)

Absent: Matt Ross, Chris Forster (alternate),

Attendees: numerous Farmington High School students – Government and Law Class

Meeting called to order at 7:00pm

Ann Vibert Wuelfing appointed for Matt Ross for voting

Election of Officers

- A slate of officers was proposed for 2019
 - Lisa Johnson – Chair
 - Bob Hoffman – Vice Chair
 - Matt Ross – Secretary
- John Brockelman made the motion to approve the slate, seconded by Sherry Horton – unanimous approval

Approval of Minutes: December 6, 2018 minutes, as amended (Vibert Wuelfing/Hoffman) (M/S/A)

Other Business

Educational Meeting in March 2019

1. Shannon provided an update on the status of the meeting that will be co-hosted with the Farmington Historic District and the CT State Historic Preservation Office (CT SHPO) regarding tax credits that are available for historic home improvement projects.
2. The meeting will be held on Monday, March 4, 2019. The snow date is March 5, 2019. The meeting will be held in the Council Chambers at 7pm.
3. Shannon has contacted the representative at CT SHPO to coordinate promotional material.
4. Promotion of the event will include direct mailings to all current historic district members and the solicitation list, Facebook postings, posting through CT SHPO, Farmington's website and Explore Farmington.

Membership Solicitation

1. Shannon confirmed that the first mailing to the current solicitation list occurred in August as part of the promotion of the fall house tour.
2. Shannon to share list with Commission for review.
3. Lisa suggested that everyone review the list and select a handful of homeowners to personally contact to invite to the March meeting.
4. The DRAFT invitation to the solicitation list should be started ASAP. Shannon to revamp the August letter and then forward to Lisa and Sherry for finalizing.
5. Howard agreed to contact the owner of Liquor Square about possibly joining the district.

Shannon informed the Commission that Bill Warner had resigned. His last day was December 28th.

Rte. 177 at New Britain Ave. Improvement Project – Howard asked about the timing of the project and had questions about the final lane geometry at the intersection. Shannon to follow up with information. (Bob forwarded link from town website to all. Thanks Bob!)

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Suburban Park Update – Sherry indicated that she had walked the trails during the Holidays and that everything looked great. The trails were lined with logs and were in very passable condition.

Meeting adjourned at 7:35PM

S.K. Rutherford