

**Unionville Historic District and Properties Commission**  
**March 1, 2018**  
**Minutes**

Present: Matt Ross, John Brockelman, Sherry Horton, Chris Forster (alternate), Howard Martin (alternate), Shannon Rutherford (Town Planning Office)

Absent: Lisa Johnson, Bob Hoffman, Ann Vibert Wuelfing (alternate)

Guests: Ed Giannaros, Town Council Liaison

**Meeting called to order at 7:00pm**

Chris Forster appointed for Lisa Johnson, Howard Martin appointed for Bob Hoffman.

**Approval of Minutes:** February 1, 2018 minutes (Forster/Horton) (M/S/A)

**Study Report**

- Lisa will be ready to submit the report by the end of next week.

**Other Business**

- House tour
  - Matt reached out to the Town. The town policy will not cover us but we can explore a rider through their carrier. Deming Insurance was also consulted for a rider.
  - A question about participants was raised and how that effects the rider
    - Does distance make a difference?
    - Sept dates? Saturday or Sunday?
- Spring Memo
  - Matt will pull together the newsletter to send to homeowners.
- Membership Solicitation – Spring Initiative
  - A letter needs to be sent to the list of property owners of the list of old homes in the Unionville area.
  - Shannon will send out the list of properties and sample letter for review. We will time the mailing shortly after the newsletter going out.

Meeting adjourned at 7:26PM    MJR