

**Town of Farmington, CT
Office of the Town Manager
Regular Town Council Meeting**

Date: June 12, 2018
(Council Members should call the Town Manager's Office if unable to attend.)

Time: 7:00 p.m.

Place: Council Chambers

Agenda

- A. Call to Order
- B. Pledge of Allegiance
- C. Presentations and Recognitions
 - 1. Girl Scout Gold Award – Caterina Wang
 - 2. Farmington Land Trust Presentation (attachment)
- D. Public Hearing
- E. New Items
- F. Public Comments
- G. Reading of the Minutes
 - 1. May 8, 2018 Regular Town Council Meeting
 - 2. May 15, 2018 Regular Town Council Meeting
 - 3. May 22, 2018 Regular Town Council Meeting
 - 4. May 29, 2018 Regular Town Council Meeting
 - 5. June 4, 2018 Special Town Council Meeting
- H. Reading of Communications and Written Appeals
- I. Report of the Committees
 - 1. UCONN Health Committee
 - 2. Land Acquisition Committee
 - 3. Green Efforts Committee
- J. Report of the Council Chair and Liaisons
 - 1. Chair
 - 2. Board of Education Liaison
 - 3. Chamber of Commerce
 - 4. Economic Development Commission Liaison
 - 5. Farmington Historic District Commission
 - 6. Housing Authority

7. Human Relations Commission
 8. Library Board
 9. Town Plan and Zoning Liaison
 10. Unionville Historic District Commission
 11. Unionville Village Improvement Association Liaison
 12. Water Pollution Control Authority
 13. Other Liaisons
- K. Report of the Town Manager — MDC Lawsuit, Live Streaming, Farmington Center Committee
- L. Appointments
1. Building Code Board of Appeals (Hammerberg)
 2. Conservation and Inland Wetlands Commission Alternate (Markuszk)
 3. Human Relations Commission (Grobe)
 4. Human Relations Commission (Berlandy)
 5. Human Relations Commission (Mergenthaler)
 6. Human Relations Commission (Nakhimovsky)
 7. Human Relations Commission (Pawlik)
 8. North Central Regional Mental Health Board (Wienke)
 9. North Central Regional Mental Health Board (Parady)
 10. Plainville Area Cable TV Advisory Council
 11. Plainville Area Cable TV Advisory Council (Bernier)
 12. Plainville Area Cable TV Advisory Council (Bagbigian-Buttero)
 13. Plainville Area Cable TV Advisory Council (Markuszk)
 14. Tourism Central Regional District
- M. Old Business
- N. New Business
1. To approve the Town Council meeting schedule for 2019 and to set the date of the Annual Town Meeting.
 2. To transfer unobligated CIP balances to the accounts listed below for the purpose of closing out various inactive CIP accounts and reappropriating surplus funds to other projects that have budgetary shortfalls.
 3. To appoint members to the Farmington High School Ad Hoc Community Survey Committee.
 4. To appoint members to the Farmington High School Ad Hoc Facility and Financial Committee.
 5. To approve property tax refunds.

- O. Executive Session
 - 1. Collective Bargaining
 - 2. Collective Bargaining
 - 3. Land Acquisition

P. Adjournment

PROCLAMATION

WHEREAS, the Girl Scouts of America help train the youth of our community with skills which serve them well in the future, and

WHEREAS, many of our youth participate in activities of the Girl Scouts of America which benefit our community, and

WHEREAS, one of the crowning achievements of Girl Scouting is the attainment of the Girl Scout Gold Award, and

WHEREAS, Caterina Wang, from the Girl Scouts of Connecticut Council, completed the requirements for the 2018 Girl Scout Gold Award, and

WHEREAS, Caterina Wang's Multicultural Connections Gold Award Project aimed to foster a community of cultural diffusion and a shared cultural understanding in the Farmington Community, and

WHEREAS, Caterina Wang created the Asian-American Club at Farmington High School which travels annually to Irving A. Robbins Middle School to conduct a presentation to the 7th graders called East Asia Day. This presentation brings together peers of many different backgrounds of East Asian Culture, ranging from Chinese, Japanese, Vietnamese, Korean, and Laotian cultures to introduce the students to different facets of each culture, and

WHEREAS, Caterina Wang's program allows the students to interact with role models, as well as ask questions and show their curiosity for topics that they can then conduct self-directed research projects on, and

WHEREAS, Caterina Wang has demonstrated superb leadership skills as President of the Asian American Club, Vice-President of the National Honor Society, Editor-in-Chief of the Farmington High School Yearbook, and serving on the Board of Directors for the Girl Scouts of Connecticut.

NOW, THEREFORE, BE IT RESOLVED, that on behalf of the Farmington Town Council, I hereby extend to Girl Scout 2018 Gold Award recipient, Caterina Wang, our best wishes and we hereby proclaim June 12, 2018 as Caterina Wang Day in Farmington.

DATED AT FARMINGTON, CONNECTICUT this 12th day of June 2018.

Nancy W. Nickerson
Chair, Farmington Town Council



September 21, 2016

Kathleen A. Eagen, Town Manager
Town of Farmington
1 Monteith Drive
Farmington, CT 06032-1053

Board of Directors

Richard Kramer
President

Doug Pelham
Treasurer

Evan Cowles
Secretary

James Calciano
Jonathan Cohen
Cate Grady-Benson
Nina Hayes
John Hinze
Francie Brown-Holmes
Steve Nelson
Sallie Norris
Steve Silk
Linda Tomasso
Diane Tucker

Bruce Edgren
Executive Director

Dear Ms. Eagen:

As you know, the Farmington Land Trust is interested in having the Town of Farmington grant an easement to the Land Trust on the Aiudi Property. We believe that this is a great opportunity for the Town, the Land Trust and the residents of Farmington to both further protect the land and to ensure that the condition of the land is periodically monitored to identify any activities that could affect its character as preserved space.

I think we all agree that properties on the ridgeline have always been deemed as desirable open space for the Town of Farmington. The Land Acquisition Committee, which includes representation from the Land Trust, has included many of these properties on its acquisition list since its formation in 1998. The committee's contribution in the town's acquisition of this property is laudable and represents a clear adherence to its mission of acquiring open space for the benefit of current and future town residents.

The Land Trust's interest is two-fold. First we join the Town in its desire to designate the space as protected and unavailable for future development. Second, we have an interest in preservation and protection in perpetuity which, as a private entity, is not subject to change by legislative whim. If state monies are received by the Town for partial reimbursement of the cost of the transaction, the property will be statutorily protected as open space, and unavailable for development, but such protections can be removed at a future date. Grant of a conservation easement to the Land Trust would effectively protect against such an occurrence.

Historically, town residents have consistently been committed to conservation. An easement to the Land Trust would guarantee that this commitment is honored and carried forward by future town officials, forever, who may or may not share the philosophy of current residents who made this acquisition possible.

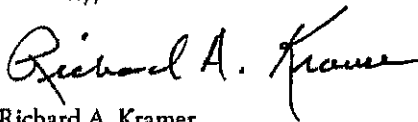
Kathleen A. Eagen, Town Manager
September 21, 2016
Page 2

Land Trust stewardship of conservation easements is generally limited to observation of the natural conservation and habitat of the parcel. The Land Trust is willing to provide stewardship of the Aiudi property, as detailed in the attached document. We will report observed maintenance issues, conditions, encroachments or trespasses but would leave it to the Town to take such actions as the Town determines are necessary to act on the encroachments or trespasses and perform repairs or natural conservation restorations.

The Land Trust has developed a "Natural Resource Management Plan" for many of our fee simple properties. Participation in a conservation easement would provide an excellent opportunity for the Town and the Land Trust to partner in the development of a natural resource management plan for this property. It is the next step after acquisition in the protection of open space.

The attached document is our stewardship proposal to the Town of Farmington should the town grant a conservation easement to the Land Trust.

Sincerely,



Richard A. Kramer
President

Attachments:

Proposal for FLT Stewardship
Property Line Report
Access Points Report
Metacomet Trail Report
Environmental Report

Proposal for Farmington Land Trust Stewardship of the Aiudi Property

I. Posting the Property Lines

The first and perhaps most important activity will be to post the property lines and establish appropriate signage for the parcel. This is necessary so that other steward activities can proceed. It will also establish the boundary lines and notification of ownership for anyone hiking the property. The FLT will assist the Town in this activity and provide the "Protected by the FLT" signs. It is generally recommended that property corners, survey markers and intermediate points at suitable intervals along lengthy property courses be posted. The town surveyor would establish the property lines and the town would provide posts and any town signage. The FLT will assist town personnel with the physical effort of setting the posts in the recommended locations and will provide a "Protected by FLT" sign for each post.

II. Stewardship Activity

a. Walk the Property Lines

FLT stewards will walk the property lines, except in locations where prevented by the terrain, and report on

- i. Encroachments by abutting property owners
- ii. Condition of property markers
- iii. Property markers that are missing or need to be replaced.

The activity would be completed once each year, likely in the fall and the report filed with the town.

b. Inspect the Customary Access Points of the Property

FLT stewards will inspect the customary access points of the property at the Metacomet Trail head, Metacomet Road in Plainville, South Ridge Road, and Trumbull Lane in Farmington.

The inspection will note

- i. Condition of signage and parking facilities if any,
- ii. Vandalism, graffiti and other adverse impacts, and
- iii. Accumulation of trash and debris.

The report will be filed with the Town once each year.

c. Metacomet Trail Report

FLT and CFPAs stewards will survey the conditions of the Metacomet Trail noting

- i. Trail conditions and accessibility,
- ii. Fallen and/or dangerous trees
- iii. Erosion,
- iv. Accumulation of trash and debris along the trail,
- v. Fire pits and signs of partying,
- vi. ATV activity, and
- vii. Vandalism, graffiti and other adverse impacts.

The report will be filed with the Town once each year.

d. **Property and Environmental Report**

The FLT will establish linear transits, the first being the Metacomet Trail, with other transits to follow in select locations as may be identified in a natural resource management plan for the Property as developed by the town and the Land Trust, along which stewards will observe and report on

- i. Invasives, e.g. Asiatic Bittersweet, Multiflora Rose and Japanese Barberry,
- ii. Poison Ivy,
- iii. Overgrowth,
- iv. Erosion,
- v. Signs of trespass,
- vi. Vandalism, and
- vii. Trash.

The activity would be completed once each year, likely in the fall, and the report filed with the town.

Sample steward reports follow.



Farmington Land Trust Steward Report

Office Use Code _____

Property Line Report

Date:	Steward:	Last Visited:
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Click Box or Check off what best applies. Use a separate sheet to discuss other issues.

Use Problems

	<i>Serious</i>	<i>Moderate</i>	<i>Slight</i>	<i>Absent</i>
1. Trash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Fires/Fire Pits/Established use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Trespass	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Graffiti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Vandalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Other adverse activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Encroachment by adjacent property owners	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Natural Phenomena

	<i>Serious</i>	<i>Moderate</i>	<i>Slight</i>	<i>Absent</i>
1. Fallen or dangerous trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Overgrowth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Erosion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Poison Ivy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Maintenance

	<i>Serious</i>	<i>Moderate</i>	<i>Slight</i>	<i>Absent</i>
1. Damaged or insufficient trail signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Damaged or Insufficient FLT signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Missing survey posts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please provide approximate coordinates of signage problems considered to be serious.

Please discuss other concerns/observations from the parcel survey and detail any items you have marked as being serious on a separate sheet.

Observations:



Access Points Report

Date:	Steward:	Last Visited:
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Access Point _____

Click Box or Check off what best applies. Use a separate sheet to discuss other issues.

Use Problems

	<i>Serious</i>	<i>Moderate</i>	<i>Slight</i>	<i>Absent</i>
1. Trash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Fires/Fire Pits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Graffiti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Vandalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other adverse activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Natural Phenomena

	<i>Serious</i>	<i>Moderate</i>	<i>Slight</i>	<i>Absent</i>
1. Fallen or dangerous trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Overgrowth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Erosion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Poison Ivy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Maintenance

	<i>Serious</i>	<i>Moderate</i>	<i>Slight</i>	<i>Absent</i>
1. Damaged or insufficient trail signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Damaged or insufficient FLT signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Missing survey posts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please discuss other concerns/observations from the parcel survey and detail any items you have marked as being serious on a separate sheet.

Observations:



Farmington Land Trust Steward Report

Office Use Code _____

Environmental Report for Transit _____

Date:	Steward:	Last Visited:
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Click Box or Check off what best applies. Use a separate sheet to discuss other issues.

Use Problems	Serious	Moderate	Slight	Absent
1. Trash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Fires/Fire Pits/Established use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Graffiti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Vandalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Other adverse activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Invasives	Serious	Moderate	Slight	Absent
1. Asiatic Bittersweet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Japanese Barberry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Honeysuckle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Multiflora Rose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Winged euonymus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Autumn olive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Japanese knotweed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Others: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Natural phenomena	Serious	Moderate	Slight	Absent
1. Fallen or dangerous trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Overgrowth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Erosion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Poison Ivy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Maintenance	Serious	Moderate	Slight	Absent
1. Damaged or insufficient trail signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Damaged or insufficient FLT signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Missing survey posts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please discuss other concerns/observations from the parcel survey and detail any items you have marked as being serious on a separate sheet.

Observations:



Metacomet Trail Report

Date:	Steward:	Last Visited:
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Click Box or Check off what best applies. Use a separate sheet to discuss other issues.

Use Problems

	<i>Serious</i>	<i>Moderate</i>	<i>Slight</i>	<i>Absent</i>
1. Trash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Pets off leash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Fires/Fire Pits/Established use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Graffiti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Vandalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Adverse activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Invasives

	<i>Serious</i>	<i>Moderate</i>	<i>Slight</i>	<i>Absent</i>
1. Asiatic Bittersweet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Japanese Barberry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Honeysuckle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Multiflora Rose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Winged euonymus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Autumn olive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Japanese knotweed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Others: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Natural phenomena

	<i>Serious</i>	<i>Moderate</i>	<i>Slight</i>	<i>Absent</i>
1. Fallen or dangerous trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Overgrowth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Erosion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Poison Ivy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Maintenance

	<i>Serious</i>	<i>Moderate</i>	<i>Slight</i>	<i>Absent</i>
1. Damaged or insufficient trail signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Damaged or insufficient FLT signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Missing survey posts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please discuss other concerns/observations from the parcel survey and detail any items you have marked as being serious on a separate sheet.

Observations:

MOTION:

Agenda Item K

Report of the Town Manager— MDC Lawsuit, Nutmeg TV Live Streaming, Farmington Center Committee

Metropolitan District Commission (MDC) Lawsuit

A class action lawsuit against the MDC has been filed on behalf of residents in East Granby, Farmington, Glastonbury, and South Windsor. The lawsuit claims the MDC wrongfully charged water customers in these towns a nonmember town water surcharge. The MDC supplies water and sewer services to its eight member towns. East Granby, Farmington, Glastonbury, and South Windsor are non-member Towns which are provided water service, but not sewer service.

Overall about 9,000 businesses, residents, and town facilities could be part of the class. The lawsuit cites three counts: breach of contract, breach of good faith and fair dealing, and unjust enrichment. The Town is not required to take any action. Our residents are already included in this lawsuit.

I have met with the other non-member Towns on this issue and have spoken to the attorney that has filed the class action suit on behalf of the residents. He will continue to keep the nonmember Towns updated on the progress of the lawsuit.

Nutmeg TV Live Streaming

Beginning at the July 10, 2018 Town Council Meeting, meetings will be broadcasted live on Nutmeg TV’s Education Channel as follows:

- Comcast Channel 95 and 1090
- Frontier Channel 6061

For 7:00 p.m. Town Council meetings, the live streaming will begin at 6:55 p.m.

The meetings will still be available on Nutmeg TV on Demand a few days after the meetings take place. They will also be available for viewing on Nutmeg TV’s Government Channel 96 and 1084, and Frontier Channel 6062 at the following times:

Sundays	6:00 a.m. & 9:00 p.m.
Fridays	12:00 a.m., 3:00 a.m., 6:00 a.m., 9:00 a.m., 12 noon, 3:00 p.m., 6:00 p.m., 9:00 p.m.
Saturdays	12 noon

Farmington Center Committee

Based on the 2018-2020 Strategic Goals a Farmington Center Committee needs to be established as soon as possible. I believe Phase 1 of the charge should be to conduct a public participation/community outreach process to engage the community in the following:

1.) Develop a beautification plan for the entrance to the village beginning at the intersection of RT 4 and Mountain Spring Road.

2.) Develop recommendations to the Town Council regarding the future use of the Parson's property including ownership, control, and use.

My suggestion for the makeup of the committee is: Town Council Members, Economic Development Commissioner, Historic Representation, Farmington Village Green and Library Association (FVGLA) representative, various Village Center Business Owners, a member of the Human Relations Committee and Farmington Residents.

As you know, the Town has the right of first refusal to purchase the Parson's property. The Town Council needs to quickly determine if they want to make this purchase.

I am looking for consensus on Phase 1 of the Committee charge and welcome additional direction to finalize this charge. I would suggest that a Farmington Center Committee be established at the July 10, 2018 Town Council meeting.

MOTION: Agenda Item L-1

That _____ be appointed to the Building Code Board of Appeals for the balance of a five-year term beginning immediately and ending September 30, 2021. (Hammerberg)

MOTION: Agenda Item L-2

That _____ be appointed to the Conservation and Inland Wetlands Commission as an **alternate** for the balance of a four-year term beginning immediately and ending September 30, 2021. (Markuszka)

MOTION: Agenda Item L-3

That _____ be appointed to Human Relations Commission for a two-year term and ending June 30, 2020. (Grobe)

MOTION: Agenda Item L-4

That _____ be appointed to Human Relations Commission for a two-year term and ending June 30, 2020. (Berlandy)

MOTION: Agenda Item L-5

That _____ be appointed to Human Relations Commission for a two-year term and ending June 30, 2020. (Mergenthaler)

MOTION: Agenda Item L-6

That _____ be appointed to Human Relations Commission for a two-year term and ending June 30, 2020. (Nakhimovsky)

MOTION: Agenda Item L-7

That _____ be appointed to Human Relations Commission for a two-year term and ending June 30, 2020. (Pawlik)

MOTION: Agenda Item L-8

That _____ be appointed to the North Central Regional Mental Health Board, Inc. for the balance of a two-year term beginning immediately and ending September 30, 2019. (Wienke)

MOTION: Agenda Item L-9

That _____ be appointed to the North Central Regional Mental Health Board, Inc. for the balance of a two-year term beginning immediately and ending September 30, 2019. (Parady)

MOTION: Agenda Item L-10

That _____ be appointed to the Plainville Area Cable TV Advisory Council for a two-year term and ending June 30, 2020.

MOTION: Agenda Item L-11

That _____ be appointed to the Plainville Area Cable TV Advisory Council for a two-year term and ending June 30, 2020. (Bernier)

MOTION: Agenda Item L-12

That _____ be appointed to the Plainville Area Cable TV Advisory Council for a two-year term and ending June 30, 2020. (Bagbigian-Buttero)

MOTION: Agenda Item L-13

That _____ be appointed to the Plainville Area Cable TV Advisory Council for a two-year term and ending June 30, 2020. (Markuszka)

MOTION: Agenda Item L-14

That _____ be appointed to Tourism Central Regional District for a three-year term and ending June 30, 2020.

MOTION:

Agenda Item N-1

To approve the following Town Council Meeting schedule for 2019 and to set the date of the Annual Town Meeting.

TOWN COUNCIL MEETING SCHEDULE

January 8	January 22
February 12	February 26 (6:00 p.m start)
March 12*	March 13** (4:00 p.m start)
March 14** (4:00 p.m start)	March 16** (9:00 a.m start)
March 18** (4:00 p.m start)	March 19** (4:00 p.m start)
March 26	
April 1*** (Monday)	April 23
May 14	May 28
June 11	June 25
July 9	
August 13	
September 10	September 24
October 8	October 22
November 12	
December 10	

*Town Manager Public Hearing on the budget.

**Town Council Budget Meeting.

***Town Council Public Hearing on the budget.

ANNUAL TOWN MEETING(S) AND REFERENDUM(S)

April 15	First Annual Town Meeting
April 25	First Referendum
April 29	Second Annual Town Meeting (if needed)
May 9	Second Referendum (if needed)

NOTE: April 8-12 Farmington Public Schools Spring Break

MOTION:

Agenda Item N-2

That the following unobligated CIP balances be transferred to the accounts listed below for the purpose of closing out various inactive CIP accounts and reappropriating surplus funds to other projects that have budgetary shortfalls.

FROM:

<u>PROJECT</u>	<u>AMOUNT</u>
Fields/Playground Equipment	\$ 1,126
Tunxis Mead Improvements	\$ 15,152
High School Turf Field	\$ 3,644
Sidewalk Replacement	\$ 14,591
Cafeteria Equipment	\$ 64
IAR Generator	\$ 16,551
IAR Parking Lot	\$ 2,743
Energy Performance Projects	\$ 448,305
Tax & Assessment Software	\$ 33,554
Fire Station Study	\$ 2,450
TOTAL	<u>\$ 538,180</u>

TO:

<u>PROJECT</u>	<u>AMOUNT</u>
Irrigation Improvements	\$ 19,922
Unionville Sidewalk Replacement	\$ 14,591
School Furniture	\$ 64
Emergency Operations Shelter	\$ 19,294
Exterior Facility Lighting	\$ 448,305
Revaluation	\$ 33,554
Live Burn Building	\$ 2,450
TOTAL	<u>\$ 538,180</u>

At the end of each fiscal year, staff reviews the various capital improvement projects to determine which projects are completed and can be closed. Staff also identifies if the completed projects have surplus balances or have incurred a shortfall in funding. Then, as part of the end of year close-out process, staff submits a request to the Town Council to transfer the identified surplus funds to those projects that have overages. Several of the transfers requested above were discussed with the Town Council during deliberations on the FY2018/2019 budget in March. The largest transfer request is from the Energy Performance Projects account to the Exterior Lighting Facility account. This transfer was planned for when the exterior lighting facility project was initially proposed. It is being requested at this time because the lighting project has been completed and the final cost has been identified.

Staff will be available at the Council meeting to answer questions regarding this motion.

MOTION

Agenda Item N-3

To appoint a Farmington High School Community Survey Committee with the following voting members:

- Beth Kintner Town Council member, Chair
- C.J. Thomas, Town Council member
- Ellen Siuta, Board of Education member
- Bill Beckert, Board of Education member
- Chris Fagan, Board of Education member
- _____ Town Resident (TBD)
- _____ Town Resident (TBD)

And the following non-voting members:

- Kathleen Eagen, Town Manager
- Kathleen Greider, Superintendent of Schools
- Bill Silva, Farmington High School Principal
- Matt Ross, Director of Technology
- Farmington High School Faculty Members as needed
- Survey Consultant
- Other Town and Board support staff as needed

And:

Such committee to be charged with: soliciting proposals to hire a consultant to facilitate a citizen survey poll focused on the Farmington High School facility, selecting a consultant, working with the consultant to prepare the survey, and reporting the results of the survey to the Town Council and Board of Education.

MOTION

Agenda Item N-4

To appoint a Farmington High School ad hoc facility and financial committee with the following voting members:

- Edward Giannaros, Town Council member, Chair
- Bruce Charette, Town Council member
- Paul Cianci, Town Council member
- Christine Arnold, Board of Education member
- Elizabeth Fitzsimmons, Board of Education member
- _____ Town Resident (TBD)
- _____ Town Resident (TBD)

And the following non-voting members:

- Joe Swetcky, Town Finance Director
- Vince LaFontan, School Business Administrator
- Tim Harris, Director of School Facilities
- Kimberly Wynne, Assistant Superintendent of Schools
- Matt Ross, Director of Technology
- Farmington High School Faculty Members as needed
- Farmington High School Head Custodian as needed
- Town's Financial Consultant as needed
- Kathleen Eagen/Kathleen Greider as needed
- Other Town and Board support staff as needed

And:

Such committee shall develop and present options to the Farmington Town Council and Board of Education on next steps for the Farmington High School facility utilizing the following information:

- The previous FHS Building Committee information and data ;
- Town of Farmington Financials (Present and Forecasted);
- Community input/ public informational meetings;

- Results of the citizen survey poll focused on the FHS facility; and
- Information from experts in school construction.

MOTION:

Agenda Item N-5

To approve the following property tax refunds.

NAME	REASON	AMOUNT
1)Elizabeth Andrews	Assessor's adjustment	\$192.27
2)Cab East LLC	Assessor's adjustment	\$446.25
3) Daimler Trust	Assessor's adjustment	\$753.71
4)Catherine Joyce	Assessor's adjustment	\$43.89
5)Caitlin Miner	Assessor's adjustment	\$54.14
6)Uday Raskar	Assessor's adjustment	125.27
7)W. & K. Robidoux	Assessor's adjustment	\$33.91
8)Elizabeth Shepard	Assessor's adjustment	\$8.80
	TOTAL:	\$1,658.24

MOTION:

Agenda Item O-1

Executive Session –To discuss matters concerning Collective Bargaining.

To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of any matter, which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1-210. (9) records, reports and statements of strategy or negotiations with respect to collective bargaining;

That attendance in the Executive Session shall be limited to:

Members of the Town Council
Town Manager
Assistant Town Manager
Finance Director

NOTE: Approval of this motion shall be by 2/3 vote.

MOTION:

Agenda Item O-2

Executive Session –To discuss matters concerning Collective Bargaining.

To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of any matter, which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1-210. (9) records, reports and statements of strategy or negotiations with respect to collective bargaining;

That attendance in the Executive Session shall be limited to:

Members of the Town Council
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.

MOTION:

Agenda Item O-3

Executive Session—To discuss matters concerning the sale or acquisition of real property.

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned;

That attendance in the Executive Session shall be limited to:

Members of the Town Council
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.