

Agenda
Quality of Life Sub-Committee Meeting
September 17, 2018
Board of Education Conference Room
5:00 PM

- A. Call to Order.
- B. Reading of the Minutes.
 - 1) To approve the attached September 4, 2018 minutes.
- C. New Business.
 - 1) Brainstorming Session.
 - 2) To discuss the next steps/goals for the October 11, 2018 meeting.
- D. Public Comment.
- E. Adjournment.

NOTE: Beverages and a light meal will be provided.

cc: Committee Members
Paula Ray, Town Clerk

Town of Farmington
Quality of Life Subcommittee
September 4, 2018

Present

Bruce Charrett
Nancy Nickerson
Portia Corbett
Betty Coykendall
Brian Connolly

Staff

Kathy Eagen
Bill Warner
Rose Ponte
Anna Savastano

A. Call to Order

The meeting was called to order at 5:45 pm.

B. New Business

1) Update from Staff- Kathy Eagen

Kathy Eagen gave an update concerning the Town's response to the outstanding landscaping issues on the Route 4 DOT road project. The DOT allowed the area to be overgrown with toxic weeds, installed wood chips instead of quality mulch as specified by their contract, and installed grass and plantings that did not survive the heat of the summer. After a number of meetings and written correspondence from the Town Manager's office, DOT agreed to eliminate the weeds and reseed with grass, replace the wood chips with mulch as specified by the contract and issue credits for any dead plantings.

2) To discuss the charge for the committee and the next steps

Bill Warner outlined the study area and the need to create a master plan that will tie the entire area together. At the next meeting the committee will have a brainstorming session to survey the study area and determined the landscape and infrastructure enhancements that should be added to the study area. They will develop a master plan complete with a matrix which prioritizes the discussed items.

The committee discussed the importance of making the study area pedestrian friendly. Sidewalks along Main Street are in need of repair however it is equally important to protect the mature trees along the Main Street. Councilman Charrette reiterated the importance of keeping the sidewalks in a safe condition while addressing ways to protect the large mature trees that line Main Street.

It was determined that developing a matrix and priorities will be imperative in order to develop a manageable master plan that will address all necessary concerns.

The committee and staff will develop an RFP to hire a landscape architect; the master plan will be included in the RFP.

It was decided that this Quality of Life Committee will meet prior the FVCC meetings.

C. Public Comment

Ann Mullins gave various examples of items that should be included in the Master Plan. She suggested adding items that require little maintenance, and are simple and elegant.

D. Adjournment

The meeting was adjourned at 6:45 PM.

DRAFT

MOTION

Agenda Item C-1

Brainstorming Session.

NOTE: As you know, one of the charges of the Farmington Village Center Committee is to recommend quality of life enhancements (sidewalks, street trees, landscaping, street furniture, historic markers, wayfinding signage, and universal design improvements) for the Farmington Village Center area.

This brainstorming session will begin the process of creating a matrix which would include the short- and long-term goals, timelines, budget, difficulty of implementation, and priorities.

Bill Warner, Town Planner has prepared a presentation that will help facilitate this process.

I look forward to our discussion and brainstorming at the meeting.

MOTION

Agenda Item C-2

To discuss the next steps/goals for the October 11, 2018 meeting.

1. Continue to Develop the Matrix.
2. Matrix prioritization.
3. Begin developing an RFP to create a master plan for the area.
4. Funding prioritization.