

**Unionville Historic District and Properties Commission**  
**November 8, 2018**  
**Minutes**

Present: Lisa Johnson, Bob Hoffman, Sherry Horton, Chris Forster (alternate), Shannon Rutherford (Town Planning Office)

Absent: John Brockelman, Matt Ross, Ann Vibert Wuelfing (alternate), Howard Martin (alternate)

Attendees: Timothy Germano, Tim Germano, Olivia Germano, Michael Festa

**Meeting called to order at 7:00pm**

Chris Forster appointed for John Brockelman for voting

**Continuation of Hearing for Certificate of Appropriateness for Suburban Park  
Called to order at 7:00pm**

- See attached Notice. Timothy Germano application for Certificate of Appropriateness for trail clearing and installation of informational pedestals at 1806 Farmington Ave. (Suburban Park), Unionville.
- Lisa Johnson indicated that the sub-committee (Lisa, Sherry and Ann) designated to work with Timothy on the content of the panels had done so over the last two months. There had been multiple work sessions and Timothy worked diligently with the sub-committee. The panels before the Commission this evening reflect the final edits. The sub-committee is recommending to the Commission that the panels be approved as presented this evening.
- Commission members noted that the final panels looked great; the photos included were very good, overall everyone was pleased with the final results.
- Timothy noted that he has led a number of work days at the park already. The work days have consisted of removing debris from the trails and general trail maintenance. He also noted that Dunning Sand and Stone donated stone for the project, which was used at the trail entrance.
- Timothy also noted that a Facebook page had been established for Suburban Park. He is using this page to announce clean up days and project completion.

**Public Hearing closed at 7:15PM**

Motion to approve the Certificate of Appropriateness with the final panels as presented at the meeting. (Forster/ Hoffman), approved unanimously.

**Approval of Minutes:** October 4, 2018 minutes, as amended (Forster/Hoffman) (M/S/A)

**Approval of 2019 Meeting Calendar:** Meeting calendar approved as presented (Forster/Horton) (M/S/A)

**Other Business**

**Membership Solicitation**

- Lisa provided the Event-Brite registration list to Shannon. Lisa to review her notes and provide the list of attendees that did not pre-register.
- Shannon to cross-reference attendee list with invitation mailing list.

**New Members – Welcome letter**

- Shannon reported that welcome letters were sent to the four homes that were added to the historic district this fall. The letters were sent mid-October, after the appeal period had run-out from the Town Council approval in September.

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Upcoming for December

- Election of officers. A brief discussion took place regarding members eligible for officer positions.

Education Series

- Lisa was wondering if the Commission was interested in hosting an Education Series meeting in early 2019.
- Topics discussed include:
  - Tax credits – Lisa to contact Jay Bombera for more information and to coordinate with the Farmington Historic Commission
  - Electrical service upgrades to historic homes

Meeting adjourned at 7:40PM

S.K. Rutherford

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